Official Proceedings of the Washington Township Board of Trustees
March 6, 2017
Washington Township Center
30200 Town Center Road, Beecher, IL

Supervisor Stanula called the meeting to order at **7:03 p.m.** to pay bills for the month of **February** and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Supervisor Stanula led the Pledge of Allegiance.

Roll call:
Present - Supervisor Mike Stanula Trustees: Paul Goldrick, Mark Herlitz, Tracy Heldt and George Obradovich Absent: None

Other Officials present:
Clerk Joe Burgess, Road Commissioner Jerry Meyer

Approval of the Board of Trustees Meeting Minutes Dated February 6, 2017:
Supervisor Stanula asked if there were any corrections or additions to the February 6, 2017 board meeting minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

Motion:
Trustee Goldrick made a motion to approve the minutes of the February 6, 2017 board meeting as presented. Trustee Heldt seconded the motion. There was no discussion on the motion. Roll call vote as follows: Obradovich- yes, Heldt – yes, Herlitz – yes, Goldrick – yes, Stanula – yes. **Motion passed 5-0**.

Public Commentary: None

Reports:

1. *Road Commissioner* – Commissioner Meyer reviewed his written report (attached). Meyer added that the district's new Mack truck could be delivered by the end of March. The district will be receiving 200 tons of salt that was purchased on contract and Meyer said there was plenty of room for it in the district's salt dome.

2. *Assessor* – Assessor Blume was not in attendance. Blume did prepare a written report (attached) for the Board, which was read by Supervisor Stanula.

3. *Clerk* – Clerk Burgess reported a Senior Movie Night would be held on March 22. Early voting for the upcoming Consolidated Election will begin on March 20. Recent challenges to petitions in some townships will delay early voting in those townships until the courts rule on the matter. Washington Township is not affected by the legal action.

4. *Washington Township Planning Commission (WTPC)* – No report.

5. *Supervisor's Report* – Stanula reported that all of the ceiling tile that were damaged from a previous roof leak have been replaced. In addition, many light bulbs were also replaced at the township center.

   Dan Berg from Sikich Accounting will be starting the township's required four-year CPA audit in June. A stub audit will also be required if there is a change in supervisors after the election. The four-year audit will cost the township approximately $10,000 and if needed, the stub audit will cost from $5,000 to $7,000. Four years ago both audits were required and cost the township well over $20,000.

   A Hazardous Waste and Electronic Recycling Event has been scheduled for May 6th at the Washington Township Center parking lot. The county has agreed to take all current electronics that have been dropped off at the center since the township's Electronic Recycling Center was closed.

6. *Trustee's Report* – Trustee Goldrick reported that 39 families utilized the Food Pantry in February.

   Trustee Obradovich said the Beecher Preservation Committee is now meeting on the 3rd Tuesday of each month at 10 am at the Beecher Depot Museum. The funds that the Board allocated to pay for preservation plaques will not be spent during the township's current fiscal year.

   Supervisor Stanula recently attended a meeting regarding the CSX Intermodal facility, which is to be built in the Village of Crete. Stanula said approximately 1000 trucks per day would utilize the facility and 20% of that traffic would be traveling south, potentially through Washington Township and the Village of Beecher. A bypass around Beecher may be considered but many items, including the proposed airport, would be factored into that decision. The railroad spur to the intermodal could impact the railroad crossing at Eagle Lake Road in Washington Township.

7. *Transportation Report* – Will Ride provided 55 trips in November for residents traveling outside of Washington Township. The Washington Township Dial-a-Ride service provided 33 rides in January for residents traveling within Washington Township.

8. *General Assistance Report* – One resident qualified for Emergency Assistance in February and a check was written to the Village of Beecher for $460.00 to pay for the resident's delinquent water bill.

