

**Official Proceedings of the Washington Township Board of Trustees**

**August 3, 2015**

**Washington Township Center  
30200 Town Center Road, Beecher, IL**

Supervisor Mike Stanula called the meeting to order at **7:02 p.m.** to pay bills for the month of **July** and transact any other business that may come before the Board of Trustees. The meeting agenda and a guest sign-in sheet are attached. Supervisor Stanula led the Pledge of Allegiance.

**Roll call:**

Present: Supervisor Mike Stanula Trustees: Mike Mach, Ted Deery, Paul Goldrick, Mark Herlitz

Absent: None

**Other Officials present:** Clerk Joe Burgess and Highway Commissioner Jerry Meyer

**Approval of the Board of Trustees Meeting Minutes Dated July 6, 2015:**

Supervisor Stanula asked if there were any corrections or additions to the July 6, 2015 board meeting minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

**Motion:**

Trustee Mach made a motion to approve the minutes of the July 6, 2015 board meeting as presented. Trustee Deery seconded the motion. There was no discussion on the motion. Roll call vote as follows: Mach –yes, Deery – yes, Herlitz – yes, Goldrick – yes, Stanula - yes. **Motion passed 5-0.**

**Public Commentary:**

Will County Sheriff Sgt. Suhad Taylor addressed the board and explained that there had been a substantial amount of robberies in Will County over the last several weeks. Peotone Township was hit “hard” and the current crime spree has spread throughout the eastern part of Will County. The criminals are finding homes that have limited sight lines from the road and are gaining entry through the back of the homes by kicking in doors or breaking windows. The county has “just missed” the perpetrators leaving the crime scene on a couple of occasions and Sgt. Taylor said the county needs more eyewitness information such as a license plate number to really have a chance to track the group down. Taylor said she was a believer in alarm systems with loud audible alarms but urged people to keep their doors locked and to call the police if they see or suspect any suspicious activity in their area. She reiterated that eyewitness information is the best way to assist the police but a person should never put themselves “in harms way” in order to gather that information.

**Reports:**

1. Road Commissioner – Commissioner Meyer reported that Washington, Peotone and Will Townships are pooling their manpower and resources and working on tar and chipping approximately 6-7 miles of roads in each township. Meyer said that the work generally takes up to 12 workers and they will use nearly 40,000 gallons of road oil in each township. Meyer also reported that Corning Road from Rt. 1 to Cottage Grove had been blacktopped but there

was a problem with the “blacktop mix” during the project and a portion of Corning from “the bridge west to Union Electronics” will need to be removed and repaved. Meyer said he would not allow the paving company to just patch the affected areas and would not sign off on the project without that stretch of road being properly resurfaced. Progress is also being made on Corning Road between Cottage Avenue and Stony Island and there is a possibility that that section of road could be ready for tar and chipping before winter. He also indicated that he is looking to widen a short section of Delite Inn road and is waiting for ComEd to reset some electrical poles in order to start that project. Finally, there were no bids received for the John Deere road grader and he is considering putting a “for sale” ad in TOI’s Perspective magazine.

2. Assessor – No report, Assessor Blume was not in attendance.
3. Town Clerk – Clerk Burgess reported that he had spoke to Marta from the “Will County Green” office regarding the recycling area and she indicated that it would not be possible to increase the number of recycle pickups at this time. She did offer to put a sixth recycle bin at the center and Burgess asked the board if there were any objections to adding another bin. There were no concerns about adding the bin and Burgess will ask for the additional bin to be dropped off. The county will also reimburse the township for the purchase price of the new signage recently installed at the recycling center and the Clerk will forward all the required paperwork to Marta to start the process. Approximately 30 people attended the Senior Movie Night held on July 22.
4. Washington Township Planning Commission (WTPC) – WTPC member David Knuth addressed the board and explained that the committee did not have any significant matters to discuss over the last several months and their last activity was a discussion over the Illiana Expressway, which has since been put on hold by the Governor Rauner. He also said that the committee has had difficulty getting a quorum together to hold a meeting and with the resignation of Chairman Bryan Swanson, there was only two members left on the WTPC. He wanted to know what the board’s plan for the WTPC would be going forward and said he didn’t see a need for the board to move quickly to fill Swanson’s seat or add more members considering the current status of the states budget crisis and limited funding available for most projects.

