

**Official Proceedings of the Washington Township Board of Trustees**

**October 4, 2021**

**Washington Township Center  
30200 Town Center Road, Beecher, IL**

Supervisor Stanula was attending a Will County Executive group meeting to Represent District 1 regarding the redistricting plan for Will County. In his absence, Trustee Heldt chaired the meeting.

Trustee Tracy Heldt called the meeting to order at **7:00 p.m.** to pay bills for the month of **September** and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Trustee Heldt led the Pledge of Allegiance.

**Roll call:**

Present: Trustees: Tracy Heldt, Teresa Peterson, George Obradovich, Mark Herlitz

Absent: Supervisor Mike Stanula

**Other Officials present:**

Clerk Joe Burgess, Assessor Mary Tamez and Highway Commissioner Mike Smith

**Approval of the Board of Trustees Meeting Minutes Dated September 9, 2021:**

Trustee Heldt asked if there were any corrections or additions to the September 9, 2021, Board meeting minutes as presented. Being none, Heldt asked for a motion to approve the minutes.

**Motion:**

Trustee Herlitz made a motion to approve the minutes of the September 9, 2021, Board meeting as presented. Trustee Peterson seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

**Public Commentary:**

Township resident Beverly DeHaan, who lives on South State Line Road, addressed the Board regarding speeding traffic and grass cutting on State Line Road. Mrs. DeHaan explained that the roadside grass is so high it was difficult to see traffic when pulling out of her driveway and at intersections along State Line Road and asked how to get the roadsides cut. She also said people ignore the speed limit (30 MPH) through that area and she is concerned about her own safety, as well as the safety of her neighbors.

Commissioner Smith explained the road maintenance and ditch cutting on State Line Road is split between Washington Township and Lake County, Indiana. Washington Township is responsible for maintenance of State Line south of Indiana Avenue and Lake County takes care of the road north of Indiana Avenue. Smith also explained that traffic enforcement is also split north and south of Indiana between the Will County Sherriff and the Lake County Sherriff. Smith said he would contact Lake County to express her concerns and recommended that Mrs. DeHaan and her neighbors also contact the Lake County Highway Department and Lake County Sheriff's Office.

## **Reports:**

1. Road Commissioner – Commissioner Smith reviewed his written report (attached). There were no comments or questions regarding his report. Smith added that the Village of Beecher is considering pulling out of the joint fuel agreement with the Township, Beecher Fire District, and Beecher School District. He said there was a meeting scheduled for later in the week and he would report back once he had more information.
2. Assessor – Assessor Tamez reviewed her written report (attached). There were no comments or questions regarding her report.
3. Clerk – No report.
4. Supervisor's Report – Trustee Heldt read Supervisor Stanula's written report. There was no discussion regarding his report.
5. Trustees Report – No reports.
6. Transportation Report – There were no riders on the Township's Dial-A-Ride service in September. Will Ride did not submit an invoice in September.
7. General Assistance Report – There were no new applications or disbursements from the General Assistance fund in September.

## **OLD BUSINESS:**

1. Consideration to Upgrade the Interior Lighting at the Washington Township Center – In his written report, Supervisor Stanula indicated he had no new information on the lighting project.
2. Consideration and Approval of 2021 Town Levy Ordinance – Clerk Burgess is working on the initial draft of the levy ordinance and will present it at the November meeting.
3. Consideration and Approval of 2021 Road & Bridge Levy Ordinance - Clerk Burgess and Commissioner Smith are working on the initial draft of the Road District levy ordinance and will present it at the November meeting. They are targeting a 2% increase over last year's levy.

## **NEW BUSINESS:**

1. Consideration and Approval of Pending Zoning Applications – There were no new zoning requests or applications to address.

## **PAYMENT OF BILLS:**

### **Town Account (including Transportation Fund)**

The board reviewed the bills as reviewed by the Supervisor and presented by the Clerk.

**MOTION:**

Trustee Herlitz made a motion to approve payment of all applicable payroll, bills, debits, and appropriate transfers from the Town Account totaling **\$16,897.05**. Trustee Peterson seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

**Road & Bridge Bills**

The board reviewed the Road District's bills as prepared by Commissioner Mike Smith and presented by the Clerk.

**MOTION:**

Trustee Peterson made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits from the Road & Bridge Account totaling **\$37,861.31**. Trustee Herlitz seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.


**Upcoming Seminars and Meetings**

- **November 1, 2021** - Washington Township Board Meeting – 7 pm

**Adjournment:**

Being no additional business to discuss, Trustee Obradovich made a motion to adjourn the meeting. Trustee Peterson seconded the motion. Being no discussion and after being unanimously approved by voice vote, the Board Meeting adjourned at **7:30 pm**.

Respectfully submitted,

  
\_\_\_\_\_  
Joseph Burgess – Town Clerk

Approved by Board of Trustees: 11/1/2021

# Washington Township

## Highway Department

30200 Town Center Dr.

Beecher, Illinois 60401

708-946-6459 Fax 708-946-6459

**Michael Smith Highway Commissioner**

1. Gallagher has finished the Stony Island asphalt project. We have a few small things to do out there before winter
2. We have been working on Racine. The bad section of road was zipped and stone was added to the base. The section that was savable had all the edges done with asphalt. We are planning to get the whole road seal coated this week if the weather cooperates.
3. Once tar and chipping is done for the season we will begin mowing again, sign repair, and doing ditch work.

