

Official Proceedings of the Washington Township Board of Trustees
September 8, 2016
Washington Township Center
30200 Town Center Road, Beecher, IL

Supervisor Mike Stanula called the meeting to order at **7:04 p.m.** to pay bills for the month of **August** and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Supervisor Stanula led the Pledge of Allegiance.

Roll call:

Present: Supervisor Mike Stanula **Trustees:** Paul Goldrick, Mark Herlitz, Mike Mach, George Obradovich **Absent:** None

Other Officials present:

Clerk Joe Burgess and Road Commissioner Jerry Meyer

Approval of the Board of Trustees Meeting Minutes Dated August 1, 2016:

Supervisor Stanula asked if there were any corrections or additions to the August 1, 2016 board meeting minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

Motion:

Trustee Goldrick made a motion to approve the minutes of the August 1, 2016 board meeting as presented. Trustee Mach seconded the motion. There was no discussion on the motion. Roll call vote as follows: Goldrick – yes, Mach - yes, Herlitz – yes, Obradovich – yes, Stanula - yes.

Motion passed 5-0.

Public Commentary:

None

Reports:

1. **Road Commissioner** – Commissioner Meyer reviewed his written report (attached). In addition to his report, Meyer explained he has ordered a new 2017 Mack truck. The truck will be purchased on a 5-year lease purchase agreement through Pozzo Illinois Mack Trucks and will include an extended warranty. Meyer said he would have Clauss Specialties install a basic dump bed on the new truck along with a 10' front plow and 9' wing plow. The total price of the truck, dump bed and plows will be approximately \$178,000. The final monthly lease payment has not been finalized but Meyer estimated the payment at \$3700 per month.
2. **Assessor** – No report, Assessor Blume was not in attendance.
3. **Clerk** – A Senior Breakfast and Flu Shot Program is scheduled for September 17 at 9 a.m. at Cardinal Creek Golf Course. A Senior Movie Night is scheduled for September 21 at 6:30 pm. Supervisor Stanula added that he was going to ask Beecher Mayor Greg Szymanski to speak at the breakfast about current topics the village is discussing.

4. Washington Township Planning Commission (WTPC) – Mike Stanula and Mike Mach met with a few members of the WTPC to discuss the updated Washington Township Comprehensive Plan from 2000. Stanula said the plan hasn't been updated in 16 years and the purpose of the meeting was to ask the WTPC to review the plan and recommend any updates to the plan based on the many changes and proposed projects to the area since the last revision. Mike Mach suggested that the WTPC contact CMAP and request a meeting to review their plan and how it may affect Washington Township. Stanula said any changes would then be open for discussion at a Public Hearing and a resolution would be prepared if the Board approves the updated plan.
5. Supervisor's Report – Supervisor Stanula reported that he has contacted Total Roofing and they have not scheduled the roof repairs to the Washington Township Center at this time but the roof will be repaired before winter. The Township's FCC frequency license recently expired and a new license was applied for and received. The license is required to use two-way radios and is shared by other local entities in the area including the Beecher School District and Will Township. All existing truck mounted radios and handhelds have been reconfigured and all entities have the ability to contact each other. Stanula said this was an important feature to have during emergencies and bad weather.
6. Trustee's Report – Trustee Goldrick reported that 38 families utilized the Food Pantry in August.

Trustee Mach offered to ask a representative from HITS, Inc to make a presentation to the Board regarding their plans for Balmoral Park. HITS, Inc purchased Balmoral Park in 2016 to convert the track to a horse jumping show and training venue. Mach said the new venue would be hosting events every month and could bring economic growth to the area. The board discussed the request and Supervisor Stanula recommended that the invitation be delayed until a later date.

7. Transportation Report – Will-Ride provided 31 trips to residents that traveled outside of the township during May.
8. General Assistance Report – Supervisor Stanula reported that there was no GA activity or disbursements in August.

OLD BUSINESS:

1. Consideration and Approval on Proposal from Sorling Northrup Law for Legal Services – No action was taken on this item. Clerk Burgess has not yet received a proposal from Mr. Jurgens.
2. Consideration and Approval to Purchase Plaques for the Beecher Preservation Committee – Trustee Obradovich reported that the Beecher Preservation Committee (BPC) has now identified 6 additional properties to be considered for historical significance to the area. All of the proposed structures are over 100 years old. Obradovich said the Township's participation to purchase plaques would be \$66 per plaque and the BPC would not

recommend more than 10 properties per year as historical sites. Plaques would only be purchased if the property owner agreed to display the plaque on the property. The village would also prepare and post a map of all the historical structures located in Beecher and include a brief narrative regarding their historical significance. The Board had questions regarding the program and gave Trustee Obradovich a list of questions to have answered by the BPC before they could make a final decision on their request for financial assistance to purchase plaques.