OLD BUSINESS:

1. *Consideration and Approval of a Lawn Care Service for the Washington Township Center* – Only one bid was received for lawn care services for Washington Township. The bid from BMS Lawn Care includes lawn mowing as needed; two applications of weed control and bush trimming twice a year. Supervisor Stanula also received a quote for $750.00 to place mulch over all the existing rock in the landscaped areas and dig the required edging prior to

installing the mulch. The cost to cut the lawn for the growing season should be less than $1000, depending on the weather.

MOTION:
Trustee Goldrick made a motion to accept the lawn care proposal from BMS Lawn Care dated February 14, 2017 as presented and to accept the BMS quote dated March 5, 2017 to install mulch in the landscaped areas of the Washington Township Center for a one-time cost of $750. Trustee Heldt seconded the motion. There was no discussion on the motion. Roll Call vote: Goldrick – yes, Heldt – yes, Herlitz – yes, Stanula – yes, Obradovich – yes. **Motion passed 5-0.**

NEW BUSINESS:

1. *Consideration and Approval of Planning Commission (WTPC) Recommendations* – There were no recommendations from the WTPC.

2. *Consideration and Approval to Expand the Washington Township Center's Hours of Operation* – Supervisor Stanula said he had many questions regarding extending the office hours at the township center including what the new hours would be and if "late" or Saturday hours would be considered. He also indicated the change would have budget and staffing ramifications that would need to be discussed and he recommended that the agenda item be tabled until the next meeting after the April elections. The item was tabled.

3. *Consideration and Approval to Expand the Washington Township Dial-A-Ride Service Hours & Area* – Trustee Goldrick indicated that some residents have asked him if the Township's Dial-a-Ride could be expanded to two days a week. Paul also suggested that the current service area could be expanded to include some areas outside of Washington Township. Trustee Herlitz indicated that he would prefer the service area to stay within Washington Township, which keeps scheduling service easier to handle.

   Supervisor Stanula suggested asking the seniors for their input on expanding transportation at the upcoming Senior Breakfast. He said a survey about expanding the service could be handed out and collected at the breakfast. The survey could also include asking seniors if they would like to see any changes or additions to the current senior programs. The Board also discussed including a survey in the spring newsletter, which would ask people to either mail the survey to the township office or call the office with their ideas.

4. *Consideration and Approval of Meeting Dates for Fiscal Year 2017-2018* – The board reviewed the proposed meeting dates for fiscal year 2017 – 2018. There were no recommendations or changes requested.

Motion:
Trustee Herlitz made a motion to approve the proposed 2017-2018 meeting dates as presented. Trustee Heldt seconded the motion. There was no discussion on the motion. Roll call vote as follows: Herlitz – yes, Heldt – yes, Obradovich – yes, Goldrick – yes, Stanula – yes.
Motion passed 5-0.

5. *Consideration and Approval of the 2017 Annual Town Meeting Agenda* – Clerk Burgess reported that he had not received any written requests from residents to add agenda items to the proposed Annual Town Meeting agenda and presented the board with the attached agenda.

Motion:
Trustee Herlitz made a motion to approve the 2017 Annual Town Meeting agenda as presented. Trustee Goldrick seconded the motion. There was no discussion on the motion. Roll call vote as follows: Herlitz – yes, Goldrick – yes, Heldt – yes, Obradovich – yes, Stanula – yes.
Motion passed 5-0.

6. *2017-18 Budget Discussion* – Clerk Burgess explained that a preliminary budget should be ready by the March 27th meeting and the budget must be approved on or before June 30. The budget must also be available for public inspection for 30-days prior to final approval.

PAYMENT OF BILLS:

General Assistance
Supervisor Stanula presented one General Assistance payment to the Village of Beecher for $460.00. Stanula said the payment was for Emergency Assistance.

MOTION:
Trustee Heldt made a motion to authorize payment of **$460.00** from the General Assistance Account. Trustee Goldrick seconded the motion. There was no discussion on the motion.
Roll Call vote: Heldt – yes, Goldrick – yes, Herlitz – yes, Obradovich – yes, Stanula – yes.
Motion passed 5-0.

