

**Official Proceedings of the Washington Township Board of Trustees**  
**November 7, 2016**  
**Washington Township Center**  
**30200 Town Center Road, Beecher, IL**

Supervisor Mike Stanula called the meeting to order at **7:04 p.m.** to pay bills for the month of **October** and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Supervisor Stanula led the Pledge of Allegiance.

**Roll call:**

**Present:** Supervisor Mike Stanula **Trustees:** Paul Goldrick, Mark Herlitz

**Absent:** George Obradovich

**Other Officials present:**

Clerk Joe Burgess

**Approval of the Board of Trustees Meeting Minutes Dated October 3, 2016:**

Supervisor Stanula asked if there were any corrections or additions to the October 3, 2016 board meeting minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

**Motion:**

Trustee Herlitz made a motion to approve the minutes of the October 3, 2016 board meeting as presented. Trustee Goldrick seconded the motion. There was no discussion on the motion. Roll call vote as follows: Herlitz – yes, Goldrick – yes, Stanula - yes. **Motion passed 3-0.**

**Public Commentary:**

Clerk Burgess read a letter from former Trustee Mike Mach. The letter is attached to the minutes.

**Reports:**

1. *Road Commissioner* – Commissioner Meyer was not in attendance, however he informed Clerk Burgess that the roadwork on Corning Road west of IL1 should be finished this week.
2. *Assessor* – No report, Assessor Blume was not in attendance.
3. *Clerk* – Clerk Burgess reported that 445 township residents voted early for the General Election. Senior Movie Night will be held on November 16 at the township center and the Senior Holiday Dinner is scheduled for December 13 at the Beecher Amvet Hall.
4. *Washington Township Planning Commission (WTPC)* – No report.
5. *Supervisor's Report* – Supervisor Stanula reported that Total Roofing has repaired the roof at the Washington Township Center. Approximately 50 ceiling tile will be replaced in the building now that the roof is repaired. The drop-in panels cost approximately \$4 each and Supervisor Stanula said he has found the same tile and would replace them once they are purchased.

6. Trustee's Report – The pantry provided food to 36 families in October. Trustee Goldrick said the pantry has received numerous donations in October, including \$2000 from the Beecher Chamber of Commerce. Turkeys will be given out in November for Thanksgiving and hams are ordered for Christmas. Goldrick has been in contact with the Will County food service group and they are willing to sell and deliver food to our pantry for “pennies on the dollar”. The group operates in the same manner as the Chicago Food Depository.

Trustee Herlitz asked about the amount of recyclables currently on the ground at the recycle site. Supervisor Stanula said that the bins are generally overflowing after a nice weekend and that the recyclables are scheduled to be picked up on Tuesday (11/8).

7. Transportation Report – Will-Ride provided 24 trips to residents that traveled outside of the township during July. The Washington Township Dial-a-Ride service provided 30 rides in October at a cost of about \$19 per ride.
8. General Assistance Report – Supervisor Stanula reported that there was no GA activity or disbursements in October.

### **OLD BUSINESS:**

1. Consideration and Approval “A Resolution Setting Compensation Of Township Officials For The Four Year Term Beginning May 15, 2017” – (#16-001) – The Board reviewed Resolution #16-001. Supervisor Stanula told the Board that he had recently spoke to the Supervisor of Manhattan Township regarding the compensation of their Highway Commissioner, which is a part-time position.

Supervisor Stanula questioned who determines if the Highway Commissioner’s job is full-time or part-time and what that decision is based upon. Clerk Burgess indicated that the state statutes don’t address this issue. However, the Board sets the compensation, so setting the compensation high or low could effectively determine how much time an official spends doing the job. The total compensation could also be equated to the total miles of roads that the district is responsible for. The Washington Township Road District is responsible for 72 miles of roads and multiple bridges. Stanula said in four years the new Board should consider if the compensation at that time accurately reflects the amount of time required to do the job.

### **MOTION:**

Trustee Goldrick made a motion to approve resolution #16-001, A Resolution Setting Compensation Of Township Officials For The Four Year Term Beginning May 15, 2017 as presented. Trustee Herlitz seconded the motion. There was no discussion on the motion. Roll call vote as follows: Herlitz – yes, Goldrick – yes, Stanula – yes. **Motion passed 3-0.**

2. Consideration and Approval of 2016 Town Levy Ordinance #(16-06) – The Board reviewed the 2016 Town Levy Ordinance. The ordinance represents no increase over last year’s levy.

