Official Proceedings of the Washington Township Board of Trustees
March 5, 2018
Washington Township Center
30200 Town Center Road, Beecher, IL

Supervisor Mike Stanula called the meeting to order at **7:00 p.m.** to pay bills for the month of **February** and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Supervisor Stanula led the Pledge of Allegiance.

Roll call:
Present: Supervisor Mike Stanula Trustees: Paul Goldrick, George Obradovich, Tracy Heldt, Mark Herlitz / Absent: None

Other Officials present:
Clerk Joe Burgess and Road Commissioner Jerry Meyer

Approval of the Board of Trustees Meeting Minutes Dated February 5, 2018:
Supervisor Stanula asked if there were any corrections or additions to the February 5, 2018 board meeting minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

Motion:
Trustee Goldrick made a motion to approve the minutes of the February 5, 2018 board meeting as presented. Trustee Obradovich seconded the motion. There was no discussion on the motion. Roll call vote: Goldrick – yes, Obradovich – yes, Herlitz – yes, Heldt – yes, Stanula – yes. **Motion passed 5-0**.

Public Commentary:

Ken Rewers and Bob Connors addressed the Board regarding a recent zoning application requested by their neighbor, Tyler Jabaay, who is requesting permission to operate a landscaping business from his property. They indicated they have met with Will County officials regarding the request and have several concerns regarding the property in question. The property is currently used as a landscaping business and to their knowledge; the business is not conforming to County codes. Part of the property has been excavated and "raised" when several loads of dirt were brought in, which has resulted in run-off water now flooding their properties. During the winter, bulk salt is also being stored improperly and vegetation has been killed do to the water runoff. Jabaay is also running a snow plowing service and there is activity around the clock during snowfalls.

Supervisor Stanula explained that the Township Board reviewed the zoning request and recommended to the county that the property be brought up to all Will County codes before approving Jabaay's zoning request. It was recommended that Rewers and Connors contact their local Will County Board members and Bobbie Peterson. Stanula said based on their description of the property, the current owner has violated several county codes and could be subject to fines. Stanula also offered his help as needed.

Reports:

1. *Road Commissioner* – Commissioner Meyer reviewed his written report. In addition to his report, Meyer said he and other highway commissioners from Monee, Will and Crete Townships recently met with the Will County Police and IDOT regarding accident activity and police "presence" in their townships. Meyer said the meeting was productive and the Will County Sheriff's Office shared many statistics regarding accidents such as type (fatal or non-fatal), time of day, age of drivers, road conditions etc. The number of accidents is down in Washington Township since 2014 however; the number of tickets written in the township by county sheriffs is significantly lower than other areas of the county. Meyer said there are only two Will County Officers assigned to cover far eastern Will County.

   A new solar farm covering approximately 16 acres is under consideration on Corning Road near Faith Church. The developer contacted Meyer regarding road issues.

   Supervisor Stanula asked if the 30-tons of cold patch that has been used so far for pothole repairs was typical compared to past years. Meyer said it was only four truckloads of patching material and it was normal. Trustee Heldt asked about the current conditions of the roads and Meyer said other than Delite Inn Road; most other roads are showing typical winter weather issues.

2. *Assessor* – No report, Assessor Blume was not in attendance.

3. *Clerk* – Clerk Burgess reported that Early Voting started today and will run through March 16, the Primary Election is on March 20. A Senior Movie scheduled for Wednesday, March 21 has been rescheduled as to not conflict with Lenten Services offered by local churches. The Will County Clerk's Office has mailed the online filing instructions to all officials required to submit a "Statement of Economic Interest" form.

4. *Supervisor's Report* – Supervisor Stanula had no report.

5. *Trustee's Report* – Trustee Goldrick reported that 29 families used the Food Pantry in February.

6. *Transportation Report* – The Washington Township Dial-a-Ride service provided 19 trips in February for residents traveling within Washington Township. The invoice and trip totals have not yet been received from Will Ride for their next billing cycle.

7. *General Assistance Report* – Supervisor Stanula reported that there was one GA "Emergency Assistance" disbursement in February totaling $555.00.

