

Official Proceedings of the Washington Township Board of Trustees

August 5, 2019

**Washington Township Center
30200 Town Center Road, Beecher, IL**

Supervisor Mike Stanula called the meeting to order at **7:01 p.m.** to pay bills for the month of **July** and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Supervisor Stanula led the Pledge of Allegiance.

Roll call:

Present: Supervisor Mike Stanula Trustees: Paul Goldrick, Mark Herlitz, George Obradovich

Absent: Tracy Heldt

Other Officials present:

Clerk Joe Burgess, Assessor Mary Tamez and Highway Commissioner Jerry Meyer

Approval of the Board of Trustees Meeting Minutes Dated July 1, 2019:

Supervisor Stanula asked if there were any corrections or additions to the July 1, 2019 Board meeting minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

Motion:

Trustee Goldrick made a motion to approve the minutes of the July 1, 2019 Board meeting as presented. Trustee Herlitz seconded the motion. There was no discussion on the motion.

Roll call vote: Goldrick – yes, Herlitz – yes, Obradovich – yes, Stanula – yes.

Motion passed 4-0.

Public Commentary:

None

Reports:

1. Road Commissioner – Highway Commissioner Jerry Meyer read his written report (attached) and there were no comments or questions regarding his report.
2. Assessor – Assessor Mary Tamez reviewed her written report (attached). Tamez said Will County has added a 6.5% increase on all residential properties in Washington Township. The county based this increase on numbers that indicate that over the last three years, the average price of homes sold in the township are selling for 6.5% more than their assessed value.
3. Clerk – The next Senior Movie Night is scheduled for September 21.
4. Supervisor's Report – Supervisor Stanula spoke to Paving Systems and they assured him that the parking lot repaving project would be completed before October 1. Paving Systems is finally getting caught up from the wet spring weather and they will be working on the schedule for our project. Stanula asked for at least a two-week notice so the Road District has time to prepare the lot for paving.

Sikich has completed the Township's annual financial audit and they will be filing their reports with the Comptroller's Office.

Midland State Bank has been soliciting the township for our banking needs. Stanula has received a 2-year proposal offering to pay the township 2.25% on all accounts. The township is currently banking with First Community Bank and Trust and is receiving 2% interest on accounts. The township has approximately \$1.0M in all accounts at any given time, with the majority of the funds in the Road District's Bridge Account. Stanula said he is going to talk to our accountant and determine if the cost of switching to Midland Bank would be justified. He asked the Board for direction and Trustee Obradovich recommended going to First Community and asking them if they could match Midland's proposal. Stanula agreed he would contact First Community Bank.

The Senior Breakfast and Annual Flu Shot Program is scheduled for September 21st at Cardinal Creek Golf Course.

Stanula attended a recent "Town Meeting", hosted by State Senator Elgie Sims of the 17th District and State Representative Nick Smith from the 34th District, at the Beecher Junior High School. He said the Congressman and Senator would not answer questions regarding the proposed 3rd airport, however, there has been approximately \$1.75M said aside for transportation upgrades in our area. These funds will be used for improving the road infrastructure and when questioned about the projects, the audience was told they were not airport related. The majority of the meeting focused on the agenda for the current legislative session.

5. Trustees Report – No reports.
6. Transportation Report – The total rides for the Township's Dial-A-Ride service for July was not available. The township did not receive an invoice in July from Will Ride.
7. General Assistance Report – Supervisor Stanula reported there was one Emergency Assistance disbursement in July in the amount of \$657.76. The funds were used to pay utility bills for the resident.

OLD BUSINESS:

NONE

NEW BUSINESS:

1. Consideration and Approval of Pending Zoning Applications – There were no pending applications to discuss.
2. Consideration and Approval of Village of Beecher Youth Commission's Sponsorship Request – The Township has been a regular sponsor of the Beecher Youth Commission. Supervisor Stanula asked the Board to consider the request.

MOTION:

Trustee Goldrick made a motion to authorize payment in the amount of **\$1000.00** to be used to sponsor Beecher Youth Commission programs. Trustee Herlitz seconded the motion. There was no discussion on the motion.