**MOTION:**

Trustee Herlitz made a motion to approve the 2016 Town Levy Ordinance #16-06 as presented. Trustee Goldrick seconded the motion. There was no discussion on the motion. Roll call vote as follows: Herlitz – yes, Goldrick – yes, Stanula – yes. **Motion passed 3-0.**

3. Consideration and Approval of 2016 Road District Levy Ordinance (#16-07) - The Board reviewed the 2016 Road District Levy Ordinance. The ordinance represents no increase over last year's levy.

**MOTION:**

Trustee Goldrick made a motion to approve the 2016 Road District Levy Ordinance #16-07 as presented. Trustee Herlitz seconded the motion. There was no discussion on the motion. Roll call vote as follows: Goldrick – yes, Herlitz – yes, Stanula – yes. **Motion passed 3-0.**

4. Trustee Vacancy – Consideration Approval to Fill Vacancy – Supervisor Stanula has a potential candidate to fill the trustee vacancy but was not prepared to make the recommendation until he talks to the candidate again. Delaying the appointment to the December meeting will exceed the 60-day requirement to fill the vacancy, without having to call a Special Town Meeting to fill the vacancy. Supervisor Stanula is going to reschedule the December meeting so the vacancy is filled within 60 days.
5. Village of Beecher 150 Year Anniversary – There was no action taken on this item at this time.

**NEW BUSINESS:**

1. Consideration and Approval of Planning Commission (WTPC) Recommendations – There were no recommendations from the WTPC.
2. Reschedule January 2, 2017 Meeting (Holiday) – Due to January 2 being observed as a federal holiday in observance of New Year's Day, Supervisor Stanula rescheduled the January 2, 2017 Board meeting to Thursday, January 5, 2017. The meeting will still be held at 7 pm at the Washington Township Center.
3. Reschedule December 5, 2016 Board Meeting – Supervisor Stanula rescheduled the December 5<sup>th</sup> Board meeting to Thursday, December 1<sup>st</sup>. The meeting will still be held at 7 pm at the Washington Township Center. The meeting was rescheduled to allow for the appointment of a new trustee and the date also conflicted with a Beecher Chamber of Commerce event.

**PAYMENT OF BILLS:**

**Town Account (including Transportation Fund)**

The board reviewed the bills as prepared by the Supervisor and presented by the Clerk.

**MOTION:**

Trustee Goldrick made a motion to authorize payment of all applicable payroll, bills, debits and appropriate transfers for the Town Account totaling **\$16,606.89**. Trustee Herlitz seconded the motion. There was no discussion on the motion.

Roll Call vote: Goldrick – yes, Herlitz – yes, Stanula – yes. **Motion passed 3-0.**

**Road & Bridge Bills**

The board reviewed the Road District bills as prepared by Commissioner Meyer and presented by the Clerk.

**MOTION:**

Trustee Herlitz made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits for the Road & Bridge Account totaling **\$63,852.22**. Trustee Goldrick seconded the motion. There was no discussion on the motion.

Roll Call vote: Herlitz – yes, Goldrick – yes, Stanula – yes. **Motion passed 3-0.**

**Upcoming Seminars and Meetings:**

- December 1, 2016 - Washington Township Board Meeting – 7:00 p.m. (Rescheduled from December 5)

**Announcements:**

- November 16 - Senior Movie Night
- December 13 – Senior Holiday Dinner

**Adjournment:**

Being no other business or discussion, Trustee Herlitz made a motion to adjourn. Trustee Goldrick seconded the motion. Being no discussion and after being unanimously approved by voice vote, the Board Meeting adjourned at 7:48 pm.

Respectfully submitted,

  
\_\_\_\_\_  
Joseph Burgess – Town Clerk

Approved by Board of Trustees: 12/1/2016

10/17/2016

To: Mr. Stanula, Washington TWP Supervisor and the

The Washington Twp. Board

Paul Goldrick

Mark Herlitz

George Obradovich

The Washington Twp Clerk

Joey Burgess

I would once again like to thank you for working with me as a Trustee, while I was on the board.

Since I am no longer on the board and the Sorling Northrup Law firm representative failed to submit bid or appear while I was active on the board and since the discussion on this topic was tabled during our meetings I request that the following memo voicing my concerns be read during the Public Commentary portion of the Board Meeting and entered into the meetings minutes.

I have multiple concerns with the bid proposal of Sorling Northrup Law. It is my belief this could be an issue for the board in the future. My issues are as follows.

For the last 5-6 months we as board members kept hearing that the Sorling Northrup Law firm has yet to submit their proposal to the board, so it appears that they are not very motivated in securing this contract so how will they represent and respond to the future needs of the board.

