

Official Proceedings of the Washington Township Board of Trustees
December 7, 2020
Washington Township Center
30200 Town Center Road, Beecher, IL

Supervisor Mike Stanula called the meeting to order at **7:06 p.m.** to pay bills for the month of **November** and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Supervisor Stanula led the Pledge of Allegiance.

Roll call:

Present: Supervisor Mike Stanula **Trustees:** George Obradovich, Tracy Heldt, Paul Goldrick, Mark Herlitz **Absent:** None

Other Officials present:

Clerk Joe Burgess and Assessor Mary Tamez

Special Invited Guest: Former Highway Commissioner Jerry K. Meyer

Approval of the Board of Trustees Meeting Minutes Dated November 2, 2020:

Supervisor Stanula asked if there were any corrections or additions to the November 2, 2020 Board meeting minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

Motion:

Trustee Goldrick made a motion to approve the minutes of the November 2, 2020 Board meeting as presented. Trustee Heldt seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

Public Commentary: None

Reports:

1. **Road Commissioner** – Commissioner Smith was unable to attend the meeting but left a written report. Supervisor Stanula read his report to the Board and there was no discussion regarding his report.
2. **Assessor** – Assessor Tamez reviewed her written report (attached). Tamez was concerned about the County's recent update to their website, which included removing all of the township's property data with no assurances the data will be added back anytime soon. This has resulted in multiple phone calls to her office and a work around using the township's PAMs program could cost the township \$3600, plus an annual fee of \$1000. The Board will need more information to determine if the cost supports the benefits.
3. **Clerk** – Clerk Burgess reported that only the Republican Party held a Caucus for the upcoming 2021 Consolidated Election. The Republican Chairperson has filed a "Certificate of Nomination by Caucus" document with the Clerk's office.

4. Supervisor's Report – Supervisor Stanula reported that the GO Bond that was received to build the Washington Township Center has been paid in full and he has received a copy of the paid note. Will County has approved the township's CARES Grant application and the township will receive a \$1,888.51 reimbursement to cover the costs of Covid related expenses incurred since March. The township is still eligible for up to \$8,100 in additional expenses as needed. Trustee Heldt questioned how often the building was being cleaned for Covid and it was recommended that more Covid disinfecting solution be purchased to ensure ongoing cleaning can occur without any disruptions.

Will County Green sent the final information regarding the Hazardous Waste & Electronics Recycling event held on November 14 at the Washington Township Center. There were 415 appointments made and a total of 454 vehicles were served. Of these totals, 391 (86%) dropped off electronics and 367 (81%) dropped off some type of hazardous waste.

5. Trustees Report – No reports.
6. Transportation Report – The Township's Dial-A-Ride is still suspended at this time. Will Ride reported four trips in August and three trips in September for township residents.
7. General Assistance Report – There were no General Assistance disbursements during November.

Community Board Building Manager Teresa Peterson told the Board that bids have been received for the sidewalk project and the work will be done in the spring. The Board is also looking into replacing the refrigerator and oven in the kitchen.

OLD BUSINESS:

1. Consideration and Approval of 2020 Town Levy Ordinance (#20-03) - The Board reviewed the 2020 Town Levy #20-03 as presented. Supervisor Stanula asked for a motion to approve the levy.

MOTION:

Trustee Heldt made a motion to approve the Washington Township 2020 Levy Ordinance #20-03 as presented. Trustee Goldrick seconded the motion. There was no discussion on the motion. Roll Call vote: Heldt – yes, Goldrick – yes, Stanula – yes, Obradovich – yes, Herlitz – yes. **Motion passed 5-0.**

2. Consideration and Approval of 2020 Road District Levy Ordinance (#20-04) – The Board reviewed the Road District's 2020 Levy Ordinance #20-04. It was noted that the Village of Beecher receives a percentage of the Road Levy based on the mileage of roads within the village as determined by the county. This results in the Road District receiving less than the actual total amount of the levy.