*Michael Smith*

Highway Commissioner

# Office of the Assessor

Mary Margaret Tamez

Assessor

October 4, 2021

## Township Meeting Notes:

- There have been five appeals filed for the township as of today. I have submitted evidence for four of them.
- We can still do Certificate of Errors on the assessments for exemptions as well as any errors in the assessment through October.
- The forms for all of the exemptions are also on the Will County Supervisor of Assessments website. [www.willcountysoa.com](http://www.willcountysoa.com). The current totals of applications are:
  - Disabled Person Exemption – 7
  - Disabled Veteran Exemption - 1
  - Certificate of Error – 30
  - Home Improvement Exemption – 41
  - Senior Freeze – 8
  - Senior Homestead Exemption – 9
- As of today, there have been 17 assessment revisions filed. This is a reduction that was made to properties after speaking with the homeowner on the current assessment. In most cases, this eliminates appeals.
- We have applied for the MyDec to be able to search deeds and PTAX forms easier. The County is going to be sending us login information shortly.



Oct. 4, 2021

**Supervisor's Report**

30200 Town Center Rd  
Beecher, IL 60401

To Whom It May Concern

**Supervisor**  
Michael Stanula

**Assessor**  
Pat Peters

**Highway Commissioner**  
Michael Smith

**Clerk**  
Joe Burgess

**Trustees**  
Tracy Heldt  
Teresa Peterson  
George Obradavich  
Mark Herlitz

- Hard copies of this year's Audit by Sikich are available for Trustee's review.
- The Township's recommendations concerning the Solar Farm on Indiana Ave. were sent out. Copies of the letter are attached.
- Apparently the Village is not going to partner with us on future newsletters. Responses are attached.
- I am currently in Joliet at a Will County Executive meeting as part of a group, Headed up by Judy Ogalla and Bobbie Petersen, to represent District 1 and our opposition to the redistricting plan for Will County. More to follow.
- No GA disbursements for September
- No activity on interior lighting improvements
- No Transportation activity

End of report

Mike Stanula- supervisor



30200 Town Center Rd April 2021 no disbursemen

Beecher, IL 60401

Supervisor

Michael Stanula  
Assessor  
Mary Tamez

Highway Commissioner  
Michael Smith

Clerk  
Joe Burgess

Trustee  
Paul Goldrick  
Tracy Heldt  
Mark Herlitz  
George Obra

may 2021 disbursement \$1,749.65

June 2021 no disbursement

July 2021 No disbursement

August 2021 No disbursement

September 2021 no disbursement

**Approved Claims - Board of Township Trustees**  
Road & Bridge Account

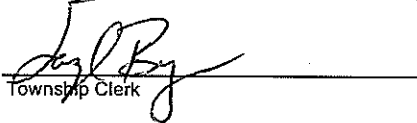
State of Illinois )  
Will County ) ss.  
Washington Township )

We the undersigned, comprising the Board of Trustees of Washington Township, having duly met at the Clerks office on October 4, 2021, for the purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
8387	9/21	VCN Prairie LLC	8903	Stone - Inv # 890039550 / 890063376 / 890191887 / 890190192	\$2,096.03
8388	9/21	VCN Prairie LLC	8904	Stone - Inv # 8901171518 / 890169366 / 890183134 / 890777802	\$1,366.43
8389	9/21	Interstate Asphalt	8905	Surface N50 - Inv # 8105 / 8099	\$2,686.40
8390	9/21	Gallagher Materials Corp.	8906	Surface N50 - Inv # 21296 / 21183 / 21348	\$5,830.63
8391	9/21	Dahlberg Accounting Solutions	8907	Professional services - Inv # 64	\$330.00
8392	9/21	Clauss Specialties	8908	Signage - Inv # 5312	\$90.59
8393	9/21	Tri-State Asphalt	8909	HFE 90 - Inv # 5713266063	\$50.00
8394	9/21	AT&T	8910	Phone - Acct # 7089466459-619-2 Inv # 7089466459-09	\$143.41
8395	9/21	Surf Air Wireless	8911	Internet service - Inv # 530943	\$64.95
8396	9/21	Jones Parts & Service	8912	Parts - Inv # 06-4415919	\$9.07
8397	9/21	Village of Beecher	8913	Equipment Fuel - 8/1/21 to 8/31/21 - Inv # 731	\$1,938.37
8398	9/21	ComEd	8914	Utilities - Acct #1659047007 - Bill date - 8/30/21	\$224.03
8399	9/21	DeJong Equipment	8915	Parts - Inv # CR 35211	\$52.35
8400	9/21	Beecher Hardware Inc.	8916	Supplies - Inv # A238701 / 239788 / 240421	\$34.67
8401	9/21	NICOR	8917	Utilities - Gas - Acct #58285823769 - Bill date 9/10/21	\$55.05
8402	9/21	Sluiter Auto Electric	8918	Parts - Inv #503138	\$585.00
8403	9/21	Beecher Post Office	8919	100 Stamps	\$55.00
8404	9/21	Cintas	8920	Uniforms - 7/1 to 8/19/21	\$682.74
8405	9/25	Village of Beecher	EFT	RB Health Insurance - Inv # 2021-010	\$3,361.76
8406	9/21	September Payroll - QuickBooks	Misc	Payroll, IMRF & other government payroll liabilities	\$18,204.83
<b>Total disbursements</b>					<b>\$37,861.31</b>

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto set our hands on October 4, 2021.


