

Official Proceedings of the Washington Township Board of Trustees
February 2, 2015
Washington Township Center
30200 Town Center Road, Beecher, IL

Supervisor Mike Stanula called the meeting to order at **7:02 p.m.** to pay bills for the month of **January** and transact any other business that may come before the Board of Trustees. The meeting agenda and a guest sign-in sheet are attached. Supervisor Stanula led the Pledge of Allegiance.

Roll call:

Present: Supervisor Mike Stanula **Trustees:** Mark Herlitz, Mike Mach, Paul Goldrick

Absent: Ted Deery

Other Officials present: Clerk Joe Burgess

Approval of the Board of Trustees Meeting Minutes Dated January 5, 2015:

Supervisor Stanula asked if there were any corrections or additions to the January 5, 2015 board meeting minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

Motion:

Trustee Goldrick made a motion to approve the minutes of the January 5, 2015 board meeting as presented. Trustee Mach seconded the motion. There was no discussion on the motion. Roll call vote as follows: Goldrick – yes, Mach – yes, Herlitz – yes, Stanula - yes. **Motion passed 4-0.**

Public Commentary:

None

Reports:

1. Road Commissioner – No report, Road Commissioner Jerry Meyer was not in attendance.
2. Assessor – No report, Assessor Blume was not in attendance.
3. Town Clerk – A senior movie matinee was held on January 24 and twenty-two people were in attendance. Clerk Burgess also provided the board with a partial schedule of the 2015 senior activities that have been planned.
4. Washington Township Planning Commission (WTPC) – No report.
5. Supervisor's Report - Supervisor Stanula contacted Metro Power to come out and look at the generator. According to the technician from Metro Power, the generator fuel lines are not piped properly and there is a problem with a computer board on the generator's control panel. Stanula said he has authorized Metro Power to order the parts and make the necessary repairs.

The computer the township utilizes to run QuickBooks is starting to have issues. The computer is older and is still running Windows XP and software updates are no longer supported plus the unit is susceptible to virus attacks. The battery back-up unit is also wearing out and should be replaced. Stanula suggested that the computer should be replaced soon and this would also include updating the antivirus software. The board will review the budget to find the necessary funds to purchase the equipment. Ben Mott, a computer technician, who works with Rich Township, reviewed the township's existing computer equipment and provided the board with a letter outlining his findings. Stanula will request a quote for the new equipment from Mr. Mott and will also request a quote from Rick Cobb at Quality Computers.

Due to a municipal aggregation agreement, the township is now receiving natural gas from Constellation Energy.

Accountant Daryl Dahlberg has provided a very detailed list of the services he has performed in the last month and Supervisor Stanula told the board he would make a copy of that report available to them.

6. Trustee's Report – Trustee Goldrick reported that 29 people utilized the food pantry in January and that was one of the lower numbers he has seen in recent months. The pantry is currently fully stocked and donations to the pantry over the holidays were very good.

Trustee Herlitz has ordered the signage for the recycling center at a cost of approximately \$280.

7. Transportation Report – The Township provided transportation service to 575 riders in January, which was down slightly from December. Supervisor Stanula indicated that the township has not been receiving payment from New Lenox or Green Garden townships for transportation services provided to their residents. A letter was sent to both townships many months ago outlining the service and asking them to sign an agreement, but neither township ever responded. Stanula said he would be calling both township Supervisors regarding this issue.
8. General Assistance Report – One General Assistance application has been received and is under review. Brooke Dyke is still off on medical leave and should be returning to work within the next week. Stanula also indicated that the township would be changing the General Assistance office hours once Brooke returns to work. The website information will be updated with the changes.

OLD BUSINESS:

NONE

NEW BUSINESS:

1. Consideration and Approval of Planning Commission (WTPC) Recommendations – There were no recommendations from the WTPC.
2. Consideration to Open the Closed Executive Session minutes Dated January 7, 2013 – Supervisor Stanula asked the board for a recommendation on the Closed Session minutes from January 7, 2013.

Motion:

Trustee Goldrick made a motion that the Closed Session minutes dated January 7, 2013 remain closed to the public. Trustee Herlitz seconded the motion. There was no discussion on the motion. Roll call vote as follows: Goldrick – yes, Herlitz – yes, Mach – yes, Stanula – yes.

