

Official Proceedings of the Washington Township Board of Trustees

March 27, 2023

Washington Township Center

30200 Town Center Road, Beecher, IL

Supervisor Mike Stanula called the meeting to order at **7:00 p.m.** to pay bills for the month of **March** and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Stanula led the Pledge of Allegiance.

Roll call:

Present: Supervisor Mike Stanula **Trustees:** Mark Herlitz, Tracy Heldt, Teresa Peterson

Absent: George Obradovich

Other Officials present:

Clerk Joe Burgess and Highway Commissioner Mike Smith

Approval of the Board of Trustees Meeting Minutes Dated March 6, 2023:

Supervisor Stanula asked if there were any corrections or additions to the March 6, 2023, board meeting minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

Motion:

Trustee Herlitz made a motion to approve the minutes of the March 6, 2023, Board meeting as presented. Trustee Heldt seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

Public Commentary: None

Reports:

1. *Road Commissioner* – Commissioner Smith reviewed his written report (attached). Smith said there has been recent information that an investor has stepped forward and is looking for additional support to build the South Suburban Airport. The initial plan is to build a cargo airport and a site map was distributed to the Board. If the airport were to be completely built out, it would affect six miles of township roads and many roads would dead end against airport property. The South Suburban Airport has been discussed for over 35-years and other than purchase property, the state has yet to make any progress or find funding. However, many believe if the funding were found, the Governor would sign off on the project.
2. *Assessor* – No report, Assessor Peters is out of town attending the 2023 Illinois Property Assessment Institute Conference in Bloomington, IL.
3. *Clerk* – Clerk Burgess reported that 101 residents have voted in the first week of Early Voting. The newsletter will be ready to send to the printer by the first week of April or possibly sooner. Burgess also confirmed that Scrementi's Restaurant will be catering both the Senior Spring and Fall Breakfast events at the Beecher Amvet Hall this year. The spring breakfast is May 13, and the fall breakfast will be on September 16.

4. Supervisor's Report – Supervisor Stanula reported that Paul Goldrick, who runs the Washington Township Food Pantry, has found a new freezer at a cost of approximately \$9,100. The freezer will be purchased using the funds the township has been awarded through the American Rescue Act.

Stanula has also spoke to L&H Services regarding what can be done to improve the HVAC unit at the Community Building. Once a potential solution has been identified, the Board of Managers can have a work specification written and then request bids for the work. Stanula is also working on the specifications to install touchless plumbing fixtures at the township center and Community Building. Both of these projects will be reimbursed with funds secured from the American Rescue Act.

5. Trustees Report – Trustee Heldt reported that the State House recently passed a bill that allows solar and wind farms to be built without allowing for any drainage control on the site. Heldt said this new provision could lead to solar farm water runoff flooding surrounding areas and should never have been passed. She also said the solar farm on Corning Road does not supply any energy to Washington Township because the township has an aggregation contract with a different provider.
6. Transportation Report – Will Ride did not send a report for ridership in March. The Township's Dial-a-Ride service has provided 68 trips since the beginning of 2023, which includes 24 trips in March. The Board learned that a local resident was not picked up by Will Ride after a recent doctor's appointment and they walked to a local bank, where they were able to get a ride home. Trustee Peterson asked if the township's Dial-A-Ride program should be expanded to include a second day. It was suggested that she talk to the Transportation Coordinator to discuss options.
7. General Assistance Report – There were two transfers made from the General Assistance (GA) Fund in **March** totaling **\$10,790.70**. Accountant Mark Dahlberg said the transfers were required because Will County overfunded the GA account and the excess funds were transferred to the correct accounts.

OLD BUSINESS:

1. Consideration and Approval of Revised Washington Township Employee Handbook – There was no information to report on the handbook.
2. Public Act 102-1088 Discussion – A Washington Township Decennial Committee must be formed and meet at least once before June 10th and then must meet at least two more times in the next 18 months. The committee may meet more than three times if needed. The committee is responsible for preparing a report for Will County that includes why the township is important and what value it brings to its residents. The committee must include the Supervisor (Chairman), Trustees and at least two residents appointed by the supervisor. The Road District will not need to form its own Decennial Committee due to the township's population, however, the highway commissioner must be part of the "joint" Decennial Committee and must appoint at least one resident to the committee.