  
Road Commissioner

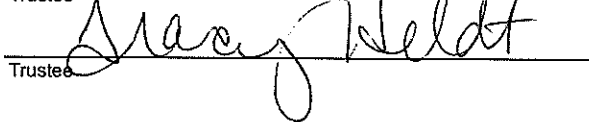
  
Township Clerk

\_\_\_\_\_  
Supervisor

  
Trustee

  
Trustee

  
Trustee

  
Trustee



**Approved Claims - Board of Township Trustees**  
Town Account

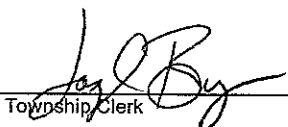
State of Illinois )  
Will County ) ss.  
Washington Township )

We the undersigned, comprising the Board of Trustees of Washington Township, having duly met at the Township office on October 4, 2021, for the purpose of auditing Town accounts, do hereby certify that the following claims or demands against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
5791	9/21	Tammy Hitzelburger	8579	Reimbursement for cleaning supplies - Dollar General	\$14.30
5792	9/21	Spectrotel	8580	Phone service - Acct # 343999 - Inv # 10422416	\$205.39
5793	9/21	Comcast	8581	Internet and Cable # 10295 - Bill date - 8/24/21	\$256.75
5794	9/21	Walt's	8582	Supplies - # 005029321338 / 003061500913	\$31.97
5795	9/21	Webfoot Designs	8583	Annual e-mail hosting - Inv 122132	\$900.00
5796	9/21	ComEd	8584	Electric bill - Acct # 4341116018 - Bill date 8/30/21	\$309.58
5797	9/21	S&K Security	8585	Monitoring fees - 9/1/21 to 11/30/21 - Inv # 132653	\$212.73
5798	9/21	Dahlberg Accounting Solutions	8586	Professional services - Inv # 65	\$382.50
5799	9/21	BMS Lawn Care	8587	Lawn care services - Inv # 7892	\$60.00
5800	9/21	Beecher Hardware	8588	Cleaning supplies - Inv # A240033	\$18.46
5801	9/21	Joe Burgess	8589	Zoom Meeting subscription - Sep - 2022 - Inv # 105664932	\$149.90
5802	9/21	Verizon Wireless	8590	Cellular phones - Acct # 485462600 / Inv # 9887891659	\$59.82
5803	9/21	NICOR	8591	Utilities gas - #55877029193 - Bill date - 9/9/21	\$43.39
5804	9/21	Metro Power	8592	Annual generator PM service - Inv # 13354	\$625.00
5805	9/21	AT&T Mobility	8593	Wireless charges - Inv #287293840112X09092021	\$92.46
5806	9/21	Rydin Decal	8594	2022 Temp Handicap Placards - Inv # 385601	\$173.93
5807	9/21	Beecher Post Office	8595	100 Stamps	\$55.00
5808	9/15	Intuit Software	EFT	ACH payroll charges	\$23.76
5809	9/21	September Payroll - QuickBooks	Debit	ALL payroll, IMRF & other government payroll liabilities	\$13,282.11
<b>TOTAL ALL DISBURSEMENTS</b>					<b>\$16,897.05</b>

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto set our hands on October 4, 2021.

\_\_\_\_\_  
Township Supervisor

  
\_\_\_\_\_  
Township Clerk

  
\_\_\_\_\_  
Trustee

  
\_\_\_\_\_  
Trustee

  
\_\_\_\_\_  
Trustee

  
\_\_\_\_\_  
Trustee

**Washington Township Board Meeting  
October 4, 2021 - 7:00 pm  
Meeting Agenda**

**Call to Order / Roll Call**

**Pledge of Allegiance**

**Approval of Board Meeting Minutes Dated September 9, 2021**

**Public Commentary**

**Reports**

1. Road Commissioner
2. Assessor
3. Clerk
4. Supervisor's Report
5. Trustee's Report
6. Transportation Report
7. General Assistance Report

**Old Business**

1. Consideration and Approval to Upgrade Washington Township Center Interior Lighting
2. Consideration and Approval of 2021 Town Levy Ordinance
3. Consideration and Approval of 2021 Road & Bridge Levy Ordinance
- 4.

**New Business**

1. Consideration and Approval of Pending Zoning Applications

**Payment of Bills**

Town Acct, Road District, General Assistance (as required)

**Upcoming Seminars and Meetings**

- November 1, 2021 – Monthly Board Meeting @ 7 pm

**Announcements**

**Adjournment**

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula *prior* to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 946-2026.

**A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.**

