

Official Proceedings of the Washington Township Board of Trustees

January 6, 2020

**Washington Township Center
30200 Town Center Road, Beecher, IL**

Supervisor Mike Stanula called the meeting to order at **7:01 p.m.** to pay bills for the month of **December** and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Supervisor Stanula led the Pledge of Allegiance.

Roll call:

Present: Supervisor Mike Stanula **Trustees:** George Obradovich, Mark Herlitz, Paul Goldrick, Tracy Heldt **Absent:** None

Other Officials present:

Clerk Joe Burgess and Road Commissioner Jerry Meyer

Approval of the Board of Trustees Meeting Minutes Dated December 2, 2019:

Supervisor Stanula asked if there were any corrections or additions to the December 2, 2019 Board meeting minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

Motion:

Trustee Herlitz made a motion to approve the minutes of the December 2, 2019 Board meeting as presented. Trustee Goldrick seconded the motion. There was no discussion on the motion.

Roll call vote: Herlitz – yes, Goldrick – yes, Obradovich – yes, Heldt – yes, Stanula – yes.

Motion passed 5-0.

Public Commentary: None

Reports:

1. **Road Commissioner** – Highway Commissioner Jerry Meyer read his written report (attached) and there were no questions or comments regarding the report.
2. **Assessor** – No report, Assessor Mary Tamez was not in attendance.
3. **Clerk** – Clerk Burgess reported that the Township levies were filed with the Will County Clerk's Office and a Senior Pizza and Movie Matinee is scheduled for January 18 at the Washington Township Center.
4. **Supervisor's Report** – Supervisor Stanula reported Renee Black from Senior Services of Will County has scheduled a Senior Resource Program to be held at the Washington Township Center on May 15. The event will last all day during regular business hours. Stanula has also asked for a representative of Senior Services to speak at the Township's Senior Breakfast in April.

5. Trustees Report –Trustee Goldrick reported over 30 residents utilized the Food Pantry in December.
6. Transportation Report – The Township’s Dial-A-Ride service provided 46 trips within Washington Township in December. No ride information was available from Will Ride in December.
7. General Assistance Report – Supervisor Stanula reported there was one Emergency Assistance disbursement in the amount of \$161.76 in December. The disbursement was used to pay a resident’s utility bill.

OLD BUSINESS:

NONE

NEW BUSINESS:

1. Consideration and Approval of Pending Zoning Applications – St. John’s Lutheran Church, in Eagle Lake has requested a Special Use Permit to install a lighted dynamic supply (LED) sign within 300’ of a residential zoning district. The Will County Health Department already responded to their request and had no objections as long as there are no “adverse effects” to the existing water and sewage systems. The Board had no concerns or issues with the request and a Public Hearing is scheduled on February 4 at 6:30 pm at the Will County Office Building.

Motion:

Trustee Goldrick made a motion to recommend the approval of a Special Use Permit (Case #ZC-19-080) to St. John’s Lutheran Church to install a “dynamic display”. Trustee Heldt seconded the motion. There was no discussion on the motion. Roll Call vote: Goldrick – yes, Heldt – yes, Herlitz – yes, Obradovich – yes, Stanula – yes. **Motion passed 5-0.**

Supervisor Stanula will draft a letter to the Will County Land Use Board stating Washington Township supports and recommends the passage of the Special Use Permit.

2. Consideration and Approval of 2020-2021 Meeting Dates – The Board reviewed the proposed meeting dates and there were no changes made to the preliminary schedule.

PAYMENT OF BILLS:

General Assistance Fund

One Emergency Assistance disbursement was made in December totaling \$161.76, to pay one resident’s utility bill.

MOTION:

Trustee Herlitz made a motion to authorize payment in the amount of **\$161.76** from the General Assistance fund. Trustee Heldt seconded the motion. There was no discussion on the motion. Roll Call vote: Herlitz – yes, Heldt – yes, Goldrick – yes, Obradovich – yes, Stanula – yes. **Motion passed 5-0.**

Road & Bridge Bills

The board reviewed the Road District bills as prepared by Commissioner Meyer and presented by the Clerk.

