

**Official Proceedings of the Washington Township Board of Trustees**

**May 6, 2019**

**Washington Township Center  
30200 Town Center Road, Beecher, IL**

Supervisor Mike Stanula called the meeting to order at **7:00 p.m.** to pay bills for the month of **April** and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Supervisor Stanula led the Pledge of Allegiance.

**Roll call:**

**Present:** Supervisor Mike Stanula **Trustees:** Tracy Heldt, George Obradovich, Mark Herlitz

**Absent:** Paul Goldrick

**Other Officials present:**

Clerk Joe Burgess, Assessor Mary Tamez and Highway Commissioner Jerry Meyer

**Approval of the Board of Trustees Meeting Minutes Dated March 25, 2019:**

Supervisor Stanula asked if there were any corrections or additions to the March 25, 2019 Board meeting minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

**Motion:**

Trustee Herlitz made a motion to approve the minutes of the March 25, 2019 Board meeting as presented. Trustee Heldt seconded the motion. There was no discussion on the motion. Roll call vote: Herlitz – yes, Heldt – yes, Obradovich – yes, Stanula – yes. **Motion passed 4-0.**

**Public Commentary:**

None

**Reports:**

1. **Road Commissioner** – Highway Commissioner Jerry Meyer read his written report (attached) and there were no comments or questions. Meyer explained that he attended a recent meeting with Will County representatives, Village of Beecher officials and many eastern Will County Highway Commissioners to discuss an alternate truck route around Beecher. The group discussed what could be done to reduce truck traffic through Beecher and it was learned that building any truck route would cost approximately \$1M per mile. The group considered Ashland Avenue as an alternate route, but it would require over \$6M to make the necessary road improvements and there is no funding available for this project. Meyer said the local highway commissioners were exploring alternate routes to bypass Route 1 when road closures and other emergencies occur on Route 1.
2. **Assessor** – Assessor Mary Tamez reviewed her written report (attached). Rhonda Novak, Will Supervisor of Assessments provided Assessor Tamez a PAMS backup program to ensure her office could perform necessary backups as required. Tamez said she would be sending Novak a thank you note from the Board for providing this necessary software.

3. Clerk – The “Spring” newsletter was mailed on Friday. Burgess reported that Illinois passed a new law, effective June 1, 2019, that states that Townships and Road Districts are no longer required to adopt or publish a Prevailing Wage Ordinance every year. The new law does NOT eliminate the requirement that Townships and Road Districts pay prevailing wages.
4. Supervisor’s Report – Supervisor Stanula reported the new copy machine has been delivered and the township is still looking to donate the old copy machine to another entity or non-profit group.

Stanula, Trustee Heldt and Commissioner Meyer attended the Intergovernmental Meeting on April 29 and said the Village of Beecher has approved a TIFF District. A Public Hearing on the matter will be held on May 13 at 7 PM at the Washington Township Center.

5. Trustees Report – Trustee Heldt did some research on the Illinois “solar farm lottery” and reported that the contractor, who has applied for a solar project in Washington Township (Corning Road near IL Rte. 1) received approval for some of their projects. The state awarded developers a total number of “megawatts” and they can build any approved project as long as they don’t go over their awarded “megawatts” total. Heldt indicated that it is possible that the proposed Washington Township solar farm may not be built because it was up to the developer to choose the projects they wish to develop.
6. Transportation Report – The Township’s Dial-A-Ride service provided 34 trips within Washington Township in April. Will Ride supplied 76 trips for the month of January.
7. General Assistance Report – Supervisor Stanula reported there were no General Assistance disbursements or new applications received in April.
8. Community Building – Teresa Peterson reported that plasterwork and painting has started on the upstairs level of the Community Building. The floors will also be refinished after all other work has been completed.

#### **OLD BUSINESS:**

1. Consideration and Approval of 2019-2020 Budget – The proposed budget has been prepared and is available to the public to review and can still be revised. The Road District and Town Account Budget Hearings will take place on June 3 at 6:30 pm and 6:45 pm, respectively.

Trustee Heldt questioned if the parking lot project has made any additional progress since last year and urged the Board to complete the project this fiscal year. Commissioner Meyer estimated that it would cost approximately \$15,000 for the Road District to rebuild the parking lot base and that number includes 900 tons of stone at \$12 per ton. Meyer also received a budgetary number of \$50,000 to pave the parking lot. The Board discussed the updated costs and increased the 2019-20 “Parking Lot” budget number to \$65,000. Clerk Burgess will draft a “Bid Notice” for quotes to pave the parking lot and the bids will be opened at the June 3<sup>rd</sup> Board meeting. The Board would like to have the project completed by September.

