

Official Proceedings of the Washington Township Board of Trustees
August 3, 2020
Washington Township Center
30200 Town Center Road, Beecher, IL

Supervisor Mike Stanula called the meeting to order at 7:04 p.m. to pay bills for the month of **July** and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Supervisor Stanula led the Pledge of Allegiance.

Roll call:

Present: Supervisor Mike Stanula **Trustees:** George Obradovich, Tracy Heldt, Mark Herlitz, Paul Goldrick **Absent:** None

Other Officials present:

Clerk Joe Burgess and Assessor Mary Tamez

Approval of the Board of Trustees Meeting Minutes Dated July 6, 2020:

Supervisor Stanula asked if there were any corrections or additions to the July 6, 2020 Board meeting minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

Motion:

Trustee Goldrick made a motion to approve the minutes of the July 6, 2020 Board meeting as presented. Trustee Heldt seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

Public Commentary: None

Reports:

1. **Road Commissioner** – No report, Highway Commissioner Jerry Meyer was not in attendance.
2. **Assessor** – Assessor Tamez reviewed her written report (attached). In addition to her report, Tamez said Walt's Foods is asking for a reduction of their assessed value in excess of \$100,000. She said she could not justify the reduction and sent her recommendation to the county to not lower their assessed valuation. Walt's can still appeal the process if the Assessor's recommendations are accepted by the county.
3. **Clerk** – Due to the ongoing Covid pandemic, Clerk Burgess recommended that all remaining 2020 Senior events should be cancelled until further notice. The Board agreed that all upcoming events are to be cancelled.
4. **Supervisor's Report** – Supervisor Stanula said that Total Roofing completed all roof repairs at the Washington Township Center last week.

Lisa Campbell, who is on the Board of the Beecher Mausoleum, contacted Supervisor Stanula and requested that the township "take over" the mausoleum. Stanula said he told Campbell that he would not be in favor of the township taking over the mausoleum and he would need to gather much more information to better understand the impact it would have

on the township finances and the regulations regarding managing a mausoleum. Clerk Burgess noted that the mausoleum does not currently meet the states statutes definition of an “abandoned” cemetery.

5. Trustees Report – No reports.
6. Transportation Report – The township’s Dial-A-Ride service and Will Ride are still both suspended at this time.
7. General Assistance Report – Supervisor Stanula reported there were no General Assistance disbursements or new applications received in July.

OLD BUSINESS:

1. Bus Driver Using Township’s Parking Lot – There was no action taken on this agenda item.
2. Consideration and Approval Washington Township Covid-19 Cleaning Options – On Friday, July 31, the Washington Township Center was professionally cleaned for Covid-19, after it was learned that a township employee had a family member test positive for Covid. The township has purchased a portable sprayer and chemicals and once the equipment arrives, the building can be treated on a regular basis. The sprayer is currently on back-order but should ship within the next 10 days. The Board then discussed using the equipment to treat the building regularly before and during the upcoming early voting period in October. The township will also have hand sanitizer, sanitizing wipes and face masks available for early voting.

NEW BUSINESS:

1. Consideration and Approval of Pending Zoning Applications – There were no new zoning requests or applications to address.
2. Recycling Center Discussion – Stanula said the recycling bins are once again overflowing with items and the bins are scheduled to be emptied on Tuesday, August 4. Depending on what the driver sees in the bins, the township could hear back from the vendor if the amount of non-recyclable materials in the bins has decreased or remained the same. Trustee Heldt questioned if removing the bins would result in more roadside dumping along township roads. Stanula said even with the bins, there still is roadside dumping and he speculated that there could possibly be an increase if the bins were removed.
3. Rebuild IL Grant - Trustee Heldt recently read an article in the Daily Journal that indicated there was \$42,244.62 coming to Washington Township from a “Rebuild Illinois” grant. According to the article, eligible projects to use the grant include “road and bridge improvements, traffic signal upgrades, new storm sewers and bike paths, sidewalk replacement and other long-term maintenance needs”. Commissioner Meyer will be contacted to see if he has received any information regarding the grant money coming to the township.

PAYMENT OF BILLS:

Town Account (including Transportation Fund)

The board reviewed the bills as prepared by the Supervisor and presented by the Clerk.

