

Official Proceedings of the Washington Township Board of Trustees
October 5, 2020
Washington Township Center
30200 Town Center Road, Beecher, IL

Supervisor Mike Stanula called the meeting to order at **7:00 p.m.** to pay bills for the month of **September** and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Supervisor Stanula led the Pledge of Allegiance.

Roll call:

Present: Supervisor Mike Stanula **Trustees:** George Obradovich, Tracy Heldt, Mark Herlitz, Paul Goldrick **Absent:** NONE

Other Officials present:

Clerk Joe Burgess, Highway Commissioner Meyer and Assessor Mary Tamez

Approval of the Board of Trustees Meeting Minutes Dated September 3, 2020:

Supervisor Stanula asked if there were any corrections or additions to the September 3, 2020 Board meeting minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

Motion:

Trustee Heldt made a motion to approve the minutes of the September 3, 2020 Board meeting as presented. Trustee Goldrick seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

Public Commentary:

None

Reports:

1. **Road Commissioner** – Commissioner Meyer reviewed his written report (attached). Meyer stated that it was necessary to tar & chip State Line Road because the road was developing many cracks and he estimated tar & chipping would extend the road surface up to five years before major resurfacing would be required. He also reported that the culvert project on Kentucky Road would last approximately three days.

Clerk Burgess read Commissioner Meyer's resignation letter (attached) to the Board. After serving as Road Commissioner for nearly 29 years, Meyer is retiring on October 31, 2020. Supervisor Stanula and the entire Board thanked Meyer for his many years of service and his commitment to the residents of the Township.

2. **Assessor** – Assessor Tamez reviewed her written report (attached). She noted that Walt's Foods has filed for an appeal again this year and she is looking for "comparable" properties that have recently sold to determine if the property has been properly assessed. She said trying to find grocery stores that have recently sold would be difficult to find.

3. Clerk – Clerk Burgess reported that the newsletter is completed and will be going to the printer this week. He has also reviewed the “Cares Act Grant” information he received from Will County. The grant is designed to reimburse local governments for qualifying Covid-19 expenses that were incurred during the pandemic. Burgess said the township has been preparing this information and will apply for a grant after Early Voting was completed. He estimated the reimbursement to be approximately \$2,000.

The Board will need to discuss setting salaries for the incoming Board that will take office in May of 2021. The salary resolution must be passed by November 17, which according to state statutes, requires that all official's salaries are set 180 days before the new board assumes office. This will be discussed under new business.

4. Supervisor's Report – Supervisor Stanula said there has been discussion about trying to schedule or sponsor some type of holiday event for the seniors. The Township cancelled all scheduled events after the pandemic was declared in the early spring. One idea of organizing a group to sing Christmas carols to seniors at their homes has been discussed, but no one was aware if any choral groups would perform during the pandemic.
 5. Trustees Report – No reports.
 6. Transportation Report – The Township's Dial-A-Ride is still suspended at this time. Will Ride is running and there were 2 rides reported in July for township residents.
 7. General Assistance Report – There were no disbursement from the General Assistance fund in September.
- Community Building - Building Manager Teresa Peterson explained the Board of Managers has requested bids for replacing the sidewalks around the Community Building and installing a ramp to allow for handicap access at the buildings front entrance. The Board is also working on a list of items that were deemed “out of code” after a recent inspection by the Beecher Fire Department.

OLD BUSINESS:

1. Consideration and Approval of 2020 Town Levy Ordinance - Clerk Burgess presented the proposed 2020 Town Levy ordinance to the Board. The levy is identical to last year. Trustee Goldrick questioned funding for donations and sponsorships in the coming year and suggested the Board consider purchasing equipment for the Beecher EMA instead of offering a lump sum sponsorship. He indicated the group needed new radios and there were some used ones available, but they needed to be reprogrammed.

