

Official Proceedings of the Washington Township Board of Trustees

October 3, 2016

**Washington Township Center
30200 Town Center Road, Beecher, IL**

Supervisor Mike Stanula called the meeting to order at **7:03 p.m.** to pay bills for the month of **September** and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Supervisor Stanula led the Pledge of Allegiance.

Roll call:

Present: Supervisor Mike Stanula **Trustees:** Paul Goldrick, Mark Herlitz, Mike Mach, George Obradovich **Absent:** None

Other Officials present:

Clerk Joe Burgess and Road Commissioner Jerry Meyer

Approval of the Board of Trustees Meeting Minutes Dated September 8, 2016:

Supervisor Stanula asked if there were any corrections or additions to the September 8, 2016 board meeting minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

Motion:

Trustee Mach made a motion to approve the minutes of the September 8, 2016 board meeting as presented. Trustee Herlitz seconded the motion. There was no discussion on the motion. Roll call vote as follows: Mach - yes, Herlitz – yes, Goldrick – yes, Obradovich – yes, Stanula - yes.

Motion passed 5-0.

Public Commentary:

Township resident Martin Howard, who lives on S Klemme Road, asked that it be documented that he spoke to Road Commissioner Jerry Meyer regarding the intersection of Klemme and Offner Roads prior to the Board meeting. Mr. Howard said that the intersection is dangerous and he has seen several accidents over the years and would like to see some improvements to the corner. Crete Township recently erected stop signs on Klemme Road to help prevent accidents but Meyer said that Klemme Road needed to be updated so the road intersects Offner in a straight line and not at an offset. Meyer estimated those repairs would be between \$300,000 to \$400,000. Meyer said he would talk to the county engineer and see if there were any grants available to fund such a project.

Reports:

1. **Road Commissioner** – Commissioner Meyer reviewed his written report (attached). In addition to his report, Meyer said that over the last 2-3 weeks, many road signs have been stolen, including stop signs, and he is concerned that those missing signs can lead to accidents. He asked that residents call his office to report any missing signs on township roads.

2. Assessor – No report, Assessor Blume was not in attendance.
3. Clerk – Clerk Burgess reported that 93 seniors attended the Senior Breakfast and approximately 20 seniors attended the latest Senior Movie Night. The Senior Holiday Dinner had to be rescheduled from December 6 to December 13 because the original date conflicted with the date that the Township Caucuses are to be held. Candidate packets are now available at the Washington Township Center for any residents who wish to run for a township office as an Independent or “new” political party. Caucuses are held for members of the Republican and Democratic parties who wish to run for township office.
4. Washington Township Planning Commission (WTPC) – No report.
5. Supervisor’s Report – Supervisor Stanula reported that Total Roofing had scheduled to repair the roof at the Washington Township Center but rain forced them to cancel. Stanula said he spoke to the vendor and they rescheduled the repairs for Tuesday, October 4th.
6. Trustee’s Report – The pantry provided food to 43 families in September. Trustee Goldrick is hoping to have turkeys available at the pantry in November to be distributed with the holiday groceries.
7. Transportation Report – Will-Ride provided 32 trips to residents that traveled outside of the township during June. The Washington Township Dial-a-Ride service provided 41 rides in September.
8. General Assistance Report – Supervisor Stanula reported that there was no GA activity or disbursements in September.

OLD BUSINESS:

1. Consideration and Approval on Proposal from Sorling Northrup Law for Legal Services – No action was taken on this item. Clerk Burgess has not yet received a proposal from Mr. Jurgens.
2. Consideration and Approval to Purchase Plaques for the Beecher Preservation Committee – Trustee Obradovich provided the board with written answers to the questions they raised last month regarding the selection process for properties to be considered for historical recognition. He also provided a list of the current properties under consideration by the committee. He explained that the Village of Beecher has tabled their decision on funding the plaques because they are waiting for the Township’s response. The board questioned why it was important to recognize so many properties so quickly and asked how many properties would eventually be included. Stanula suggested that the committee move slower on the program and limit the number of properties considered each year in order to spread the cost of the program over a longer period of time. Trustee Herlitz agreed that the program could be scaled back to allow for better funding arrangements

MOTION:

Trustee Goldrick made a motion that Washington Township would pay for half of the historical “recognition” plaques for properties so designated by the Beecher Preservation Committee. The total shall NOT exceed \$660 and is for a one-year period. Trustee Mach seconded the motion. There was no discussion on the motion. Roll call vote as follows: Goldrick – yes, Mach – yes, Obradovich – yes, Herlitz – yes, Stanula – yes. **Motion passed 5-0.**

3. Consideration and Approval of Township Official’s Compensation for Terms Beginning May 2017 - Clerk Burgess explained that the current Board is responsible for setting the salary / compensation for the new Board that will take office in May 2017. Burgess recommended that the Board review the salary structure for each elected “position” and not to focus on the person holding the office. Supervisor Stanula and Clerk Burgess recommended that both the Supervisor and Clerks annual compensation remain at the current level for the next four years. Trustee Goldrick recommended that the Trustee’s annual salary also remain at the current level for the next four years and to keep the CPI raise formula in place as per the 2012 resolution. There were no objections regarding these recommendations.