Knuth said the opinion of the WTPC was to not support or oppose the Illiana project, although the board was being “leaned on” to support the project. The committee believed that opposing the project could potentially harm the chances of the township being involved in future discussions or decisions if the road was given the green light to proceed but the committee was not going to be pressured into supporting the project without carefully studying the impact the road might have and receiving input from local residents. The WTPC then shifted their focus from supporting or opposing the road to taking on the responsibility to plan that the road was going to become a reality. Knuth said that the WTPC had created a “recommendation” about the expressway, proposed airport and other projects over two years ago but the township board had never discussed their proposal. Supervisor Stanula said he had seen the document but never received it and Clerk Burgess indicated that a discussion on

it was not documented in any past meeting minutes. Knuth was hopeful the document could be found because of the amount of work that went into it.

He believed that the WTPC needed to create a “critical planning area” that would encompass areas of the township where the potential for growth was larger. He also recommended that any projects that fell within this area would require those involved to first meet with the WTPC. Trustee Deery agreed saying that the WTPC was a necessary vehicle to assist in maintaining controlled growth as it related to the township’s overall comprehensive plan. Stanula also agreed and said the county has been informed that planning matters in the township were to go to the WTPC first. Deery recommended that the first task for the new board would be to update the township’s comprehensive plan and said he appreciated Knuth’s efforts and dedication as a longtime member of the WTPC. Mike Mach said that Jim Schoenbeck was stepping down from the committee but he had contacted several people and four individuals have said they would serve on the WTPC if asked. Supervisor Stanula gave Dave information on the individuals that would be interested in serving on the committee and asked Dave to contact them.

5. Supervisor’s Report – Supervisor Stanula reported that the interior painting of the Washington Township Center (WTC) would begin on August 4<sup>th</sup>. After discussing the condition of the lawn and landscaping around the WTC, it was recommended that Brandon Stadt be hired to maintain the grounds and cut the grass.

The township is currently using Comcast for phone and Internet service and is paying approximately \$350 month. Stanula has been researching companies and presented the board with three options that would offer similar services but at a lower cost than Comcast. One company did not offer digital service and was not considered. The board then reviewed the proposals from Spectrotel and Vonage Business. Spectrotel’s monthly rate was slightly higher than the Vonage rate but the rate was guaranteed for three years. Vonage is a month-to-month provider and the board was concerned the monthly rates were not guaranteed and could rise considerably over the same three year period. It was recommended that the Supervisor sign an agreement with Spectrotel.

6. Trustee’s Report – Trustee Deery reported that a 12 people went on the second “Barn Quilt Tour” and he is also considering trips to the Frank Lloyd Wright Museum and to Balmoral Park for the fall.
7. Transportation Report – The Dial-a-Ride service provided rides for 730 people in July. It was noted that 476 of those rides were for residents of Crete Township.
8. General Assistance Report – Supervisor Stanula said that General Assistance had no activity for the month of July.

#### **OLD BUSINESS:**

1. Building and Ground Maintenance Discussion – Supervisor Stanula covered this item during his “Supervisor’s Report”.

2. Consideration and Approval of "Eastern Will Benefit Cooperative Combined Agreement and By-laws" – Commissioner Meyer said that recent discussions with the Village of Beecher have resulted in the Road District being listed as an insured entity under Beecher's portion of the EWBC policy. The Road District will not need to join the EWBC and will be signing an Intergovernmental Agreement with the village to secure the details of the agreement.
3. Consideration and Approval of Letter in Support of American Foundation for Suicide Prevention – Supervisor Stanula asked that no action be taken on this item until the September meeting and that the two items under consideration include holding classes for "First Responders" that respond to suicides and legislation requiring Illinois schools too adopt policies and procedures that incorporate suicide prevention, intervention and post-vention.

#### **NEW BUSINESS:**

1. Consideration and Approval of Planning Commission (WTPC) Recommendations – There were no recommendations from the WTPC.
2. Consideration to Open the Closed Executive Session Minutes Dated March 23, 2010 – Supervisor Stanula asked the board for a recommendation on the Closed Session minutes from March 23, 2010.

#### **Motion:**

Trustee Goldrick made a motion that the Closed Session minutes dated March 23, 2010 remain closed to the public. Trustee Herlitz seconded the motion. There was no discussion on the motion. Roll call vote as follows: Goldrick – yes, Herlitz – yes, Mach – yes, Deery – yes, Stanula – yes. **Motion passed 5-0.**

3. Consideration to Open the Closed Executive Session Minutes Dated January 7, 2013 – Supervisor Stanula asked the board for a recommendation on the Closed Session minutes from January 7, 2013.