NEW BUSINESS:

1. Consideration and Approval of Pending Zoning Applications – There were no new zoning requests or applications to address.
2. Consideration and Approval of 2020 Road District Levy Ordinance – Highway Commissioner Meyer indicated that he would request a 2% increase in the 2020 Road Levy over last year. Meyer and Clerk Burgess will work together to prepare the levy and have it ready for review for the November meeting.
3. Highway Commissioner Vacancy – Consideration and Approval to Fill Vacancy – The Board will have 60 days to fill the Road Commissioner position, once Commissioner Meyer steps down on October 31. If the Board does not appoint someone within 60-days, a special election will need to be held. Commissioner Meyer recommended that the Board consider offering the position to Mike Smith, who is currently the Foreman of the Road District. The Board will consider Smith as they begin their discussion to find a replacement.
4. Consideration and Approval of a Resolution Setting Compensation of Township Officials for The Four Year Term Beginning May 17, 2021 – The Board began discussing the salary resolution for 2021. After reviewing the current 2016 salary resolution, the Board determined to eliminate the built-in annual salary increase, which was based on the CPI being above 2%, and just give a small increase to the Supervisor, Assessor and Trustee positions. After the initial increase, the annual salaries for these positions would remain the same for the duration of each official's four-year term.

The annual salaries will change as follows: Supervisor will increase from \$11,150 to \$11,350, plus \$1,000 as Road District treasurer; Assessor will increase from \$32,096 to \$32,300 and Trustees will increase from \$3,045 to \$3,200. The Clerk's salary will remain unchanged at \$9,135 annually for the next four years.

The Board also added the provision that, if health insurance became available to elected officials, they would be able to participate in the plan, however, the official would be responsible for paying 100% of the premium.

The Board then discussed the Road Commissioner's compensation. Currently, the salary is set at \$65,270 a year and the township also contributes 60% towards the Commissioner's health insurance. The Board reviewed the current total compensation package and discussed several options including adjusting the insurance and salary. The Board decided to leave the Road Commissioner's compensation the same at this time and will be looking at comparing the compensation package against other road commissioner's in townships that are similar to Washington Township in EAV and the total miles of roads within the township. They will review this information in November prior to making a final decision on the resolution.

PAYMENT OF BILLS:

Town Account (including Transportation Fund)

The board reviewed the bills as prepared by the Supervisor and presented by the Clerk.

MOTION:

Trustee Goldrick made a motion to approve payment of all applicable payroll, bills, debits and appropriate transfers from the Town Account totaling **\$14,713.27**. Trustee Herlitz seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

Road & Bridge Bills

The board reviewed the Road District bills as prepared by Commissioner Meyer and presented by the Clerk.

MOTION:

Trustee Goldrick made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits from the Road & Bridge Account totaling **\$103,419.73**. Trustee Heldt seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

Upcoming Seminars and Meetings

- **November 2** - Washington Township Board Meeting

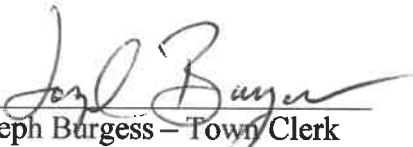
Announcements:

None

Adjournment:

Being no other business or discussion, Trustee Heldt made a motion to adjourn. Trustee Goldrick seconded the motion. Being no discussion and after being unanimously approved by voice vote, the Board Meeting adjourned at **9:08 pm**.

Respectfully submitted,


Joseph Burgess – Town Clerk

Approved by Board of Trustees: 11/2/2020

Washington Township

Jerry K. Meyer

Highway Commissioner

October 5, 2020

To the Board of Trustees of Washington Township

- We are cold patching and stone shouldering on all roads
- Ashland Ave is complete with asphalt and shoulder stone from Offner Road to Church Road this was a M.F.T. project
- We will be replacing a big box culvert on Kentucky by Moldering's farm Bob Harms will be coming in with a big excavator
- Mowing has started for the last time of the year
- We are done tar and chipping for the year.
- This is my last report

If there are any questions please feel free to contact me at the office.

Jerry K. Meyer
Commissioner

Washington Township

Highway Department

30200 Town Center Dr.

Beecher, Illinois 60401

708-946-6459 Fax 708-946-6459

Jerry K. Meyer Highway Commissioner

To : Washington Township Board of Trustees

This letter is to inform you that October 31, 2020 will be my last day as Washington Township Road Commissioner. I will be resigning from that position. Over the 30 plus years it has been a pleasure working along with the board and mostly the residents of Washington Township. My plans are to retire and help with the family farm and spend more time with my grandchildren and family.

Over the last year I have been working with Mike Smith in filling the role of Commissioner. I think he would be a good fit for that position. He does know the day to day operation on the department, and I am only a phone call away for any questions he might have.