NEW BUSINESS:

1. Consideration and Approval of Planning Commission (WTPC) Recommendations – There were no recommendations from the WTPC.
2. Consideration to Open the Closed Executive Session Minutes Dated January 4, 2016 - Supervisor Stanula asked the board for a recommendation on the Closed Session minutes from January 4, 2016.

Motion:

Trustee Goldrick made a motion that the Closed Session minutes dated January 4, 2016 remain closed to the public. Trustee Herlitz seconded the motion. There was no discussion on the motion. Roll call vote as follows: Goldrick – yes, Herlitz – yes, Mach – yes, Obradovich – yes, Stanula – yes. **Motion passed 5-0.**

3. Consideration and Approval of Township Official's Compensation for Terms Beginning May 2017 - Clerk Burgess explained that the Board is required to set the compensation for all elected township offices for the incoming officials that would take office in 2017. Salaries for all positions are to be set and documented and must be passed at a public meeting prior to November 16, 2016.

PAYMENT OF BILLS:

Road & Bridge Bills

The board reviewed the Road District bills as prepared by Commissioner Meyer and presented by the Clerk.

MOTION:

Trustee Herlitz made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits for the Road & Bridge Account totaling **\$49,694.01**. Trustee Goldrick seconded the motion. There was no discussion on the motion.

Roll Call vote: Herlitz – yes, Goldrick – yes, Mach – yes, Obradovich – yes, Stanula – yes.

Motion passed 5-0.

Town Account (including Transportation Fund)

The board reviewed the bills as prepared by the Supervisor and presented by the Clerk. Burgess explained that the Will-Ride bill was inadvertently coded to the Town Account but has been recoded to the Transportation Account.

MOTION:

Trustee Goldrick made a motion to authorize payment of all applicable payroll, bills, debits and appropriate transfers for the Town Account totaling **\$11,629.69**. Trustee Herlitz seconded the motion. There was no discussion on the motion.

Roll Call vote: Goldrick – yes, Herlitz – yes, Mach – yes, Obradovich – yes, Stanula – yes.

Motion passed 5-0.

Upcoming Seminars and Meetings:

- October 3, 2016 - Washington Township Board Meeting – 7:00 p.m.

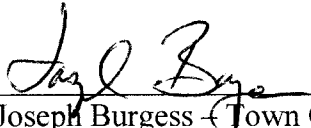
Announcements:

- September 17 @ 9 am - Senior Breakfast & Flu Shot Program at Cardinal Creek Golf Course
- September 21 @ 6:30 pm - Senior Movie Night

Adjournment:

Being no other business or discussion, Trustee Herlitz made a motion to adjourn. Trustee Goldrick seconded the motion. Being no discussion and after being unanimously approved by voice vote, the Board Meeting adjourned at 7:46 pm.

Respectfully submitted,



Joseph Burgess - Town Clerk

Approved by Board of Trustees: 10/3/2016

Washington Township

Jerry K. Meyer

Township Commissioner

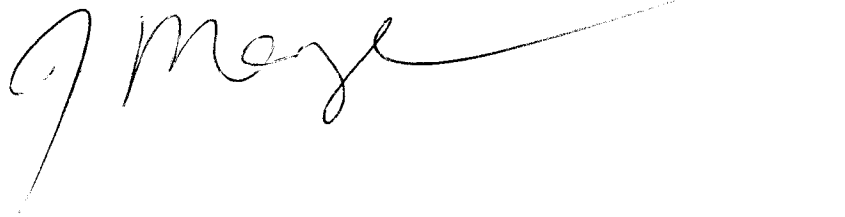
September 8, 2016

To the Board of Trustees of Washington Township

- Ground part of Corning West of Dixie Hwy today will start digging out the bad and adding stone to the spots
- Ordered a new Mack for a lease purchase I have the specifications will give a copy to the clerk. The body work will be done with Clause Equipment
- Will be seal coating in two weeks the oil bid was won by Emulsicoat Inc with a price of \$1.54 a gallon
- We have been hauling chips in on rainy days
- We have the Streamwood tile in just waiting for some dry weather to finish the ditch
- Patching is ongoing

If there are any questions please feel free to contact me at the office.