#### **Motion:**

Trustee Deery made a motion that the Closed Session minutes dated January 7, 2013 remain closed to the public. Trustee Goldrick seconded the motion. There was no discussion on the motion. Roll call vote as follows: Deery – yes, Goldrick – yes, Herlitz – yes, Mach – yes, Stanula – yes. **Motion passed 5-0.**

4. Consideration to Open the Closed Executive Session Minutes Dated July 1, 2013 – Supervisor Stanula asked the board for a recommendation on the Closed Session minutes from July 1, 2013.

#### **Motion:**

Trustee Mach made a motion that the Closed Session minutes dated July 1, 2013 remain closed to the public. Trustee Herlitz seconded the motion. There was no discussion on the motion. Roll call vote as follows: Mach – yes, Herlitz – yes, Goldrick – yes, Deery – yes, Stanula – yes. **Motion passed 5-0.**

5. Consideration to Open the Closed Executive Session Minutes Dated June 5, 2014 – Supervisor Stanula asked the board for a recommendation on the Closed Session minutes from June 5, 2014. Trustee Deery said the subject matter of the minutes was no longer a viable issue and recommended that the minutes be opened.

**Motion:**

Trustee Deery made a motion that the Closed Session minutes dated June 5, 2014 be opened to the public. Trustee Mach seconded the motion. There was no discussion on the motion. Roll call vote as follows: Deery – yes, Mach – yes, Goldrick – yes, Herlitz – yes, Stanula – yes. **Motion passed 5-0.**

**PAYMENT OF BILLS:**

**Town Account (including Transportation Fund)**

The board reviewed the bills as prepared by the Supervisor and presented by the Clerk. The Board reviewed a bill from Joe Duncan for computer services at the township offices. Attorney Tom Knuth has reduced his annual retainer from \$4000 to \$2000.

**MOTION:**

Trustee Goldrick made a motion to authorize payment of all applicable payroll, bills, debits and appropriate transfers for the Town Account totaling \$33,703.56. Trustee Herlitz seconded the motion. There was no discussion on the motion.

**Roll Call vote:** Goldrick – yes, Herlitz – yes, Deery – yes, Mach – yes, Stanula – yes.

**Motion passed 5-0.**

**Road & Bridge Bills**

The board reviewed the Road District bills as prepared by Commissioner Meyer and presented by the Clerk. Trustee Deery questioned an invoice from the EPA for a permit. Commissioner Meyer explained that the Road District is now responsible for obtaining a permit to allow township ditchers to drain in to creeks. The permit is not new however, the EPA has begun to ensure that all entities required to pay the fee have been contacted.

**MOTION:**

Trustee Deery made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits for the Road & Bridge Account totaling \$82,663.13. Trustee Mach seconded the motion. There was no discussion on the motion.

**Roll Call vote:** Deery – yes, Mach – yes, Herlitz – yes, Goldrick – yes, Stanula – yes.

**Motion passed 5-0.**

**Upcoming Seminars and Meetings:**

- September 10 – Washington Township Board Meeting – 7:00 pm


**Announcements:**

- None

**Adjournment:**

Being no other business or discussion, Trustee Goldrick made a motion to adjourn. Trustee Herlitz seconded the motion. Being no discussion and after being unanimously approved by voice vote, the Board Meeting adjourned at 8:30 pm.

Respectfully submitted,

  
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Joseph Burgess – Town Clerk

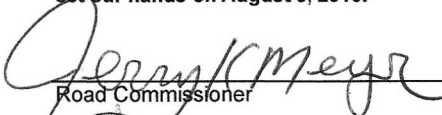
Approved by Board of Trustees: 9/10/2015

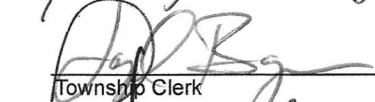


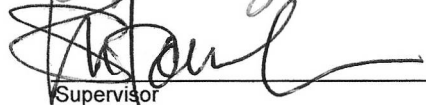
State of Illinois )  
Will County ) ss.  
Washington Township )

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Get our business on August 6, 2016.

