

Official Proceedings of the Washington Township Board of Trustees
March 25, 2019
Washington Township Center
30200 Town Center Road, Beecher, IL

Supervisor Mike Stanula called the meeting to order at **7:00 p.m.** to pay bills for the month of **March** and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Supervisor Stanula led the Pledge of Allegiance.

Roll call:

Present: Supervisor Mike Stanula Trustees: Paul Goldrick, Tracy Heldt, George Obradovich, Mark Herlitz Absent: None

Other Officials present:

Clerk Joe Burgess, Assessor Mary Tamez and Highway Commissioner Jerry Meyer

Approval of the Board of Trustees Meeting Minutes Dated March 4, 2019:

Supervisor Stanula asked if there were any corrections or additions to the March 4, 2019 Board meeting minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

Motion:

Trustee Goldrick made a motion to approve the minutes of the March 4, 2019 Board meeting as presented. Trustee Heldt seconded the motion. There was no discussion on the motion. Roll call vote: Goldrick – yes, Heldt – yes, Herlitz – yes, Obradovich – yes, Stanula – yes.

Motion passed 5-0.

Public Commentary:

None

Reports:

1. Road Commissioner – Highway Commissioner Jerry Meyer's read his written report (attached) and there were no comments or questions.
2. Assessor – Assessor Mary Tamez reviewed her written report (attached). There were no comments or questions.
3. Clerk – Clerk Burgess reported 17 seniors attended the Senior Movie Night on March 20. Over 40 residents have voted since early voting began on March 18. Early voting will continue at the Washington Township Center until March 29. Burgess reminded the Board that the "spring" newsletter would be mailed in late-April.
4. Supervisor's Report – Supervisor Stanula reported that Midland Bank is asking him to consider transferring township funds to their bank and have indicated they can offer better rates than our current financial institution. Stanula said Midland would be sending a proposal to him in the coming days.

Washington Township residents recycled over 22,000 pounds of textiles in 2018 through the “UsAgain” drop boxes located at the Community Building and Washington Township Center. The boxes are available for residents to recycle shoes, clothing and other cloth items.

5. Trustees Report – No reports.
6. Transportation Report – The Township spent approximately \$21,000 on Will Ride transportation services during fiscal year 2018-19.
7. General Assistance Report – Supervisor Stanula reported there were no General Assistance disbursements or new applications received in March.

OLD BUSINESS:

1. Consideration and Approval to Purchase New Copier for Office – The Board discussed the copier proposal and determined buying a new copier would lower office expenses going forward. Trustee Goldrick will reach out to local tax-supported entities to see if any of them would be interested in the township’s old copier.

Motion:

Trustee Goldrick made a motion to approve the purchase of a new copier from Martin Whalen in the amount of \$3760. Trustee Herlitz seconded the motion. There was no discussion on the motion. Roll call vote: Goldrick – yes, Herlitz – yes, Heldt – yes, Obradovich – yes, Stanula – yes. **Motion passed 5-0.**

2. Consideration and Approval of 2019-2020 Budget - The Board reviewed a preliminary budget as presented by Clerk Burgess. The Board allocated \$25,000 to repave the parking lot, \$8000 for the annual CPA audit and reviewed proposed spending for senior and community programs.

NEW BUSINESS:

1. Consideration and Approval of Pending Zoning Applications – There were no pending applications to discuss.
2. Consideration and Approval of Sponsorship for the Beecher Lion’s Club Summerfest Event – The Beecher Lion’s Club is holding their annual “Summerfest” Event on August 3rd and is offering “sponsorships” to help fund the community event. The township has purchased a sponsorship every year the event has been held. The item will be considered at the June meeting.

PAYMENT OF BILLS:

Town Account (including Transportation Fund)

The board reviewed the bills as prepared by the Supervisor and presented by the Clerk.

MOTION:

Trustee Heldt made a motion to authorize payment of all applicable payroll, bills, debits and appropriate transfers for the Town Account totaling \$22,735.13. Trustee Obradovich seconded the motion. There was no discussion on the motion.

Roll Call vote: Heldt – yes, Obradovich – yes, Herlitz – yes, Goldrick – yes, Stanula – yes.

Motion passed 5-0.

Road & Bridge Bills

The board reviewed the Road District bills as prepared by Commissioner Meyer and presented by the Clerk. It was noted that the Road District has made it's first of five annual payments on the new Mack truck, which was purchased in 2018.

MOTION:

Trustee Herlitz made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits for the Road & Bridge Account totaling \$85,357.65. Trustee Heldt seconded the motion. There was no discussion on the motion.

Roll Call vote: Herlitz – yes, Heldt – yes, Goldrick – yes, Obradovich – yes, Stanula – yes.