OLD BUSINESS:

1. *Consideration and Approval of the 2018 Annual Town Meeting Agenda* – Clerk Burgess reported that he had not received any written requests from residents to add agenda items to the proposed 2018 Annual Town Meeting agenda and presented the board with the attached agenda.

Motion:
Trustee Heldt made a motion to approve the 2018 Annual Town Meeting agenda as presented. Trustee Herlitz seconded the motion. There was no discussion on the motion.
Roll call vote: Heldt – yes, Herlitz – yes, Goldrick – yes, Obradovich – yes, Stanula – yes.
Motion passed 5-0.

NEW BUSINESS:

1. *Consideration and Approval of Pending Zoning Applications* – Will County is requiring Michael & Bonnie Gafney to file a "map amendment" request to update the zoning of their property. They want to build a new structure on their five-acre parcel and their current zoning most be updated before the County will allow for any improvements to the property. Because their request is required by the County, Supervisor Stanula will send a letter that the Township agrees with their decision to upgrade their current zoning.

2. *Consideration and Approval of Meeting Dates for Fiscal-Year 2018-2019* - The board reviewed the proposed meeting dates for fiscal year 2018– 2019. There were no recommendations or changes requested.

Motion:
Trustee Herlitz made a motion to approve the proposed 2018-2019 meeting dates as presented. Trustee Goldrick seconded the motion. There was no discussion on the motion.
Roll call: Herlitz – yes, Goldrick – yes, Heldt – yes, Obradovich – yes, Stanula – yes.
Motion passed 5-0.

3. *2018-19 Budget Discussion* – The 2018-19 budget must be passed before the end on June. The Board discussed possible "projects" and other extraordinary expenses that should be considered in the coming fiscal year. Clerk Burgess suggested updating the website at a cost of $2600. Other items to be considered in the new budget include: Village of Beecher EMA agreement $1000; Community Events - $1000; Preservation Committee plaques - $750; and parking lot repairs.

PAYMENT OF BILLS:

General Assistance
As reported earlier, one bill was paid out of the General Assistance Fund totaling **$555.00**.

MOTION:
Trustee Herlitz made a motion to authorize payment totaling **$555.00** from the General Assistance Fund. Trustee Goldrick seconded the motion. There was no discussion on the motion.
Roll Call vote: Herlitz – yes, Goldrick – yes, Heldt – yes, Obradovich – yes, Stanula – yes.
Motion passed 5-0.

Road & Bridge Bills
The board reviewed the Road District bills as prepared by Commissioner Meyer and presented by the Clerk. A bill for $7,576 from Pozzo Illinois was reviewed. Meyer explained the District's 1998 Mack truck needed transmission and suspension work.

MOTION:
Trustee Goldrick made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits for the Road & Bridge Account totaling **$41,697.91**. Trustee Herlitz seconded the motion. There was no discussion on the motion.
Roll Call vote: Goldrick – yes, Herlitz – yes, Heldt – yes, Obradovich – yes, Stanula – yes.
Motion passed 5-0.

Town Account (including Transportation Fund)
The board reviewed the bills as prepared by the Supervisor and presented by the Clerk.

MOTION:
Trustee Herlitz made a motion to authorize payment of all applicable payroll, bills, debits and appropriate transfers for the Town Account totaling **$12,257.78**. Trustee Heldt seconded the motion. There was no discussion on the motion.
Roll Call vote: Herlitz – yes, Heldt – yes, Goldrick – yes, Obradovich – yes, Stanula – yes.
Motion passed 5-0.

Upcoming Seminars and Meetings:

- **March 26, 2018** - Washington Township Board Meeting – 7:00 p.m.
- **April 10, 2018** – Annual Town Meeting – 7 p.m. at the Washington Township Center

Announcements:

- None

Adjournment:
Being no other business or discussion, Trustee Heldt made a motion to adjourn. Trustee Herlitz seconded the motion. Being no discussion and after being unanimously approved by voice vote, the Board Meeting adjourned at 8:22 pm.