Trustee Mach suggested raising the Assessor’s current salary by \$1,000 for the upcoming term. Trustee Goldrick recommended that the Assessor’s salary remain at the current annual level of \$32,000 for the next four years and cited that the down turn in the housing market over the last several years reduced the Assessor’s workload. Goldrick said if the housing market were to rise the Assessor could always hire additional help to assist if the workload increases. Trustee Herlitz agreed with Goldrick.

The Board then reviewed the Highway Commissioner’s compensation package. Trustee Goldrick commented that health insurance package being offered is the main item to be considered. The Road District recently joined with the Village of Beecher’s insurance program and is now saving over \$10,000 per year on health insurance. The board recommended that no changes to the current health insurance package being provided to the commissioner. A discussion then took place regarding the Highway Commissioner’s annual salary and it was recommended that the current salary be increased by 2% for the term starting in May of 2017 and then be raised by 2% per year for the next three years. The life insurance and uniform allowance will remain unchanged from the current levels.

Clerk Burgess will prepare a Compensation Resolution based on the Board’s recommendations. The resolution will be reviewed at the November board meeting.

NEW BUSINESS:

1. Consideration and Approval of Planning Commission (WTPC) Recommendations – There were no recommendations from the WTPC.
2. Consideration and Approval of 2016 Levy Ordinance – Clerk Burgess explained that the item was added to the agenda to allow time for the Board to consider the levy amount and have the ordinance prepared and approved before the end of December. Several board members indicated that they were not in favor of raising the levy and asked the Clerk to prepare the levy ordinance with no increase over last year.

3. Village of Beecher 150 Year Anniversary - Clerk Burgess told the Board that the Village of Beecher would be celebrating its 150 anniversary in 2020 and asked the board if there would be any interest in contacting other local groups to determine if a village celebration could be planned. Burgess explained the Quasquicentennial Commission was formed more than 2 years before the 125 celebration in 1995 and they were responsible for planning the celebration as well as the fundraising events that led up to the main celebration. Burgess said he recently spoke to a member of the 1995 committee and they indicated that having \$6000-\$8000 in startup cash is necessary so the committee has the ability to start the process. Any cash or profits left after the final event takes place could be donated to a local cause such as the 4th of July Commission.
4. Resignation of Trustee Mike Mach – Trustee Mike Mach submitted his letter of resignation as a Washington Township Trustee, effective on October 3rd at midnight. Mach said his decision to resign was based on personal reasons and he thanked the Board for their support. Mach did offer to continue to work with the Washington Township Planning Committee if possible. Supervisor Stanula thanked Mach for his service and asked for a motion to accept Mach's resignation.

Motion:

Trustee Herlitz made a motion to accept Mike Mach's resignation as a Washington Township Trustee. Trustee Goldrick seconded the motion. There was no discussion on the motion. Roll call vote as follows: Herlitz – yes, Goldrick – yes, Obradovich – yes, Stanula – yes, Mach – yes.

Motion passed 5-0.

PAYMENT OF BILLS:

Town Account (including Transportation Fund)

The board reviewed the bills as prepared by the Supervisor and presented by the Clerk.

MOTION:

Trustee Mach made a motion to authorize payment of all applicable payroll, bills, debits and appropriate transfers for the Town Account totaling **\$17,320.79**. Trustee Goldrick seconded the motion. There was no discussion on the motion.

Roll Call vote: Mach – yes, Goldrick – yes, Herlitz – yes, Obradovich – yes, Stanula – yes.

Motion passed 5-0.

Road & Bridge Bills

The board reviewed the Road District bills as prepared by Commissioner Meyer and presented by the Clerk.

MOTION:

Trustee Mach made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits for the Road & Bridge Account totaling **\$38,059.16**. Trustee Herlitz seconded the motion. There was no discussion on the motion.

Roll Call vote: Mach – yes, Herlitz – yes, Goldrick – yes, Obradovich – yes, Stanula – yes.