Motion passed 5-0.

Upcoming Seminars and Meetings

- **April 9** – Annual Town Meeting – 7 PM
- **May 6** - Washington Township Board Meeting – 7 PM

Announcements:

- **April 6** – Senior Breakfast @ Cardinal Creek at 8:30 AM
- **April 11** – Senior Movie Night – 6:30 PM @ Washington Township Center

Adjournment:

Being no other business or discussion, Trustee Herlitz made a motion to adjourn. Trustee Heldt seconded the motion. Being no discussion and after being unanimously approved by voice vote, the Board Meeting adjourned at 7:49 pm.

Respectfully submitted,


Joseph Burgess – Town Clerk

Approved by Board of Trustees: 5/6/2019

Washington Township

Jerry K. Meyer

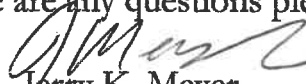
Highway Commissioner

March 25, 2019

To the Board of Trustees of Washington Township

- Patch is ongoing over 125 ton on cold patch so far this spring by hand
- We have had 21 snow events so far this year
- Working on equipment and re-boxing the 1998 I.H.
- We have 150 ton of salt yet to order for the season
- The way it looks now a few roads will be turned back to stone and re tar and chipped due to poor base of the roads when they were made
- Frost laws are in effect till April 30. If you see any truck traffic give me a call
- We have graded all the stone roads and some for the second time
- I am meeting next with Will County in regards to a truck rout for Eastern Will County

If there are any questions please feel free to contact me at the office.


Jerry K. Meyer
Commissioner

Office of the Assessor

Mary Margaret Tamez

Assessor

March 25, 2019

Township Meeting Notes:

- I am continuing in the entering of the assessments for the 2019 year as well as some corrections for the 2018 year. This will continue through July.
- I have received all of the final results of the Board of Review Hearings and they were in our favor. There were 43 changes on the Board of Review level.
- We had a very detailed training today at the County on our exemption procedures as far as entering them into our system. All of the forms are going to be mailed out this Friday, March 29, 2019.
- Don't forget the Supervisor of Assessments office will be here Friday, May 31st from 10-2. The event will be listed along with all of the other events they are hosting in with all of the renewal forms. I will also be available by appointment to help fill out the forms as needed.

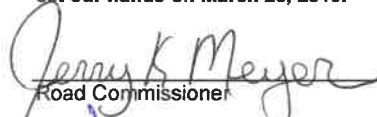
Approved Claims - Board of Township Trustees
Road & Bridge Account


State of Illinois)
Will County) ss.
Washington Township)


We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Clerks office on March 25, 2019, for the
purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
7670	3/6	Dahlberg Accounting Solutions	8236	Professional services - Inv # 146	\$300.00
7671	3/8	Gallagher Materials Corp.	8237	Asphalt cold patch - Inv # 9202 / 9314	\$1,984.00
7672	3/8	Beecher Hardware	8238	Supplies - misc. invoices	\$394.71
7673	3/8	Surf Air Wireless	8239	Internet service - Inv # 153931	\$64.95
7674	3/8	RP Lumber	8240	Supplies - Inv # 1902314004	\$17.99
7675	3/8	Village of Beecher	8241	Equipment Fuel - 2/1/19 to 2/28/19 - Inv # 537	\$1,520.65
7676	3/8	Great Lakes Distributing Co.	8242	Truck cleaning supplies - Inv # 199399	\$77.50
7677	3/8	Airgas USA	8243	Welding supplies - Inv # 9085547333	\$204.28
7678	3/8	Belson Steel Center	8244	Misc steel - Inv # 491909 / 491871	\$126.01
7679	3/11	Napa Auto Parts	8245	Parts - Inv # 94967 / 95181	\$33.60
7680	3/11	Heritage FS	8246	Lubricants - Inv # 36000597	\$1,592.44
7681	3/13	KS State Bank	8247	Mack truck Obligation payment	\$43,084.79
7682	3/13	Clauss Specialties	8248	Parts - Inv # 3135 / 3148	\$598.48
7683	3/13	Gallagher Materials Corp.	8249	Asphalt cold patch - Inv # 9412	\$1,623.16
7684	3/13	Widco Transmission	8250	Transmission repairs 2008 pick-up	\$1,600.00
7685	3/13	DeJong Equipment	8251	Parts - Inv # CR13867	\$171.29
7686	3/13	Cintas	8252	Uniforms - 2/1 to 2/28/19	\$373.92
7687	3/13	ComEd	8253	Utilities - Acct #1659047007 - Bill date - 2/1/19	\$316.29
7688	3/13	AT&T	8254	Phone bill (946-6459) Inv # 7089466459-03 - Bill date - 3/1/19	\$175.25
7689	3/15	Verizon Wireless	8255	Phones - Acct # 687108624 - Inv # 9825679344	\$91.80
7690	3/25	Village of Beecher	EFT	RB Health Insurance - Inv # 2019-0305	\$4,876.46
7691	3/22	March Payroll - QuickBooks	Misc	Payroll, IMRF & other government payroll liabilities	\$26,130.08
Total disbursements					\$85,357.65


IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on March 25, 2019.