Again it has been my pleasure working with the Township over the years and working with a board that cares about the residents of Washington Township. I will miss you all in the years to come. It will be a new chapter in my life and I am looking forward to it.

Thank You



**Jerry K. Meyer
Commissioner**

Office of the Assessor

Mary Margaret Tamez

Assessor

October 5, 2020

Township Meeting Notes:

- We have 10 appeals filed with the Will County Board of Review. I have submitted evidence on two of them. Walt's is appealing again. They are currently valued with a value of 612,391 and they are looking to be reduced to 329,473.
- I have filed two additional corrections over this last month bringing our total to 19.
- I have also filed one additional Sr. Freeze bringing the total to 11.

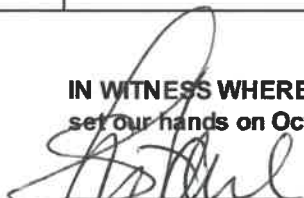
Approved Claims - Board of Township Trustees
Town Account


State of Illinois)
Will County) ss.
Washington Township)


We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Township office on October 5, 2020, for the
purpose of auditing Town accounts, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

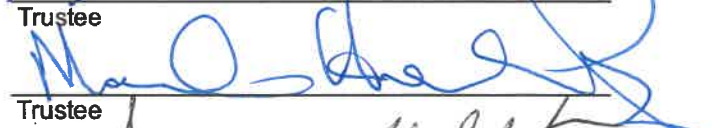
Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
5581	9/16	Visual PAMSPRO	8388	Annual software maintenance & upgrade - Inv # 6090	\$1,650.00
5582	9/16	Dahlberg Accounting Solutions	8389	Professional services - Inv # 287	\$487.50
5583	9/16	Joe Burgess	8390	Reimbursement - Zoom Meeting subscription & Notary App	\$209.80
5584	9/16	BMS Lawn Care	8391	Lawn care services - Inv # 6315	\$90.00
5585	9/16	Will-Ride	8392	Transportation Expense - July - 2 total trips	\$14.33
5586	9/16	ComEd	8393	Electric bill - Acct # 4341116018 - Bill date 8/28/2020	\$351.12
5587	9/16	Tom's Truck Repair	8394	IL Safety Lane test - Inv # SL10929	\$27.00
5588	9/16	NICOR	8395	Utilities gas - #55877029193 - Bill date - 9/10/20	\$40.55
5589	9/16	Verizon Wireless	8396	Cellular phones - Acct # 485462600 / Inv # 9862309891	\$126.94
5590	9/16	Beecher Hardware	8397	Office supplies - Inv # A218002	\$9.99
5591	9/16	S&K Security	8398	Monitoring fees - 9/30/20 to 11/30/20 - Inv # 127810	\$212.73
5592	9/16	Spectrotel	8399	Phone service - Acct # 343999 - Inv # 9822351	\$203.88
5593	9/16	Webfoot Designs	8400	Annual Email hosting - Inv # 119122	\$900.00
5594	9/16	Comcast	8401	Internet and Cable # 10295 - Bill date - 8/24/20	\$224.57
5595	9/16	Quill Corporation	8402	Office supplies - Inv # 9897524 / 9990971	\$221.61
5596	9/16	ServePro of Kankakee	8403	Office cleaning (Covid) - Inv # 5206654	\$560.00
5597	9/16	Rydin Decal	8404	2021 Disability Placards - Inv # 373546	\$191.70
5598	9/24	Contractors Acoustical Supply	8405	New ceiling tile	\$108.80
5599	9/15	Intuit Software	EFT	ACH payroll charges	\$31.88
5600	9/25	September Payroll - QuickBooks	Debit	ALL payroll, IMRF & other government payroll liabilities	\$9,050.87
				TOTAL ALL DISBURSEMENTS	\$14,713.27


IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on October 5, 2020.


