

Official Proceedings of the Washington Township Board of Trustees
March 28, 2016
Washington Township Center
30200 Town Center Road, Beecher, IL

Supervisor Mike Stanula called the meeting to order at **7:06 p.m.** to pay bills for the month of **March** and transact any other business that may come before the Board of Trustees. The meeting agenda and a guest sign-in sheet are attached. Supervisor Stanula led the Pledge of Allegiance.

Roll call:

Present: Supervisor Mike Stanula **Trustees:** Paul Goldrick, Mark Herlitz

Absent: Mike Mach

Other Officials present: Clerk Joe Burgess

Approval of the Board of Trustees Meeting Minutes Dated March 7, 2016:

Supervisor Stanula asked if there were any corrections or additions to the March 7, 2016 board meeting minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

Motion:

Trustee Goldrick made a motion to approve the minutes of the March 7, 2016 board meeting as presented. Trustee Herlitz seconded the motion. There was no discussion on the motion. Roll call vote as follows: Goldrick – yes, Herlitz – yes, Stanula - yes. **Motion passed 3-0.**

Public Commentary: None

Reports:

1. **Road Commissioner** – Commissioner Meyer sent Clerk Burgess an email that he was unable to attend tonight's meeting because he is attending a highway commissioner's seminar in Decatur, IL. Meyer wrote he had purchased shipping containers for storage and his department had cleaned up around the recycling center including moving left over items to discourage people from dumping any objects in the area that was previously being used for electronics recycling. Supervisor Stanula said that Meyer bought two 40' storage trailers and the township purchased one 20' trailer at a cost of approximately \$1000 per trailer. The trailers will be utilized as additional storage space for the township and the left over electronics and paint cans have been moved to a trailer until such time that they can be properly disposed. The USAgain and book-recycling drop off boxes were also moved to better organize the area. The township's Pace van parking has also been relocated to the area.
2. **Assessor** – No report, Assessor Blume was not in attendance.
3. **Clerk** – Clerk Burgess reported that all dates and times for upcoming 2016 senior events have been finalized with the exception of the fall senior breakfast. Burgess suggested either September 10th or 17th for the fall breakfast and the board determined that September 17th would be a better date with fewer conflicts. The board also agreed to sponsor a community

wide “big band” event featuring the “Shout Section Band” for a performance in June. Last years event was very well received. A senior trip to attend a Chicago White Sox game has been scheduled for June 15th.

The fall newsletter will be mailed in early April and contributions to the newsletter are due by March 31st. Do to the many recent changes in recycling, transportation, and a vacancy on the board; the board discussed who would be responsible for writing the information for the newsletter.

4. Washington Township Planning Commission (WTPC) – No report.
5. Supervisor’s Report – The Township received a “Certificate of Sustainability” from USAgain indicating that the township residents recycled 17,336 pounds of textiles in 2015.

The Beecher Chamber of Commerce is in the process of updating their “banner program” and Stanula suggested that as a member of the Chamber of Commerce, the township should consider purchasing a banner. The banners are put up at least two times a year on utility poles throughout the village. The cost of a banner is \$200 and they are expected to last five years under normal circumstances and if a banner is damaged, the chamber is offering one free replacement banner. Stanula recommended that the banner include the township name, logo and phone number. There were no objections by the board to join the program.

Stanula reported that he had approached Washington Township resident George Obradovich about filling the trustee vacancy. Mr. Obradovich retired as Superintendent of the Beecher School District and is very active in the community and currently serves as member of the Beecher 4th of July Commission. Stanula said Obradovich was very willing to fill the position for the remainder of the term and recommended his appointment to fill the trustee vacancy.

Stanula is in the process of obtaining quotes to repair the roof at the Washington Township Center.

