

Official Proceedings of the Washington Township Board of Trustees

June 7, 2021

**Washington Township Center
30200 Town Center Road, Beecher, IL**

Supervisor Mike Stanula called the meeting to order at 7:22 p.m. to pay bills for the month of May and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Supervisor Stanula led the Pledge of Allegiance.

Roll call:

Present: Supervisor Mike Stanula Trustees: Tracy Heldt, Mark Herlitz, George Obradovich, Teresa Peterson Absent: None

Other Officials present:

Clerk Joe Burgess, Assessor Mary Tamez and Highway Commissioner Mike Smith

Approval of the Board of Trustees Meeting Minutes Dated May 3, 2021:

Supervisor Stanula asked if there were any corrections or additions to the May 3, 2021, Board meeting minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

Motion:

Trustee Herlitz made a motion to approve the minutes of the May 3, 2021, Board meeting as presented. Trustee Heldt seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

Public Commentary: None

Reports:

1. Road Commissioner – Commissioner Smith reviewed his written report (attached). Smith said a large culvert on Stoney Island was inspected by an engineer and was determined to be in good condition and will not need to be replaced.
2. Assessor – Assessor Tamez reviewed her written report (attached). Her office has received 42 applications for various tax exemptions, which included 16 “Certificate of Errors” that typically involve farms that no longer have “out” buildings on the property.
3. Clerk – No report.
4. Supervisor’s Report – Supervisor Stanula reported that the Glass & Paper Recycling Center located at the Washington Township Center has officially closed. As expected, there have been several calls regarding why the recycling center was closed. The “used” book bin is the only recycle container remaining at the township center and Stanula is considering relocating the bin to another location or remove it permanently.
5. Trustees Report – No reports.
6. Transportation Report – The Township’s Dial-A-Ride was reopened on June 1st. There have been a few calls, but there have been no riders to date. Will Ride reported 12 trips in February for township residents.

7. General Assistance Report – Supervisor Stanula reported there were two Emergency Assistance disbursements in May totaling \$1,749.65. The funds were used to pay two utility bills for a qualifying resident.

Community Building – Community Board Manager Teresa Peterson reported the east and west sidewalks have been replaced. The front sidewalks and ramp to the front door should be completed in the coming week.

OLD BUSINESS:

1. Consideration and Approval of 2021-2022 Town Budget – The Board reviewed the proposed budget and no changes were recommended.

MOTION:

Trustee Heldt made a motion to approve Town Account Budget and Appropriation Ordinance #21-01 as presented. Trustee Herlitz seconded the motion. There was no discussion on the motion.

Roll call vote: Heldt - yes, Herlitz – yes, Obradovich – yes, Peterson – yes, Stanula - yes.

Motion passed 5-0.

2. Will County Green Recycling Discussion / Presentation – No discussion, this item will be removed from future agendas.

NEW BUSINESS:

1. Consideration and Approval of Pending Zoning Applications – There were no new zoning requests or applications to address.

Supervisor Stanula has a sent letter to the county regarding the zoning issues around the “Party Ranch” on W. Corning Road, which was brought to the Board’s attention by Troy Ronk at the May meeting. The letter outlined the improper use of the property per zoning requirements and many other zoning violations.

2. Consideration and Approval of Beecher 4th of July Sponsorship Request - The Township has been an annual sponsor of this event and due to Covid, this year’s celebration has been pushed back to the Labor Day weekend. The Board would like more details surrounding the celebration and is prepared to support the event, preferably by sponsoring a band or other specific type of attraction. Supervisor Stanula will reach out the 4th of July Commission for more details.
3. Annual Sikich Audit – The Township’s annual financial audit is due and Stanula has signed the necessary paperwork to start the audit process.
4. “Aggregation Program Agreement” between Washington Township and Nania Energy Advisors - The Township’s aggregation agreement with Nania Energy Advisors (broker) is up for renewal. According to Nania, their program will save participating residents up to 13% on their electric bill, as compared to going strictly with ComEd. The program is still an “Opt-out” program and all affected residents have the option to choose if they would like to utilize Nania as their electrical supplier. The Board instructed Supervisor Stanula to renew the aggregation agreement.

PAYMENT OF BILLS:

General Assistance Fund

There were two Emergency Assistance disbursements in May totaling \$1,749.65.

MOTION:

Trustee Heldt made a motion to approve General Assistance bills in the amount of **\$1,749.65**. Trustee Peterson seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

Town Account (including Transportation Fund)

The board reviewed the bills as reviewed by the Supervisor and presented by the Clerk. The carpet was cleaned at the Washington Township Center and the cost included treating some areas for possible mold due to water leaks around a few windows.