Roll Call vote: Goldrick – yes, Herlitz – yes, Obradovich – yes, Stanula – yes.

Motion passed 4-0.

PAYMENT OF BILLS:

General Assistance Fund

One Emergency Assistance disbursement was made in the amount of \$657.76, to pay a resident's utility bills.

MOTION:

Trustee Herlitz made a motion to authorize payment in the amount of **\$657.76** from the General Assistance fund. Trustee Goldrick seconded the motion. There was no discussion on the motion.

Roll Call vote: Herlitz – yes, Goldrick – yes, Obradovich – yes, Stanula – yes.

Motion passed 4-0.

Town Account (including Transportation Fund)

The board reviewed the bills as prepared by the Supervisor and presented by the Clerk.

MOTION:

Trustee Herlitz made a motion to authorize payment of all applicable payroll, bills, debits and appropriate transfers for the Town Account totaling **\$10,387.92**. Trustee Obradovich seconded the motion. There was no discussion on the motion.

Roll Call vote: Herlitz – yes, Obradovich – yes, Goldrick – yes, Stanula – yes.

Motion passed 4-0.

Road & Bridge Bills

The board reviewed the Road District bills as prepared by Commissioner Meyer and presented by the Clerk.

MOTION:

Trustee Goldrick made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits for the Road & Bridge Account totaling **\$43,638.30**. Trustee Herlitz seconded the motion. There was no discussion on the motion.

Roll Call vote: Goldrick – yes, Herlitz – yes, Obradovich – yes, Stanula – yes.

Motion passed 4-0.

Upcoming Seminars and Meetings

- **Sep. 5** - Washington Township Board Meeting – 7 PM

Announcements:

- **August 13** – Senior Bus Trip – Joliet Slammers Baseball Game
- **August 21** – Senior Movie Night @ Washington Township Center

Adjournment:

Being no other business or discussion, Trustee Obradovich made a motion to adjourn. Trustee Herlitz seconded the motion. Being no discussion and after being unanimously approved by voice vote, the Board Meeting adjourned at 7:30 pm.

Respectfully submitted,



Joseph Burgess – Town Clerk

Approved by Board of Trustees: 9/5/19

Washington Township

Jerry K. Meyer

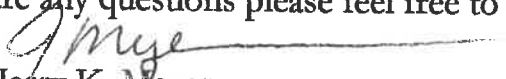
Highway Commissioner

August 5, 2019

To the Board of Trustees of Washington Township

- Patching is on going
- Working on Klemme North of Indiana the patches that need to be resealed we have most of the stone in these spots
- We started tar and chipping last week about 1/2 done with all chipping
- our JCB backhoe is in the shop in Lowell something major happen with the engine water got into the crankcase no word how long it will be out
- getting ready for our chipping jobs bids where let at Will County waiting to get all the paperwork back from them
- Mowing weeds for the second time will start soon
- Hauling stone in for Klemme North

If there are any questions please feel free to contact me at the office.


Jerry K. Meyer
Commissioner

Office of the Assessor

Mary Margaret Tamez

Assessor

August 5, 2019

Township Meeting Notes:

- Assessment notices have been mailed. Everyone should be receiving them very soon. You have the ability to appeal the assessment until September 9th. The County has applied a 6.5% increase on all of the residential properties. This multiplier is based on the difference in the assessed value at the time of the sale and the actual sale price. Our homes are selling for 6.5% higher than what the home values are over the last three years. Looking back, the 2018 multiplier was 3.58%, 2017 there was no change, and 2016 there was a 1% increase. Farmland is adjusted annually based on the productivity values. The multiplier was not applied to the Industrial or Commercial properties.
- I have all of the sales records based on subdivision for the last three years in a spreadsheet. This shows the date of sale, the sale price, the market assessed value at the time of the sale, the number of acres (if listed), the story type, square foot of the home, and they are color coded based on the type of sale. This helps with appeals as well as finding the areas that are selling for higher or lower than the assessments placed on the property.
- The field staff work is ongoing. They are still updating the photos of the front of the homes as well as updated the files due to the building permits. This information is coming from permits applied for by the owner to Will County as well as the Village of Beecher.



