

Official Proceedings of the Washington Township Board of Trustees
November 5, 2015
Washington Township Center
30200 Town Center Road, Beecher, IL

Supervisor Mike Stanula called the meeting to order at **7:03 p.m.** to pay bills for the month of **October** and transact any other business that may come before the Board of Trustees. The meeting agenda and a guest sign-in sheet are attached. Supervisor Stanula led the Pledge of Allegiance.

Roll call:

Present: Supervisor Mike Stanula **Trustees:** Mike Mach, Ted Deery, Paul Goldrick, Mark Herlitz
Absent: None

Other Officials present: Clerk Joe Burgess & Road Commissioner Jerry Meyer

Supervisor Stanula asked for a “moment of silence” for former Trustee Elmer Becker who passed away unexpectedly on October 14, 2015.

Approval of the Board of Trustees Meeting Minutes Dated October 5, 2015:

Supervisor Stanula asked if there were any corrections or additions to the October 5, 2015 board meeting minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

Motion:

Trustee Mach made a motion to approve the minutes of the October 5, 2015 board meeting as presented. Trustee Deery seconded the motion. There was no discussion on the motion. Roll call vote as follows: Mach –yes, Deery – yes, Goldrick – yes, Herlitz – yes, Stanula - yes. **Motion passed 5-0.**

Approval of the Special Board Meeting Minutes Dated October 22, 2015:

Supervisor Stanula asked if there were any corrections or additions to the Special Board Meeting Minutes dated October 22, 2015. Being none, Stanula asked for a motion to approve the minutes.

Motion:

Trustee Goldrick made a motion to approve the minutes of the Special Board Meeting dated October 22, 2015 as presented. Trustee Mach seconded the motion. There was no discussion on the motion. Roll call vote as follows: Goldrick – yes, Mach –yes, Deery – yes, Herlitz – yes, Stanula - yes. **Motion passed 5-0.**

Public Commentary: None

Reports:

1. Road Commissioner – Commissioner Meyer reviewed his written report (attached). In addition to his report, Meyer also reported that the Mack truck frame repairs took one month to complete but the truck will be back in service soon. Corning Road will not be resurfaced this year. Over 300 loads of dirt were dug out from beneath the bad area of the road and a

stone base was put down. The excavated dirt was used to rebuild the ditches along both sides of the affected area of the road. The road will be resurfaced next year with tar and chips.

2. Assessor – No report, Assessor Blume was not in attendance.
3. Clerk – Over 110 people attended the Senior Breakfast on October 24. During the event, Supervisor Stanula discussed the Township's transportation system and the loss of the AOA grant that was used to partially fund transportation.
4. Washington Township Planning Commission (WTPC) – The last WTPC meeting was cancelled. Trustee Mach reported that one new board member will be resigning due to a change in his work schedule and he will not be able to attend meetings. A long-time committee member has also stopped coming to meetings and Mach asked for the procedure to remove him from the board. Supervisor Stanula suggested calling the member and asking them directly if they are going to continue to serve on the board. If there is no response from the member, he will be replaced.
5. Supervisor's Report – The new phones will be installed on November 9th and training will take place at the same time. The new phone service will save the township approximately \$200 per month.

Stanula received a request from the HomePages directory to renew the township's transportation ad in the upcoming 2016 local phone directory. The ad costs approximately \$425 and the board questioned if the ad would be needed in light of possible changes to the transportation service. Speaking from personal experience from advertising in the directory, Trustee Goldrick said the directory did not generate any new calls for his business because people use the internet / smart phones to find information and phone numbers. It was recommended that the township should no longer advertise in the directory.

The Village of Beecher is starting up a new ESDA program and is looking for funding from local entities to start the program. The village is suggesting donation amounts from \$1000 - \$2000 as seed money to start the program with the belief that the program could become self-funding by selling surplus government items such as Humvees and other equipment. Stanula explained that the fire department does not have jurisdiction in the event of a natural disaster and these events are coordinated through Will County. The village program would enlist volunteers that could be first responders and be utilized to help with things such as traffic control or search and rescue. Trustee Goldrick has volunteered to be a member and suggested that the expense was worth considering. The program is still in the developmental stages and Supervisor Stanula recommended that the township hold off on any action until the village has completed the program details and reviewed it with Will County. Will County Board member Bob Howard suggested that the township call the county if they need any assistance.

6. Trustee's Report – Trustee Goldrick reported that the Food Pantry provided food to 27 families last month and he was preparing for the holiday.