2. Consideration and Approval of Sponsorship for the Beecher Lion's Club Summerfest Event - The Township was a \$1000 sponsor to last year's Summerfest and the sponsorship was used for providing live entertainment.

**MOTION:**

Trustee Heldt made a motion to approve \$1000 to sponsor live entertainment (band) at the Lion's Club Summerfest Event on August 3, 2019. Trustee Herlitz seconded the motion. There was no discussion on the motion. Roll call vote: Heldt – yes, Herlitz – yes, Obradovich – yes, Stanula – yes. **Motion passed 4-0.**

**NEW BUSINESS:**

1. Consideration and Approval of Pending Zoning Applications – There were no pending applications to discuss.
2. Consideration and Approval of Sponsorship for the Beecher 4<sup>th</sup> of July Celebration – The Township has been an annual sponsor of the festival for many years as it brings in revenue to the local economy. The Board discussed requesting that this year's sponsorship be used to sponsor the events annual "Petting Zoo", if possible.

**MOTION:**

Trustee Herlitz made a motion to approve a \$1000 sponsorship to the Beecher 4th of July Commission, with the funds to be used, if possible and as a first option, to sponsor the events annual "Petting Zoo". Trustee Heldt seconded the motion. There was no discussion on the motion. Roll call vote: Herlitz – yes, Heldt – yes, Obradovich – yes, Stanula – yes.

**Motion passed 4-0.**

**PAYMENT OF BILLS:**

**Town Account (including Transportation Fund)**

The board reviewed the bills as prepared by the Supervisor and presented by the Clerk.

**MOTION:**

Trustee Herlitz made a motion to authorize payment of all applicable payroll, bills, debits and appropriate transfers for the Town Account totaling **\$15,584.58**. Trustee Obradovich seconded the motion. There was no discussion on the motion. Roll Call vote: Herlitz – yes, Obradovich – yes, Heldt – yes, Stanula – yes. **Motion passed 4-0.**

**Road & Bridge Bills**

The board reviewed the Road District bills as prepared by Commissioner Meyer and presented by the Clerk.

**MOTION:**

Trustee Heldt made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits for the Road & Bridge Account totaling **\$50,463.59**. Trustee Herlitz seconded the motion. There was no discussion on the motion. Roll Call vote: Heldt – yes, Herlitz – yes, Obradovich – yes, Stanula – yes. **Motion passed 4-0.**

**Upcoming Seminars and Meetings**

- **June 3** – Road District Budget Hearing – 6:30 PM
- **June 3** – Town Fund Budget Hearing – 6:45 PM
- **June 3** - Washington Township Board Meeting – 7 PM

**Announcements:**

- **May 31** – Senior Assessment Freeze Assessment Program @ Washington Township Center

**Adjournment:**

Being no other business or discussion, Trustee Heldt made a motion to adjourn. Trustee Herlitz seconded the motion. Being no discussion and after being unanimously approved by voice vote, the Board Meeting adjourned at 7:39 pm.

Respectfully submitted,

  
Joseph Burgess – Town Clerk

Approved by Board of Trustees: 6/3/2019

# Washington Township

*Jerry K. Meyer*

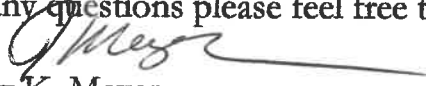
*Highway Commissioner*

May 6, 2019

To the Board of Trustees of Washington Township

- Patch is ongoing over 140 ton on cold patch so far this spring by hand
- Plows are put away
- We have 150 ton of salt yet to order for the season
- I did meet with Will County in regards to a truck rout for Eastern Will County working on a few options but no money given toward it.
- Goodenow bridge they started working on it this week still no complete date Ashland Ave. and Eagle Lake Road are taking it rough with all the traffic and no help from Will County

If there are any questions please feel free to contact me at the office.

  
Jerry K. Meyer  
Commissioner

## Office of the Assessor

Mary Margaret Tamez

Assessor

May 6, 2019

### Township Meeting Notes:

- I am continuing in the entering of the assessments for the 2019 year as well as some corrections for the 2018 year. This will continue through July.
- Last month we had a meeting out in Elgin to continue moving forward with the ability to be able to submit all of our forms through the "PAMS portal" rather than having to mail everything. We are very close to having all of this finalized. I have a program that I have to run and I believe that we will be at the start of this being completed.
- I have been out measuring homes this last month with the field staff. Due to the rain, we were only at the homes two of the four days. The other two days photos were taken of over 300 homes. It is helping us get everything updated in the PAMS program.
- I have processed 24 applications in the office for the exemptions.
- Rhonda Novak, the Supervisor of Assessments, gave us a PAMS back up program for the office. Because of the detail of the systems speaking, she wanted our office to have the ability to run the backup with the click of a button. This is a cost that they have absorbed for our Township. I have thanked her over the phone but I would like to send her office a thank you from all of us if that is ok with you. I believe that the program costs between \$200-\$400 dollars.
- Don't forget the Supervisor of Assessments office will be here Friday, May 31<sup>st</sup> from 10-2. The event will be listed along with all of the other events they are hosting in with all of the renewal forms. I will also be available by appointment to help fill out the forms as needed.