The Beecher Chamber of Commerce is currently in discussions with a production company to bring a professional “haunted house” attraction to the village during the month of October. The haunted house would be setup at the Beecher Community Building and could possibly utilize part of Fireman’s Park as well. The production company currently runs several other haunted house attractions throughout the entire Chicagoland area and is very interested in the Beecher location. The hours and days of operation have yet to be determined. The company takes care of all necessary security, parking and employs local people to help with the attraction. The chamber is not looking to make any money off the attraction but the Community Building Board would receive \$5000 in rental income for the use of the facility during the length of the event. The Community Building Board has indicated that there are no scheduled activities for the building during October and they have tentatively blocked the scheduling of any events during October at this time. Because the Food Pantry is located in the Community Building, Trustee Goldrick requested that the event be closed on the two days a month when the pantry is open.

6. Trustee's Report – Trustee Goldrick reported that the Food Pantry had a busy month with more than 50 families utilizing the pantry. The refrigerator at the pantry stopped cooling and it will cost approximately \$1000 to repair. Goldrick said he will not repair the refrigerator and instead will purchase a second freezer because he needs more freezer space at the pantry. Paul said every month he has to turn down a significantly larger amount of freezer items vs. refrigerated items because he doesn't have the storage. Goldrick said donations would pay for the new freezer.
7. Transportation Report – Supervisor Stanula reported that the township would be starting the new "local transportation" service on April 6. The Pace van will run every Wednesday between the hours of 9 am and 2:30 pm and will only serve Washington Township residents traveling within the township. The township has secured a driver and backup driver for the service and a \$2 voluntary donation is being suggested for each one-way trip. Residents will be asked to schedule their Wednesday trips no later than Monday of the same week.

Will County Mobility Manager Wendy Garlich and Pace representative Beth Gonzalez will be attending the April 9th Senior Breakfast to discuss Will Ride and utilizing the Pace system to travel anywhere within the Pace network.

8. General Assistance Report – The office of General Assistance (GA) received one case last month that qualified for Emergency Assistance (EA). The applicant was in jeopardy of having their electricity turned off and a flat grant of \$725 was awarded to pay the residents electric bill. Stanula said only one EA flat grant can be awarded in a 12-month period.

OLD BUSINESS:

1. Consideration and Approval to Join ESDA – The Intergovernmental Agreement (IGA) with the Village of Beecher has not been received at this time. The board will act on this item once the IGA is received.
2. Trustee Vacancy – Consideration and Approval to Fill Vacancy – As mentioned in his report, Supervisor Stanula recommended that Washington Township resident George Obradovich be appointed to fill the trustee vacancy. Stanula noted that Obradovich could not attend tonight's meeting because he was on vacation but his appointment could proceed.

Motion:

Trustee Goldrick made a motion to appoint Washington Township resident George Obradovich to the position of Washington Township Trustee. Trustee Herlitz seconded the motion. There was no discussion on the motion. Roll call vote as follows: Goldrick – yes, Herlitz – yes, Stanula - yes. **Motion passed 3-0.**

3. Consideration and Approval of 2016-17 Town Budget – Clerk Burgess went over some key line items in the proposed budget with the board and recommended the board review the budget and consider any changes and tentative approval of the budget at the May meeting. The budget must be available to the public for 30-days prior to being approved by the board. Burgess explained that tentative approval at the May 2 meeting and final approval at the June 6 meeting would satisfy the 30-day posting requirements.

NEW BUSINESS:

1. Consideration and Approval of Planning Commission (WTPC) Recommendations – There were no recommendations from the WTPC.
2. Consideration and Approval of 2016-17 Road District Budget – Clerk Burgess reported that he has sent Road Commissioner Meyer a current copy of his budget worksheet.

PAYMENT OF BILLS:

Town Account (including Transportation Fund)

The board reviewed the bills as prepared by the Supervisor and presented by the Clerk.

MOTION:

Trustee Herlitz made a motion to authorize payment of all applicable payroll, bills, debits and appropriate transfers for the Town Account totaling **\$17,762.76**. Trustee Goldrick seconded the motion. There was no discussion on the motion. Roll Call vote: Herlitz – yes, Goldrick – yes, Stanula – yes. **Motion passed 3-0.**

Road & Bridge Bills

The board reviewed the Road District bills as prepared by Commissioner Meyer and presented by the Clerk.

