

Official Proceedings of the Washington Township Board of Trustees
December 2, 2019
Washington Township Center
30200 Town Center Road, Beecher, IL

Supervisor Mike Stanula called the meeting to order at **7:00 p.m.** to pay bills for the month of **November** and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Supervisor Stanula led the Pledge of Allegiance.

Roll call:

Present: Supervisor Mike Stanula **Trustees:** George Obradovich, Mark Herlitz, Paul Goldrick
Absent: Tracy Heldt

Other Officials present:

Clerk Joe Burgess, Road Commissioner Jerry Meyer and Assessor Mary Tamez

Approval of the Board of Trustees Meeting Minutes Dated November 4, 2019:

Supervisor Stanula asked if there were any corrections or additions to the November 4, 2019 Board meeting minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

Motion:

Trustee Herlitz made a motion to approve the minutes of the November 4, 2019 Board meeting as presented. Trustee Goldrick seconded the motion. There was no discussion on the motion. Roll call vote: Herlitz – yes, Goldrick – yes, Obradovich – yes, Stanula – yes.

Motion passed 4-0.

Public Commentary: None

Reports:

1. Road Commissioner – Highway Commissioner Jerry Meyer read his written report (attached) and there were no questions or comments regarding the report. Supervisor Stanula congratulated Meyer for beginning his 29th year as the Washington Township Highway Commissioner.
2. Assessor – Assessor Mary Tamez reviewed her written report (attached). Tamez told the Board that there were 12 property tax appeals filed in Washington Township.
3. Clerk – Clerk Burgess reported that 28 seniors attended the Senior Movie night on November 13. The Senior Holiday Dinner & Concert will be held on December 10 at 5:30 pm at the Beecher Amvet Hall. Entertainment will be provided by “The Silver Sounds”, a local trio from the area. All food has been ordered and Santa has been scheduled to appear at the dinner.

4. Supervisor's Report – Supervisor Stanula reported that the sidewalk-leveling project at the Washington Township Center has been completed. The final Senior Bus Trip of the year is Friday, December 6 as the seniors travel to Olivet Nazarene University for the “Sounds of the Season” holiday concert. The trip is free and there are only a few seats remaining.
5. Trustees Report – Trustee Obradovich gave the Board the most recent list of properties that have been identified as area landmarks by the Beecher Preservation Committee. The list indicates sites that have installed plaques; sites that have received but have not yet installed plaques and sites that are waiting to receive plaques.

Trustee Goldrick reported that the Food Pantry passed out 34 Thanksgiving “meals” in November, which was a significant increase over previous month’s distributions. Goldrick said the pantry would need to be restocked before Christmas.

6. Transportation Report – The Township’s Dial-A-Ride service provided 48 trips within Washington Township in November. No ride information was available from Will Ride in November. A part-time driver candidate has been found and is currently waiting to attend Pace’s required bus-driver training program.
7. General Assistance Report – Supervisor Stanula reported there were no General Assistance disbursements or new applications received in the month of November.
8. Community Building – Community Board Manager Teresa Peterson told the Board that the painting has been completed and the upstairs floors have been refinished. The Board of Managers is currently exploring options and pricing to add an elevator or lift to the building. The Community Building Manager’s “3rd Annual Holiday Bazaar” is scheduled for this Saturday, December 7.

OLD BUSINESS:

1. Consideration and Approval of 2019 Town Levy Ordinance – The Board reviewed the 2019 Town Levy #19-03 as presented. Supervisor Stanula asked for a motion to approve the levy.

MOTION:

Trustee Obradovich made a motion to approve the Washington Township Levy Ordinance #19-03 as presented. Trustee Herlitz seconded the motion. There was no discussion on the motion. Roll Call vote: Obradovich – yes, Herlitz – yes, Goldrick – yes, Stanula – yes.

Motion passed 4-0.

2. Consideration and Approval of 2019 Road & Bridge Levy Ordinance – Commissioner Meyer presented the Road District’s 2019 Levy Ordinance #19-04 to the Board.

MOTION:

Trustee Goldrick made a motion to approve the Washington Township Road District Levy Ordinance #19-04 as presented. Trustee Herlitz seconded the motion. There was no discussion on the motion. Roll Call vote: Goldrick – yes, Herlitz – yes, Obradovich – yes, Stanula – yes.

Motion passed 4-0.