Supervisor Stanula indicated that he has appointed residents Darwin Koehn and Paul Goldrick to the committee and Commissioner Mike Smith has appointed Charlie VanGemert to the committee. Supervisor Stanula has scheduled the first meeting, which is an organizational meeting, for April 11 at 6 pm at the Washington Township Center.

3. Washington Township Roof Repairs – Supervisor Stanula has written the bid specifications for the roof replacement project and the “Bid Notices” have been published in the local paper. The bid openings have been scheduled for May1 during the monthly Board meeting.
4. Consideration and Approval of 2023-2024 Town Budget – Clerk Burgess presented the Board a draft copy of the 2023-24 budget. The Board reviewed the budget and went through each line item and increased the expenditures for “Commodities” and added funding for a second flagpole at the Washington Township Center (WTC). The budget includes funding to co-sponsor the Concert in the Park Series with the Village of Beecher, \$50,000 to replace the roof at the WTC and \$67,000 to cover the projects approved by the American Rescue Act grant. The expenditures will be reimbursed through the American Rescue Act as the projects are completed and reimbursement paperwork is submitted to the county.

The total funds budgeted for all accounts (Town, General Assistance and Insurance Fund) totals \$415,115.

5. Consideration and Approval of 2023-2024 Road District Budget – Commissioner Smith is working on his budget and waiting for equipment and material pricing so he can properly determine the funding available for road work.

NEW BUSINESS:

1. Consideration and Approval of Pending Zoning Applications – There were no new zoning requests or applications to address.
2. Consideration and Approval of Beecher 4th of July Sponsorship Request – The Beecher 4th of July Commission has sent their annual letter asking for sponsorships for the annual 4th of July Celebration at Fireman’s Park. The township made a \$1500 sponsorship last year.

MOTION:

Trustee Herlitz made a motion to approve a **\$1,500** sponsorship to the Beecher 4th of July Commission, to be used for entertainment during the annual celebration. Trustee Heldt seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

PAYMENT OF BILLS:

Town Account (including Transportation Fund)

The board reviewed the **March** bills as reviewed by the Supervisor and presented by the Clerk. There were no questions regarding the bills.

MOTION:

Trustee Herlitz made a motion to approve payment of all applicable payroll, bills, debits, and appropriate transfers from the Town Account for the month of **March** totaling **\$22,756.31**. Trustee Peterson seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

Road & Bridge Bills

The board reviewed the Road District’s **March** bills as prepared by Commissioner Mike Smith and presented by the Clerk. There were no questions regarding the bills.

MOTION:

Trustee Heldt made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits from the Road & Bridge Account for the month of **March** totaling **\$45,011.65**. Trustee Peterson seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

General Assistance Bills

There were two payments from General Assistance in **March** totaling **\$10,509.70**. There were no questions regarding the bills.

MOTION:

Trustee Heldt made a motion to authorize two transfers totaling **\$10,509.70** from the General Assistance Account. Trustee Peterson seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

Upcoming Seminars and Meetings

- **April 11** – Decennial Committee Meeting @ 6 pm
- **April 11** – Annual Town Meeting @ 7 pm
- **May 1** - Monthly Board Meeting @ 7 pm

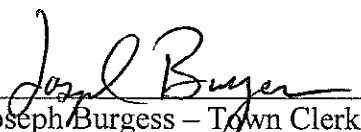
Announcements:

- **March 29** – “Senior Scam” presentation by the Beecher Police Department @ 9 am at WTC
- **April 25** – “Remembering When™” presentation by the Beecher Fire Department @ 9:30am at the WTC
- **May 13** – Senior Breakfast @ 8:30 am at the Beecher Amvet Hall
- **May 17** – Senior Movie Night @ 6:30 pm at the Washington Township Center

Adjournment:

Being no additional business to discuss, Trustee Heldt made a motion to adjourn the meeting. Trustee Herlitz seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote. The Board Meeting adjourned at **8:11 pm**.