Road & Bridge Bills
The board reviewed the Road District bills as prepared by Commissioner Meyer and presented by the Clerk.

MOTION:
Trustee Herlitz made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits for the Road & Bridge Account totaling **$32,768.54**. Trustee Goldrick seconded the motion. There was no discussion on the motion.
Roll Call vote: Herlitz – yes, Goldrick – yes, Heldt – yes, Obradovich – yes, Stanula – yes.
Motion passed 5-0.

Town Account (including Transportation Fund)
The board reviewed the bills as prepared by the Supervisor and presented by the Clerk.

MOTION:
Trustee Goldrick made a motion to authorize payment of all applicable payroll, bills, debits and appropriate transfers for the Town Account totaling **$11,681.99**. Trustee Heldt seconded the motion. There was no discussion on the motion.
Roll Call vote: Goldrick – yes, Heldt – yes, Herlitz – yes, Obradovich – yes, Stanula - yes.
Motion passed 5-0.

Upcoming Seminars and Meetings:
- March 27, 2017 - Washington Township Board Meeting – 7:00 p.m.
- April 11, 2017 - Annual Town Meeting

Announcements:
Senior Movie Night – March 22

Adjournment:
Being no other business or discussion, Trustee Herlitz made a motion to adjourn. Trustee Goldrick seconded the motion. Being no discussion and after being unanimously approved by voice vote, the Board Meeting adjourned at 8:02 pm.

Respectfully submitted,

Joseph Burgess – Town Clerk

Approved by Board of Trustees: 3/27/2017

Washington Township

March 6, 2017

To the Board of Trustees of Washington Township

- We have had 6 events so far this year of plowing or salting. We have gone through over 300 ton of salt slag mix so far. A good year
- Getting our extra salt in from last year contract we have over 200 ton coming to put in the dome
- Have to order next year salt.
- We are working on signs throughout the Township
- Patching is ongoing
- Working in the shop doing preventive maintenance on equipment when weather permits
- Village of Beecher did approve the bid of Heritage FS for the fuel for the upcoming year
- We have done some drainage work throughout the Township putting over 400 foot of tile to drain the ditches and a few culverts in the roadways that needed replacement.

If there are any questions please feel free to contact me at the office.

Jerry K. Meyer
Commissioner

30200 TOWN CENTER DR. • BEECHER ILL. • 60401
PHONE: 708-946-6459 • FAX: 708-946-9456
WASHINGTONTWP@HOTMAIL.COM

DATE: MARCH 6, 2017

TO: WASHINGTON TOWNSHIP BOARD

FROM: CAROL ANN, TWP. ASSESSOR

RE: MONTHLY REPORT

Because we were fortunate to enjoy some beautiful weather in Feb. I was able to measure some new construction in the township. Still have more to do in the coming months other than the 9 new home permits that have been issued in Jan. – Feb. 2017.

The township most likely will not see any increase in assessed value because I have to reassess approximately 350 parcels downward because of recent sales. That assessment will eat up any assessment of new property. Will have numbers for you in months ahead.

As always if you have any questions give me a call at 231-1175.

Washington Township
Board of Trustees
Meeting Schedule 2017 - 2018

Location
Washington Township Center
30200 Town Center Road
Beecher, IL 60401

All meetings start at 7:00 PM unless indicated otherwise.

Date	Weekday
May 1, 2017	Monday
June 5, 2017	Monday
July 6, 2017	THURSDAY
August 7, 2017	Monday
September 7, 2017	THURSDAY
October 2, 2017	Monday
November 6, 2017	Monday
December 4, 2017	Monday
January 4, 2018	THURSDAY
February 5, 2018	Monday
March 5, 2018	Monday
March 26, 2018	Monday (4th Monday)

Any person requiring special accommodations should notify Supervisor Mike Stanula at (708) 946-2026, prior to the meeting date to make necessary arrangements.