MOTION:

Trustee Herlitz made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits for the Road & Bridge Account totaling **\$31,730.34**. Trustee Heldt seconded the motion. There was no discussion on the motion.

Roll Call vote: Herlitz – yes, Heldt – yes, Obradovich – yes, Stanula – yes. Goldrick – yes.

Motion passed 5-0.

Town Account (including Transportation Fund)

The board reviewed the bills as prepared by the Supervisor and presented by the Clerk.

MOTION:

Trustee Goldrick made a motion to authorize payment of all applicable payroll, bills, debits and appropriate transfers for the Town Account totaling **\$23,591.14**. Trustee Heldt seconded the motion. There was no discussion on the motion.

Roll Call vote: Goldrick – yes, Heldt – yes, Herlitz – yes, Obradovich – yes, Stanula – yes.

Motion passed 5-0.

Upcoming Seminars and Meetings

- **February 3** - Washington Township Board Meeting – 7 PM

Announcements:

- **January 18** – Senior Pizza & Movie Matinee - 12:30 PM @ Washington Township Center

Adjournment:

Being no other business or discussion, Trustee Goldrick made a motion to adjourn. Trustee Obradovich seconded the motion. Being no discussion and after being unanimously approved by voice vote, the Board Meeting adjourned at 7:35 pm.

Respectfully submitted,


Joseph Burgess – Town Clerk

Approved by Board of Trustees: 2/3/2020

Washington Township

Jerry K. Meyer

Highway Commissioner

January 6, 2020

To the Board of Trustees of Washington Township

- We did finish mowing all went well
- We are cold patching when weather permits
- All snow plows are in the shop ready to be put to work
- We only have had 2 events so far this winter
- Planning next year's construction projects and M.F.T. projects
- Working in the shop doing maintenance on the equipment

If there are any questions please feel free to contact me at the office.


Jerry K. Meyer
Commissioner



30200 Town Center Rd
Beecher, IL 60401

Supervisor

Michael Stanula

Assessor

Mary Tamez

Highway Commissioner

Jerry K. Meyer

Clerk

Joe Burgess

Trustee

Paul Goldrick

Tracy Heldt

Mark Herlitz

George Obradovich

G/A REPORT 2019

NO DISBURSEMENT'S JANUARY

NO DISBURSEMENT'S FEBRUARY

NO DISBURSEMENT'S MARCH

NO DISBURSEMENT'S APRIL

NO DISBURSEMENT'S MAY

NO DISBURSEMENT'S JUNE

ONE DISBURSEMENT FOR JULY 657.76

ONE DISBURSEMENT FOR AUGUST \$798.23

NO DISBURSEMENT'S SEPTEMBER

NO DISBURSEMENT'S OCTOBER

NO DISBURSEMENT'S NOVEMBER

ONE DISBURSEMENT DECEMBER \$ 161.76

**Washington Township
Board of Trustees
Meeting Schedule 2020 - 2021**

Location

**Washington Township Center
30200 Town Center Road
Beecher, IL 60401**

All meetings start at 7:00 PM unless indicated otherwise.

<u>Date</u>	<u>Weekday</u>
May 4, 2020	Monday
June 1, 2020	Monday
July 6, 2020	Monday
August 3, 2020	Monday
September 3, 2020	THURSDAY
October 5, 2020	Monday
November 2, 2020	Monday
December 7, 2020	Monday
January 4, 2021	Monday
February 1, 2021	Monday
March 1, 2021	Monday
March 22, 2021	Monday (4th Monday)

Any person requiring special accommodations should notify Supervisor Mike Stanula at (708) 946-2026, prior to the meeting date to make necessary arrangements.