7. Transportation Report – Supervisor Stanula and Teresa Peterson recently met with members from Crete Township and Will County Representatives Nick Palmer and Wendy Garlich to discuss Will County's Will Ride service. Stanula said he was unable to find out how many buses Will Ride would dedicate to Washington Township because Pace determines that information and it depends on the ridership numbers. All rides are scheduled through Pace and the buses would originate from Alsip. The township would be responsible for registering seniors that are eligible for Will Ride and the township is then required to send all registration data to the county. Will Ride's service area is 10 miles past their farthest township border in the program. If Washington Township joined their system it would allow for some trips to Indiana but current trips to Merrillville would have to be "worked out" through Pace. It was also learned that Will Ride does not service Silver Cross Hospital.

Stanula also said that there were concerns that the \$139,000 AOA grant would not go very far towards lowering Will Ride's costs because of the number of new riders that Will Ride could potentially receive from Crete and Washington Townships. The New Freedom grant has also been eliminated and replaced with a new program. However, Will Ride is still receiving a 50% matching grant from the RTA, which is not affected by increased ridership. Mike said based on information obtained from Monee Township and utilizing Washington Township's current monthly ridership average of 195 rides, he projected that the cost of the Will Ride service to the township would be approximately \$46,000 annually.

Stanula explained that Will Ride has a specific requirement that no riders under 60 will be transported unless they are disabled. Any caregiver riding with a disabled person may ride at no charge on the system regardless of their age.

Any township participating in Will Ride can control the number of rides that any person may receive in a defined period, which helps those participating entities control their spending. "Prescription" rides would include reoccurring doctor or dialysis appointments and they would take precedent over all other types of rides. Ms. Garlich is currently working on creating a sample bill for Washington Township.

8. General Assistance Report – The office of General Assistance received no new applications in October.

OLD BUSINESS:

1. Consideration and Approval of 2015 Levy Ordinance – The board reviewed the 2015 Town Levy Ordinance as prepared by the Clerk. The township is requesting a total levy of \$365,399, which is the same total requested on the 2014 levy ordinance. This represents a zero increase in the levy over 2014.

Commissioner Meyer has not decided on his levy total and is considering whether or not to increase the R&B levy for 2015. The Will County tax cap would govern any increase requested and Meyer indicated if he asked for an increase, it would be around 2%. Meyer said an increase in the levy could be justified because road repair costs, salt and other items continue to rise and the township still has a few miles of gravel roads that need to be upgraded.

MOTION:

Trustee Mach made a motion to approve the 2015 Town Levy Ordinance #15-05 in the amount of **\$365,399**, as presented. Trustee Goldrick seconded the motion. There was no discussion on the motion. Roll call vote as follows: Mach – yes, Goldrick – yes, Herlitz – yes, Deery – yes, Stanula – yes. **Motion passed 5-0**

2. Washington Township Transportation Service – Supervisor Stanula discussed this item under the Transportation Report. Will County is holding a transportation meeting on November 13 at 10 am. Agenda items include the AOA appeal filed by Washington Township.

NEW BUSINESS:

1. Consideration and Approval of Planning Commission (WTPC) Recommendations – There were no recommendations from the WTPC
2. Consideration and Approval of 2015 Road District Levy Ordinance – Road Commissioner Meyer has not yet completed his 2015 Levy and no action was taken on this item.
3. Consideration and Approval of Joining Will Ride Transportation – No action was taken on this item.
4. Change of December 7th Meeting Date – Supervisor Stanula recommended moving the Board's December 7th meeting to Thursday, December 10th because of a conflict with a Chamber of Commerce event. There were no objections to moving the meeting and Clerk Burgess will notify the newspaper and update the website.

PAYMENT OF BILLS:

Road & Bridge Bills

The board reviewed the Road District bills as prepared by Commissioner Meyer and presented by the Clerk. The board reviewed the Bank of America and Lange Trucking bills and found no issues.

MOTION:

Trustee Deery made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits for the Road & Bridge Account totaling **\$90,460.38**. Trustee Mach seconded the motion. There was no discussion on the motion. Roll Call vote: Deery – yes, Mach – yes, Herlitz – yes, Goldrick – yes, Stanula - yes. **Motion passed 5-0.**

Town Account (including Transportation Fund)

The board reviewed the bills as prepared by the Supervisor and presented by the Clerk. The entire principal & interest payment for the General Obligation Bond was mistakenly paid out of the Town Account instead of being divided between the Town and Road Funds. A transfer has been made from the Road Account to the Town Account to correct the oversight.

