

**Official Proceedings of the Washington Township Board of Trustees**  
**January 5, 2015**  
**Washington Township Center**  
**30200 Town Center Road, Beecher, IL**

Supervisor Mike Stanula called the meeting to order at **7:02 p.m.** to pay bills for the month of **December** and transact any other business that may come before the Board of Trustees. The meeting agenda and a guest sign-in sheet are attached. Supervisor Stanula led the Pledge of Allegiance.

**Roll call:**

**Present:** Supervisor Mike Stanula **Trustees:** Mark Herlitz, Mike Mach

**Absent:** Paul Goldrick, Ted Deery

**Other Officials present:** Clerk Joe Burgess, Road Commissioner Jerry Meyer

**Approval of the Board of Trustees Meeting Minutes Dated December 1, 2014:**

Supervisor Stanula asked if there were any corrections or additions to the December 1, 2014 board meeting minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

**Motion:**

Trustee Herlitz made a motion to approve the minutes of the December 1, 2014 board meeting as presented. Trustee Mach seconded the motion. There was no discussion on the motion. Roll call vote as follows: Herlitz – yes, Mach – yes, Stanula - yes. **Motion passed 3-0.**

**Public Commentary:**

None

**Reports:**

1. Road Commissioner – Road Commissioner Jerry Meyer read his written report (attached). In addition to his report, Meyer told the board that the township's generator was not working and the current vendor does not have the ability to repair the problem. Meyer recommended that the board contact a different vendor to service the generator.
2. Assessor – Supervisor Stanula read a report from Assessor Blume indicating that the "tentative" multiplier for 2015 is estimated to be a negative 4.75% and negative multipliers are not applied to farmland or farm buildings. The township's current EAV is approximately \$153,502,000.
3. Town Clerk – The 2014 Senior Holiday Dinner & Concert was very successful with over 150 people in attendance. A Senior Movie Matinee is scheduled for Saturday, January 24<sup>th</sup>.
4. Washington Township Planning Commission (WTPC) – No report.

5. Supervisor's Report - Supervisor Stanula reiterated that the township's generator was not working and our current vendor does not have the factory authorization to repair the problem (computer board). Stanula is going to call Metro Power Inc. (from Mokena, IL) to come out and look at the generator.

Accountant Daryl Dahlberg has completed a large amount of work over the last several months to address all of Legacy Professional's audit recommendations and all township accounts are now in "sync" with the audit. Dahlberg has indicated that now that the audit work along with some other accounting items have been completed, the amount of time he will spend on all township accounts should be between 16-20 hours per month.

A township bus was put in the Festival of Lights Parade and one of our drivers volunteered to drive the bus.

6. Trustee's Report - Trustee Herlitz is meeting with a sign company on Thursday to discuss signage to be posted around the recycling site. Herlitz provided the board with some sample verbiage and the board discussed what type of materials the signs should be constructed from and where to install them. Trustee Mach suggested installing a small section of chain link fence and attaching vinyl banners to the fencing. Installing a vinyl banner on the side of the electronic recycling trailer was also suggested. Supervisor Stanula recommended a \$500 budget for the signs and that Trustee Herlitz should order the signs if they can be done within the budget. The township can then apply for a county sign grant after the signs are purchased. The electronic recycling is also over-flowing after the holidays and Herlitz will contact Vintage Tech to arrange for a pick-up.
7. Transportation Report - Supervisor Stanula reported the service provided rides to approximately 642 riders in December.
8. General Assistance Report - Supervisor Stanula reported GA Assistant Brooke Dyke had a baby on December 16 and will be out on maternity leave. The township has received a few calls for GA applications and one applicant was a Crete Township resident. This application has been forwarded to Crete Township.

#### **OLD BUSINESS:**

1. Changing the Township's Meeting Date - Trustee Mach asked if there was any more consideration to switch the township's meeting dates from the first Monday of the month to a different date. Supervisor Stanula explained that changing the date would be difficult because other Mondays would conflict with other local meetings and he recommended that the township's meeting dates remain unchanged.

#### **NEW BUSINESS:**

1. Consideration and Approval of Planning Commission (WTPC) Recommendations - There were no recommendations from the WTPC.