Motion passed 4-0.

3. Consideration to Open the Closed Executive Session minutes Dated July 1, 2013 – Supervisor Stanula asked the board for a recommendation on the Closed Session minutes from July 1, 2013.

Motion:

Trustee Goldrick made a motion that the Closed Session minutes dated July 1, 2013 remain closed to the public. Trustee Herlitz seconded the motion. There was no discussion on the motion. Roll call vote as follows: Goldrick – yes, Herlitz – yes, Mach – yes, Stanula – yes.

Motion passed 4-0.

4. Senior Event Discussion - Clerk Burgess explained to the board that the Senior Prom has seen declining attendance over the last several years and suggested that the prom be replaced with a new event. Burgess said he spoke to many seniors at the last senior movie and many of the women indicated that they were widows and had no one to dance with. Many of the seniors did say they would be interested in a musical event such as a “big band” or similar type music. Burgess suggested a “concert” type event and said it could be held at the Community Building or Amvet Hall and the board could consider opening the event to all residents. Trustee Mach suggested that the event could include a “singer” and the township could partner with another township or municipality.

The prom was typically held in May but the new event could be held in June and be scheduled outside at Fireman’s Park and possibly be held on a Sunday afternoon. The board was open to creating a new event and Clerk Burgess will investigate musical options and report back to the board next month

PAYMENT OF BILLS:

Town Account (including Transportation Fund)

The board reviewed the bills as prepared by the Supervisor and presented by the Clerk. Trustee Mach pointed out that the township had spent over \$600 on computer related issues in January.

MOTION:

Trustee Mach made a motion to authorize payment of all applicable payroll, bills, debits and appropriate transfers for the Town Account totaling **\$39,426.07**. Trustee Goldrick seconded the motion. There was no discussion on the motion.

Roll Call vote: Mach – yes, Goldrick – yes, Herlitz – yes, Stanula – yes. **Motion passed 4-0.**

Road & Bridge Bills

The board reviewed the Road District bills as prepared by Commissioner Meyer and presented by the Clerk. Trustee Herlitz asked if the payloader lease payment to Bank of the West was a lease-to-own agreement. Supervisor Stanula confirmed the agreement was lease-to-own.

MOTION:

Trustee Mach made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits for the Road & Bridge Account totaling **\$56,951.12**. Trustee Herlitz seconded the motion. There was no discussion on the motion.

Roll Call vote: Mach – yes, Herlitz – yes, Goldrick – yes, Stanula - yes. **Motion passed 4-0.**

Upcoming Seminars and Meetings:

- March 2, 2015 – Washington Township Board Meeting – 7:00 pm

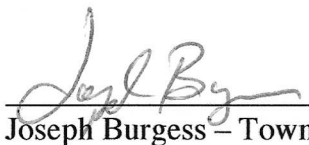
Announcements:

- March 28 - Senior Breakfast @ 8:30 am at Cardinal Creek Golf Course

Adjournment:

Being no other business or discussion, Trustee Mach made a motion to adjourn. Trustee Herlitz seconded the motion. Being no discussion and after being unanimously approved by voice vote, the Board Meeting adjourned at 7:32 pm.

Respectfully submitted,



Joseph Burgess – Town Clerk

Approved by Board of Trustees: 3/2/2015

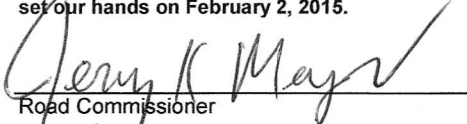
**Approved Claims - Board of Township Trustees
Road & Bridge Account**


State of Illinois)
Will County) ss.
Washington Township)