  
Road Commissioner

  
Township Clerk

  
Supervisor

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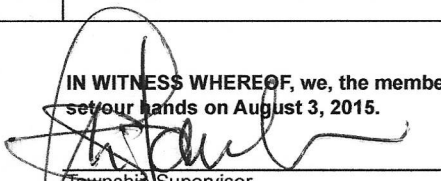
**Approved Claims - Board of Township Trustees  
Town Account**

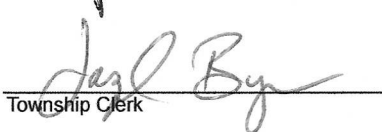
State of Illinois )  
Will County ) ss.  
Washington Township )


**We the undersigned, comprising the Board of Trustees of  
Washington Township, having duly met at the Township office on August 3, 2015, for the  
purpose of auditing Town accounts, do hereby certify that the following claims or demands  
against said township were presented, and examined, were allowed at said meeting, to wit:**

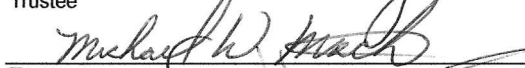
Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
4169	7/2	Teresa Peterson	7162	Reimbursement for Microsoft software - Inv # 7889019	\$218.99
4170	7/2	Quill Corporation	7164	Office supplies - Inv # 5155525	\$140.19
4171	7/2	Cornerstone Media	7165	Public Notices - Inv # 26668 / 26669	\$39.50
4172	7/2	Walt's Foods	7166	Food for Shout Section Band Event - Inv # 195	\$96.56
4173	7/2	Beecher Hardware	7167	Building supplies - Inv # A82777	\$15.46
4174	7/2	Thomas J Knuth	7168	Annual retainer	\$2,000.00
4175	7/2	Quill Corporation	7169	Office supplies - Inv # 5392812	\$14.74
4176	7/2	Carol Ann Blume	7170	Reimbursement for postage / pictures	\$13.89
4177	7/2	IL Property Assessment Institute	7171	Training (7/20 & 7/21) Frankfort, IL	\$490.00
4178	7/15	Dahlberg Accounting	7172	Professional services - Inv # 121175	\$812.50
4179	7/15	Comcast Business	7173	Business service - Acct # 003347 - Bill date - 7/1/15	\$350.21
4180	7/15	WebFoot Design	7174	Website hosting - Inv # 105005	\$120.00
4181	7/15	Comcast	7175	Internet and Cable # 10295 - Bill date - 6/24/15	\$180.90
4182	7/15	Staples	7176	Office supplies (Clerk) - Inv # 20098	\$85.81
4183	7/15	ComEd	7177	Electric bill - Acct # 434116018 - Bill date - 7/2/15	\$338.66
4184	7/15	Beecher Hardware	7178	Building supplies - Inv # A82777	\$15.46
4185	7/15	Quill Corporation	7179	Office supplies - Inv # 5509399 / 5579664 / 5505437 / 5801364	\$169.37
4186	7/22	Joe Duncan Computer Service	7180	New computers - per 6/18/15 quote	\$2,607.68
4187	7/28	Teresa Peterson	7181	Reimbursement for mileage - Kankakee	\$39.85
4188	7/28	Quill Corporation	7182	Office supplies - Inv # 5973053 / 6042349	\$39.28
4189	7/28	Beecher Hardware	7183	Building supplies - Inv # A85769 / A86118	\$107.63
4190	7/28	NICOR	7184	Utilities gas - #55877029193 - Bill date - 7/14/15	\$16.38
4191	7/28	Verizon Wireless	7185	Cellular phones - Acct #485462600 - Inv #	\$102.61
4192	7/27	Blue Cross Blue Shield	Debit	Health Insurance - Peterson - Inv # 21477794	\$694.54
4193	7/30	July Payroll - QuickBooks	Debit	Payroll, IMRF & other government payroll liabilities	\$9,854.04
				<b>Town Account subtotal</b>	<b>\$18,564.25</b>
4194	7/2	Verizon Wireless	1589	Cellular phones - Acct #286783466 / Inv # 3263844589	\$124.36
4195	7/2	Pace Vanpool	1590	Monthly Charges - 6/25/15 Inv # 383597 / 383631 / 383658	\$300.00
4196	7/2	Village of Beecher	1591	Bus fuel - 6/1/15 to 6/30/15 - Inv # 255	\$2,004.80
4197	7/15	Dahlberg Accounting	1593	Professional services - Inv # 121177	\$260.00
4198	7/15	Sanders Services	1594	Oil change - Unit #14255 - Inv # 26549	\$35.00
4199	7/28	Riverside Workforce Health	1596	Drug screen - (Olson) - Inv # 23434	\$55.00
4200	7/31	July Transportation Payroll - QuickBooks	Debit	Payroll, IMRF & other government payroll liabilities	\$12,360.15
				<b>Transportation Account subtotal</b>	<b>\$15,139.31</b>
				<b>TOTAL ALL DISBURSEMENTS</b>	<b>\$33,703.56</b>


**IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto  
set our hands on August 3, 2015.**


  
Township Supervisor

  
Township Clerk

  
Trustee

  
Trustee

  
Trustee

  
Trustee



## Guest Sign-in Sheet

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