MOTION:

Trustee Herlitz made a motion to approve payment of all applicable payroll, bills, debits and appropriate transfers from the Town Account totaling **\$12,566.49**. Trustee Heldt seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

Road & Bridge Bills

The board reviewed the Road District's bills as prepared by Commissioner Mike Smith and presented by the Clerk.

MOTION:

Trustee Heldt made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits from the Road & Bridge Account totaling **\$25,126.08**. Trustee Herlitz seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

Upcoming Seminars and Meetings

- **July 8, 2021** - Washington Township Board Meeting – 7 pm

Adjournment:

Being no other business or discussion, Trustee Obradovich made a motion to adjourn. Trustee Heldt seconded the motion. Being no discussion and after being unanimously approved by voice vote, the Board Meeting adjourned at **7:54 pm**.

Respectfully submitted,



Joseph Burgess – Town Clerk

Approved by Board of Trustees: 7/8/2021

Washington Township

Highway Department

30200 Town Center Dr.

Beecher, Illinois 60401

708-946-6459 Fax 708-946-6459

Michael Smith Highway Commissioner

1. Stoney Island between Indiana and Corning has been ground. We will be replacing a few culverts and digging out a few spots before the road is resurfaced. Will County will be putting the project out for bid at the end of the month.
2. I am waiting to hear back from the supervisor at Beecher Public Works in regards to the repair of Racine.
3. We have started mowing ditches and trimming trees.
4. We have one truck hauling in seal coat chips for tar and chipping.

Michael Smith

Highway Commissioner

Office of the Assessor

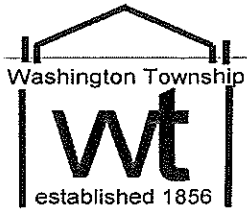
Mary Margaret Tamez

Assessor

June 7 2021

Township Meeting Notes:

- I have continued making assessment changes for the properties that I have been working on since our closing of the books in July. This work will include home improvement exemptions, permits, and reductions after working with a homeowner.
- I went out measuring with Tiffany this last week. We completed some of the field work. I will likely be going out with her again in the next few weeks. We are about half way caught up.
- We have started to get calls and receive applications for the Senior Exemption for those that turn 65 this year. These forms are also on the Will County Supervisor of Assessments website. www.willcountysoa.com. The current totals of applications are:
 - Disabled Person Exemption – 3
 - Certificate of Error – 16
 - Home Improvement Exemption – 15
 - Senior Freeze – 3
 - Senior Homestead Exemption – 5
- All of our changes need to be completed by mid-June. I am almost finished with all of the changes with mapping and all of the field work. That is what has generated all of the home improvement exemptions.
- We have been given a spread sheet the County ran with 73 parcels that have property classification changes that need to be updated. It was a report run to



30200 Town Center Rd April 2021 no disbursemen

Beecher, IL 60401

may 2021 disbursement \$ 1,749.65

Supervisor

Michael Stanula

Assessor

Mary Tamez

Highway Commissioner

Michael Smith

Clerk

Joe Burgess

~~Trustee~~

Paul Goldrick

Tracy Heldt

Mark Herlitz

George Obra

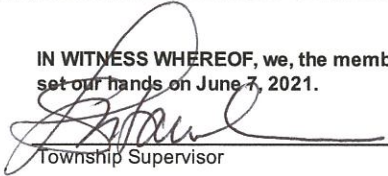
**Approved Claims - Board of Township Trustees
Town Account**

State of Illinois)
Will County) ss.
Washington Township)