Township Supervisor


Township Clerk


Trustee


Trustee


Trustee

Trustee

**Approved Claims - Board of Township Trustees
Road & Bridge Account**

State of Illinois)
Will County) ss.
Washington Township)

We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Clerks office on October 5, 2020, for the
purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
8130	9/1	Village of Beecher	EFT	RB Health Insurance - Inv # 2020-09	\$2,417.33
8131	9/15	Bank of America	8668	Maintenance supplies & Safety Lane	\$306.47
8132	9/16	Emulsicoat Inc.	8669	HFE 90 Road oil - Inv # 3813240586	\$22,376.35
8133	9/16	Miller Hydraulic	8670	Rebuild cylinder - Inv # 54684	\$64.77
8134	9/16	Vardal Survey Systems	8671	Grade laser - Inv # 86695	\$2,159.00
8135	9/16	Lowell NAPA Auto Parts	8672	Parts - Inv # 131479 / 131978	\$101.82
8136	9/16	M&K Truck Center	8673	Parts - Inv # 126900 SC	\$70.50
8137	9/16	DeJong Equipment	8674	Parts - Inv # CR25573	\$190.01
8138	9/16	ComEd	8675	Utilities - Acct #1659047007 - Bill date -8/28/20	\$198.60
8139	9/16	Surf Air Wireless	8676	Internet service - Inv # 369356	\$64.95
8140	9/16	ATT Mobility	8677	Wireless charges - Inv #287293840112X09092020	\$49.62
8141	9/16	ATT Mobility	8678	Wireless charges - Inv #287277639216X08232020	\$57.00
8142	9/16	AT&T	8679	Phone bill (946-6459) Inv # 7089466459-09 - Bill date - 9/1/20	\$200.64
8143	9/16	Beecher Hardware Inc.	8680	Supplies - Inv # A216129	\$31.99
8144	9/16	Cintas	8681	Uniforms - 8/1 to 8/31/20	\$534.92
8145	9/16	Cintas	8682	Medical Supplies - Inv # 5028490428	\$27.71
8146	9/16	Village of Beecher	8683	Equipment Fuel - 8/1/20 to 8/31/20 - Inv # 657	\$1,942.61
8147	9/16	Dahlberg Accounting Solutions	8684	Professional services - Inv # 288	\$390.00
8148	9/16	Gallagher Materials Corp.	8685	Asphalt cold patch - Inv # 16509 / 16635 / 16389	\$14,842.80
8149	9/16	VCN Prairie LLC	8686	Stone - Inv # 8896-76495 / 66247 / 66248 / 60746	\$3,354.34
8150	9/16	Emulsicoat Inc.	8687	HFE 90 Road oil - Inv # 3813241376	\$20,984.41
8151	9/24	Beske Agricultural Chemicals	8688	Chemicals - Inv # 45490	\$207.13
8152	9/24	Vulcan Materials	8689	Stone - Inv # 32423417	\$953.90
8153	9/24	Gallagher Materials Corp.	8690	Asphalt cold patch - Inv # 16753	\$4,764.50
8154	9/24	ATT Mobility	8691	Wireless charges - Inv #287277639216X09232020	\$85.50
8155	9/24	NICOR	8692	Utilities - Gas - Acct #58285823769 - Bill date 9/14/20	\$43.11
8156	9/25	Village of Beecher	EFT	RB Health Insurance - Inv # 2020-10	\$2,417.33
8157	9/25	September Payroll - QuickBooks	Misc	Payroll, IMRF & other government payroll liabilities	\$24,582.42
Total disbursements					\$103,419.73

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on October 5, 2020.

Road Commissioner

Township Clerk

Supervisor

Trustee

Trustee

Trustee

Trustee

Washington Township Board Meeting

7:00 PM

October 5, 2020

Guest Sign-in Sheet

Please CHECK
here if you
have Pubic
Commentary

PLEASE PRINT NAME

ADDRESS

Teresa Peterson

532 Willow Ln

**Washington Township Board Meeting
October 5, 2020 - 7:00 pm
Meeting Agenda**

Call to Order / Roll Call

Pledge of Allegiance

Approval of Board Meeting Minutes Dated September 3, 2020

Public Commentary

Reports

1. Road Commissioner
2. Assessor
3. Clerk
4. Supervisor's Report
5. Trustee's Report
6. Transportation Report
7. General Assistance Report

Old Business

1. Consideration and Approval of 2020 Levy Ordinance
- 2.

New Business

1. Consideration and Approval of Pending Zoning Applications
2. Consideration and Approval of 2020 Road District Levy Ordinance
- 3.

Payment of Bills

Town Acct, Road District, General Assistance

Upcoming Seminars and Meetings

- November 2, 2020 – Monthly Board Meeting @ 7 pm

Announcements

Adjournment

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula **prior** to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 946-2026.

A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.