Motion passed 5-0.

Upcoming Seminars and Meetings:

- November 7, 2016 - Washington Township Board Meeting – 7:00 p.m.

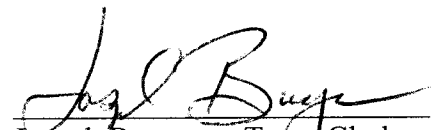
Announcements:

- November 16 @ 6:30 pm - Senior Movie Night

Adjournment:

Being no other business or discussion Supervisor Stanula asked for a motion to adjourn. In his last official act as a Washington Township Trustee, Mike Mach made a motion to adjourn. Trustee Goldrick seconded the motion. Being no discussion and after being unanimously approved by voice vote, the Board Meeting adjourned at 8:25 pm.

Respectfully submitted,


Joseph Burgess – Town Clerk

Approved by Board of Trustees: 11/7/2016

Washington Township

Jerry K. Meyer

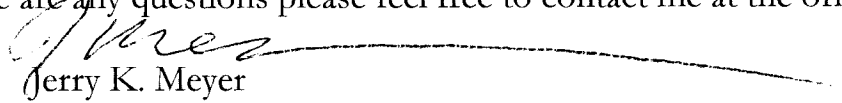
Highway Commissioner

October 3, 2016

To the Board of Trustees of Washington Township

- Working on Corning Road west of rout 1 found a lot of black dirt under the 5 inches of stone. It takes a lot of time to dig it out and put grinding and cover with stone
- Mack accepted the order had to change a few little things
- We have the Streamwood tile in just waiting for some dry weather to finish the ditch
- Patching is ongoing
- Have had a little sign damage though out the Township if you see anything let me know.

If there are any questions please feel free to contact me at the office.


Jerry K. Meyer
Commissioner

Hi George,

Hopefully we will answer your questions that you have regarding the plaques.

Question #1 Properties must have a Historical Significance to Beecher and the Township, properties must be at least 100 years old, and possibly published in the Beecher Quas. Book.

Question #2 I have attached a list of some of the first properties we are looking to approach to see if they are interested in the program

Question #3 The information on the plaques have not changed. They will have the year built and also the original owners name.

Question #4 Modifications do not matter. It is the location that matters. The golf course was the original farm where the Hereford Cattle were raised and the original house has been taken down along with the barns. So on that site we will be putting up a larger sign showing the picture of the original house and barns that were located on this site.

On the properties that have been modified we will have the original picture along with a map of its location on our website and will be in print given out at the Village Hall, Township Center, and the Depot.

Question #5 We will have a link on the Village and Township Websites (Map and Photos) and we will have flyers around town and at the Depot. "Historic Points of Interest" "Beecher's Proud Past"

Something like that.

Question #6 We have a target number of 15 locations per year to be designated. (Remember that all property owners must agree to having a plaque displayed)

There are a lot of properties in the Village of Beecher and in the Township. The Township at one time had 9 Country School Houses, It also has 3 Churches located on Corning, Yates, and Church Roads. It has a Mausoleum and many old farmsteads and barns.

We are looking at under \$1000.00 per year from both the Township and the Village for the plaque program.

Hopefully this helps to explain a little bit on what we are trying to do. At this point all of this could change but right now this is the direction we are going. We still need to come up with a complete set of qualification points and fine tune what we have been talking about for the last couple of months..

Any other questions please let me know.

Letter of Resignation

10/3/2016

To: Twp Supervisor, Michael Stanula

From: Twp Trustee, Michael W. Mach

Sir,

At this time I find it necessary to resign my position as Washington Twp Trustee. This is due to the increase in my responsibilities and needs in my personal life. This resignation is to take effect as of midnight on Oct. 03 2016.

I sincerely regret being unable to fulfill my commitment to the board for a full term.

I wish to thank the entire board for the support they showed me during my time in office.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael W. Mach", written over a horizontal line.

