

Official Proceedings of the Washington Township Board of Trustees

November 1, 2021

Washington Township Center

30200 Town Center Road, Beecher, IL

Supervisor Mike Stanula called the meeting to order at **7:02 p.m.** to pay bills for the month of **October** and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Stanula led the Pledge of Allegiance.

Roll call:

Present: Supervisor Mike Stanula **Trustees:** Tracy Heldt, Teresa Peterson, George Obradovich, Mark Herlitz **Absent:** None

Other Officials present:

Clerk Joe Burgess and Assessor Mary Tamez

Approval of the Board of Trustees Meeting Minutes Dated October 4, 2021:

Supervisor Stanula asked if there were any corrections or additions to the October 4, 2021, Board meeting minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

Motion:

Trustee Herlitz made a motion to approve the minutes of the October 4, 2021, Board meeting as presented. Trustee Obradovich seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

Public Commentary: None

Reports:

1. *Road Commissioner* – Commissioner Smith was not in attendance but left a written report (attached) for the Board. Supervisor Stanula read the report and there were no comments or discussion regarding the report.
2. *Assessor* – Assessor Tamez reviewed her written report (attached). There were no comments or questions regarding her report.
3. *Clerk* – No report.
4. *Supervisor's Report* – Supervisor Stanula recently attended a Will County Public Hearing regarding the County Board's proposal to reduce the number of districts in Will County from 13 to 11. The proposal moves Washington Township into a much larger district that expands through Peotone, Manhattan and north to New Lenox. The restructuring was explained as an attempt to "even" the population throughout the proposed 11 districts.

Stanula said the majority of those in attendance at the hearing were farmers, who were against the redistricting proposal and spoke out that the agricultural community is losing

representation by being combined with cities and villages. Stanula also spoke on behalf of Washington Township explaining that the rural areas, such as our township, will no longer have equal representation with the proposed boundary changes. The County Board members did not comment on any of the public concerns; however, the Board met the following day and according to sources, was going to revisit the proposal. No additional information is currently available.

The Will County Planning Board recently approved the permits to build two new solar farms in Washington Township, even after the township sent a letter asking for the permits to be denied. Bobbie Peterson was the only Board member to no vote on the request. Currently, the only solar farms in Will County are in Crete and Washington Townships and the Will County Board has consistently approved their permit requests.

Trustee Heldt said the solar farm in Washington Township on Corning Road has begun to add additional landscape buffers as per the County's guidelines. The solar farm is still not operational.

5. Trustees Report – No reports.
6. Transportation Report – There were no riders on the Township's Dial-A-Ride service in October. Will Ride did not submit an invoice in October.
7. General Assistance Report – Supervisor Stanula reported there was one family that needed Emergency Assistance in October. Four checks were written totaling **\$1838.20** to cover miscellaneous past due expenses.

Community Building – Trustee Peterson, who is on the Community Building's Board of Managers explained there are local organizations utilizing the Community Building without notifying the Board of Managers. In some cases, the building is not being cleaned and the Board has to arrange for cleaning. A letter is being prepared to send to local organizations to ask them to contact the custodian or Board when they will be using the building.

OLD BUSINESS:

1. Consideration to Upgrade the Interior Lighting at the Washington Township Center – Supervisor Stanula reported he had a recent discussion with the vendor regarding the lighting project and was told the waiting list for this project would be several months. Stanula indicated the project is not critical to the township at this time and he will contact the vendor in 2022.
2. Consideration and Approval of 2021 Town Levy Ordinance – Clerk Burgess explained the Levy was unchanged from last year and if there were no corrections or changes, the levy could be approved anytime between now and the end of December. Trustee Obradovich reviewed the support documentation and discussed the new construction and overall EAV numbers utilized for the worksheet. There were no additional comments regarding the proposed levy.

MOTION:

Trustee Heldt made a motion to approve the Washington Township 2021 Levy Ordinance #21-03 as presented. Trustee Peterson seconded the motion. There was no discussion on the motion. Roll Call vote: Heldt – yes, Peterson – yes, Stanula – yes, Obradovich – yes, Herlitz – yes. **Motion passed 5-0.**

3. *Consideration and Approval of 2021 Road & Bridge Levy Ordinance* - The Board reviewed the Road District's 2021 Levy Ordinance #21-04. Clerk Burgess explained that Commissioner Smith has reviewed the levy and recommends passage of the ordinance.