Then there is my concern over the fact that he represented the previous board. As an officer of the court I question the knowledge their representative had regarding the actions of the previous Supervisor. Since he failed to attend a meeting prior to my resignation I could not address my concerns with him.

Next is the issue that there was no bid process followed. I believe there is a need for at least two law firms to submit proposals. I realize the dollar limit may not have been met to require it but I believe the additional inquiry would not hurt. Since it has taken the law firm 6 months to submit their bid I do not see a time constraint issue.

Finally, is the issue that even though Mr. Burgess is not a voting member of the board I found his opinions were important, I felt his years of experience and knowledge were a valuable tool in my decision making process.

Due to this fact I feel that there is a conflict with the Sorling Northrup Law being the legal counsel for the Twp. Unless they have another representative available to assign to the township.

MIKE MACH  
BEECHER, IL



**Supervisor**

Michael Stanula

November 7, 2016

**Assessor**

Carol Ann Blume

**Highway Commissioner**

Jerry K. Meyer

**Clerk**

Joe Burgess

From the GA Office

**Trustees**

Paul Goldrick

Mark Herlitz

George Obradovich

There were no disbursements for the month of October 2016.

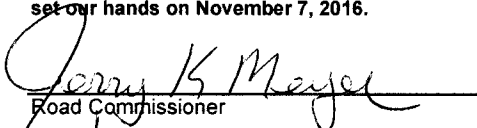
**Approved Claims - Board of Township Trustees  
Road & Bridge Account**


State of Illinois )  
Will County ) ss.  
Washington Township )


**We the undersigned, comprising the Board of Trustees of  
Washington Township, having duly met at the Clerks office on November 7, 2016, for the  
purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands  
against said township were presented, and examined, were allowed at said meeting, to wit:**


Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
6952	10/5	Bank of America	7565	Building and office supplies	\$112.45
6953	10/5	Dahlberg Accounting	7566	Professional services - Inv # 121582	\$195.00
6954	10/12	Dutch American Foods	7567	2015 Tax reimbursement	\$1,820.00
6955	10/20	AT&T	7568	Phone bill (946-6459) Inv # 7089466459 -10 - Bill date - 10/1/16	\$99.68
6956	10/20	Beecher Hardware Inc.	7569	Supplies - Inv # A117039 / A117159	\$39.93
6957	10/20	Cintas	7570	Uniforms - 9/1 to 9/30/16	\$331.35
6958	10/20	ComEd	7571	Utilities - Acct #1659047007 - Bill date - 9/29/16	\$353.90
6959	10/20	DeJong Equipment Co.	7572	Parts - Inv # CR95305	\$560.22
6960	10/20	Emulsicoat	7573	HPE-150 Oil - Inv # 3813135396 / 381333298	\$22,467.23
6961	10/20	ED Entryre & Company	7574	Parts - Inv # 536746 / 536750	\$2,071.72
6962	10/20	Gallagher Materials	7575	Asphalt patch - Inv # 640281MB	\$329.70
6963	10/20	Goodyear Commercial Tire	7576	Tires - Inv # 148-1038195	\$782.86
6964	10/20	NICOR	7577	Utilities - Gas - Acct #58285823769 - Bill date 10/11/16	\$41.10
6965	10/20	Surf Air Wireless	7578	Internet service - Inv # 1039230 / 1040452	\$64.95
6966	10/20	Verizon Wireless	7579	Phones - Acct # 687108624 - Inv # 9773262290	\$90.58
6967	10/20	Village of Beecher	7580	Equipment Fuel - 9/1/16 to 9/30/16 - Inv # 342	\$1,913.96
6968	10/20	Prairie Materials	7581	Stone - multiple invoices	\$4,471.21
6969	10/25	Village of Beecher	EFT	RB Health Insurance - Inv # 2016-11	\$5,292.55
6970	10/28	October Payroll - QuickBooks	Misc	Payroll, IMRF & other government payroll liabilities	\$22,813.83
<b>Total disbursements</b>					<b>\$63,852.22</b>

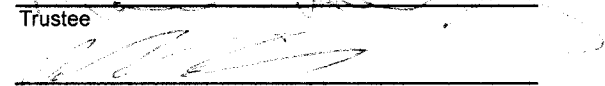
**IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto  
set our hands on November 7, 2016.**

  
\_\_\_\_\_  
Road Commissioner

  
\_\_\_\_\_  
Township Clerk

  
\_\_\_\_\_  
Supervisor

  
\_\_\_\_\_  
Trustee

  
\_\_\_\_\_  
Trustee

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Trustee

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Trustee

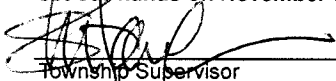
**Approved Claims - Board of Township Trustees  
Town Account**