We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Township office on June 7, 2021, for the
purpose of auditing Town accounts, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
5721	5/4	James Clayton	8514	Computer Room Electrical Upgrades - Inv # 6122	\$1,053.00
5722	5/13	Beecher Post Office	8515	100 Stamps	\$55.00
5723	5/13	Exclusive Interiors	8516	Carpet cleaning - Inv # 3068	\$750.00
5724	5/13	Will County Treasurer	8517	2020 Drainage District Tax	\$7.92
5725	5/13	Beecher Hardware	8518	Cleaning supplies - Inv # B4825	\$20.78
5726	5/13	Village of Beecher	8519	Bus Fuel - 4/1 to 4/30/21 - Inv # 708	\$43.84
5727	5/13	ComEd	8520	Electric bill - Acct # 4341116018 - Bill date 4/30/21	\$250.85
5728	5/13	Comcast	8521	Internet and Cable # 10295 - Bill date - 4/24/21	\$256.57
5729	5/13	Spectrotel	8522	Phone service - Acct # 343999 - Inv # 10219921	\$209.22
5730	5/13	Martin Whalen Office Solutions	8523	Annual Copier Contract - Inv # IN2712585	\$1,056.07
5731	5/13	Dahlberg Accounting Solutions	8524	Professional services - Inv # 37	\$487.50
5732	5/13	Walt's	8525	Office supplies - Misc invoices	\$52.47
5733	5/13	Will Ride	8527	Transportation Expense - Feb - 12 total trips	\$287.72
5734	5/13	The Vedette	8528	Publish Town Budget Hearing Notice - Inv # 53719	\$50.00
5735	5/13	BMS Lawn Care	8529	Lawn care services - Inv # 6906	\$90.00
5736	5/13	Greater Chicago Food Depository	8530	Food Pantry donations	\$173.00
5737	5/13	Tracy Heldt	8531	2021 Annual Town Meeting Moderator Pay	\$150.00
5738	5/13	Tammy Hitzelburger	8532	Travel reimbursement - Will County Health Dept.	\$74.12
5739	5/18	Verizon Wireless	8533	Cellular phones - Acct # 485462600 / Inv # 9879247296	\$59.84
5740	5/17	Intuit Software	EFT	ACH payroll charges	\$21.60
5741	5/28	May Payroll - QuickBooks	Debit	ALL payroll, IMRF & other government payroll liabilities	\$7,416.99
				TOTAL ALL DISBURSEMENTS	\$12,566.49

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on June 7, 2021.


Township Supervisor


Township Clerk


Trustee


Trustee


Trustee


Trustee

**Approved Claims - Board of Township Trustees
Road & Bridge Account**

State of Illinois)
Will County) ss.
Washington Township)

We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Clerks office on June 7, 2021, for the
purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
8299	5/13	Rigsby Builders Inc - VOID	8821	VOID	\$0.00
8300	5/13	Surf Air Wireless	8822	Internet service - Inv # 473708	\$64.95
8301	5/13	NAPA Auto Parts	8823	Parts & supplies - Inv # 146907 / 146908	\$12.41
8302	5/13	ComEd	8824	Utilities - Acct #1659047007 - Bill date - 4/30/21	\$149.98
8303	5/13	Village of Beecher	8825	Equipment Fuel - 4/1/21 to 4/30/21 - Inv # 707	\$409.03
8304	5/13	Jones Parts & Service	8826	Parts - Inv # 06-4415255	\$415.99
8305	5/13	AT&T	8828	Phone - Acct # 7089466459-619-2 Inv # 7089466459-05	\$145.00
8306	5/13	DeJong Equipment	8829	Parts - Inv # CR 31650	\$81.29
8307	5/13	Dahlberg Accounting Solutions	8830	Professional services - Inv # 36	\$390.00
8308	5/13	Cintas	8831	Uniforms - 4/1 to 4/30/21	\$385.45
8309	5/13	Harding's Inc.	8832	Parts - Inv # C83540	\$64.86
8310	5/13	The Vedette	8833	Publish Budget Hearing Notice - Inv # 53718	\$15.00
8311	5/13	Gallagher Materials Corp.	8834	Asphalt cold patch - Inv # 18994 / 18776	\$1,982.76
8312	5/13	Beecher Post Office	8835	100 Stamps	\$55.00
8313	5/18	AT&T Mobility	8836	Wireless charges - Inv #287293840112X05092021	\$55.12
8314	5/18	VCN Prairie LLC	8837	Stone - Inv # 890000636 / 890000302	\$1,733.12
8315	5/25	Village of Beecher	EFT	RB Health Insurance - Inv # 2021-06	\$3,202.20
8316	5/28	May Payroll - QuickBooks	Misc	Payroll, IMRF & other government payroll liabilities	\$15,963.92
Total disbursements					\$25,126.08

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on June 7, 2021.


Road Commissioner


Township Clerk


Supervisor


Trustee


Trustee


Trustee


Trustee

Washington Township Board Meeting
June 7, 2021 - 7:00 pm
Meeting Agenda

Call to Order / Roll Call

Pledge of Allegiance

Approval of Board Meeting Minutes Dated May 3, 2021

Public Commentary

Reports

1. Road Commissioner
2. Assessor
3. Clerk
4. Supervisor's Report
5. Trustee's Report
6. Transportation Report
7. General Assistance Report

Old Business

1. Consideration and Approval of the 2021-2022 Town Budget
2. Will County Green Recycling Discussion / Presentation

New Business

1. Consideration and Approval of Pending Zoning Applications
2. Consideration and Approval of Beecher 4th of July Sponsorship Request

Payment of Bills

Town Acct, Road District, General Assistance (as required)

Upcoming Seminars and Meetings

- July 8, 2021 – Monthly Board Meeting @ 7 pm

Announcements

Adjournment

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula ***prior*** to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 946-2026.

A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.