Respectfully submitted,


Joseph Burgess – Town Clerk

Approved by Board of Trustees: 5/1/2023

Washington Township

Highway Department

30200 Town Center Dr.

Beecher, Illinois 60401

708-946-6459 Fax 708-946-6459

Michael Smith Highway Commissioner

1. I have been following the recent flare up in airport activity. I have updated maps for the foot print. I also have a map of the parcels the state needs to acquire in order to get started. There will be about 6 miles of road affected in total.
2. The nicor project is still on hold until they agree to the terms of our road use agreement.

Michael Smith

Highway Commissioner

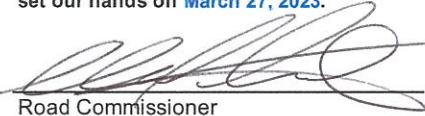
**Approved Claims - Board of Township Trustees
Road & Bridge Account**


State of Illinois)
Will County) ss.
Washington Township)

We the undersigned, comprising the Board of Trustees of Washington Township, having duly met at the Clerks office on **March 27, 2023**, for the purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
8776	3/17	Beecher Post Office	9264	100 Stamps	\$ 63.00
8777	3/17	AT&T Mobility	9265	Wireless charges - Inv #287293840112X03092023	\$ 54.94
8778	3/17	AT&T	9266	Phone - Acct # 7089466459-619-2 Inv # 7089466459-03	\$ 270.00
8779	3/17	Alan Luchene	9267	Reimbursement Parts for roller	\$ 6.84
8780	3/17	Cintas Uniforms	9268	Uniforms - Acct # 14943430 / 1/27 - 3/10/23	\$ 472.48
8781	3/17	RP Lumber	9269	Supplies - Inv # 685150 / 704768	\$ 60.48
8782	3/17	ComEd	9270	Utilities - Acct #1659047007 - Bill date - 3/2/2023	\$ 187.25
8783	3/17	Surf Air Wireless	9271	Internet service - Inv # 899623	\$ 64.95
8784	3/17	Dahlberg Accounting Solutions	9272	Professional services - Inv # 192 (Feb)	\$ 340.00
8785	3/17	Beecher Hardware	9273	Supplies - Inv # 271136 / A271188	\$ 54.26
8786	3/17	NAPA Auto Parts	9274	Parts - Inv # 186954	\$ 12.40
8787	3/17	Heritage FS	9275	Grease & Oils - Inv # 36013906	\$ 2,653.20
8788	3/17	Walt's Foods	9276	Supplies / water	\$ 18.00
8789	3/17	Village of Beecher	9277	Equipment Fuel - 2/1/23 to 2/28/23 - Inv # 843	\$ 607.07
8790	3/17	DeJong Equipment	9278	Parts - Inv # CR46970 / CR46967	\$ 1,197.37
8791	3/14	Village of Beecher	9279	Municipal share of PPRT (.0761)	\$ 6,768.74
8792	3/25	Village of Beecher	EFT	RB Health Insurance - Inv # 2023-03	\$ 5,355.04
8793	3/31	March Payroll - QuickBooks	Misc	Payroll, IMRF & other government payroll liabilities	\$ 26,825.63
Total disbursements					\$ 45,011.65

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto set our hands on **March 27, 2023**.


Road Commissioner


Township Clerk


Supervisor


Trustee


Trustee


Trustee

Trustee

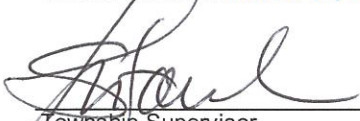
**Approved Claims - Board of Township Trustees
Town Account**


State of Illinois)
Will County) ss.
Washington Township)