Respectfully submitted,

Joseph Burgess – Town Clerk

Approved by Board of Trustees: 3/26/2018

Washington Township

Jerry K. Meyer *Highway Commissioner*

March 5, 2018

To the Board of Trustees of Washington Township

- Spring might be here we will see
- We plowed and or salted 23 events so far this year
- Doing service work in the shop on equipment
- We have been cold patching when weather permits over 30 ton put down so far
- I had a meeting with district 1 will county board members and sheriff department about traffic in and around the township they gave us a report on accidents in the last four years. 2014 we had 31 accidents 2017 we had 20 in the Township the lowest in 4 years
- I have another solar company contact me about a solar farm on Corning that I am reviewing

If there are any questions please feel free to contact me at the office.

Jerry K. Meyer
Commissioner

30200 TOWN CENTER DR. • BEECHER ILL. • 60401
PHONE: 708-946-6459 • FAX: 708-946-9456
WASHINGTONTWP@HOTMAIL.COM

Washington Township
wt
established 1856

30200 Town Center Rd
Beecher, IL 60401

March 5, 2018

Supervisor
Michael Stanula

Assessor
Carol Ann Blume

Highway Commissioner
Jerry K. Meyer

Clerk
Joe Burgess

Trustees
Paul Goldrick
Tracy Heldt
Mark Herlitz
George Obradovich

FROM THE GA OFFICE

ONE DISBURSEMENT IN THE AMOUNT OF 555.00

CASE 001-2018

Washington Township
2018 Annual Town Meeting
April 10, 2018 – 7:00 PM
Agenda

1. Call to Order – (Clerk)

2. Pledge of Allegiance

3. Welcome

4. Election of Meeting Moderator

5. Clerk Administers "Oath of Moderator" to Moderator

6. Approval of Minutes from 2017 Annual Town Meeting

7. Clerk presents Supervisor's Annual Financial Statements
   a) Road & Bridge
   b) Town Account
   c) General Assistance
   d) County Aid Bridge
   e) Community Building
   f) Culvert Account
   g) Insurance Fund

8. Set Hour for 2019 Annual Town Meeting

9. Consider Motion to Pay Meeting Moderator

10. Motion to Adjourn

Approved Claims - Board of Township Trustees
Road & Bridge Account

State of Illinois)
Will County) ss.
Washington Township)

We the undersigned, comprising the Board of Trustees of Washington Township, having duly met at the Clerks office on March 5, 2018, for the purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
7330	2/1	Bank of America	7918	Misc. charges - statement dated 1/19/18	$947.80
7331	2/2	Dahlberg Accounting	7919	Professional services - Inv # 121935	$243.75
7332	2/15	Township Highway Commissioners of IL	7920	2018 Dues	$60.00
7333	2/15	Triangle Diesel-Injection Sales	7921	Engine repairs - Inv # K62502	$524.09
7334	2/15	AT&T	7922	Phone bill (946-6459) Inv # 7089466459-02 - Bill date - 2/1/18	$118.51
7335	2/15	Gallagher Materials Corp.	7923	Asphalt cold patch - Inv # 4607	$833.00
7336	2/15	Verizon Wireless	7924	Phones - Acct # 687108624 - Inv # 9801244750	$91.64
7337	2/15	Pozzo IL Inc.	7925	Truck repairs - Inv # BW27535	$7,576.69
7338	2/15	ComEd	7927	Utilities - Acct #1659047007 - Bill date - 2/1/18	$237.55
7339	2/15	DeJong Equipment	7928	Parts - Inv # CR05647	$198.48
7340	2/15	Beecher Hardware	7929	Supplies - Multiple invoices	$128.92
7341	2/15	Clauss Specialties	7930	Parts - Inv # 2342	$115.66
7342	2/15	RP Lumber	7931	Supplies - Inv # 1801-059456 / 086318 / 116099	$41.96
7343	2/15	Surf Air Wireless	7932	Internet service - Inv # 62699	$64.95
7344	2/15	Airgas USA	7933	Shop supplies - Inv # 9072357366	$369.09
7345	2/15	Cintas	7934	Uniforms - 1/1 to 1/31/18	$326.40
7346	2/25	Village of Beecher	EFT	RB Health Insurance - Inv # 2018-02-02	$4,245.73
7347	2/28	January Payroll - QuickBooks	Misc	Payroll, IMRF & other government payroll liabilities	$25,573.69
		FEBRUARY			
				Total disbursements	**$41,697.91**

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto set our hands on March 5, 2018.