Jerry K. Meyer
Commissioner



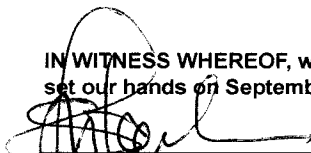
**Approved Claims - Board of Township Trustees
Town Account**

State of Illinois)
Will County) ss.
Washington Township)

We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Township office on September 8, 2016, for the
purpose of auditing Town accounts, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

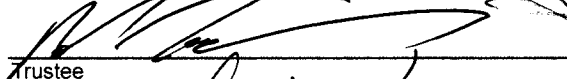
Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
4491	8/4	ComEd	7378	Electric bill - Acct # 4341116018 - Bill date 7/29/16	\$376.63
4492	8/4	Comcast	7379	Internet and Cable # 10295 - Bill date - 7/24/16	\$183.42
4493	8/4	Spectrotel	7380	Phone service - Acct # 343999 - Inv # 7711574	\$153.76
4494	8/4	Teresa Peterson	7381	Reimbursement Postage & supplies	\$4.43
4495	8/4	Quill Corporation	7382	Office supplies - Inv # 7482497 / 7523485	\$49.97
4496	8/4	Walt's Foods	7383	Senior Movie Night - Inv # 141	\$42.24
4497	8/4	Webfoot Designs	7384	2016 Email Hosting - Inv # 107758	\$900.00
4498	8/12	Beecher Hardware	7385	Building Supplies - Inv # A113944	\$33.15
4499	8/18	Dahlberg Accounting	7386	Professional services - Inv # 121524	\$682.50
4500	8/18	Verizon Wireless	7387	Cellular phones - Acct # 485462600 / Inv # 9769928564	\$102.18
4501	8/18	NICOR	7388	Utilities gas - #55877029193 - Bill date - 8/10/16	\$25.20
4502	8/18	Carol Blume	7389	Reimbursement for Mileage, postage & travel expenses	\$68.46
4503	8/18	Will-Ride	7390	Transportation Expense - May 2016 (31 trips)	\$487.44
4504	8/25	Chicago Food Depository	7391	Donation - Food Pantry (R & L Andrews)	\$25.00
4505	8/25	Beecher Post Office	7392	Stamps for Assessor	\$47.00
4506	8/25	Joseph Burgess	7393	Reimbursement notary renewal & supplies	\$53.90
4507	8/30	Comcast	7394	Internet and Cable # 10295 - Bill date - 8/24/16	\$183.42
4508	8/30	Ryden Decal	7395	Handicap placards # 323512	\$90.48
4509	8/30	Spectrotel	7396	Phone service - Acct # 343999 - Inv # 7749145	\$153.76
4510	8/30	AUGUST Payroll - QuickBooks	Debit	Payroll, IMRF & other government payroll liabilities	\$7,517.22
				Town Account subtotal	\$11,180.16
4511	8/4	Pace Vanpool	1686	Monthly Charges - 7/25/16 Inv # 436041	\$100.00
4512	8/4	Village of Beecher	1687	Bus fuel - 7/1/16 to 7/31/16 - Inv # 331	\$39.73
4513	8/4	Teresa Peterson	1688	Reimbursement mileage (van in for repairs)	\$47.52
4514	8/30	AUGUST Payroll - QuickBooks	Debit	Transportation payroll other government payroll liabilities	\$262.28
				Transportation Account subtotal	\$449.53
				TOTAL ALL DISBURSEMENTS	\$11,629.69

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on September 8, 2016.

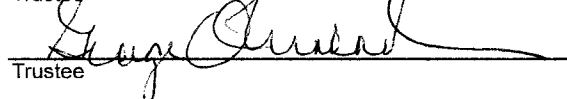

Township Supervisor


Township Clerk


Trustee


Trustee


Trustee


Trustee

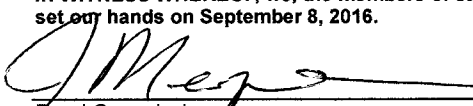
**Approved Claims - Board of Township Trustees
Road & Bridge Account**

State of Illinois)
Will County) ss.
Washington Township)