MOTION:

Trustee Heldt made a motion to approve the Washington Township Road District 2021 Levy Ordinance #21-04 as presented. Trustee Peterson seconded the motion. There was no discussion on the motion. Roll Call vote: Heldt – yes, Peterson – yes, Herlitz – yes, Obradovich – yes, Stanula – yes. **Motion passed 5-0.**

NEW BUSINESS:

1. *Consideration and Approval of Pending Zoning Applications* – There were no new zoning requests or applications to address.
2. *Website Upgrade* – Chris Russell, who owns Russell Publications, has created a new website company, and has reached out to Clerk Burgess about upgrading the Township's website. Burgess has had some email communication with Russell but has not setup a time to meet with him. Burgess suggested upgrading the site a few years ago, however a quote from Webfoot Designs, our current provider, could not be justified at that time. Webfoot currently maintains the township's website and email on their servers and any discussion with Russell must also include email as well as website upgrades. Burgess will contact Russell and get back to the Board with his findings.
3. *Newsletter Update* - Historically, the Village of Beecher and Washington Township have mailed their biannual newsletters during the same month. The village solicits advertisements for both newsletters and then splits the revenue with the township, which gives advertisers exposure across the entire township. Due to the ongoing Covid pandemic, the township did not publish a fall newsletter in 2021, which was the first time the village and township were not publishing newsletters at the same time. This action prompted the village Board to decide that they will no longer partner with the township on newsletters advertisements. The township Board would like more information about the village Board's decision and Supervisor Stanula will reach out to Mayor Meyer to discuss what the concerns are and possibly reinstate that partnership.

PAYMENT OF BILLS:

Town Account (including Transportation Fund)

The board reviewed the bills as reviewed by the Supervisor and presented by the Clerk.

MOTION:

Trustee Obradovich made a motion to approve payment of all applicable payroll, bills, debits, and appropriate transfers from the Town Account totaling **\$12,605.42**. Trustee Heldt seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

Road & Bridge Bills

The board reviewed the Road District's bills as prepared by Commissioner Mike Smith and presented by the Clerk.

MOTION:

Trustee Herlitz made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits from the Road & Bridge Account totaling **\$56,925.08**. Trustee Peterson seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

General Assistance Bills

As per Supervisor Stanula's General Assistance report, a total of \$1,838.20 was spent for an Emergency Assistance case.

MOTION:

Trustee Peterson made a motion to authorize payment of **\$1,838.20** from the General Assistance Account. Trustee Heldt seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

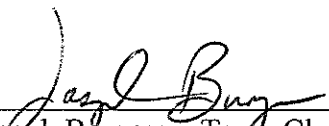
Upcoming Seminars and Meetings

- **December 6, 2021** - Washington Township Board Meeting – 7 pm

Adjournment:

Being no additional business to discuss, Trustee Herlitz made a motion to adjourn the meeting. Trustee Heldt seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote. The Board Meeting adjourned at **7:57 pm**.

Respectfully submitted,



Joseph Burgess – Town Clerk

Approved by Board of Trustees: 12/6/2021

Washington Township

Highway Department

30200 Town Center Dr.

Beecher, Illinois 60401

708-946-6459 Fax 708-946-6459

Michael Smith Highway Commissioner

1. Cargill was bought out by Compass so our salt contract will be executed through them. We are locked in at \$61.78 per ton.
2. Gallagher was called out to repair a small section of surface that they damaged which resulted in them doing a patch on Stoney Island. I have spoken with the project manager and voiced my opinion. Will county DOT has been notified and the engineer will see to it that the section be repaired properly.
3. Fall mowing and patch work has begun.

Michael Smith

Highway Commissioner

Office of the Assessor

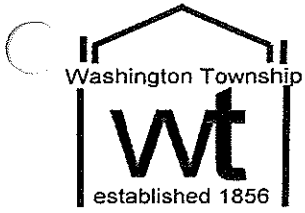
Mary Margaret Tamez

Assessor

November 1, 2021

Township Meeting Notes:

- There were only five appeals filed and the final hearing is next week.
- Will County has extended the date for the Certificate of Errors due to the payments of property taxes being later than usual. We can still do Certificate of Errors on the assessments for exemptions as well as any errors in the assessment through the first week of December.
- All of the Deeds and PTAX forms are entered through September 1, 2021. From January 1 through September 1 there have been 323 documents that have been entered and transferred.
- The forms for all of the exemptions are also on the Will County Supervisor of Assessments website. www.willcountysoa.com. The current totals of applications are:
 - Disabled Person Exemption – 7
 - Disabled Veteran Exemption - 1
 - Certificate of Error – 31
 - Home Improvement Exemption – 41
 - Senior Freeze – 8
 - Senior Homestead Exemption – 11