2. Consideration to Open the Closed Executive Session minutes Dated March 23, 2010 – Supervisor Stanula asked the board for a recommendation on the Closed Session minutes from March 23, 2010.

**Motion:**

Trustee Mach made a motion that the Closed Session minutes dated March 23, 2010 remain closed to the public. Trustee Herlitz seconded the motion. There was no discussion on the motion. Roll call vote as follows: Mach – yes, Herlitz – yes, Stanula – yes. **Motion passed 3-0.**

3. Consideration to Open the Closed Executive Session minutes Dated June 5, 2014 – Supervisor Stanula asked the board for a recommendation on the Closed Session minutes from June 5, 2014.

**Motion:**

Trustee Mach made a motion that the Closed Session minutes dated June 5, 2014 remain closed to the public. Trustee Herlitz seconded the motion. There was no discussion on the motion. Roll call vote as follows: Mach – yes, Herlitz – yes, Stanula – yes. **Motion passed 3-0.**

**PAYMENT OF BILLS:**

**Town Account (including Transportation Fund)**

The board reviewed the bills as prepared by the Supervisor and presented by the Clerk. A bill from Alternative Energy Systems was paid for performing preventative maintenance to the generator. This service was performed before the generator went down this week. Accountant Dahlberg's bill includes the final work required after the CPA audit.

**MOTION:**

Trustee Mach made a motion to authorize payment of all applicable payroll, bills, debits and appropriate transfers for the Town Account totaling \$30,116.80. Trustee Herlitz seconded the motion. There was no discussion on the motion.

Roll Call vote: Mach – yes, Herlitz – yes, Stanula – yes. **Motion passed 3-0.**

**Road & Bridge Bills**

The board reviewed the Road District bills as prepared by Commissioner Meyer.

**MOTION:**

Trustee Herlitz made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits for the Road & Bridge Account totaling \$50,311.40. Trustee Mach seconded the motion. There was no discussion on the motion.

Roll Call vote: Herlitz – yes, Mach – yes, Stanula - yes. **Motion passed 3-0.**

**Upcoming Seminars and Meetings:**

- February 2, 2015 – Washington Township Board Meeting – 7:00 pm

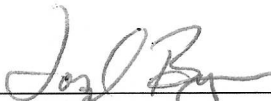
**Announcements:**

- January 24 - Senior Movie Matinee @ 1:30 am at the Washington Township Center

**Adjournment:**

Being no other business or discussion, Trustee Herlitz made a motion to adjourn. Trustee Mach seconded the motion. Being no discussion and after being unanimously approved by voice vote, the Board Meeting adjourned at 7:29 pm.

Respectfully submitted,

  
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Joseph Burgess Town Clerk

Approved by Board of Trustees: 2/2/2015

# Washington Township

*Jerry K. Meyer*

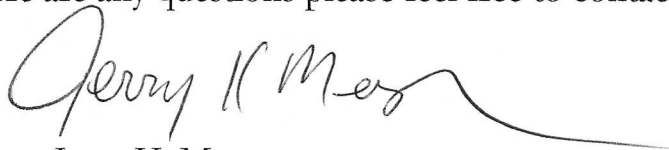
*Highway Commissioner*

January 5, 2015

To the Board of Trustees of Washington Township:

- The weeds are finally done in the Township. Weather and weather had a lot to do with the late finish
- We has 2 event so far this year I am sure more to come
- We have been using salt sparingly do to the high prices. We are still doing all the corners and hill throughout the Township trying to stretch the salt. To do just our normal salt rout the cost of the salt is over \$3,300.00 compared to \$1,400.00 last year
- Trucks are loaded and ready for tonight event as of writing this they are calling 3 to 6 in of snow with below 0 temps and wind picking up throughout the day. Will tell you the true amount Tuesday night.
- We have used over 30 ton of cold patch this season and it will continue.

If there are any questions please feel free to contact me at the office.