G/A REPORT 2019

30200 Town Center Rd
Beecher, IL 60401

Supervisor

Michael Stanula

NO DISBURSEMENT'S January

NO DISBURSEMENT'S February

Assessor

Mary Tamez

NO DISBURSEMENT'S MARCH

NO DISBURSEMENT'S APRIL

Highway Commissioner

Jerry K. Meyer

NO DISBURSEMENT'S MAY

Clerk

Joe Burgess

NO DISBURSEMENT'S JUNE

ONE DISBURSEMENT FOR JULY IN THE AMOUNT OF \$ 657.76

Trustees

Paul Goldrick

Tracy Heldt

Mark Herlitz

George Obradovich

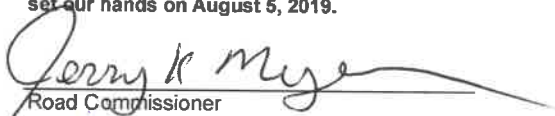
**Approved Claims - Board of Township Trustees
Road & Bridge Account**

State of Illinois)
Will County) ss.
Washington Township)

We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Clerks office on August 5, 2019, for the
purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
7772	7/20	Tammy Hitzelburger	8330	Reimbursement for certified mail - 6/28/19	\$6.85
7773	7/20	Dahlberg Accounting Solutions	8331	Professional services (monthly & FY audit) - Inv # 184	\$525.00
7774	7/17	Gallagher Materials Corp.	8332	Asphalt cold patch - Inv # 10906 / 11057	\$2,011.28
7775	7/17	Tifco Industries	8333	Shop supplies - Inv # 71465529 / 71458011	\$828.13
7776	7/17	Verizon Wireless	8334	Phones - Acct # 687108624 - Inv # 9833604146	\$92.57
7777	7/17	DeJong Equipment	8335	Parts - Inv # CR16222	\$294.08
7778	7/17	Bahlman Oil	8336	Tire - Inv # 36072	\$984.00
7779	7/17	Surf Air Wireless	8337	Internet service - Inv # 199680	\$69.95
7780	7/17	Prairie Disposal	8338	July - Dec. refuse service - Inv # 72940	\$312.00
7781	7/17	ComEd	8339	Utilities - Acct #1659047007 - Bill date - 7/1/19	\$171.77
7782	7/17	Cintas	8340	Uniforms - 6/1 to 6/30/19	\$444.04
7783	7/17	Beecher Hardware	8341	Supplies - Inv # A186346	\$9.99
7784	7/17	ATT Mobility	8342	Wireless charges - Inv #287277639216X06232019	\$23.55
7785	7/17	AT&T	8343	Phone bill (946-6459) Inv # 7089466459-07 - Bill date - 6/1/19	\$175.92
7786	7/17	Prairie Materials	8344	Stone - multiple invoices	\$1,876.63
7787	7/17	VCN Prairie LLC	8345	Stone - multiple invoices	\$1,848.14
7788	7/17	VCN Prairie LLC	8346	Stone - multiple invoices	\$1,551.04
7789	7/17	VCN Prairie LLC	8348	Stone - multiple invoices	\$820.26
7790	7/18	Napa Auto Parts	8349	Parts - Inv # 102814 / 102874	\$60.04
7791	7/25	Village of Beecher	EFT	RB Health Insurance - Inv # 2019-08	\$5,063.27
7792	7/26	July Payroll - QuickBooks	Misc	Payroll, IMRF & other government payroll liabilities	\$26,469.79
Total disbursements					\$43,638.30

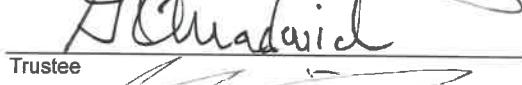
IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on August 5, 2019.