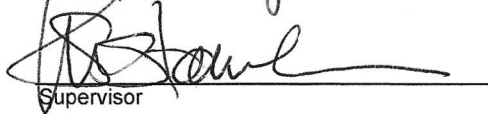
We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Clerks office on February 2, 2015, for the
purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
6452	1/7	Blue Cross Blue Shield of IL	7099	Healthcare Payment (1/1/15 to 1/31/15)	\$8,892.46
6453	1/7	Dahlberg Accounting	7100	Professional services - Inv # 121030	\$390.00
6454	1/7	MATCO Tools	7101	Tools - Inv # 155386	\$26.21
6455	1/7	Gallagher Materials	7102	Asphalt patch - Inv # 634828MB	\$828.78
6456	1/7	TIFCO Industries	7103	Parts & supplies - Inv # 71009783	\$705.46
6457	1/7	Bank of America	7104	Parts & shop supplies	\$461.44
6458	1/7	West Side of Tractor	7105	Parts - Inv # 15826 / 161198 / 16199	\$299.09
6459	1/7	NAPA Auto Parts	7106	Parts & Supplies - Misc invoices	\$89.98
6460	1/7	East Central Highway Commissioners Assoc.	7107	2015 Annual dues	\$40.00
6461	1/7	DeJong Equipment	7108	Parts - Inv # CR81989A	\$98.06
6462	1/7	Surf Air Wireless	7109	Internet service - Inv # 176044 / 176045	\$59.95
6463	1/7	Village of Beecher	7110	Equipment Fuel - 12/1/14 to 12/31/14 - Inv # 212	\$1,857.33
6464	1/7	AT&T	7111	Phone bill (946-6459) Inv # 7089466459-12 - Bill date - 12/1/14	\$194.07
6465	1/13	Township Officials of IL	7112	Enrollment in Drug & Alcohol Testing Program	\$340.00
6466	1/29	MATCO Tools	7113	Shop tools - Inv # 156700	\$84.95
6467	1/29	NICOR	7114	Utilities - Gas - Acct #58285823769 - Bill date - 1/12/15	\$467.72
6468	1/29	Verizon Wireless	7115	Phones - Acct # 687108624 - Inv # 9738472168	\$86.23
6469	1/29	Cintas Corp.	7116	Uniforms - 12/1 to 12/31/14	\$258.16
6470	1/29	AT&T	7117	Phone bill (946-6459) Inv # 7089466459-12 - Bill date - 1/1/15	\$185.60
6471	1/29	ComEd	7118	Utilities - Acct #1659047007 - Bill date - 1/5/15	\$335.27
6472	1/29	Bank of the West	7119	Lease payment - payloader - Inv # 0002801649	\$4,513.03
6473	1/29	Prairie Disposal	7120	Refuse service - (Jan - June 2015) - Inv # 40355	\$249.00
6474	1/29	Blue Cross Blue Shield of IL	7121	Healthcare Payment (2/1/15 to 3/1/15)	\$5,572.13
6475	1/29	Bank of America	7122	Misc charges	\$279.57
6476	1/30	January Payroll - QuickBooks	Misc	Payroll, IMRF & other government payroll liabilities	\$30,636.63
				Total disbursements	\$56,951.12

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on February 2, 2015.


Road Commissioner


Township Clerk


Supervisor


Trustee


Trustee


Trustee


Trustee

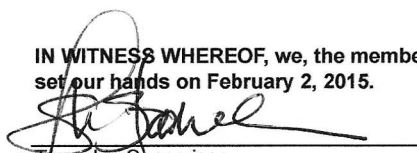
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Town Account

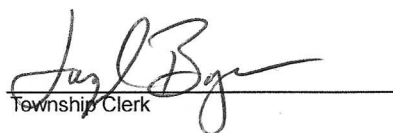
State of Illinois)
Will County) ss.
Washington Township)