Jerry K Meyer
Road Commissioner

Township Clerk

Supervisor

Trustee

Trustee

Trustee

Trustee

Approved Claims - Board of Township Trustees
Town Account

State of Illinois)
Will County) ss.
Washington Township)

We the undersigned, comprising the Board of Trustees of Washington Township, having duly met at the Township office on March 5, 2018, for the purpose of auditing Town accounts, do hereby certify that the following claims or demands against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
4892	2/1	Comcast	7738	Internet and Cable # 10295 - Bill date - 1/24/18	$207.15
4893	2/1	Spectrotel	7739	Phone service - Acct # 343999 - Inv # 8432195	$220.67
4894	2/2	Dahlberg Accounting	7740	Professional services - Inv # 121934	$715.00
4895	2/5	Tammy Hitzelburger	7741	Reimbursement for cleaning supplies	$52.43
4896	2/5	Pace Vanpool	7742	Monthly Charges - 1/25/18 Inv # 497136	$100.00
4897	2/5	ComEd	7743	Electric bill - Acct # 4341116018 - Bill date 2/1/18	$358.75
4898	2/5	Quill Corporation	7744	Office supplies - Inv # 4469074	$103.95
4899	2/7	General Assistance Training Institute	7745	GA Training	$100.00
4900	2/8	Will-Ride	7747	Transportation Expense - October (109 trips)	$1,981.68
4901	2/12	Chicago White Sox	7748	Senior Bus Trip - Inv # 422611	$709.00
4902	2/15	Verizon Wireless	7749	Cellular phones - Acct # 485462600 / Inv # 9801228328	$66.49
4903	2/15	Joliet Slammers	7750	Senior Bus Trip - Inv # 260437	$160.00
4904	2/15	VOID	7751	VOID	$0.00
4905	2/15	NICOR	7752	Utilities gas - #55877029193 - Bill date - 2/8/18	$208.59
4906	2/15	Will County Assessor's Association	7753	Dues - 3-years	$30.00
4907	2/15	Carol Ann Blume	7754	Travel expenses - WCAA Meeting	$54.60
4908	2/20	Tammy Hitzelburger	7755	Travel expenses - Early Voting Training - Joliet	$52.32
4909	2/15	QuickBooks Payroll Service	EFT	Payroll fees	$29.75
4910	2/28	February Payroll - QuickBooks	Debit	ALL payroll, IMRF & other government payroll liabilities	$7,107.40
				TOTAL ALL DISBURSEMENTS	**$12,257.78**

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto set our hands on March 5, 2018.

Township Supervisor

Township Clerk

Trustee

Trustee

Trustee

Trustee

Washington Township Board Meeting
7:00 PM
March 5, 2018

Guest Sign-in Sheet

PLEASE PRINT NAME	ADDRESS	Please CHECK here if you have Pubic Commentary
KEN REWERS	29756 S. STATELINE RD	
BOB CONNORS	29746 STATE LINE Rd	
George Schuitema	211 Orchard Lane	

Washington Township Board Meeting
March 5, 2018 - 7:00 pm
Meeting Agenda

Call to Order / Roll Call

Pledge of Allegiance

Approval of Board Meeting Minutes Dated February 5, 2018

Public Commentary

Reports

1. Road Commissioner
2. Assessor
3. Clerk
4. Supervisor's Report
5. Trustee's Report
6. Transportation Report
7. General Assistance Report

Old Business

1. Consideration and Approval of the 2018 Annual Town Meeting Agenda
2.

New Business

1. Consideration and Approval of Pending Zoning Applications
2. Consideration and Approval of Meeting Dates for Fiscal Year 2018-2019
3. 2018-19 Budget Discussion

Payment of Bills

Upcoming Seminars and Meetings

- **March 26, 2018 – Washington Township Board Meeting - 7:00 PM**

Announcements

-

Adjournment

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula ***prior*** to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 946-2026.

A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.