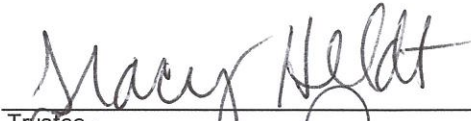
We the undersigned, comprising the Board of Trustees of Washington Township, having duly met at the Township office on **March 27, 2023**, for the purpose of auditing Town accounts, do hereby certify that the following claims or demands against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
6161	3/17	Tammy Hitzelburger	8916	Reimbursement for travel expenses (Physical)	\$ 24.89
6162	3/17	NICOR	8917	Utilities gas - #55877029193 - Bill date - 3/13/23	\$ 309.42
6163	3/17	Comcast	8918	Internet and Cable # 10295 - Bill date - 2/24/23	\$ 300.69
6164	3/17	Wehling Lawn Care	8919	Lawn care services - 2023 Contract	\$ 98.55
6165	3/17	Chicagoland Cloud LLC	8920	Professional services / Anti-virus Licenses - Inv # 2666	\$ 1,744.25
6166	3/17	Chicago White Sox	8921	Senior Bus Trip - 20 tickets	\$ 408.40
6167	3/17	Beecher Florist	8922	Flowers (Bobbie Peterson) - 2/17/22	\$ 75.00
6168	3/17	Joliet Slammers	8923	Senior Bus Trip - 20 tickets	\$ 215.00
6169	3/17	Pace Vanpool	8924	Monthly Van rental - Inv # 617231	\$ 100.00
6170	3/17	S&K Security	8925	Monitoring fees - 3/1/23 to 5/31/23 - Inv # 140053	\$ 212.73
6171	3/17	Spectrotel	8926	Phone service - Acct # 343999 - Inv # 11415252	\$ 207.14
6172	3/17	ULA	8927	Light for Flag Pole - Inv # 101283	\$ 199.99
6173	3/17	Quill Corporation	8928	Office supplies - Inv # QL7412638	\$ 250.97
6174	3/17	Dahlberg Accounting Solutions	8929	Professional services (Feb) - Inv # 191	\$ 425.00
6175	3/17	ComEd	8930	Electric bill - Acct # 4341116018 - Bill date 3/2/23	\$ 247.16
6176	3/17	TOI - Clerk's Division	8931	2023 Annual Dues	\$ 30.00
6177	3/17	Pat Peters	8932	Reimbursement for travel expenses	\$ 125.02
6178	3/17	Beecher Post Office	8933	100 Stamps (Township)	\$ 63.00
6179	3/17	Beecher Post Office	8934	101 Stamps (Assessor)	\$ 63.00
6180	3/15	Intuit Software	EFT	ACH payroll charges	\$ 59.40
6181	3/31	March Payroll - QuickBooks	Debit	ALL payroll, IMRF & other government payroll liabilities	\$ 17,596.70
TOTAL ALL DISBURSEMENTS					\$22,756.31

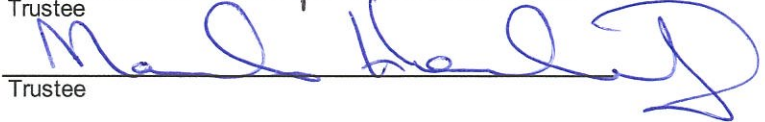
IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto set our hands on **March 27, 2023**.


Township Supervisor


Township Clerk


Trustee


Trustee


Trustee

Trustee

Washington Township Board Meeting
March 27, 2023 - 7:00 pm
Meeting Agenda

Call to Order / Roll Call

Pledge of Allegiance

Approval of Board Meeting Minutes Dated March 6, 2023

Public Commentary

Reports

1. Road Commissioner
2. Assessor
3. Clerk
4. Supervisor's Report
5. Trustee's Report
6. Transportation Report
7. General Assistance Report

Old Business

1. Consideration and Approval of Revised Washington Township Employee Handbook
2. Public Act 102-1088 Discussion
3. Washington Township Center Roof Repairs
4. Consideration and Approval of the 2023-2024 Town Budget
5. Consideration and Approval of the 2023-2024 Road District Budget

New Business

1. Consideration and Approval of Pending Zoning Applications
2. Consideration and Approval of Beecher 4th of July Sponsorship Request

Payment of Bills

Town Acct, Road District, General Assistance (as required)

Upcoming Seminars and Meetings

- **April 11** – Annual Town Meeting @ 7 pm
- **May 1** – Monthly Board Meeting @ 7 pm

Announcements

- **March 29** – “Senior Scam” presentation by Beecher Police Dept. @ 9 am at WTC
- **April 25** – “Remembering When” presentation by Beecher Fire Dept. @ 9:30 am at WTC
- **May 13** – Senior Breakfast @ 8:30 am @ Amvet Hall
- **May 17** – Senior Movie Night @ 6:30 pm

Adjournment

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula *prior* to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 946-2026.

A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.