Michael W. Mach

Cc: Twp Clerk, Joe Burgess

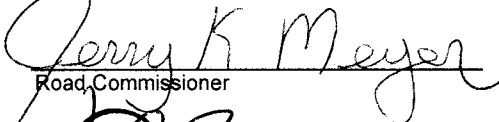
Approved Claims - Board of Township Trustees
Road & Bridge Account


State of Illinois)
Will County) ss.
Washington Township)


We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Clerks office on October 3, 2016, for the
purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

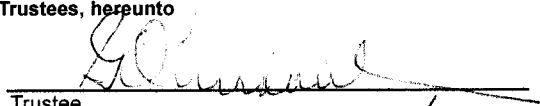
| Claim # | Date | To Whom Allowed | Ck # | Nature of Claim | Amount |
|---------|------|--------------------------------|------|---|--------------------|
| 6931 | 9/8 | Dahlberg Accounting | 7546 | Professional services - Inv # 121555 | \$195.00 |
| 6932 | 9/19 | The Vedette | 7547 | Publish Annual Treasurer's Report - Inv # 32192 | \$72.00 |
| 6933 | 9/26 | AT&T | 7458 | Phone bill (946-6459) Inv # 7089466459-09- Bill date - 9/1/16 | \$99.73 |
| 6934 | 9/26 | Becker's Automotive | 7549 | Used tires - Inv # 24901 | \$80.00 |
| 6935 | 9/26 | Beecher Hardware Inc. | 7550 | Supplies multiple invoices | \$79.00 |
| 6936 | 9/26 | Belson Steel | 7551 | Steel - Inv # 475717 | \$125.26 |
| 6937 | 9/26 | Beseke Agricultural Chemicals | 7552 | Seed & chemicals - Inv # 40540 | \$207.15 |
| 6938 | 9/26 | Cintas | 7553 | Uniforms - Inv # 319159627 / 319162085 / 64591 / 67083 | \$265.08 |
| 6939 | 9/26 | ComEd | 7554 | Utilities - Acct #1659047007 - Bill date - 9/1/16 | \$356.76 |
| 6940 | 9/26 | ED Entryre & Company | 7555 | Parts - Inv # 532519 | \$667.11 |
| 6941 | 9/26 | Matco Tools | 7556 | Tools - Inv # 170960 | \$96.95 |
| 6942 | 9/26 | Metro Power | 7557 | Generator repairs - Inv # 11100 | \$252.78 |
| 6943 | 9/26 | NICOR | 7558 | Utilities - Gas - Acct #58285823769 - Bill date 9/13/16 | \$33.06 |
| 6944 | 9/26 | Prairie Materials | 7559 | Stone - Inv # 886879425 / 886878277 / 887640140/ 887642585 | \$4,487.93 |
| 6945 | 9/26 | Surf Air Wireless | 7560 | Internet service - Inv # 1033562 / 1034763 | \$64.95 |
| 6946 | 9/26 | TIFCO Industries | 7561 | Parts & supplies - Inv # 71182027 / 71183798 | \$605.76 |
| 6947 | 9/26 | Verizon Wireless | 7562 | Phones - Acct # 687108624 - Inv # 9771596034 | \$90.69 |
| 6948 | 9/26 | Village of Beecher | 7563 | Equipment Fuel - 8/1/16 to 8/31/16 - Inv # 336 | \$1,447.37 |
| 6949 | 9/26 | Prairie Materials | 7559 | Stone - Inv # 886842057 | \$145.35 |
| 6950 | 9/26 | Village of Beecher | EFT | RB Health Insurance - Inv # 2016-10 | \$5,292.55 |
| 6951 | 9/26 | SEPTEMBER Payroll - QuickBooks | Misc | Payroll, IMRF & other government payroll liabilities | \$23,394.68 |
| | | | | | |
| | | | | Total disbursements | \$38,059.16 |

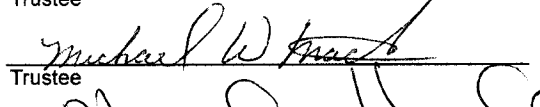
IN WITNESS WHEREOF, we, the members of said Board of Trustees, herunto
set our hands on October 3, 2016.



Road Commissioner



Township Clerk


Supervisor


Trustee


Trustee


Trustee


Trustee

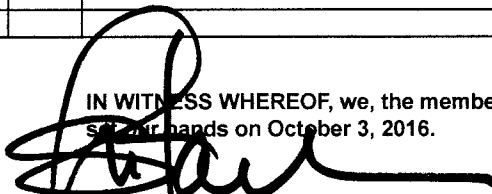
Approved Claims - Board of Township Trustees
Town Account

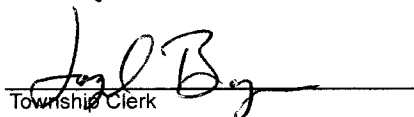
State of Illinois)
Will County) ss.
Washington Township)