30200 Town Center Rd April 2021 no disbursemen

Beecher, IL 60401

may 2021 disbursement \$1,749.65

Supervisor

June 2021 no disbursement

Michael Stanula

July 2021 No disbursement

Assessor

August 2021 No disbursement

Mary Tamez

September 2021 no disbursement

Highway Commissioner

Michael Smith

October 2021 ~~\$1,853.73~~
\$1838.20

Clerk

Joe Burgess

Trustee

Paul Goldrick

Tracy Heldt

Mark Herlitz

George Obra

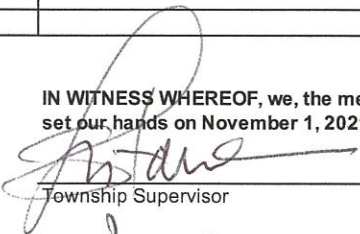
**Approved Claims - Board of Township Trustees
Town Account**

State of Illinois)
Will County) ss.
Washington Township)


We the undersigned, comprising the Board of Trustees of Washington Township, having duly met at the Township office on November 1, 2021, for the purpose of auditing Town accounts, do hereby certify that the following claims or demands against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
5810	10/4	The Vedette	8596	Publishing - Inv # 54652	\$260.00
5811	10/4	Spectrotel	8597	Phone service - Acct # 343999 - Inv # 10473558	\$205.39
5812	10/4	Walt's Foods	8598	Supplies - # 001061940845	\$36.97
5813	10/4	Comcast	8599	Internet and Cable # 10295 - Bill date - 9/24/21	\$266.75
5814	10/4	ComEd	8600	Electric bill - Acct # 4341116018 - Bill date 9/29/21	\$294.98
5815	10/4	Tammy Hitzelburger	8601	Reimbursement for postage	\$6.00
5816	10/4	Dahlberg Accounting Solutions	8602	Professional services - Inv # 65	\$468.75
5817	10/15	The Vedette	8603	Publish Treasurer's Report - Inv # 54652 (Duplicate payment)	\$260.00
5818	10/15	Beecher Amvets	8604	New US Flag 5'x8' - Inv # 310467	\$71.25
5819	10/15	Beecher Hardware	8605	Rope - Inv # A242215	\$27.95
5820	10/15	BMS Lawn Care	8606	Lawn care services - Inv # 8093	\$90.00
5821	10/15	NICOR	8607	Utilities gas - #55877029193 - Bill date - 10/8/21	\$47.34
5822	10/15	Beecher Lion's Club	8608	Sponsorship - "Breakfast with Santa"	\$500.00
5823	10/15	Beecher EMA	8609	Sponsorship	\$500.00
5824	10/19	Reaper Pest Management	8610	Service - Inv # 10873	\$120.00
5825	10/19	Township Officials of IL	8611	2021-2022 Annual Dues	\$608.18
5826	10/19	Verizon Wireless	8612	Cellular phones - Acct # 485462600 / Inv # 9890079082	\$59.70
5827	10/15	Intuit Software	EFT	ACH payroll charges	\$34.56
5828	10/30	October Payroll - QuickBooks	Debit	ALL payroll, IMRF & other government payroll liabilities	\$8,747.60
				TOTAL ALL DISBURSEMENTS	\$12,605.42


IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto set our hands on November 1, 2021.



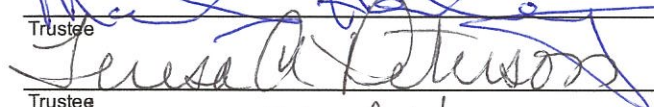
Township Supervisor



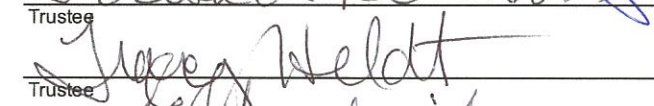
Township Clerk



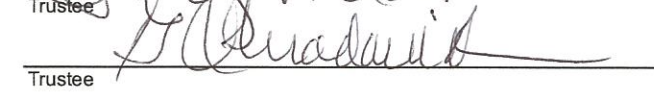
Trustee



Trustee



Trustee



Trustee

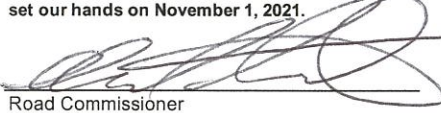
**Approved Claims - Board of Township Trustees
Road & Bridge Account**

State of Illinois)
Will County) ss.
Washington Township)