State of Illinois )  
Will County ) ss.  
Washington Township )

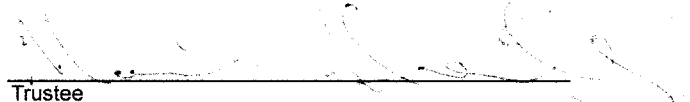
We the undersigned, comprising the Board of Trustees of  
Washington Township, having duly met at the Township office on November 7, 2016, for the  
purpose of auditing Town accounts, do hereby certify that the following claims or demands  
against said township were presented, and examined, were allowed at said meeting, to wit:

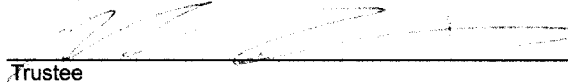
Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
4532	10/5	ComEd	7410	Electric bill - Acct # 4341116018 - Bill date 9/28/16	\$340.74
4533	10/5	Comcast	7411	Internet and Cable # 10295 - Bill date - 9/24/16	\$183.42
4534	10/5	Dahlberg Accounting	7412	Professional services - Inv # 121583	\$747.50
4535	10/12	Dutch American Foods	7413	2015 Tax reimbursement	\$780.00
4536	10/12	Rydin Decal	7414	Handicap placards - Inv # 323512 (balance due)	\$20.00
4537	10/12	Beecher Hardware	7415	Keys - Inv # A118408	\$7.47
4538	10/14	Chicago Food Depository	7418	Donation - Food Pantry (M. Herlitz donation)	\$500.00
4539	10/14	Verizon Wireless	7419	Cellular phones - Acct # 485462600 / Inv # 9773246909	\$102.03
4540	10/18	Chicago Food Depository	7420	Donation - Food Pantry (Beecher Chamber donation)	\$2,000.00
4541	10/18	NICOR	7421	Utilities gas - #55877029193 - Bill date - 10/10/16	\$30.11
4542	10/18	Total Roofing & Construction	7422	Roof repairs - Inv # 61160	\$2,900.00
4543	10/25	Beecher Post Office	7424	Postage - newsletters	\$530.53
4544	10/28	October Payroll - QuickBooks	Debit	Payroll, IMRF & other government payroll liabilities	\$7,432.37
				<b>Town Account subtotal</b>	<b>\$15,574.17</b>
4545	10/5	Pace Vanpool	1693	Monthly Charges - 9/25/16 Inv # 443466	\$100.00
4546	10/5	Village of Beecher	1694	Bus fuel - 9/1/16 to 9/30/16 - Inv # 343	\$46.60
4547	10/25	Will-Ride	1695	Transportation Expense - July 2016 (24 trips)	\$432.95
4548	10/28	October Payroll - QuickBooks	Debit	Transportation payroll other government payroll liabilities	\$453.17
				<b>Transportation Account subtotal</b>	<b>\$1,032.72</b>
				<b>TOTAL ALL DISBURSEMENTS</b>	<b>\$16,606.89</b>

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto  
set our hands on November 7, 2016.

  
Township Supervisor

  
Township Clerk

  
Trustee

  
Trustee

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee



**Washington Township Board Meeting  
November 7, 2016 - 7:00 pm  
Meeting Agenda**

**Call to Order / Roll Call**

**Pledge of Allegiance**

**Approval of Board Meeting Minutes Dated October 3, 2016**

**Public Commentary**

**Reports**

1. Road Commissioner
2. Assessor
3. Clerk
4. Washington Township Planning Commission (WTPC)
5. Supervisor's Report
6. Trustee's Report
7. Transportation Report
8. General Assistance Report

**Old Business**

1. Consideration and Approval of " A Resolution Setting Compensation Of Township Officials For The Four Year Term Beginning May 15, 2017" – (#16-001)
2. Consideration and Approval of 2016 Town Levy Ordinance (#16-06)
3. Consideration and Approval of 2016 Road District Levy Ordinance (#16-07)
4. Trustee Vacancy – Consideration and Approval to Fill Vacancy
5. Village of Beecher's 150<sup>th</sup> Anniversary Discussion

**New Business**

1. Consideration and Approval of Planning Commission (WTPC) Recommendations
2. Reschedule January 2, 2017 Meeting (Holiday)

**Payment of Bills**

**Upcoming Seminars and Meetings**

- **December 5, 2016 – Washington Township Board Meeting - 7:00 PM**

**Announcements**

- **November 16 – Senior Movie Night**
- **December 13 – Senior Holiday Dinner**

**Adjournment**

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula *prior* to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 946-2026.

**A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.**