Approved: March 6, 2017

Attest: Jay L Burgess Clerk

Approved Claims - Board of Township Trustees
Town Account

State of Illinois)
Will County) ss.
Washington Township)

We the undersigned, comprising the Board of Trustees of Washington Township, having duly met at the Township office on March 6, 2017, for the purpose of auditing Town accounts, do hereby certify that the following claims or demands against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
4618	2/3	Comcast	7479	Internet and Cable # 10295 - Bill date - 1/24/17	$185.26
4619	2/3	Elmer & Son Locksmith	7480	Keys - Inv # 344014	$24.00
4620	2/3	S&K Security	7481	Replace battery - Inv # 110235	$140.00
4621	2/3	Spectrotel	7482	Phone service - Acct # 343999 - Inv # 7952322	$153.76
4622	2/3	Dahlberg Accounting	7483	Professional services - Inv # 121692	$536.25
4623	2/6	Teresa Peterson	7484	Reimbursement for Parkway & postage	$20.17
4624	2/6	Beecher Amvets Post 67	7485	US flag - Inv # 36497	$65.00
4625	2/9	Contractors Acoustical Supply	7486	Ceiling tile - Inv # 230039565	$262.40
4626	2/9	ComEd	7487	Electric bill - Acct # 4341116018 - Bill date 2/1/17	$318.19
4627	2/9	Quill Corporation	7488	Office supplies - Inv # 3874512 / 3902282 / 3942029	$205.24
4628	2/15	Cardinal Creek Golf Course	7489	Senior Breakfast (4/22/17) deposit	$100.00
4629	2/15	NICOR	7490	Utilities gas - #55877029193 - Bill date - 2/9/17	$203.78
4630	2/15	Quill Corporation	7491	Office supplies - Inv # 2757270 / 2753027	$17.46
4631	2/15	Verizon Wireless	7492	Cellular phones - Acct # 485462600 / Inv # 9779931767	$64.73
4632	2/15	QuickBooks Payroll Service	EFT	Payroll fees	$23.38
4633	2/27	February Payroll - QuickBooks	Debit	Payroll, IMRF & other government payroll liabilities	$8,012.12
				Town Account subtotal	**$10,331.74**
4634	2/3	Pace Vanpool	1708	Monthly Charges - 1/25/17 Inv # 457501	$100.00
4635	2/9	Village of Beecher	1709	Bus fuel - 1/1/17 to 1/31/17 - Inv # 368	$29.28
4636	2/15	Will-Ride	1710	Transportation Expense - Nov. (55 trips)	$951.20
4633*	2/27	February Payroll - QuickBooks	Debit	Transportation payroll other government payroll liabilities	$269.77
				Transportation Account subtotal	**$1,350.25**
				TOTAL ALL DISBURSEMENTS	**$11,681.99**

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto set our hands on March 6, 2017.

Township Supervisor

Township Clerk

Trustee

Trustee

Trustee

Trustee

Approved Claims - Board of Township Trustees
Road & Bridge Account

State of Illinois)
Will County) ss.
Washington Township)