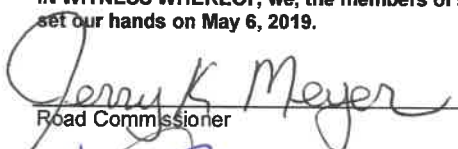
**Approved Claims - Board of Township Trustees  
Road & Bridge Account**

State of Illinois )  
Will County ) ss.  
Washington Township )

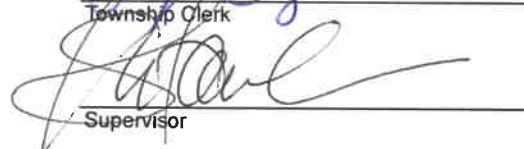
We the undersigned, comprising the Board of Trustees of  
Washington Township, having duly met at the Clerks office on May 6, 2019, for the  
purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands  
against said township were presented, and examined at said meeting, to wit:

Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
7692	4/5	Lowell Napa Auto Parts	8256	Parts - Inv # 609335	\$50.80
7693	4/5	DeJong Equipment	8257	Parts - Inv # CR14120	\$56.08
7694	4/5	Village of Beecher	8258	Equipment Fuel - 3/1/19 to 3/31/19 - Inv # 543	\$690.55
7695	4/5	Dahlberg Accounting Solutions	8259	Professional services - Inv # 160	\$550.00
7696	4/5	Jean's Septic Service	8260	Pump basins - Inv #mB19-406	\$325.00
7697	4/5	Gallagher Materials Corp.	8261	Asphalt cold patch - Inv # 9597	\$1,866.20
7698	4/5	Gallagher Materials Corp.	8262	Asphalt cold patch - Inv # 9529	\$3,480.68
7699	4/5	ATT Mobility	8263	Wireless charges - Inv #287277639216X03232019	\$23.55
7700	4/5	NICOR	8264	Utilities - Gas - Acct #58285823769 - Bill date 3/14/19	\$367.44
7701	4/5	Tifco Industries	8265	Supplies - Inv # 71439062	\$577.23
7702	4/5	Bank of America	8266	Misc charges (Supplies, parts)	\$150.46
7703	4/9	Compass Minerals	8267	Salt - Inv # 434889	\$7,627.94
7704	4/9	Gallagher Materials Corp.	8268	Asphalt cold patch - Inv # 9672	\$1,657.88
7705	4/9	Cintas	8269	Uniforms - 3/1 to 3/31/19	\$373.92
7706	4/9	ComEd	8270	Utilities - Acct #1659047007 - Bill date - 4/2/19	\$294.48
7707	4/9	Surf Air Wireless	8271	Internet service - Inv # 163664	\$64.95
7708	4/9	AT&T	8272	Phone bill (946-6459) Inv # 7089466459-04 - Bill date - 4/1/19	\$168.96
7709	4/9	Interstate Billing Service	8273	Truck parts - Inv # 3014253453 / 3014217044	\$448.64
7710	4/26	The Vedette	8274	Publish Road District Budget Hearing Notice - Inv # 45770	\$60.00
7711	4/25	Village of Beecher	EFT	RB Health Insurance - Inv # 2019-0401	\$4,876.46
7712	4/26	April Payroll - QuickBooks	Misc	Payroll, IMRF & other government payroll liabilities	\$26,752.37
<b>Total disbursements</b>					<b>\$50,463.59</b>

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto  
set our hands on May 6, 2019.

  
Road Commissioner

  
Township Clerk

  
Supervisor

  
Trustee

  
Trustee

  
Trustee

  
Trustee



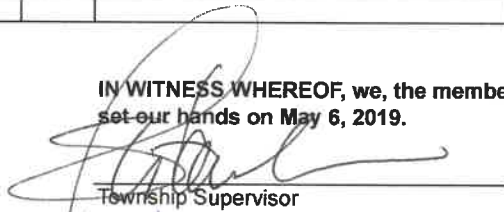
**Approved Claims - Board of Township Trustees**  
Town Account

State of Illinois )  
Will County ) ss.  
Washington Township )