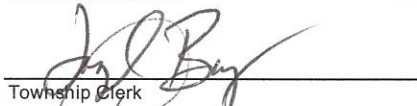
We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Clerks office on November 1, 2021, for the
purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
8407	10/4	Walt's Foods	8921	Water - Inv # 003020921037	\$49.91
8408	10/4	Village of Beecher	8922	Equipment Fuel - 9/1/21 to 9/30/21 - Inv # 737	\$1,888.03
8409	10/4	Dahlberg Accounting Solutions	8923	Professional services - Inv # 69	\$375.00
8410	10/15	Township Officials of IL	8924	Drug testing - T83019	\$380.00
8411	10/15	Beecher Hardware Inc.	8925	Supplies - Inv # A241916	\$94.37
8412	10/15	ComEd	8926	Utilities - Acct #1659047007 - Bill date - 10/1/21	\$236.62
8413	10/15	Clauss Specialties	8927	Signage - Inv # 5365	\$103.80
8414	10/15	AT&T	8628	Phone - Acct # 7089466459-619-2 Inv # 7089466459-10	\$145.76
8415	10/15	Surf Air Wireless	8929	Internet service - Inv # 546143	\$64.95
8416	10/15	Jean's Septic Service	8930	Pump tank and basins - Inv # B21-95682	\$635.00
8417	10/15	Gallagher Materials Corp.	8931	Surface N50 - Inv # 21858 / 21859	\$2,173.06
8418	10/15	Tri-State Asphalt	8932	Asphalt - Inv # 571326-5900 / 6063 / 6080	\$21,684.49
8419	10/15	VCN Prairie LLC	8933	Stone - Inv # 890221253 / 890219535 / 890213192	\$1,462.14
8420	10/15	VCN Prairie LLC	8934	Stone - Inv # 890225538 / 890226024 / 890203907 / 890223500	\$1,598.83
8421	10/19	AT&T Mobility	8935	Wireless charges - Inv #287293840112X10092021	\$88.18
8422	10/19	NICOR	8936	Utilities - Gas - Acct #58285823769 - Bill date 10/11/21	\$46.77
8423	10/19	AAA Heating & Air Conditioning	8937	New furnace - Invoice dated 10/13/21	\$2,700.00
8424	10/25	Village of Beecher	EFT	RB Health Insurance - Inv # 2021-011	\$3,361.76
8425	10/30	September Payroll - QuickBooks	Misc	Payroll, IMRF & other government payroll liabilities	\$19,836.41
		<i>OCTOBER JB 11/1/21</i>			
Total disbursements					\$56,925.08

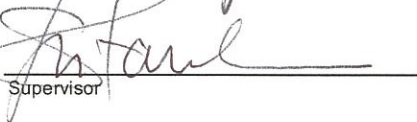
IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on November 1, 2021.



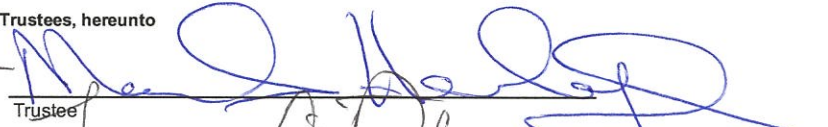
Road Commissioner



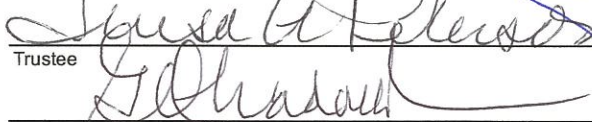
Township Clerk



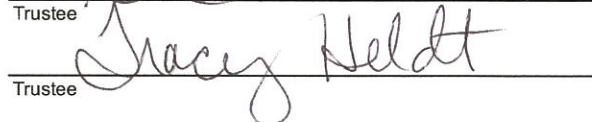
Supervisor



Trustee



Trustee



Trustee

**Washington Township Board Meeting
November 1, 2021 - 7:00 pm
Meeting Agenda**

Call to Order / Roll Call

Pledge of Allegiance

Approval of Board Meeting Minutes Dated October 4, 2021

Public Commentary

Reports

1. Road Commissioner
2. Assessor
3. Clerk
4. Supervisor's Report
5. Trustee's Report
6. Transportation Report
7. General Assistance Report

Old Business

1. Consideration and Approval to Upgrade Washington Township Center Interior Lighting
2. Consideration and Approval of 2021 Town Levy Ordinance
3. Consideration and Approval of 2021 Road & Bridge Levy Ordinance
- 4.

New Business

1. Consideration and Approval of Pending Zoning Applications
2. Website Upgrades

Payment of Bills

Town Acct, Road District, General Assistance (as required)

Upcoming Seminars and Meetings

- **December 6, 2021 – Monthly Board Meeting @ 7 pm**

Announcements

Adjournment

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula **prior** to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 946-2026.

A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.

Washington Township Board Meeting
7:00 PM
November 1, 2021
Guest Sign-in Sheet

PLEASE PRINT NAME	ADDRESS	Please CHECK here if you have Pubic Commentary
NONE		
Joe By Clerk 11/1/21		