MOTION:

Trustee Goldrick made a motion to approve the Washington Township Road District 2020 Levy Ordinance #20-04 as presented. Trustee Heldt seconded the motion. There was no discussion on the motion. Roll Call vote: Goldrick – yes, Heldt – yes, Herlitz – yes, Obradovich – yes, Stanula – yes. **Motion passed 5-0.**

NEW BUSINESS:

1. Consideration and Approval of Pending Zoning Applications – There were no new zoning requests or applications to address.
2. Consideration and Approval of General Assistance Updated Guidelines – Supervisor Stanula reported that it had been several years since there were any changes made to the GA Guidelines. He will be recommending revisions to the “monthly income” limits to be more in line with other townships in the surrounding area and to adjust for inflation. The Board will review the changes at the January meeting.
3. A Resolution in Appreciation for Highway Commissioner Jerry K. Meyer – Supervisor Stanula read aloud Resolution # 20-02 “A Resolution in Appreciation for Washington Township Highway Commissioner (Jerry K. Meyer) On His Retirement”. Stanula asked for a motion to approve the resolution.

MOTION:

Trustee Goldrick made a motion to approve Resolution # 20-02, “A Resolution in Appreciation for Washington Township Highway Commissioner (Jerry K. Meyer) On His Retirement” as presented. Trustee Heldt seconded the motion. There was no discussion on the motion. Roll Call vote: Goldrick – yes, Heldt – yes, Herlitz – yes, Obradovich – yes, Stanula – yes. **Motion passed 5-0.**

A copy of the resolution will be included in the minutes.

PAYMENT OF BILLS:

Town Account (including Transportation Fund)

The board reviewed the bills as prepared by the Supervisor and presented by the Clerk.

MOTION:

Trustee Heldt made a motion to approve payment of all applicable payroll, bills, debits and appropriate transfers from the Town Account totaling **\$32,483.71**. Trustee Goldrick seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

Road & Bridge Bills

The board reviewed the Road District’s bills as prepared by Commissioner Mike Smith and presented by the Clerk.

MOTION:

Trustee Goldrick made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits from the Road & Bridge Account totaling \$21,475.60. Trustee Herlitz seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

Upcoming Seminars and Meetings

- **January 4, 2021** - Washington Township Board Meeting

Announcements: None

Adjournment:

Being no other business or discussion, Trustee Heldt made a motion to adjourn. Trustee Goldrick seconded the motion. Being no discussion and after being unanimously approved by voice vote, the Board Meeting adjourned at **7:33 pm**.

Respectfully submitted,



Joseph Burgess – Town Clerk

Approved by Board of Trustees: 1/4/2021

Washington Township

Highway Department

30200 Town Center Dr.

Beecher, Illinois 60401

708- 946-6459 Fax 708-946-6459

Michael Smith Highway Commissioner

1. We are finishing up road ditch mowing.
2. The part timers have been patching and doing garbage pick up.
3. Our new full time employee starts December 21st 2020

Michael Smith

Highway Commissioner

Washington Township

Office of the Assessor

Mary Margaret Tamez

Assessor

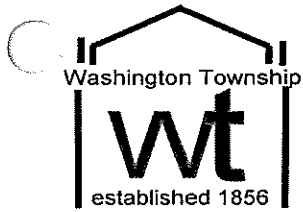
December 7, 2020

Township Meeting Notes:

- We have had 186 sales between January 1, 2020 and November 11, 2020. Information is up to date through November 11th.
- The new exemption application totals:
 - 7 Senior Homestead Exemptions
 - 13 Senior Freeze Exemptions
 - 22 Certificates of Error
 - 2 Disabled Person Exemption
 - 2 Disabled Veterans Exemptions
 - 39 Home Improvement Exemptions

These numbers are in addition to the 2020 exemption totals that were rolled over for the 2020 year due to Covid. Exemption forms for the 2020 year can be filed throughout next year!

- I am updating PAMS with all of the permits from the fall and making field check sheets for those needing to have additional value added to the assessments. We can no longer make changes for the 2020 year so this will all be new value for 2021.
- I am continuing to update all of the properties from the field checks. These changes will be added as of 2021. Those that qualify for the Home Improvement Exemption will receive a letter in the mail with the change made.
- The County has updated their website and removed all of our property data. I have had lots of information requests due to the County no longer having this information. When speaking with them, they are unsure if/when this information would be available. I talked with our PAMS program to see if there was a way we could link this information to our website and it would cost \$3,600 dollars and an annual licensing fee of \$1,000 I feel it is quite expensive to have for the 10ish inquiries we have weekly.



G/A Report

No Disbursements Jan,

No Disbursement Feb

No Disbursement March

Disbursement for April

\$1,283.52

No Disbursement May

No disbursement June

30200 Town Center Rd No Disbursement July

Beecher, IL 60401 Disbursement for Aug
1,696.08

Supervisor

Michael Stanula No Disbursement for Sept.