MOTION:

Trustee Goldrick made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits for the Road & Bridge Account totaling **\$44,472.66**. Trustee Herlitz seconded the motion. There was no discussion on the motion. Roll Call vote: Goldrick – yes, Herlitz – yes, Stanula – yes. **Motion passed 3-0.**

Upcoming Seminars and Meetings:

- April 12, 2016 – Annual Town Meeting – 7:05 pm
- May 2, 2016 - Washington Township Board Meeting – 7:00 pm

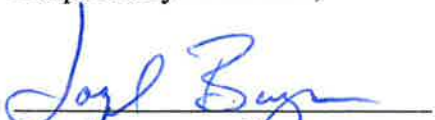
Announcements:

- April 9 @ 9 am - Senior Breakfast at Cardinal Creek Golf Course
- April 13 @ 6:30 pm - Senior Movie Night

Adjournment:

Being no other business or discussion, Trustee Goldrick made a motion to adjourn. Trustee Herlitz seconded the motion. Being no discussion and after being unanimously approved by voice vote, the Board Meeting adjourned at 7:50 pm.

Respectfully submitted,


Joseph Burgess – Town Clerk

Approved by Board of Trustees: 5/2/2016

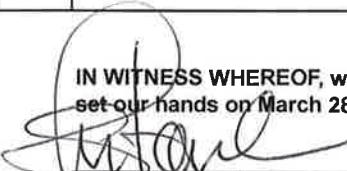
Approved Claims - Board of Township Trustees
Town Account

State of Illinois)
Will County) ss.
Washington Township)


We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Township office on March 28, 2016, for the
purpose of auditing Town accounts, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
4376	3/1	NICOR	7287	Utilities gas - #55877029193 - Bill date - 2/10/16	\$167.61
4377	3/3	Beecher Florist	7288	Flowers (Peterson funeral) - Inv # 2/29/2016	\$50.00
4378	3/3	Dahlberg Accounting	7289	Professional services - Inv # 121387	\$373.75
4379	3/3	Comcast	7290	Internet and Cable # 10295 - Bill date - 3/23/16	\$183.32
4380	3/3	Spectrotel	7291	Phone service - Acct # 343999 - Inv # 7530705	\$156.59
4381	3/14	Beecher Hardware	7292	Cleaning supplies - Inv # A100113	\$24.23
4382	3/14	ComEd	7293	Electric bill - Acct # 4341116018 - Bill date - 3/2/16	\$283.74
4383	3/14	Teresa Peterson	7294	Reimbursement - postage	\$3.28
4384	3/14	Quill Corporation	7295	Office & building supplies - Misc. invoices	\$152.93
4385	3/14	S&K Security	7296	Central monitoring (3/1/16 to 5/31/16) - Inv # 105323 / 102678	\$425.46
4386	3/14	Beecher Hardware	7297	Building supplies - Inv # A99156	\$12.99
4387	3/14	Intermodal & Container Services	7298	Containers - Inv # 16031102	\$1,460.00
4388	3/21	Verizon Wireless	7299	Cellular phones - Acct #485462600 - Inv # 9761707197	\$75.20
4389	3/24	March Payroll - QuickBooks	Debit	Payroll, IMRF & other government payroll liabilities	\$14,089.71
				Town Account subtotal	\$17,458.81
4390	3/1	Donald Olson	1663	Reimbursement for tolls	\$7.50
4391	3/1	Pace Vanpool	1664	Monthly Charges - 2/25/16 Inv # 416870	\$100.00
4392	3/1	Verizon Wireless	1665	Cellular phones - Acct #286783466 / Inv # 3372144458	\$131.45
4393	3/1	Dahlberg Accounting	1666	Professional services - Inv # 121385	\$65.00
				Transportation Account subtotal	\$303.95
				TOTAL ALL DISBURSEMENTS	\$17,762.76


IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on March 28, 2016.




Township Supervisor



Township Clerk



Trustee



Trustee

Trustee

Trustee