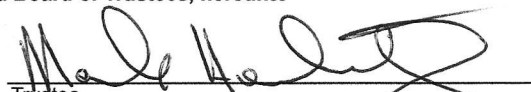
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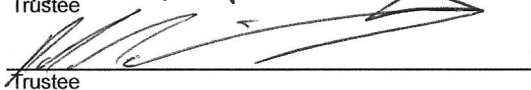
Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
3989	1/6	Quality Computer Services	7046	New computer - HP Laptop - Inv # 15-10009	\$847.00
3990	1/6	Beecher Florist	7047	Flowers (Senior Dinner) - Inv # 12/29/14	\$140.00
3991	1/6	Comcast	7048	Internet and Cable # 10295 - Bill date - 12/24/14	\$180.84
3992	1/6	Dahlberg Accounting	7049	Professional services - Inv # 121029	\$2,031.25
3993	1/6	Martin Whalen Office Solutions	7050	Copier Service Agreement - Inv # 508419	\$1,423.99
3994	1/6	Quality Computer Services	7051	Professional services - Inv # 2046549	\$120.00
3995	1/6	Quill Corporation	7052	Office supplies - Inv # 8838229	\$138.09
3996	1/6	Walt's Foods	7053	Food for Senior Dinner - Inv # 224 & 226	\$423.74
3997	1/20	Alternative Energy Solutions	7054	Generator service - Inv # 28584	\$708.75
3998	1/20	Comcast Business	7055	Business service - Acct # 003347 - Bill date - 1/1/15	\$349.82
3999	1/20	ComEd	7056	Electric bill - Acct # 4341116018 - Bill date - 1/5/15	\$361.35
4000	1/20	NICOR	7057	Utilities gas - #55877029193 - Bill date - 1/12/15	\$297.28
4001	1/20	Verizon Wireless	7058	Cellular phones - Acct #485462600 - Inv # 9738455747	\$102.50
4002	1/20	Teresa Peterson	7059	Reimbursement - postage, ink, keys	\$48.91
4003	1/28	Quality Computer Services	7060	Professional services (computer support) - Inv # 10084 / 10095	\$300.00
4004	1/28	Beecher Chamber of Commerce	7061	2015 membership dues	\$150.00
4005	1/28	Heritage FS	7062	Generator fuel - Inv # 69965	\$28.69
4006	1/28	Quality Computer Services	7063	Professional services (computer support) - Inv # 10156 / 10133	\$145.00
4007	1/28	Quill Corporation	7064	Office supplies - Inv # 9752201	\$22.60
4008	1/29	Cardinal Creek Golf Course	7065	Deposit for Spring & Fall Senior breakfast events	\$200.00
4009	1/29	Blue Cross Blue Shield	Debit	Health Insurance - Peterson - Inv # 12903968	\$694.54
4010	1/30	January Payroll - QuickBooks	Debit	Payroll, IMRF & other government payroll liabilities	\$8,918.24
Town Account subtotal					\$17,632.59
4011	1/6	Pace Vanpool	1526	Monthly Charges - 11/25/14 Inv # 356816 / 356850 / 356877	\$300.00
4012	1/6	Riverside Workforce Health	1527	Physical / drug screen - Peterson - Inv # 18795	\$95.00
4013	1/6	Tom's Truck Repair	1528	Safety lane inspection (5986) - Inv # SL5767	\$23.50
4014	1/6	Verizon Wireless	1529	Cellular phones - Acct #286783466 / Inv # 3181287562	\$129.00
4015	1/7	Village of Beecher	1530	Bus fuel - 12/1/14 to 12/31/14 - Inv # 213	\$2,923.24
4016	1/20	Leona Maltby	1532	Reimbursement for background check - Inv #1616990	\$58.00
4017	1/20	Sanders Services	1533	Oil change - Units #14255 & # 7077 - Inv # 25213 / 25226	\$93.99
4018	1/20	Riverside Workforce Health	1534	DOT physical / drug scree (Yukon) - Inv # 18744	\$79.00
4019	1/20	Benjamin Mott	1535	Professional services (computer support) - Inv # 5229	\$125.00
4020	1/27	Rudolph Muzzarelli	1536	HFS (PACE) training - (Leona Maltby)	\$100.00
4021	1/28	Witvoet Tire Sales	1537	Tires - Unit # 7077 - Inv # 3511	\$1,050.00
4022	1/28	Riverside Workforce Health	1538	Physical / drug screen - Mickiewicz - Inv # 18979	\$151.00
4023	1/30	January Transportation Payroll - QuickBooks	Debit	Payroll, IMRF & other government payroll liabilities	\$16,665.75
Transportation Account subtotal					\$21,793.48
TOTAL ALL DISBURSEMENTS					\$39,426.07

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on February 2, 2015.


Township Supervisor


Township Clerk


Trustee


Trustee

Trustee

Trustee

Guest Sign-in Sheet

[illegible]