We the undersigned, comprising the Board of Trustees of Washington Township, having duly met at the Clerks office on March 6, 2017, for the purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
7036	2/3	Dahlberg Accounting	7642	Professional services - Inv # 121691	$260.00
7037	2/17	AT&T	7643	Phone bill (946-6459) Inv # 7089466459-02 - Bill date - 2/1/17	$110.37
7038	2/17	Cintas	7644	Uniforms - 1/1 to 1/31/17	$274.37
7039	2/17	ComEd	7645	Utilities - Acct #1659047007 - Bill date - 2/3/17	$350.62
7040	2/17	DeJong Equipment Co.	7646	Equipment parts - Inv # CK97562 / 97889	$401.30
7041	2/17	Gallagher Materials	7647	Asphalt patch - Inv # 641656MB	$1,615.38
7042	2/17	Great Lakes Distributing	7648	Shop supplies (Hotsy) - Inv # 188274	$462.25
7043	2/17	Interstate Billing Service	7649	Truck parts - Rush - Misc invoices	$600.19
7044	2/17	Jean's Septic Service	7650	Pump basins - Inv # B17-201	$225.00
7045	2/17	Lowell NAPA	7651	Parts - Inv # 39508-548-598-606-640	$152.42
7046	2/17	Pozzo Illinois	7652	Parts - Inv #BI94461 / BI96126	$387.99
7047	2/17	Surf Air Wireless	7653	Internet service - Inv # 1061775 / 1063032	$64.95
7048	2/17	Township Highway Commissioners of IL	7654	2017 Dues	$60.00
7049	2/17	Verizon Wireless	7655	Phones - Acct # 687108624 - Inv #9779947077	$90.49
7050	2/17	Village of Beecher	7656	Equipment Fuel - 1/1/17 to 1/31/17 - Inv # 367	$900.30
7051	2/17	Will County Highway Commissioners	7657	2017 Dues	$100.00
7052	2/17	Beecher Hardware	7658	Supplies - multiple invoices	$208.45
7053	2/22	TIFCO Industries	7659	Supplies - Inv # 71198491	$202.08
7054	2/24	Village of Beecher	EFT	RB Health Insurance - Inv # 2017-02-8	$4,599.57
7055	2/27	February Payroll - QuickBooks	Misc	Payroll, IMRF & other government payroll liabilities	$21,702.81
				Total disbursements	**$32,768.54**

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto set our hands on March 6, 2017.

Jerry K Meyer
Road Commissioner

Township Clerk

Supervisor

Trustee

Trustee

Trustee

Trustee

Washington Township
wt
established 1856

Supervisor
Michael Stanula

Assessor
Carol Ann Blume

Highway Commissioner
Jerry K. Meyer

Clerk
Joe Burgess

Trustees
Paul Goldrick
Tracy Heldt
Mark Herlitz
George Obradovich

March 6, 2017

From the GA Office

There was one disbursement for the month of February 2017.

GENERAL ASSISTANCE 2017

DATE	CASE #	TYPE OF ASSISTANCE	AMOUNT	VENDOR	PAYMENT TYPE
2/21/17	2017-001	EA-utilities	$460.00	Village	Check # 1245

Washington Township Board Meeting
March 6, 2017 - 7:00 pm
Meeting Agenda

Call to Order / Roll Call

Pledge of Allegiance

Approval of Board Meeting Minutes Dated February 6, 2017

Public Commentary

Reports

1. Road Commissioner
2. Assessor
3. Clerk
4. Washington Township Planning Commission (WTPC)
5. Supervisor's Report
6. Trustee's Report
7. Transportation Report
8. General Assistance Report

Old Business

1. Consideration and Approval of Lawn Care Service for the Washington Township Center
2.

New Business

1. Consideration and Approval of Planning Commission (WTPC) Recommendations
2. Consideration and Approval to Expand the Washington Township Center Hours of Operation
3. Consideration and Approval to Expand the Washington Township Dial-A-Ride Service Hours & Area
4. Consideration and Approval of Meeting Dates for Fiscal Year 2017-2018
5. Consideration and Approval of the 2017 Annual Town Meeting Agenda
6. 2017-18 Budget Discussion

Payment of Bills

Upcoming Seminars and Meetings

- **March 27, 2017 – Washington Township Board Meeting - 7:00 PM**

Announcements

-

Adjournment

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula ***prior*** to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 946-2026.

A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.

Washington Township Board Meeting
7:00 PM
March 6, 2017

Guest Sign-in Sheet

PLEASE PRINT NAME	ADDRESS	Please CHECK here if you have Pubic Commentary
J. AMES, JAZO	641 Pasadena Beecher	—
Teresa Peterson	532 W. Illow Beecher	—
George Schuitema	211 Orchard Lane, Beecher	✓