NEW BUSINESS:

1. Consideration and Approval of Pending Zoning Applications – There were no pending applications to discuss.
2. Consideration and Approval of Lease Agreement with Senior Services of Will County – Township Attorney Tom Knuth has reviewed the proposed lease agreement between the Township and Senior Services of Will County and found no issues with the verbiage. Supervisor Stanula dated the lease agreement effective December 3, 2019 and completed the “square footage leased” to read Senior Services was leasing the Clerk’s office as needed and they will pay \$100 per month for the space. Supervisor Stanula asked for comments, being none he asked the Board for a motion.

MOTION:

Trustee Goldrick made a motion to approve the one-year “Lease Agreement” between Washington Township and Senior Services of Will County as presented with the revisions to include the “Clerk’s Office” as the space being leased and a “lease effective” date of December 3, 2019. Trustee Herlitz seconded the motion. There was no discussion on the motion. Roll Call vote: Goldrick – yes, Herlitz – yes, Obradovich – yes, Stanula – yes. **Motion passed 4-0.**

PAYMENT OF BILLS:

Town Account (including Transportation Fund)

The board reviewed the bills as prepared by the Supervisor and presented by the Clerk.

MOTION:

Trustee Herlitz made a motion to authorize payment of all applicable payroll, bills, debits and appropriate transfers for the Town Account totaling **\$105,510.74**. Trustee Obradovich seconded the motion. There was no discussion on the motion.

Roll Call vote: Herlitz – yes, Obradovich – yes, Goldrick – yes, Stanula – yes.

Motion passed 4-0.

Road & Bridge Bills

The board reviewed the Road District bills as prepared by Commissioner Meyer and presented by the Clerk.

MOTION:

Trustee Goldrick made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits for the Road & Bridge Account totaling **\$38,702.88**. Trustee Herlitz seconded the motion. There was no discussion on the motion.

Roll Call vote: Goldrick – yes, Herlitz – yes, Obradovich – yes, Stanula – yes.

Motion passed 4-0.

Upcoming Seminars and Meetings

- **January 6 - Washington Township Board Meeting – 7 PM**

Announcements:

- **December 10** – Senior Holiday Dinner @ Amvet Hall – 5:30 PM

Adjournment:

Being no other business or discussion, Trustee Obradovich made a motion to adjourn. Trustee Herlitz seconded the motion. Being no discussion and after being unanimously approved by voice vote, the Board Meeting adjourned at 7:29 pm.

Respectfully submitted,



Joseph Burgess – Town Clerk

Approved by Board of Trustees: 1/6/2020

Washington Township

Jerry K. Meyer

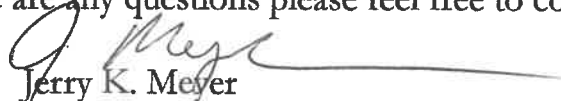
Highway Commissioner

December 2, 2019

To the Board of Trustees of Washington Township

- We are still trying to mow road side if it will quit raining we have about 1/4 done in the Township
- We are cold patching when weather permits
- All snow plows are in the shop ready to be put to work
- The 98 Mack should be done tomorrow we needed some fuel injector pump work done on it MBI in crown Point is doing the work
- The JCB back hoe is back for the second time the turbocharger was faulty and they replaced it.
- Grading of stone roads will continue this week
- The flag pole rope was replaced today 2nd time this month 50 plus mph wind takes its toll on Old Glory
- The light was also fixed on the flag pole
- Tonight I will start my 29 year as Road Commissioner for Washington Township

If there are any questions please feel free to contact me at the office.


Jerry K. Meyer
Commissioner

Office of the Assessor

Mary Margaret Tamez

Assessor

DEC 2

~~November 4~~, 2019

Township Meeting Notes:

- All of the hearings have been completed with the Board of Review. Notifications of the results will be available in January of 2020.
- I have continued to update all of the fieldwork completed over the summer as well as all of the front photos of the homes into the files. I found an area that we did not have on the spreadsheet as well as some of the files not updating correctly. I will be updating the additional photos.
- Updating the sales and ownership change is ongoing.
- Building permits and occupancy permits are ongoing.