Road Commissioner


Township Clerk


Supervisor


Trustee


Trustee


Trustee


Trustee

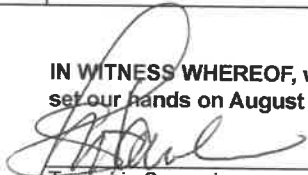
Approved Claims - Board of Township Trustees
Town Account

State of Illinois)
Will County) ss.
Washington Township)

We the undersigned, comprising the Board of Trustees of Washington Township, having duly met at the Township office on August 5, 2019, for the purpose of auditing Town accounts, do hereby certify that the following claims or demands against said township were presented, and examined, were allowed at said meeting, to wit:

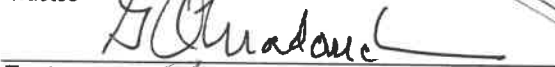
Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
5294	7/9	ComEd	8120	Electric bill - Acct # 4341116018 - Bill date 7/1/19	\$371.27
5295	7/9	Webfoot Designs	8121	Annual website hosting - Inv # 115866	\$120.00
5296	7/9	Walt's Foods	8122	Office supplies - Inv # 214170 / 265121	\$91.58
5297	7/9	Quill Corporation	8123	Office supplies - Inv # 8248157	\$33.97
5298	7/9	Pace Vanpool	8124	Monthly Charges - 6/25/19 Inv # 549964	\$100.00
5299	7/9	BMS Lawn Care	8125	Lawn care services - Inv # 4209	\$120.00
5300	7/9	Comcast	8126	Internet and Cable # 10295 - Bill date - 6/24/19	\$215.88
5301	7/9	Spectrotel	8127	Phone service - Acct # 343999 - Inv # 9160937	\$200.39
5302	7/9	Dahlberg Accounting Solutions	8128	Professional services (monthly & FY audit) - Inv # 182	\$750.00
5303	7/10	Village of Beecher	8129	Bus fuel - 6/1/19 to 6/30/19 - Inv # 565	\$54.74
5304	7/17	Beecher Hardware	8131	Supplies - Inv # A186923	\$25.75
5305	7/17	L&H Services	8132	HVAC repairs - Inv # 27397492	\$305.77
5306	7/17	Verizon Wireless	8133	Cellular phones - Acct # 485462600 / Inv # 9833586649	\$61.84
5307	7/18	Jennifer Tamez	8135	Reimbursement for mileage	\$46.48
5308	7/18	Marisa Hawk	8136	Reimbursement for mileage	\$59.92
5309	7/12	Intuit Software	EFT	ACH payroll charges	\$27.63
5310	7/26	July Payroll - QuickBooks	Debit	ALL payroll, IMRF & other government payroll liabilities	\$7,802.70
				TOTAL ALL DISBURSEMENTS	\$10,387.92

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto set our hands on August 5, 2019.


Township Supervisor


Township Clerk


Trustee


Trustee


Trustee

Trustee

Washington Township Board Meeting
7:00 PM
August 5, 2019

Guest Sign-in Sheet

Please CHECK here if you have Pubic Commentary	PLEASE PRINT NAME	ADDRESS
✓	George Schweifema	211 Orchard Lane

**Washington Township Board Meeting
August 5, 2019 - 7:00 pm
Meeting Agenda**

Call to Order / Roll Call

Pledge of Allegiance

Approval of Board Meeting Minutes Dated July 1, 2019

Public Commentary

Reports

1. Road Commissioner
2. Assessor
3. Clerk
4. Supervisor's Report
5. Trustee's Report
6. Transportation Report
7. General Assistance Report

Old Business

- 1.
- 2.

New Business

1. Consideration and Approval of Pending Zoning Applications
2. Consideration and Approval of Beecher Youth Commission's Sponsorship Request

Payment of Bills

Upcoming Seminars and Meetings

- September 5 @ 7pm – Board Meeting

Announcements

- August 13 – Joliet Slammers Baseball Game
- August 21 @ 6:30 PM – Senior Movie Night

Adjournment

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula **prior** to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 946-2026.

A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.