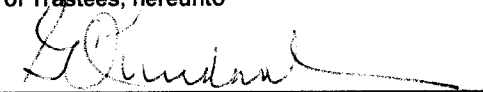
We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Township office on October 3, 2016, for the
purpose of auditing Town accounts, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

| Claim # | Date | To Whom Allowed | CK | Nature of Claim | Amount |
|---------|------|--------------------------------|-------|---|-------------|
| 4515 | 9/8 | Beecher Hardware | 7397 | Building Supplies - Inv # A115975 | \$8.98 |
| 4516 | 9/8 | ComEd | 7398 | Electric bill - Acct # 4341116018 - Bill date 8/29/16 | \$363.11 |
| 4517 | 9/8 | Dahlberg Accounting | 7399 | Professional services - Inv # 121556 | \$373.75 |
| 4518 | 9/8 | Quill Corporation | 7400 | Office supplies - Inv # 8600905 / 8667771 | \$196.25 |
| 4519 | 9/8 | S&K Security | 7401 | Monitoring & Radio Fee - 9/1/16 to 11/30/16 - Inv # 108071 | \$212.73 |
| 4520 | 9/9 | Quill Corporation | 7402 | Office supplies - Inv # 8792450 / 8850326 | \$94.96 |
| 4521 | 9/14 | Verizon Wireless | 7404 | Cellular phones - Acct # 485462600 / Inv # 9771580604 | \$102.20 |
| 4522 | 9/19 | Cardinal Creek | 7405 | Senior Breakfast | \$1,268.25 |
| 4523 | 9/19 | NICOR | 7406 | Utilities gas - #55877029193 - Bill date - 9/12/16 | \$25.30 |
| 4524 | 9/19 | The Vedette | 7407 | Publish Annual Treasurer's Report - Inv # 32192 | \$72.00 |
| 4525 | 9/27 | Spectrotel | 7408 | Phone service - Acct # 343999 - Inv # 7786777 | \$153.76 |
| 4526 | 9/27 | SEPTEMBER Payroll - QuickBooks | Debit | Payroll, IMRF & other government payroll liabilities | \$13,454.54 |
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| | | | | Town Account subtotal | \$16,325.83 |
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| 4527 | 9/8 | Pace Vanpool | 1689 | Monthly Charges - 8/25/16 - Inv # 439789 | \$100.00 |
| 4528 | 9/8 | Village of Beecher | 1690 | Bus fuel - 8/1/16 to 8/31/16 - Inv # 337 | \$41.02 |
| 4529 | 9/8 | Teresa Peterson | 1691 | Reimbursement mileage (van in for repairs) | \$47.52 |
| 4530 | 9/23 | Will-Ride | 1692 | Transportation Expense - June 2016 (32 trips) | \$575.00 |
| 4531 | 9/27 | September Payroll - QuickBooks | Debit | Transportation payroll other government payroll liabilities | \$231.42 |
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| | | | | Transportation Account subtotal | \$994.96 |
| | | | | | |
| | | | | TOTAL ALL DISBURSEMENTS | \$17,320.79 |

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on October 3, 2016.

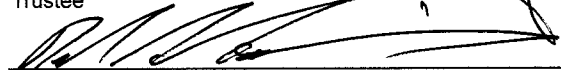

Township Supervisor


Township Clerk


Trustee


Trustee


Trustee


Trustee

Washington Township Board Meeting
7:00 PM
October 3, 2016

Guest Sign-in Sheet

| PLEASE PRINT NAME | ADDRESS | Please CHECK here if you have Public Commentary |
|-------------------|---------|--|
| DON MUHLERINK | | |
| MARTIN J. HOWARD | | |
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**Washington Township Board Meeting
October 3, 2016 - 7:00 pm
Meeting Agenda**

Call to Order / Roll Call

Pledge of Allegiance

Approval of Board Meeting Minutes Dated September 8, 2016

Public Commentary

Reports

1. Road Commissioner
2. Assessor
3. Clerk
4. Washington Township Planning Commission (WTPC)
5. Supervisor's Report
6. Trustee's Report
7. Transportation Report
8. General Assistance Report

Old Business

1. Consideration and Approval on Proposal from Sorling Northrup Law for Legal Services
2. Consideration and Approval to Purchase Plaques for the Beecher Preservation Committee
3. Consideration and Approval of Township Official's Compensation for Terms Beginning May 2017

New Business

1. Consideration and Approval of Planning Commission (WTPC) Recommendations
2. Consideration and Approval of 2016 Levy Ordinance

Payment of Bills

Upcoming Seminars and Meetings

- November 7, 2016 – Washington Township Board Meeting - 7:00 PM

Announcements

- November 16 – Senior Movie Night

Adjournment

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula **prior** to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 946-2026.

A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.