MOTION:

Trustee Herlitz made a motion to authorize payment of all applicable payroll, bills, debits and appropriate transfers for the Town Account totaling **\$90,954.93**. Trustee Goldrick seconded the motion. There was no discussion on the motion. Roll Call vote: Herlitz – yes, Goldrick – yes, Deery – yes, Mach – yes, Stanula – yes. **Motion passed 5-0.**

Upcoming Seminars and Meetings:

- December 10 – Washington Township Board Meeting – 7:00 pm

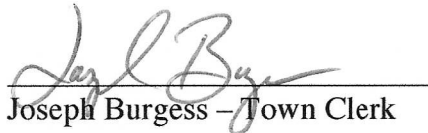
Announcements:

- November 18 – Senior Movie Night at the Washington Township Center
- December 8 – Senior Holiday Dinner & Concert at the Amvet Hall

Adjournment:

Being no other business or discussion, Trustee Goldrick made a motion to adjourn. Trustee Herlitz seconded the motion. Being no discussion and after being unanimously approved by voice vote, the Board Meeting adjourned at 8:15 pm.

Respectfully submitted,


Joseph Burgess – Town Clerk

Approved by Board of Trustees: 12/10/15

Washington Township

Jerry K. Meyer

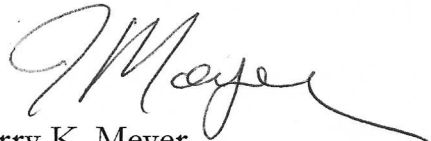
Highway Commissioner

November 5, 2015

To the Board of Trustees of Washington Township

- We got our 1988 Mack back from the frame shop putting the box back on. Everything looks ok
- Corning Road project is on its last few things 2 more inches of stone and planting grass seed and a couple of small drainage tile. It was a big project do to the poor base on the road some places we found 1.5 foot of black dirt in the middle of it so it all had to come out
- Patching is ongoing
- We will start cutting roadsides by the end of next week should only take us 7 days to do the whole township with 2 mowers. Will Township will be helping us do this.
- We finished a-1 seal coating on our roads for the year
- Ditch work will begin after our mowing if weather holds

If there are any questions please feel free to contact me at the office.



Jerry K. Meyer
Commissioner

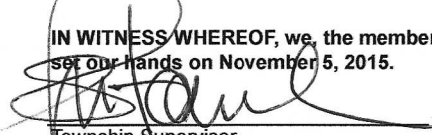
**Approved Claims - Board of Township Trustees
Town Account**

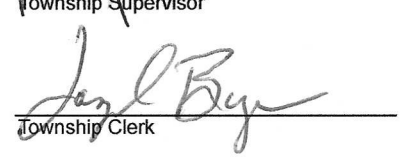
State of Illinois)
Will County) ss.
Washington Township)

We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Township office on November 5, 2015, for the
purpose of auditing Town accounts, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
4248	10/7	Dahlberg Accounting	7213	Professional services - Inv # 121251	\$955.00
4249	10/7	Quill Corporation	7214	Office supplies - Inv # 8087717 / 8153136 / 8166582	\$89.44
4250	10/7	ComEd	7215	Electric bill - Acct # 4341116018 - Bill date - 10/1/15	\$378.45
4251	10/7	Comcast	7216	Internet and Cable # 10295 - Bill date - 9/24/15	\$180.93
4252	10/19	Dutch American Foods	7217	2014 Property Tax Reimbursement	\$780.00
4253	10/20	Beecher Post Office	7218	Postage - Fall Newsletter	\$540.87
4254	10/21	In-print Graphics	7220	Printing - Fall Newsletter - Inv # 80644011	\$1,946.00
4255	10/21	Verizon Wireless	7221	Cellular phones - Acct #485462600 - Inv # 9753526363	\$102.56
4256	10/21	Teresa Peterson	7222	Reimbursement for travel expenses	\$160.32
4257	10/21	Comcast Business	7223	Business service - Acct # 003347 - Bill date - 10/1/15	\$350.40
4258	10/22	The Vedette, Inc.	7224	Publish Treasurer's Report in Beecher Herald	\$156.00
4259	10/26	Scrementis Restaurant	7225	Senior Breakfast catering	\$1,537.50
4260	10/26	NICOR	7226	Utilities gas - #55877029193 - Bill date - 10/9/15	\$35.80
4261	10/28	Teresa Peterson	7227	Reimbursement Senior Breakfast expenses	\$10.60
4262	10/28	First Community Bank and Trust	7228	GO Bond principal & interest payment - #87747	\$62,571.91
4263	10/28	Beecher Post Office	7229	Stamps	\$49.00
4264	10/31	Blue Cross Blue Shield	Debit	Health Insurance - Peterson - Inv # 24746962	\$694.54
4265	10/31	October Payroll - QuickBooks	Debit	Payroll, IMRF & other government payroll liabilities	\$8,251.77
Town Account subtotal					\$78,791.09
4266	10/7	Village of Beecher	1616	Bus fuel - 9/1/15 to 9/30/15 - Inv # 273	\$2,103.54
4267	10/7	Dahlberg Accounting	1617	Professional services - Inv # 121254	\$260.00
4268	10/7	Verizon Wireless	1618	Cellular phones - Acct #286783466 / Inv # 3304403520	\$124.00
4269	10/7	Riverside Workforce Health	1619	Drug screen (Peterson) - Inv # 25399	\$55.00
4270	10/7	Pace Vanpool	1620	Monthly Charges - 9/25/15 Inv # 396194 / 396227 / 396254	\$300.00
4271	10/7	Tom's Truck Repair	1621	Safety lane #7077 - Inv # SL6375	\$23.50
4272	10/28	Sanders Services	1622	Oil change - Unit # 14255 - Inv # 27468	\$57.95
4273	10/31	Oct. Transportation Payroll - QuickBooks	Debit	Payroll, IMRF & other government payroll liabilities	\$9,239.85
Transportation Account subtotal					\$12,163.84
TOTAL ALL DISBURSEMENTS					\$90,954.93