Approved March 4, 2019

Attest: Joseph Burgess - Clerk

State of Illinois)
Will County) ss.
Washington Township)


Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
7901	12/3	Village of Beecher	8455	Equipment Fuel - 11/1/19 to 11/30/19 - Inv # 599	\$840.10
7902	12/3	Clauss Specialties	8456	Parts - Inv # 3701	\$694.59
7903	12/3	ComEd	8457	Utilities - Acct #1659047007 - Bill date - 11/27/19	\$191.16
7904	12/3	Dahlberg Accounting Solutions	8458	Professional services (September) - Inv # 226	\$318.75
7905	12/9	AT&T	8459	Phone bill (946-6459) Inv # 7089466459- 12 - Bill date - 12/1/19	\$133.43
7906	12/9	Cintas	8460	Uniforms - 11/1 to 11/30/19	\$520.13
7907	12/9	Beecher Hardware Inc.	8461	Supplies - Inv # A197720	\$36.45
7908	12/9	M&K Truck Center	8462	Parts - Inv # 114912SC	\$92.20
7909	12/9	M&K Truck Center	8463	Parts - Inv # 114983SC	\$61.92
7910	12/9	Goodyear Commercial Tire	8464	Tires - Inv # 148-1044579	\$1,076.91
7911	12/9	Napa Auto Parts	8465	Parts - Inv # 114391	\$62.28
7912	12/9	Airgas USA	8466	Annual lease charges - Inv # 9967048184	\$104.14
7913	12/9	Surf Air Wireless	8467	Internet service - Inv # 259483	\$69.95
7914	12/9	DeJong Equipment	8468	Parts - Inv # CR20534	\$386.52
7915	12/18	T&M Tire Service	8469	Service Repairs - Inv # 158079 / 150080	\$495.00
7916	12/18	NICOR	8470	Utilities - Gas - Acct #58285823769 - Bill date 12/11/19	\$410.24
7917	12/18	Verizon Wireless	8471	Phones - Acct # 687108624 - Inv # 9843723861	\$92.72
7918	12/18	Gallagher Materials Corp.	8472	Asphalt cold patch - Inv # 13742	\$999.72
7919	12/18	ATT Mobility	8473	Wireless charges - Inv #287277639216X12092019	\$44.51
7920	12/18	VCN Prairie LLC	8474	Stone - Inv # 889366717	\$406.93
7921	12/20	Tifco Industries	8475	Shop supplies - Inv # 71513218	\$184.81
7922	12/26	Vulcan Materials	8476	Misc invoices	\$1,346.86
7923	12/24	Bank of America	8477	Maintenance supplies - Misc charges	\$1,781.29
7924	12/24	Village of Beecher	EFT	RB Health Insurance - Inv # 2020-01	\$3,629.70
7925	12/26	December Payroll - QuickBooks	Misc	Payroll, IMRF & other government payroll liabilities	\$17,750.03
				Total disbursements	\$31,730.34


Jerry K Meyer
Road Commissioner


Supervisor

Trustee 1

Trustee Harry Heldt

Trustee 

Trustee 

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**Approved Claims - Board of Township Trustees
Town Account**

State of Illinois)
Will County) ss.
Washington Township)