We the undersigned, comprising the Board of Trustees of  
Washington Township, having duly met at the Township office on May 6, 2019, for the  
purpose of auditing Town accounts, do hereby certify that the following claims or demands  
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
5213	4/5	Walt's Foods	8038	Office consumables - Inv # 00246397	\$26.12
5214	4/5	Village of Beecher	8039	Bus fuel - 3/1/19 to 3/31/19 - Inv # 544	\$41.82
5215	4/5	Spectrotel	8040	Phone service - Acct # 343999 - Inv # 9027824	\$200.91
5216	4/5	Comcast	8041	Internet and Cable # 10295 - Bill date - 3/24/19	\$215.97
5217	4/5	Pace Vanpool	8042	Monthly Charges - 3/25/19 Inv # 541055	\$100.00
5218	4/5	Dahlberg Accounting Solutions	8043	Professional services - Inv # 161	\$737.50
5219	4/5	Will-Ride	8044	Transportation Expense - 76 trips (January)	\$1,558.65
5220	4/5	Quill Corporation	8045	Office supplies - Inv # 5893896 & 5861313	\$50.83
5221	4/5	NICOR	8046	Utilities gas - #55877029193 - Bill date - 3/13/19	\$261.06
5222	4/5	Law Offices of Thomas J. Knuth	8047	Fiscal Year 2019-2020 Annual Retainer	\$2,000.00
5223	4/5	Teresa Peterson	8048	Reimbursement for Avast Security (for Assessor)	\$63.74
5224	4/5	The Vedette	8049	Publish 2019 Annual Town Meeting Notice - Inv # 45133	\$120.00
5225	4/5	Mary Tamez	8050	Reimbursement for stamps, scanner, hard drive - (Amazon)	\$506.49
5226	4/9	Beecher Hardware	8051	Cleaning supplies - Inv # A178058/ A180605	\$39.92
5227	4/9	ComEd	8052	Electric bill - Acct # 4341116018 - Bill date 4/2/19	\$393.38
5228	4/10	Cardinal Creek Golf Course	8053	Senior Breakfast - Inv # 1654238	\$1,345.24
5229	4/22	Jerry K Meyer	8054	Annual Town Meeting Moderator pay	\$150.00
5230	4/22	Tammy Hitzelburger	8055	Reimbursement for cleaning supplies	\$19.39
5231	4/22	Mary Tamez	8056	Reimbursement for stamps, scanner, hard USB hub	\$7.99
5232	4/22	Verizon Wireless	8057	Cellular phones - Acct # 485462600 / Inv # 9827662377	\$66.41
5233	4/23	Flowers & Stones	8058	Flowers for Langreder funeral - Inv # 2389	\$50.00
5234	4/26	Spectrotel	8059	Phone service - Acct # 343999 - Inv # 9073454	\$200.00
5235	4/26	The Vedette	8062	Publish Town Budget Hearing Notice - Inv # 45769	\$60.00
5236	4/26	Mary Tamez	8063	Reimbursement for measuring tape	\$17.19
5237	4/15	Intuit Software	EFT	ACH payroll charges	\$36.13
5238	4/26	April Payroll - QuickBooks	Debit	ALL payroll, IMRF & other government payroll liabilities	\$7,315.84
				<b>TOTAL ALL DISBURSEMENTS</b>	<b>\$15,584.58</b>

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto  
set our hands on May 6, 2019.

  
Township Supervisor

  
Township Clerk

  
Trustee

  
Trustee

  
Trustee

\_\_\_\_\_  
Trustee



**Washington Township Board Meeting  
May 6, 2019 - 7:00 pm  
Meeting Agenda**

**Call to Order / Roll Call**

**Pledge of Allegiance**

**Approval of Board Meeting Minutes Dated March 25, 2019**

**Public Commentary**

**Reports**

1. Road Commissioner
2. Assessor
3. Clerk
4. Supervisor's Report
5. Trustee's Report
6. Transportation Report
7. General Assistance Report

**Old Business**

1. Consideration and Approval of 2019-2020 Budget
2. Consideration and Approval of Sponsorship for the Beecher Lion's Club Summerfest Event

**New Business**

1. Consideration and Approval of Pending Zoning Applications
2. Consideration and Approval of Sponsorship for the Beecher 4<sup>th</sup> of July Celebration

**Payment of Bills**

**Upcoming Seminars and Meetings**

- June 3 @ 6:30 pm – Road District Budget Hearing
- June 3 @ 6:45 pm – Town Budget Hearing
- June 3 @ 7pm – Board Meeting

**Announcements**

- May 31 – Senior Assessment Freeze Assistance Program

**Adjournment**

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula **prior** to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 946-2026.

**A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.**

**May 6, 2019**

**Please CHECK  
here if you have  
Pubic  
Commentary**

**ADDRESS**

211 Orchard Lane

532 Willow Ln