

**Official Proceedings of the Washington Township Board of Trustees**

**April 14, 2015**

**Washington Township Center  
30200 Town Center Road, Beecher, IL**

Supervisor Mike Stanula called the Special Board meeting to order at **7:45 p.m.** for the purpose of preparing the 2015-16 Town Account budget. The meeting agenda and a guest sign-in sheet are attached. (There were no residents present.)

Supervisor Stanula led the Pledge of Allegiance.

**Roll call:**

Present: Supervisor Mike Stanula Trustees: Paul Goldrick, Mike Mach, Mark Herlitz

Absent: Ted Deery

**Other Officials present:** Clerk Joe Burgess

**Public Commentary:** None

**BUSINESS ITEM:**

*Fiscal Year 2015-16 Budget Preparation / Workshop* – The board was presented the proposed and tentative budget as prepared by Clerk Burgess with documentation provided by township accountant Daryl Dahlberg.

The board then reviewed the budget by each line item and made adjustments as necessary. Key areas of discussion are listed below:

- The board reviewed the proposed levy income for the upcoming fiscal year. The 2014 levy includes \$273,091 for the General Town Fund, \$18,613 for General Assistance and \$13,057 for the Insurance Fund. Other revenues were adjusted based on previous years history.
- \$2,000 was allocated for legal services
- Stanula, who is an architect, believed the roof leak could be fixed in-house and was going to check the roof for potential issues and make repairs as needed. No funds were allocated for this project at this time.
- Supervisor Stanula has received two bids for painting projects at the Washington Township Center and reviewed two carpeting proposals from last year. The board allocated \$6,400 for these two projects.
- Stanula discussed three quotes received for updating a computer; file backup system and battery backup system. The quotes were received from Data Ace, Rick Cobb and Joe Duncan. Stanula recommended allocating \$5,000 for the computer project.
- The Board discussed the condition of the parking lot and it was suggested that the parking lot could be resurfaced with a tar & chip base and to pay the Road District to perform the work. This would allow for the lot to be properly prepared and tar & chipping is a cheaper alternative to blacktop. The Board allocated \$5,000 for the parking lot project.

- The board allocated \$1,200 to Youth Programs (Beecher Youth Commission)
- \$1,200 was allocated for Sponsorships (CASA & Beecher 4<sup>th</sup> of July Celebration)
- \$1,500 was allocated for Community Programs
- \$6,000 was allocated for Senior Programs
- The Assessor's budget was lowered from \$9,750 to \$7,320. This amount is approximately \$800 higher than the Assessor's actual expenses from the previous year.
- Transportation revenue includes a \$68,000 grant from the NE IL Area on Aging, ride donations, special transportation funding by local or state agencies and \$38,200 in intergovernmental funding from townships that participate in the Washington Township Dial-a-Ride program. The board also discussed office staffing and determined that decreased ridership from the previous year did not warrant keeping a part-time office person for transportation. This cut would save the township approximately \$5,000.
- There were no changes to the proposed Insurance Fund budget.
- Supervisor Stanula budgeted \$5,000 for Flat Grants in the General Assistance budget.

The major items of the 2015-16 General Town Budget are as follows but are **not** final. The board will review the budget again at the May meeting.

**Beginning balance:**

**Town Fund ----- \$122,593**

Town Fund Revenues ----- \$291,081

Transportation Revenue ---- \$138,312

**Total revenue: \$429,393**

**Total funds: \$551,986**

**Expenditures:**

Administration: ----- \$263,644

Assessor ----- \$7,320

Transportation ----- \$174,588

**Total Expenditures: \$445,552**

**Ending balance: \$106,434**

The major items of the 2015-16 **Insurance Fund** are as follows:

**Beginning balance: \$21,303**

**Total revenue: \$14,559**

**Total funds: \$35,862**

**Expenditures:**

Insurance premiums: \$14,600

**Total Expenditures: \$14,600**

**Ending balance: \$ 21,262**

The major items of the 2015-16 **General Assistance Fund** are as follows:

<b>Beginning balance:</b>	<b>\$30,609</b>
<u>Total revenue:</u>	<u>\$18,616</u>
<b>Total funds:</b>	<b>\$49,225</b>

<b>Expenditures:</b>	
<u>Commodities:</u>	<u>\$ 5,000</u>
<b>Total Expenditures:</b>	<b>\$ 5,000</b>

<u><b>Ending balance:</b></u>	<u><b>\$44,225</b></u>
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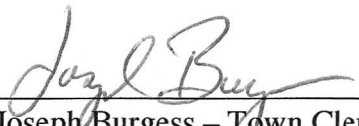
**Upcoming Seminars and Meetings:**

- May 4, 2015 – Washington Township Board Meeting – 7:00 PM

**Adjournment:**

Being no other business or discussion, Trustee Goldrick made a motion to adjourn. Motion was seconded by Trustee Herlitz, and after being unanimously approved by voice vote, the Board Meeting adjourned at 8:47 pm.

Respectfully submitted,

  
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Joseph Burgess – Town Clerk

Approved by Board of Trustees: 5/4/2015

## Guest Sign-in Sheet

NONE (12)