Jerry K. Meyer  
Commissioner



# WILL COUNTY ILLINOIS

1/05/15

LOCAL ASSESSORS

MWAS15B

13:21:45

INQUIRE TOWNSHIP TOTALS

2015 REAL ESTATE LEVY YEAR

SELECT FUNCTION ==> 

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## WASHINGTON TOWNSHIP

BALANCED CODE.....	
TOTAL LAND.....	32,343,744
TOTAL FARM LAND.....	3,369,151
TOTAL BUILDING.....	113,551,029
TOTAL FARM BUILDING.	4,238,353
TOTAL INSTANT ASMNT.	0
TOTAL FOR TOWNSHIP..	\$153,502,277

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AVAILABLE FUNCTIONS ARE: T - INQUIRE TOWNSHIP TOTALS  
P - INQUIRE PAGE TOTALS  
R - RETURN TO MAIN MENU

**TO: Township Supervisor, Clerk, Trustees**

**FROM: Carol Ann, Twp. Assessor**

**Attached is a print out of the starting numbers for 2015 assessment year.**

**The tentative multiplier for 2015 is estimated to be a negative 4.75% applied to land and building values per the Supervisor of Assessments office. By law the negative multiplier would not be applied to farmland or farm buildings.**



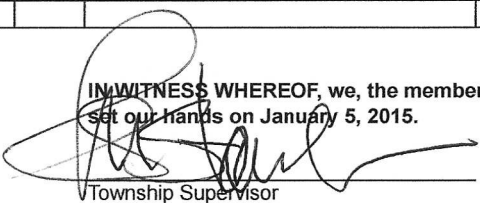
**Approved Claims - Board of Township Trustees**  
Town Account

State of Illinois )  
Will County ) ss.  
Washington Township )

We the undersigned, comprising the Board of Trustees of  
Washington Township, having duly met at the Township office on January 5, 2015, for the  
purpose of auditing Town accounts, do hereby certify that the following claims or demands  
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
3958	12/1	Dutch American Foods	7018	2013 Tax reimbursement - Per resolution #10-02	\$780.00
3959	12/10	Alternative Energy Solutions	7020	PM Generator - Inv # 28310	\$516.15
3960	12/10	Carol Ann Blume	7021	Reimbursement - 2014 mileage, photos, postage	\$878.37
3961	12/10	Comcast	7022	Internet and Cable # 10295 - Bill date - 12/22/14	\$175.85
3962	12/10	Comcast Business	7023	Business service - Acct # 003347 - Bill date - 12/1/14	\$350.15
3963	12/10	ComEd	7024	Electric bill - Acct # 4341116018 - Bill date - 12/1/14	\$349.61
3964	12/10	Dahlberg Accounting	7025	Professional services - Inv # 2505	\$1,933.75
3965	12/10	Quality Computer Services	7026	Professional services - Inv # 204215	\$120.00
3966	12/10	S&K Security	7027	Monitoring fee (12/1/14 to 2/28/15) - Inv # 98640	\$193.38
3967	12/10	WebFoot Designs	7028	Website updates - Inv # 103476	\$50.00
3968	12/15	Washington Township Highway Dept.	7031	Circuit Court fines - transferred to R&B Account	\$36.00
3969	12/15	Washington Township General Assistance	7032	Fiscal 2014 property tax adjustment	\$28.78
3970	12/16	Joe Burgess	7033	Reimbursement Senior Holiday Dinner food items	\$87.43
3971	12/16	Tony's Pizza	7034	Senior Holiday Dinner food Inv # 91569	\$578.00
3972	12/16	Chicago Food Depository	7035	Food - pantry donation from 1st Farm Credit Services	\$250.00
3973	12/16	NICOR	7036	Utilities gas - #55877029193 - Bill date - 12/10/14	\$227.59
3974	12/16	Verizon Wireless	7037	Cellular phones - Acct #485462600 - Inv # 9736740198	\$102.30
3975	12/18	Beecher Hardware	7038	Light bulb (flag pole) - Inv # A68567	\$36.99
3976	12/18	Beecher Post Office	7039	100 Stamps	\$49.00
3977	12/24	American Marketing	7040	HomePages ad - 2015 - Inv # 1505413	\$375.00
3978	12/24	Debbie Mach	7041	Reimbursement Senior Dinner food & serving items	\$296.47
3979	12/24	Quality Computer Services	7042	Professional services - Inv # 204569	\$180.00
3980	12/24	Teresa Peterson	7043	Reimbursement - postage & building supplies	\$13.58
3981	12/24	Blue Cross Blue Shield	Debit	Health Insurance - Peterson - Inv #	\$529.07
3982	12/31	December Payroll - QuickBooks	Debit	Payroll, IMRF & other government payroll liabilities	\$8,917.96
				<b>Town Account subtotal</b>	<b>\$17,055.43</b>
3983	12/10	Pace Vanpool	1520	Monthly Charges - 11/25/14 Inv # 352224 / 352258 / 352285	\$300.00
3984	12/10	Sanders Services	1521	Oil change - Units #14255 & # 7077 - Inv # 24981 & 24993	\$119.15
3985	12/10	Tom's Truck Repair	1522	Safety lane inspection (28 & 14255) - Inv # SL5703 / SL5688	\$46.50
3986	12/10	Verizon Wireless	1523	Cellular phones - Acct #286783466 / Inv # 3167292399	\$123.35
3987	12/10	Village of Beecher	1524	Bus fuel - 11/1/14 to 11/30/14 - Inv # 207	\$2,596.94
3988	12/31	December Transportation Payroll - QuickBooks	Debit	Payroll, IMRF & other government payroll liabilities	\$9,875.43
				<b>Transportation Account subtotal</b>	<b>\$13,061.37</b>
				<b>TOTAL ALL DISBURSEMENTS</b>	<b>\$30,116.80</b>