MOTION:

Trustee Heldt made a motion to authorize payment of all applicable payroll, bills, debits and appropriate transfers for the Town Account totaling **\$9,252.89**. Trustee Goldrick seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

Road & Bridge Bills

The board reviewed the Road District bills as prepared by Commissioner Meyer and presented by the Clerk. Trustee Goldrick asked how many lease payments were required on the new Ford pickup truck that was recently purchased by the Road District. Clerk Burgess indicated there were only two lease payments required and the truck would then belong to the Road District.

MOTION:

Trustee Goldrick made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits for the Road & Bridge Account totaling **\$56,715.90**. Trustee Heldt seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

Upcoming Seminars and Meetings

- **September 3** - Washington Township Board Meeting – 7 PM (Thursday)

Announcements:

None

Adjournment:

Being no other business or discussion, Trustee Heldt made a motion to adjourn. Trustee Goldrick seconded the motion. Being no discussion and after being unanimously approved by voice vote, the Board Meeting adjourned at 7:34 pm.

Respectfully submitted,



Joseph Burgess Town Clerk

Approved by Board of Trustees: 9/3/2020

Washington Township

Office of the Assessor

Mary Margaret Tamez

Assessor

August 3, 2020

Township Meeting Notes:

- We are all caught up on all the field work. The field staff is done for the year. I will be checking things as needed; however, all the updates have been filed with the County.
- All the notices will be mailed August 12, 2020 with the last day to appeal being September 14, 2020.
- The Supervisor of Assessments Office notified us that there will not be any in person hearings for the 2020 year. All evidence must be mailed at the time of the filing and the decision will be made based on the weight of the evidence.
- I have the 2017-2019 sale sheet updated. I will be able to email that to anyone interested. Based on the sales, the County will be applying a 6.38% multiplier from the County. That will be added to all residential properties.

**Approved Claims - Board of Township Trustees
Road & Bridge Account**


State of Illinois)
Will County) ss.
Washington Township)

We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Clerks office on August 3, 2020, for the
purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
8070	7/1	Bank of America	8611	Maintenance supplies - Walt's	\$10.18
8071	7/9	VCN Prairie LLC	8612	Stone - Inv # 889574782 / 889579330 / 889587334 / 889585804	\$2,069.96
8072	7/9	VCN Prairie LLC	8613	Stone - Inv # 889567097 / 889571148 / 889573076 / 889577165	\$1,791.33
8073	7/9	The Vedette	8614	Publish Bid Notices - Inv #50589 / 50591 / 50590	\$120.00
8074	7/9	Cintas	8615	Medical cabinet supplies - Inv 5017726790	\$41.99
8075	7/9	ATT Mobility	8616	Wireless charges - Inv #287277639216X06232020	\$23.50
8076	7/9	Dahlberg Accounting Solutions	8617	Professional services - Inv # 274	\$300.00
8077	7/9	M&K Truck Center	8618	Parts - Inv # 124663SC	\$112.50
8078	7/9	Fratco Inc.	8619	Drainage supplies - Inv # 40715-2	\$643.61
8079	7/9	DeJong Equipment	8620	Parts - Inv # CR25131	\$76.18
8080	7/9	ComEd	8621	Utilities - Acct #1659047007 - Bill date -6/30/20	\$146.10
8081	7/9	Tifco Industries	8622	Shop supplies - Inv # 71565064	\$65.80
8082	7/9	Prairie Disposal	8623	July - Dec Refuse service - Inv # 82490	\$312.00
8083	7/9	Village of Beecher	8624	Equipment Fuel - 6/1/20 to 6/30/20 - Inv # 645	\$2,273.97
8084	7/9	Surf Air Wireless	8625	Internet service - Inv # 344460	\$64.95
8085	7/9	Gallagher Materials Corp.	8626	Asphalt cold patch - Inv # 15522	\$881.64
8086	7/9	Beecher Hardware Inc.	8627	Building supplies - Inv # A212101 / 212657 / 212671 / 213348	\$80.64
8087	7/13	VCN Prairie LLC	8628	Stone - Inv # 889594676 / 889590822	\$2,916.60
8088	7/13	ATT Mobility	8629	Wireless charges - Inv #287293840112X07092020	\$70.25
8089	7/13	ATT	8630	Phone bill (946-6459) Inv # 7089466459-05 - Bill date - 7/1/20	\$134.03
8090	7/13	Heritage FS	8631	DEF - Inv # 36005235	\$94.80
8091	7/13	Tifco Industries	8632	Shop supplies - Inv # 71567413	\$470.37
8092	7/13	Cintas	8633	Uniforms - 6/1 to 6/30/20	\$534.92
8093	7/13	VCN Prairie LLC	8634	Stone - Inv # 889599481 / 889598356	\$1,009.55
8094	7/22	Ford Credit Municipal Finance	8635	Lease payment 2020 Ford F-250	\$16,180.21
8095	7/24	Reaper Pest Management	8636	Treatment - Inv # 9550	\$80.00
8096	7/24	Bank of America	8637	Maintenance supplies	\$293.09
8097	7/24	NICOR	8638	Utilities - Gas - Acct #58285823769 - Bill date 7/13/20	\$40.44
8098	7/24	Verizon Wireless	8639	Phones - Acct # 687108624 - Inv # 9858195136	\$91.89
8099	7/24	VCN Prairie LLC	8640	Stone - Inv # 8896-05183 / 02398 / 02397 / 07336 / 09739	\$2,101.60
8100	7/25	Village of Beecher	EFT	RB Health Insurance - Inv # 2020-08	\$2,417.33
8101	7/24	July Payroll - QuickBooks	Misc	Payroll, IMRF & other government payroll liabilities	\$21,266.47
Total disbursements					\$56,715.90