HISTORICAL PLAQUES

Current as of November 20, 2019)

PLAQUES INSTALLED

502 Dixie Highway	Old Stage Tavern (Princess Café)	1873
1407 Church Road	St. Paul's Lutheran Church	1865
505 Gould	Fred Cloidt Home	1900
606 Indiana	Albert Heller Home	1906
619 Indiana	Doctor M.R. Miley	1911
Gould & Penfield	The Hoffman Saloon	1890
725 Penfield	St. Luke United Church of Christ	1902
733 Penfield	Hinzie's Store	1895
Hodges & Reed	Dixie Dairy Company	1922
753 Hodges	H.F. Thielman Home (Hack Funeral Parlor)	1900
741 Dunbar	August Ehrhardt Home	1908
28054 Yates	St. John Lutheran Church	1865
620 Reed	Beecher Depot	1871

PLAQUES GIVEN TO ADDRESSEE, BUT NOT INSTALLED

Route 1	Beecher Mausoleum	1913
631 Miller	C.B. Eskilson Home	1911
756 Penfield	Myrick Meat Market	1903
57 Penfield	Clark Bank Building (not installed)	1905

OK to Order/ORDERED

615 Dixie Highway	Highland Stock Farm/T.L. Miller Farm (which name)	1861	Permission recd Scott wants special
734 Indiana <i>Re. C. J. D.</i>	John Hack Gen Store	1878	Roberta recd owner permission
536 East Corning Road	St. John Church	1864	

IN PROCESS not ORDERED

617 Penfield	Gustav Hoff Home	1911
503 Oak Park	H. Bockelman	1903 (?)
923 Indiana	John Boyens	1900
623 Reed	T.L. Miller Printing	1880
604 Gould	Bank of Beecher	1900
536 Woodard Street	Dr. Van Voorhis	1894

850 1889-90

Wiggen house

1913

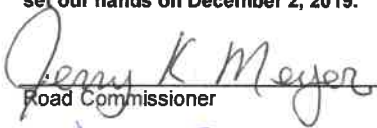
**Approved Claims - Board of Township Trustees
Road & Bridge Account**

State of Illinois)
Will County) ss.
Washington Township)

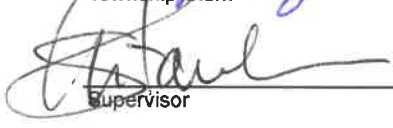
We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Clerks office on December 2, 2019, for the
purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
7879	11/5	Dahlberg Accounting Solutions	8435	Professional services (October) - Inv # 215	\$300.00
7880	11/5	Dahlberg Accounting Solutions	8436	Professional services (September) - Inv # 208	\$337.50
7881	11/5	ComEd	8437	Utilities - Acct #1659047007 - Bill date - 10/29/19	\$171.24
7882	11/5	Bank of America	8438	Misc expenses - Bill date 10/19/19	\$310.53
7883	11/5	DeJong Equipment	8439	Parts - Inv # CR19819 / 20447 / 20453	\$132.68
7884	11/5	VCN Prairie LLC	8440	Stone - Multiple invoices	\$3,711.09
7885	11/13	Cintas	8441	Uniforms - 10/1 to 10/31/19	\$506.96
7886	11/13	Village of Beecher	8442	Equipment Fuel - 10/1/19 to 10/31/19 - Inv # 592	\$3,077.35
7887	11/13	Surf Air Wireless	8443	Internet service - Inv # 247605	\$64.95
7888	11/13	Emulsicoat Inc.	8444	HFE 90 Road oil - Inv # 3813217074	\$325.37
7889	11/13	AT&T	8445	Phone bill (946-6459) Inv # 7089466459-11 - Bill date - 11/1/19	\$133.43
7890	11/13	ATT Mobility	8446	Wireless charges - Inv #287277639216X11092019	\$49.51
7891	11/13	M&K Truck Center	8447	Parts - Inv # 114387SC / 111675SC	\$519.92
7892	11/14	Verizon Wireless	8448	Phones - Acct # 687108624 - Inv # 9841657587	\$92.72
7893	11/25	NICOR	8449	Utilities - Gas - Acct #58285823769 - Bill date 11/19	\$147.72
7894	11/25	Vulcan Materials	8450	Misc invoices	\$1,346.86
7895	11/25	ATT Mobility	8451	Wireless charges - Inv #287277639216X12092019	\$52.05
7896	11/25	Great Lakes Distributing Co	8452	Truck washing supplies	\$193.50
7897	11/25	Bank of America	8453	Misc charges	\$45.09
7898	11/26	Township Officials of IL	8454	Annual DOT drug testing	\$270.00
7899	11/25	Village of Beecher	EFT	RB Health Insurance - Inv # 2019-12	\$3,629.70
7900	11/29	November Payroll - QuickBooks	Misc	Payroll, IMRF & other government payroll liabilities	\$23,284.71
Total disbursements					\$38,702.88

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on December 2, 2019.