Assessor

Mary Tamez

no oct

Highway Commissioner

Jerry K. Meyer

no nov

Clerk

Joe Burgess

Trustee

Paul Goldrick

Tracy Heldt

Mark Herlitz

George Obra

*Two payouts
Total 2,979.60*

RESOLUTION # 20-02

**A RESOLUTION IN APPRECIATION FOR WASHINGTON TOWNSHIP
HIGHWAY COMMISSIONER ON HIS RETIREMENT:**

JERRY K. MEYER

**AS ADOPTED BY THE WASHINGTON TOWNSHIP BOARD AS
FOLLOWS:**

**WHEREAS, Jerry K. Meyer, Washington Township Highway
Commissioner, in Will County Illinois, retired on October 31, 2020, after 29
years of outstanding and meritorious service, and**

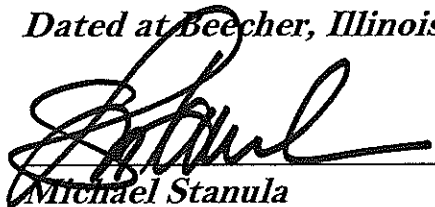
**WHEREAS, Jerry K. Meyer has performed his duties throughout his years
of service in a conscientious and responsible manner, and**

**WHEREAS, Jerry K. Meyer has been responsible for the overall
improvement and safety of all Washington Township roads, therefore**

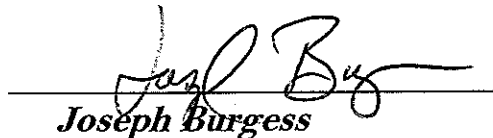
**BE IT RESOLVED, that the Washington Township Board, do hereby
extend to Jerry K. Meyer our sincere and grateful appreciation for his
dedicated service to the residents of Washington Township and to the
Washington Township Board of Trustees, and extend our congratulations
on his well-earned retirement, and our best wishes to him and his family for
continued success, happiness and good health for years to come.**

**BE IT FUTHER BE RESOLVED, that as evidence of this appreciation, a
copy of this Resolution will be presented to the Township Clerk to be
included in the minutes as a testimonial of the esteem in which Jerry K.
Meyer is held by the Board of Trustees.**

Dated at Beecher, Illinois this 7th day of December 2020.



Michael Stanula
Washington Township Supervisor



Joseph Burgess
Washington Township Clerk

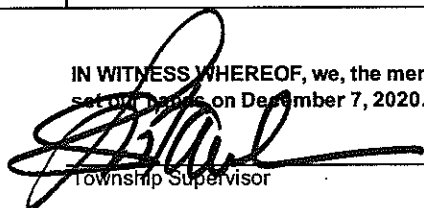
Approved Claims - Board of Township Trustees
Town Account

State of Illinois)
Will County) ss.
Washington Township)

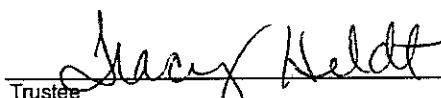
We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Township office on December 7, 2020, for the
purpose of auditing Town accounts, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

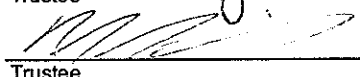
Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
5617	11/2	First Community Bank and Trust	8420	GO Bond # 87747 building loan payment	\$16,796.32
5618	11/3	Sikich	8421	Annual audit Year Ending 3/31/20 - Inv # 467248	\$2,333.00
5619	11/3	Spectrotel	8422	Phone service - Acct # 343999 - Inv # 9920025	\$203.50
5620	11/3	Comcast	8423	Internet and Cable # 10295 - Bill date - 10/24/20	\$224.30
5621	11/3	Quill Corporation	8424	Office supplies - Inv # 11625738	\$228.80
5622	11/3	Walt's Foods	8425	Supplies - Inv # 005001601033	\$43.78
5623	11/3	ComEd	8426	Electric bill - Acct # 4341116018 - Bill date 10/29/2020	\$248.48
5624	11/3	Dahlberg Accounting Solutions	8427	Professional services - Inv # 305	\$375.00
5625	11/3	One Step	8428	Newsletter printing - Inv # 164182	\$2,633.03
5626	11/3	Township Officials of IL	8429	2021 Annual dues	\$523.51
5627	11/16	Beecher Hardware	8430	Office supplies - Inv # 221697 / 222163 / 222676	\$135.45
5628	11/16	BMS Lawn Care	8431	Lawn care services - Inv # 6707	\$30.00
5629	11/16	NICOR	8432	Utilities gas - #55877029193 - Bill date - 11/10/20	\$102.69
5630	11/16	Will-Ride	8433	Transportation Expense - August - 4 total trips	\$29.18
5631	11/16	Will-Ride	8434	Transportation Expense - September - 3 total trips	\$23.40
5632	11/16	Intuit Software	EFT	ACH payroll charges	\$533.38
5633	11/27	November Payroll - QuickBooks	Debit	ALL payroll, IMRF & other government payroll liabilities	\$8,019.89
				TOTAL ALL DISBURSEMENTS	\$32,483.71