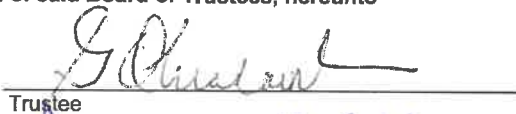
We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Township office on January 6, 2020, for the
purpose of auditing Town accounts, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
5399	12/3	Pace Vanpool	8219	Monthly Charges - 11/25/19 Inv # 563904	\$100.00
5400	12/3	Comcast	8220	Internet and Cable # 10295 - Bill date - 11/24/19	\$216.77
5401	12/3	ComEd	8221	Electric bill - Acct # 4341116018 - Bill date 11/27/19	\$292.05
5402	12/3	Village of Beecher	8222	Bus fuel - 11/1/19 to 11/30/19 - Inv # 600	\$45.02
5403	12/3	Walt's Foods	8223	Senior Supplies	\$68.72
5404	12/3	One Step	8224	Fall Newsletter printing & mailing - Inv # 150230	\$2,849.63
5405	12/3	Spectrotel	8225	Phone service - Acct # 343999 - Inv # 9400234	\$203.36
5406	12/3	Beecher Amvets	8226	US Flag	\$61.51
5407	12/3	Argus Service Inc.	8227	Background check (Hitzelburger) - Inv # 24460	\$90.00
5408	12/3	Dahlberg Accounting Solutions	8228	Professional services (November) - Inv # 227	\$431.25
5409	12/3	Joe Burgess	8229	Paper products & food for Senior Dinner (GFS)	\$241.85
5410	12/6	Ken-Rich Concrete Lifting	8230	Sidewalk raising - Inv # 5642	\$3,510.00
5411	12/6	Tammy Hitzelburger	8231	Reimbursement for mileage	\$39.44
5412	12/6	Kellie Karstensen	8232	Reimbursement for mileage	\$58.00
5413	12/9	S&K Security	8233	Monitoring fees - 12/1/19 to 2/29/20 - Inv # 124269	\$212.73
5414	12/9	Metro Power	8234	Annual PM service - Inv # 12657	\$595.00
5415	12/10	Tony's Pizza	8235	Senior Dinner food - Inv # 4765	\$415.00
5416	12/13	Greater Chicago Food Depository	8237	Food Pantry Donations	\$332.60
5417	12/18	Mary Tamez	8238	Reimbursement for mileage	\$65.52
5418	12/18	Corey Cross	8239	Bus Driver - Senior Trip	\$83.00
5419	12/18	Beecher School District 200U	8240	Transportation for Senior Bus trip to Olivet	\$37.10
5420	12/18	Sikich	8241	Final Payment 2019 Audit	\$5,000.00
5421	12/18	NICOR	8242	Utilities gas - #55877029193 - Bill date - 12/10/19	\$182.07
5422	12/18	Verizon Wireless	8243	Cellular phones - Acct # 485462600 / Inv # 9843706002	\$65.20
5423	12/24	Pace Vanpool	8244	Monthly Charges - 12/25/19 Inv # 566651	\$100.00
5424	12/24	Riverside Workforce Health	8245	Physical - Inv # 75962- (cross)	\$141.00
5425	12/24	Spectrotel	8246	Phone service - Acct # 343999 - Inv # 9445851	\$203.36
5426	12/24	Comcast	8247	Internet and Cable # 10295 - Bill date - 12/24/19	\$226.03
5427	12/24	Argus Service Inc.	8248	Background check - Inv # 982043 (cross)	\$60.00
5428	12/24	Greater Chicago Food Depository	8249	Food Pantry Donations	\$805.00
5429	12/27	December Payroll - QuickBooks	Debit	ALL payroll, IMRF & other government payroll liabilities	\$6,859.93
TOTAL ALL DISBURSEMENTS					\$23,591.14

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on January 6, 2020.


Township Supervisor


Township Clerk


Trustee


Trustee


Trustee


Trustee

**Washington Township Board Meeting
January 6, 2020 - 7:00 pm
Meeting Agenda**

Call to Order / Roll Call

Pledge of Allegiance

Approval of Board Meeting Minutes Dated December 2, 2019

Public Commentary

Reports

1. Road Commissioner
2. Assessor
3. Clerk
4. Supervisor's Report
5. Trustee's Report
6. Transportation Report
7. General Assistance Report

Old Business

New Business

1. Consideration and Approval of Pending Zoning Applications

Payment of Bills

Upcoming Seminars and Meetings

- February 3, 2020 @ 7pm – Board Meeting

Announcements

- January 18 @ 12:30 pm - Senior Pizza & Movie Matinee

Adjournment

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula prior to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 946-2026.

A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.

Guest Sign-in Sheet

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