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto  
set our hands on January 5, 2015.

  
Township Supervisor

  
Township Clerk

  
Trustee

  
Trustee

\_\_\_\_\_  
Trustee

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Trustee




**Approved Claims - Board of Township Trustees**  
**Road & Bridge Account**


State of Illinois )  
Will County ) ss.  
Washington Township )

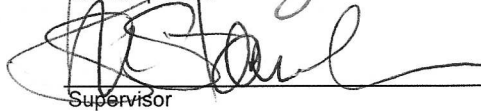
We the undersigned, comprising the Board of Trustees of  
Washington Township, having duly met at the Clerks office on January 5, 2015, for the  
purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands  
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
6439	12/1	Dutch American Foods	7086	2013 Tax reimbursement - Per resolution #10-02	\$1,820.00
6440	12/10	Beecher Post Office	7087	100 Stamps	\$49.00
6441	12/22	County Aid Bridge	7088	Interfund transfer from 2013 taxes	\$21,414.67
6442	12/16	Cintas Corp.	7089	Uniforms - 11/1 to 11/30/14	\$296.00
6443	12/16	ComEd	7090	Utilities - Acct #1659047007 - Bill date - 12/1/14	\$360.47
6444	12/16	Dahlberg Accounting	7091	Professional services - Inv # 2506	\$390.00
6445	12/16	DeJong Equipment	7092	Parts - Inv # CR81989	\$451.59
6446	12/16	Rush Truck	7093	Parts - Inv # 95710337	\$274.49
6447	12/16	NICOR	7094	Utilities - Gas - Acct #58285823769 - Bill date - 12/10/14	\$254.43
6448	12/16	Prairie Materials	7095	Stone - # 885929735 & # 885927190	\$533.31
6449	12/16	Surf Air Wireless	7096	Internet service - Inv # 174208 / 174209	\$59.95
6450	12/16	Village of Beecher	7097	Equipment Fuel - 11/1/14 to 11/30/14 - Inv # 206	\$2,509.33
6451	12/31	December Payroll - QuickBooks	Misc	Payroll, IMRF & other government payroll liabilities	\$21,898.16
				<b>Total disbursements</b>	<b>\$50,311.40</b>

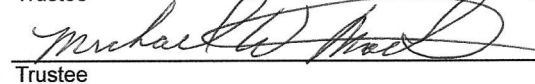
IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto  
set our hands on January 5, 2015.

  
\_\_\_\_\_  
Road Commissioner

  
\_\_\_\_\_  
Township Clerk

  
\_\_\_\_\_  
Supervisor

  
\_\_\_\_\_  
Trustee

  
\_\_\_\_\_  
Trustee

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Trustee

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Trustee

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