We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Clerks office on September 8, 2016, for the
purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
6903	8/12	AT&T	7521	Phone bill (946-6459) Inv # 7089466459-08- Bill date - 8/1/16	\$99.71
6904	8/12	Bank of America	7522	Supplies and parts	\$442.99
6905	8/12	Beecher Hardware Inc.	7523	Supplies Inv #112497/112557/112682/113632/113805	\$66.74
6906	8/12	Beseke Agricultural Chemicals	7524	Chemicals - Inv # 39869	\$51.95
6907	8/12	ComEd	7525	Utilities - Acct #1659047007 - Bill date - 8/1/16	\$316.00
6908	8/12	DeJong Equipment	7526	Parts - Inv # CR94000 / CR94676	\$180.10
6909	8/12	Emulsicoat	7527	HPE-150 Oil - Inv # 3813127938	\$3,980.80
6910	8/12	FRATCO	7528	Drainage tile & fittings - Inv # 25102 / 25020	\$2,551.44
6911	8/12	Jean's Septic Service	7529	Pump basins & septic tank - Inv # B16-814	\$420.00
6912	8/12	Surf Air Wireless	7530	Internet service - Inv # 1027829 / 1029020	\$64.95
6913	8/12	TIFCO Industries	7531	Parts & supplies - Inv # 71171297	\$302.18
6914	8/12	Tippmann Industrial Products	7532	Parts & equipment - Inv # 43394	\$781.72
6915	8/12	The Vedette Inc.	7533	Publish Bid Notice - Inv # 31410	\$36.00
6916	8/12	Village of Beecher	7534	Equipment Fuel - 7/1/16 to 7/31/16 - Inv # 330	\$1,395.94
6917	8/18	Dahlberg Accounting	7535	Professional services - Inv # 121523	\$227.50
6918	8/26	Bank of America	7537	Shop supplies	\$100.98
6919	8/26	Gallagher Materials	7538	Asphalt patch - Inv # 639791MB / 640184MB	\$1,615.38
6920	8/26	Hi Viz Inc.	7539	Safety gear - Inv # 5720	\$460.00
6921	8/26	Miner Electronics	7540	Communication equipment - Inv #261227	\$237.50
6922	8/26	NAPA Auto Parts	7541	Parts - Inv # 101820	\$1.69
6923	8/26	NICOR	7542	Utilities - Gas - Acct #58285823769 - Bill date 8/11/16	\$27.45
6924	8/26	Tri-State Asphalt	7543	HPE-150 Oil - Inv # 17638	\$4,313.60
6925	8/26	Verizon Wireless	7544	Phones - Acct # 687108624 - Inv # 9769943891	\$90.69
6926	8/30	Cintas	7545	Uniforms	\$405.47
6927	8/18	NICOR	5534	VOID - Community Hall bill	\$0.00
6928	8/18	Miner Electronics	7536	Communication equipment (VOID #7444 dated 4/20/16)	\$745.00
6929	8/25	Village of Beecher	EFT	RB Health Insurance - Inv # 2016-09	\$5,292.55
6930	8/25	AUGUST Payroll - QuickBooks	Misc	Payroll, IMRF & other government payroll liabilities	\$25,485.68
				Total disbursements	\$49,694.01

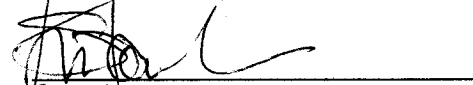
IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on September 8, 2016.




Road Commissioner



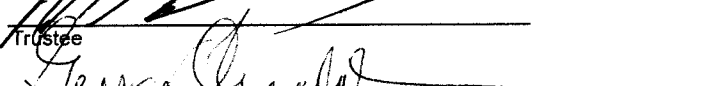
Township Clerk




Supervisor



Trustee



Trustee



Trustee

Washington Township Board Meeting
September 8, 2016 - 7:00 pm
Meeting Agenda

Call to Order / Roll Call

Pledge of Allegiance

Approval of Board Meeting Minutes Dated August 1, 2016

Public Commentary

Reports

1. Road Commissioner
2. Assessor
3. Clerk
4. Washington Township Planning Commission (WTPC)
5. Supervisor's Report
6. Trustee's Report
7. Transportation Report
8. General Assistance Report

Old Business

1. Consideration and Approval on Proposal from Sorling Northrup Law for Legal Services
2. Consideration and Approval to Purchase Plaques for the Beecher Preservation Committee

New Business

1. Consideration and Approval of Planning Commission (WTPC) Recommendations
2. Consideration to Open the Closed Executive Session Minutes Dated **January 4, 2016**
3. Consideration and Approval of Township Official's Compensation for Terms Beginning May 2017

Payment of Bills

Upcoming Seminars and Meetings

- **October 3, 2016 – Washington Township Board Meeting - 7:00 PM**

Announcements

- **September 17 – Senior Breakfast / Flu Shots @ Cardinal Creek**
- **September 21 – Senior Movie Night**

Adjournment

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula *prior* to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 946-2026.

A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.