Road Commissioner


Township Clerk


Supervisor


Trustee


Trustee


Trustee


Trustee

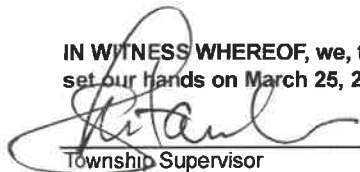
Approved Claims - Board of Township Trustees
Town Account


State of Illinois)
Will County) ss.
Washington Township)

We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Township office on March 25, 2019, for the
purpose of auditing Town accounts, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
5194	3/6	Beecher Hardware	8019	Cleaning supplies - Inv # A178496	\$18.50
5195	3/6	Tammy Hitzelburger	8020	Reimbursement for mileage to Monee	\$16.24
5196	3/6	S&K Security	8021	Monitoring fees - 3/1/19 to 5/31/19 - Inv # 120705	\$212.73
5197	3/6	Comcast	8022	Internet and Cable # 10295 - Bill date - 2/24/19	\$215.97
5198	3/6	Spectrotel	8023	Phone service - Acct # 343999 - Inv # 8982946	\$203.97
5199	3/6	Dahlberg Accounting	8024	Professional services - Inv # 122053	\$162.50
5200	3/6	Dahlberg Accounting Solutions	8025	Professional services - Inv # 147	\$375.00
5201	3/6	Dahlberg Accounting Solutions	8026	Professional services software	\$233.70
5202	3/7	Windy City Ceramics	8027	Thank you gift for bus driver who donates time for Senior trips	\$48.60
5203	3/11	Tammy Hitzelburger	8028	Reimbursement for mileage to Joliet 3/8/19	\$41.76
5204	3/11	ComEd	8029	Electric bill - Acct # 4341116018 - Bill date 3/4/19	\$337.67
5205	3/11	Flowers & Stones	8030	Funeral Flowers - (Stanula) - Inv # 2377	\$50.00
5206	3/13	Township Clerks of IL	8031	2019 Annual dues	\$30.00
5207	3/13	Beecher Post Office	8032	100 Stamps - Inv # 1472583-1	\$55.00
5208	3/14	Joliet Slammers	8033	Senior bus trip - 20 tickets	\$140.00
5209	3/15	Riverside Workforce Health	8034	Drug screen (Hitzelburger) - Inv # 666809-1	\$40.00
5210	3/15	Verizon Wireless	8035	Cellular phones - Acct # 485462600 / Inv # 9825661685	\$66.59
5211	3/18	Sikich	8037	Annual Audit fees	\$6,640.00
5212	3/22	March Payroll - QuickBooks	Debit	ALL payroll, IMRF & other government payroll liabilities	\$13,846.90
				TOTAL ALL DISBURSEMENTS	\$22,735.13

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on March 25, 2019.


Township Supervisor


Township Clerk


Trustee


Trustee


Trustee


Trustee

**Washington Township Board Meeting
March 25, 2019 - 7:00 pm
Meeting Agenda**

Call to Order / Roll Call

Pledge of Allegiance

Approval of Board Meeting Minutes Dated March 4, 2019

Public Commentary

Reports

1. Road Commissioner
2. Assessor
3. Clerk
4. Supervisor's Report
5. Trustee's Report
6. Transportation Report
7. General Assistance Report

Old Business

1. Consideration and Approval to Purchase New Copier for Office
2. Consideration and Approval of 2019-2020 Budget

New Business

1. Consideration and Approval of Pending Zoning Applications
- 2.

Payment of Bills

Upcoming Seminars and Meetings

- April 9 @ 7pm – Annual Town Meeting
- May 6 @ 7pm – Board Meeting

Announcements

- April 6 – Senior Breakfast @ Cardinal Creek @ 8:30am
- April 11 – Senior Movie Night – 6:30 pm at WTC

Adjournment

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula ***prior*** to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 946-2026.

A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.

Washington Township Board Meeting

7:00 PM

March 25, 2019

Guest Sign-in Sheet

PLEASE PRINT NAME	ADDRESS	Please CHECK here if you have Pubic Commentary
Zummy Hitzelburger		