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on December 7, 2020.


Township Supervisor


Township Clerk


Trustee


Trustee

Trustee

Trustee

**Approved Claims - Board of Township Trustees
Road & Bridge Account**

State of Illinois)
Will County) ss.
Washington Township)

We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Clerks office on December 7, 2020, for the
purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
8177	11/3	Township Officials of IL	8710	2021 Annual dues	\$285.00
8178	11/3	Dahlberg Accounting Solutions	8711	Professional services - Inv # 304	\$300.00
8179	11/3	Cintas	8712	First aid supplies - Inv # 5037631318	\$58.85
8180	11/3	Great Lakes Welding	8713	Compressed gas - Inv # 187380	\$57.00
8181	11/3	ComEd	8714	Utilities - Acct #1659047007 - Bill date - 10/29/20	\$155.26
8182	11/3	Share Corp.	8715	Shop supplies - Inv # 150816	\$223.27
8183	11/3	Sikich	8716	Annual audit - Inv # 467248	\$667.00
8184	11/16	RJ Harms Trucking	8717	Replace culverts - Inv # 20-515	\$3,280.00
8185	11/16	Village of Beecher	8718	Equipment Fuel - 10/1/20 to 10/31/20 - Inv # 670	\$775.03
8186	11/16	C&M Pipe & Supply	8719	72" Coupler - Inv # 14901	\$477.14
8187	11/16	Surf Air Wireless	8720	Internet service - Inv # 394609	\$64.95
8188	11/16	Cintas	8721	Uniforms - 10/1 to 10/31/20	\$546.13
8189	11/16	Beecher Hardware Inc.	8722	Supplies - Inv # A220653 / 221679 / 222153	\$95.68
8190	11/16	NICOR	8723	Utilities - Gas - Acct #58285823769 - Bill date 11/11/20	\$150.13
8191	11/17	ATT Mobility	8724	Wireless charges - Inv #287293840112X11092020	\$49.78
8192	11/25	Village of Beecher	EFT	RB Health Insurance - Inv # 2020-12	\$2,417.33
8193	11/27	November Payroll - QuickBooks	Misc	Payroll, IMRF & other government payroll liabilities	\$11,873.05
Total disbursements					\$21,475.60

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on December 7, 2020.

Road Commissioner

Township Clerk

Supervisor

Trustee

Trustee

Trustee

Trustee

**Washington Township Board Meeting
December 7, 2020 - 7:00 pm
Meeting Agenda**

Call to Order / Roll Call

Pledge of Allegiance

Approval of Board Meeting Minutes Dated November 2, 2020

Public Commentary

Reports

1. Road Commissioner
2. Assessor
3. Clerk
4. Supervisor's Report
5. Trustee's Report
6. Transportation Report
7. General Assistance Report

Old Business

1. Consideration and Approval of 2020 Town Levy Ordinance (#20-03)
2. Consideration and Approval of 2020 Road District Levy Ordinance (#20-04)

New Business

1. Consideration and Approval of Pending Zoning Applications
2. Consideration and Approval of General Assistance Updated Guidelines
3. A Resolution in Appreciation for Highway Commissioner Jerry K. Meyer

Payment of Bills

Town Acct, Road District, General Assistance

Upcoming Seminars and Meetings

- January 4, 2021 – Monthly Board Meeting @ 7 pm

Announcements

Adjournment

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula prior to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 946-2026.

A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.

Washington Township Board Meeting

7:00 PM

December 7, 2020

Guest Sign-in Sheet

Please CHECK
here if you
have Pubic
Commentary

PLEASE PRINT NAME

ADDRESS

Teresa Peterson

532 W. Willow Ln

Tammy Hitzelburger

412 Prairie ave