

Washington Township Special Board Meeting

~~7:00 PM~~

7:30 pm

daBj

April 8, 2014

Guest Sign-in Sheet

PLEASE PRINT NAME	ADDRESS	Please CHECK here if you have Public Commentary
Elizabeth Delgado	1531 Mallards Cove	
Guillermo Delgado	1531 Mallards Cove	

Washington Township Special Board Meeting
April 8, 2014 – 7:30 pm
Meeting Agenda

Call to Order / Roll Call

Pledge of Allegiance

Public Commentary

Business Item

1. Fiscal Year 2014-15 Budget Preparation / Workshop

Upcoming Meetings

- *May 5, 2013 – Washington Township Board Meeting - 7:00 pm*

Adjournment

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula at (708) 946-2026 ***prior*** to the meeting date to make necessary arrangements.

A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.

Official Proceedings of the Washington Township Board of Trustees
April 8, 2014
Washington Township Center
30200 Town Center Road, Beecher, IL

Supervisor Mike Stanula called the Special Board meeting to order at **7:31 p.m.** for the purpose of preparing the 2014-15 Town Account budget. The meeting agenda and a guest sign-in sheet are attached.

Supervisor Stanula led the Pledge of Allegiance.

Roll call:

Present: Supervisor Mike Stanula Trustees: Kevin Boicken, Ted Deery, Paul Goldrick, Mike Mach Absent: None

Other Officials present: Clerk Joe Burgess

Public Commentary: None

BUSINESS ITEM:

Fiscal Year 2014-15 Budget Preparation / Workshop – The board was presented the proposed and tentative budget as prepared by Clerk Burgess with documentation provided by township accountant Tom Brislane.

The board then reviewed the budget by each line item and made adjustments as necessary. Key areas of discussion are listed below:

- The Feed Our Own program is no longer run through the township and all revenue and expense line items will no longer be needed.
- It was noted that last year's insurance levy had not been transferred from the Town Fund to the Insurance Fund and will need to be transferred this year. The allocation has been added to "Inter Account Transfers".
- The board reviewed the proposed levy income for the upcoming fiscal year. The 2013 levy includes \$267,811 for the General Town Fund, \$18,171 for General Assistance and \$13,123 for the Insurance Fund. Other revenues were adjusted based on previous years history.
- Transportation revenue includes a \$70,715 grant from the Area on Aging, ride donations, special transportation funding by local or state agencies and intergovernmental funding from townships that participate in the Dial-a-Ride program. A \$28,000 loan was issued last year from the general fund to transportation because of declining revenue. New agreements have been made with Will and Crete Townships and the suggested ride donations were increased last year to be more in line with other municipal transportation services. For this reason, the board did not anticipate a loan this year. The board also discussed how transportation could become more efficient through improved scheduling and bus utilization.

- All transportation expenses were reduced to reflect a decrease in ridership because Peotone and Monee Townships are no longer utilizing the township’s transportation services. Peotone and Monee made up approximately 25% of the Dial-a-Ride’s ridership.
- The board appropriated \$4,000 for “Auditor’s fees” and it was unclear if the final bill from Legacy Professionals had been received. Clerk Burgess will contact Tom Brislane to determine the status of their final billing.
- The board appropriated \$4,000 for legal council for any legal matters that may occur.
- Clerk Burgess requested \$1500 to update the website. The current website is running on an older “platform” that is difficult to maintain. An upgrade to a new platform will allow the Clerk to perform more in house updates and has better security features.
- Money was also appropriated for two new computers – a new laptop for the Clerk and a desktop unit for the office.
- The board allocated \$1200 to Youth Programs and \$500 for Sponsorships.
- \$8,000 was allocated for Senior Programs.
- The board discussed the condition of the parking lot an allocated \$10,000 to resurface the lot. The board will decide at a later date if only the “bad” sections of the lot will be repaired and if the Road District will be asked to complete the work.
- The Assessor’s budget was lowered from \$12,650 to \$6,725. This amount is \$2000 higher than the assessor’s actual expenses from the previous year.
- There were no changes to the proposed Insurance Fund budget.
- Supervisor Stanula budgeted \$7,000 for Flat Grants in the General Assistance budget.

The major items of the 2014-15 General Town Budget are as follows but are **not** final. The board will review the budget again at the May meeting.

Beginning balance:

Transportation -----	\$24,906
Town Fund -----	\$121,174

Total revenue:	\$436,013
Total funds:	\$582,093

Expenditures:

Administration: -----	\$287,379
Assessor -----	\$6,725
<u>Transportation -----</u>	<u>\$168,300</u>
Total Expenditures:	\$462,404

<u>Ending balance:</u>	<u>\$119,689</u>
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The major items of the 2014-15 Insurance Fund are as follows:

Beginning balance:	\$ 8,000
Total revenue:	\$29,562
Total funds:	\$37,562

Expenditures:
Insurance premiums: \$15,690
Total Expenditures: \$15,690

Ending balance: \$ 21,872

The major items of the 2013-14 General Assistance Fund are as follows:

Beginning balance: \$18,001
Total revenue: \$18,272
Total funds: \$36,273

Expenditures:
Commodities: \$ 7,000
Total Expenditures: \$ 7,000

Ending balance: \$29,273

Trustee Paul Goldrick left the meeting at 8:45 pm

Upcoming Seminars and Meetings:

- May 5, 2014 – Washington Township Board Meeting – 7:00 PM

Adjournment:

Being no other business or discussion, Trustee Mach made a motion to adjourn. Motion was seconded by Trustee Boicken, and after being unanimously approved by voice vote, the Board Meeting adjourned at 9:12 pm.

Respectfully submitted,


Joseph Burgess – Town Clerk

Approved by Board of Trustees: 5/5/14