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on November 5, 2015.


Township Supervisor


Township Clerk


Trustee


Trustee


Trustee


Trustee


**Approved Claims - Board of Township Trustees
Road & Bridge Account**

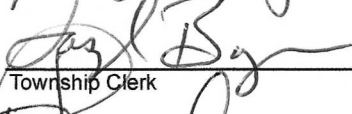
State of Illinois)
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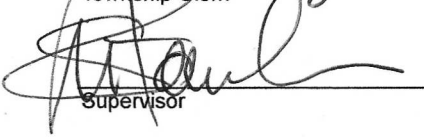
**We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Clerks office on November 5, 2015, for the
purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:**

Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
6665	10/7	Bank of America	7303	Parts, postage, supplies - Bill dated - 9/19/15	\$346.33
6666	10/7	Dahlberg Accounting	7304	Professional services - Inv # 121253	\$260.00
6667	10/19	Dutch American Foods	7305	2014 Tax Reimbursement	\$1,820.00
6668	10/21	Clauss Specialties	7306	Parts - Inv # 434	\$514.45
6669	10/21	Vulcan Materials	7307	Stone - Inv # 31017976 / 31007535 / 31021525	\$3,449.76
6670	10/21	Village of Beecher	7308	Equipment Fuel - 9/1/15 to 9/30/15 - Inv # 272	\$2,572.07
6671	10/21	Terry Truck Equipment	7309	Frame repairs - Inv # 31561	\$2,577.90
6672	10/21	ComEd	7310	Utilities - Acct #1659047007 - Bill date - 10/5/15	\$323.75
6673	10/21	Surf Air Wireless	7311	Internet service - Inv # 970532 / 971490	\$64.95
6674	10/21	AT&T	7312	Phone bill (946-6459) Inv # 7089466459-10 - Bill date - 10/1/15	\$117.83
6675	10/21	Pozzo Illinois	7313	Parts - Inv # BI75194 / BI75191 / BI75185	\$1,086.78
6676	10/21	Bank of the West	7315	Lease payment - payloader - Inv # 0003641786	\$4,513.03
6677	10/21	Murray Overhead Doors	7316	Door repairs - Inv # 32160	\$147.00
6678	10/21	NAPA Auto Parts	7317	Parts & supplies - Misc invoices	\$205.04
6679	10/26	NICOR	7320	Utilities - Gas - Acct #58285823769 - Bill date 10/12/15	\$51.25
6680	10/26	FRATCO	7321	Drainage pipe - Inv # 21018-2	\$624.80
6681	10/26	AHW LLC	7322	Service on John Deere 7220 - Inv # 639164	\$549.67
6682	10/26	Verizon Wireless	7323	Phones - Acct # 687108624 - Inv # 9753541880	\$86.08
6683	10/26	Cintas Corp.	7324	Uniforms - 7/1/15 to 8/31/15	\$647.80
6684	10/28	Beecher Post Office	7235	Stamps	\$49.00
6685	10/29	N Lange Trucking	7326	Stone hauling - Inv # 8230 / 8216 / 8204	\$11,060.14
6686	10/29	Bank of America	7327	Misc/ receipts	\$449.12
6687	10/29	Harding's Inc.	7328	Parts - Inv # C69952	\$397.25
6688	10/21	Village of Beecher	EFT	Health Insurance / RB employees	\$4,898.89
6689	10/28	October Payroll - QuickBooks	Misc	Payroll, IMRF & other government payroll liabilities	\$21,066.47
6690	10/21	N Lange Trucking	7314	Stone hauling - Inv # 8230 / 8216 / 8204	\$3,033.19
6691	10/31	Town Account	TSFR	GO Bond Principal	\$28,333.32
6691	10/31	Town Account	TSFR	GO Bond Interest	\$1,214.51
Total disbursements					\$90,460.38

**IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on November 5, 2015.**


Road Commissioner


Township Clerk


Supervisor


Trustee


Trustee


Trustee


Trustee

Guest Sign-in Sheet

**Please CHECK
here if you have
Public
Commentary**