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on August 3, 2020.

Road Commissioner


Township Clerk


Supervisor


Trustee

Trustee

Trustee

Trustee

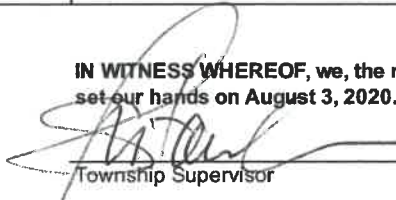
**Approved Claims - Board of Township Trustees
Town Account**

State of Illinois)
Will County) ss.
Washington Township)

**We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Township office on August 3, 2020, for the
purpose of auditing Town accounts, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:**

Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
5543	7/9	Quill Corporation	8354	Office supplies - Inv # 7412638	\$31.99
5544	7/9	Spectrotel	8355	Phone service - Acct # 343999 - Inv # 9728327	\$201.10
5545	7/9	Wal's Foods	8356	Office supplies - Inv # 5008860850	\$40.99
5546	7/9	Comcast	8357	Internet and Cable # 10295 - Bill date - 6/24/20	\$223.33
5547	7/9	ComEd	8358	Electric bill - Acct # 4341116018 - Bill date 6/30/2020	\$331.93
5548	7/9	Dahlberg Accounting Solutions	8359	Professional services (May 2020) - Inv # 273	\$375.00
5549	7/9	BMS Lawn Care	8360	Lawn care services - Inv # 5806	\$160.00
5550	7/9	Beecher Hardware	8361	Cleaning supplies - Inv # A212892	\$77.14
5551	7/10	DeJong Equipment	8362	UPS shipping charges - Inv # CR25563	\$17.80
5552	7/24	Verizon Wireless	8363	Cellular phones - Acct # 485462600 / Inv # 9858177197	\$64.95
5553	7/24	NICOR	8364	Utilities gas - #55877029193 - Bill date - 7/14/20	\$52.45
5554	7/15	Intuit Software	EFT	ACH payroll charges	\$25.50
5555	7/24	July Payroll - QuickBooks	Debit	ALL payroll, IMRF & other government payroll liabilities	\$7,650.71
TOTAL ALL DISBURSEMENTS					\$9,252.89

**IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on August 3, 2020.**



Township Supervisor



Trustee



Township Clerk

Trustee

Trustee

Trustee

Washington Township Board Meeting
August 3, 2020 - 7:00 pm
Meeting Agenda

Call to Order / Roll Call

Pledge of Allegiance

Approval of Board Meeting Minutes Dated July 6, 2020

Public Commentary

Reports

1. Road Commissioner
2. Assessor
3. Clerk
4. Supervisor's Report
5. Trustee's Report
6. Transportation Report
7. General Assistance Report

Old Business

1. Bus Driver Using Township's Parking Lot
2. Consideration and Approval of Washington Township Center Covid-19 Cleaning Options

New Business

1. Consideration and Approval of Pending Zoning Applications
2. Recycling Center Discussion

Payment of Bills

Town Acct, Road District, General Assistance

Upcoming Seminars and Meetings

- September 3, 2020 – Monthly Board Meeting @ 7 pm (Thursday)

Announcements

Adjournment

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula *prior* to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 946-2026.

A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.