Road Commissioner


Township Clerk


Supervisor


Trustee


Trustee


Trustee

Trustee

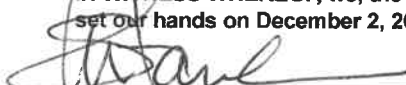
Approved Claims - Board of Township Trustees
Town Account

State of Illinois)
Will County) ss.
Washington Township)

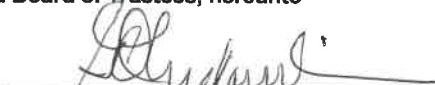
We the undersigned, comprising the Board of Trustees of Washington Township, having duly met at the Township office on December 2, 2019, for the purpose of auditing Town accounts, do hereby certify that the following claims or demands against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
5380	11/1	First Community Bank of Beecher	8202	GO Bond Interest and principle payment	\$60,579.94
5381	11/5	Village of Beecher	8203	Bus fuel - 10/1/19 to 10/31/19 - Inv # 596	\$56.00
5382	11/5	Dahlberg Accounting Solutions	8204	Professional services (October) - Inv # 216	\$375.00
5383	11/5	Dahlberg Accounting Solutions	8205	Professional services (September) - Inv # 207	\$487.50
5384	11/5	Pace Vanpool	8206	Monthly Charges - 10/25/19 Inv # 561167	\$100.00
5385	11/5	Spectrotel	8207	Phone service - Acct # 343999 - Inv # 9354769	\$203.37
5386	11/5	Comcast	8208	Internet and Cable # 10295 - Bill date - 10/24/19	\$216.77
5387	11/5	ComEd	8209	Electric bill - Acct # 4341116018 - Bill date 10/29/19	\$216.64
5388	11/5	Quill Corporation	8210	Office supplies - Inv # 2332822	\$281.23
5389	11/4	Pavement Systems Inc.	8211	Pave Parking Lot - Inv # 99-643-1	\$32,742.00
5390	11/8	Greater Chicago Food Depository	8212	Food Pantry Donations (Heldt & Herlitz Farms)	\$650.00
5391	11/13	BMS Lawn Care	8213	Lawn care services - Inv # 5143	\$70.00
5392	11/13	Staples	8214	Office supplies - Inv # 85349	\$126.63
5393	11/13	Beecher Hardware	8215	Building supplies - Inv # A196506	\$72.70
5394	11/13	NICOR	8216	Utilities gas - #55877029193 - Bill date - 11/8/19	\$122.15
5395	11/15	Verizon Wireless	8217	Cellular phones - Acct # 485462600 / Inv # 9841639752	\$65.20
5396	11/21	Greater Chicago Food Depository	8218	Food Pantry Donations - BEECHER AMVETS LAWS	\$250.00
5397	11/15	Intuit Software	EFT	ACH payroll charges - ANNUAL CHARGES	\$533.38
5398	11/29	November Payroll - QuickBooks	Debit	ALL payroll, IMRF & other government payroll liabilities	\$8,362.23
TOTAL ALL DISBURSEMENTS					\$105,510.74

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto set our hands on December 2, 2019.


Township Supervisor


Township Clerk


Trustee


Trustee


Trustee

Trustee

**Washington Township Board Meeting
December 2, 2019 - 7:00 pm
Meeting Agenda**

Call to Order / Roll Call

Pledge of Allegiance

Approval of Board Meeting Minutes Dated November 4, 2019

Public Commentary

Reports

1. Road Commissioner
2. Assessor
3. Clerk
4. Supervisor's Report
5. Trustee's Report
6. Transportation Report
7. General Assistance Report

Old Business

1. Consideration and Approval of 2019 Town Levy Ordinance
2. Consideration and Approval of 2019 Road District Levy Ordinance

New Business

1. Consideration and Approval of Pending Zoning Applications
2. Consideration and Approval of Lease Agreement with Senior Services of Will County

Payment of Bills

Upcoming Seminars and Meetings

- January 6, 2020 @ 7pm – Board Meeting

Announcements

- December 10 @ 5:30 pm - Senior Holiday Dinner

Adjournment

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula ***prior*** to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 946-2026.

A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.

Guest Sign-in Sheet

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