

Official Proceedings of the Washington Township Board of Trustees

November 6, 2023

**Washington Township Center
30200 Town Center Road, Beecher, IL**

Supervisor Stanula called the meeting to order at 7:00 p.m. to pay bills for the month of **October** and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Stanula led the Pledge of Allegiance.

Roll call:

Present: Supervisor Mike Stanula Trustees: Tracy Heldt, Teresa Peterson

Absent: Trustees George Obradovich, Mark Herlitz

Other Officials present:

Clerk Joe Burgess, Road Commissioner Mike Smith and Assessor Pat Peters

Approval of the Board of Trustees Meeting Minutes Dated October 2, 2023:

Supervisor Stanula asked if there were any corrections or additions to the October 2, 2023, Board meeting minutes as presented. Being none, he asked for a motion to approve the minutes.

Motion:

Trustee Peterson made a motion to approve the minutes of the October 2, 2023, Board meeting as presented. Trustee Heldt seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

Public Commentary:

Township resident Bob Gasca publicly thanked Highway Commissioner Mike Smith for doing a good job maintaining the township roads.

Reports:

1. Road Commissioner - Commissioner Smith reviewed his written report (attached). Smith said the Nicor gas project is nearing completion in the township and the old line being abandoned is next to the newly installed line. The old line has to be cut and sealed every 660 feet. The grass that was dug up during the project will be replanted in the spring.
2. Assessor - Assessor Peters reported that she has been asked to sit on the IL Property Assessment Institute panel during the TOI Annual Convention. The second round of tax appeals is currently in process, and she does not expect any appeals. She recently attended a property tax appeal in Joliet requested by Walt's Foods. The outcome of that appeal will not be available until January. Peters nominated Clerk Burgess for TOI's Clerk of the Year award presented by the Clerk's division. The winner will be announced at the TOI Convention next week. Peters, who has a transportation background, recently sat in on the Pace transportation audit for the township, she said the audit went well. The Assessor's Office represented the township at the Blood Drive & Wellness Event sponsored by the Township, Beecher Lions Club and Beecher Fire District on October 28.

3. Clerk - Clerk Burgess read his attached Health Fair report to the Board. A senior movie night is scheduled for November 15 at 6:30 pm. The "Sounds of Sinatra" concert went very well but only 40 people were in attendance, however, everyone in attendance enjoyed the event. There are only five tickets remaining for the "Sounds of the Season" holiday concert senior bus trip to Olivet Nazarene University on December 8th. Burgess is working with Chris Russell to get pricing to update the township's website, the website has not been updated in several years.
4. Supervisor's Report - Supervisor Stanula reported the township recently had a "fire inspection" audit from the Village of Beecher. Items that need to be addressed include replacing the exit / emergency lights throughout the building, some new signage and a few other minor items. The reinspection is scheduled for November 17.

The reimbursement from the Will County Rescue Act Grant for the new Food Pantry freezer has not been processed and Stanula was told that the grant information has been "lost" at the county level. The additional township projects that were approved for the grant will not be started until the paperwork matter has been resolved. Commissioner Smith indicated that some road districts have receive some grants from the Rescue Act and asked Supervisor Stanula if he could confirm if funding is still available.

5. Trustees Report - No report.
6. Transportation Report - The Township's Dial-a-Ride service provided 16 trips in October.
7. General Assistance Report - There were no new cases for General Assistance in October.
8. Decennial Committee Report - The Decennial Committee had their final meeting tonight at 6 pm before the Board meeting. There were some changes and additions made to the report and it is being finalized and then will be sent to the county.
9. Community Building - No report, the Board of Managers had to cancel their November 6 meeting due to a lack of a quorum.

OLD BUSINESS:

1. Consideration and Approval of Revised Washington Township Employee Handbook - The handbook is still being reviewed by the township's attorney. Clerk Burgess reported that he called our attorney's office several days ago and has yet to receive a call back.
2. Roof Repair Update - Supervisor Stanula reported the roof was completed. He had high praise for the roofing contractor saying they were excellent to work with and had the roofing products representative onsite during the installation to verify the product would adhere correctly and was properly applied.

3. Water Softener Replacement at Washington Township Center – The Board reviewed two quotes to replace the water softener. Quotes were received from Area Salt & Chemical and Eenigenburg Quality Water. After reviewing the quotes, a decision was made to accept the quote from Area Salt & Chemical.

Motion:

Trustee Heldt made a motion to accept the quote from Area Salt & Chemical dated August 17, 2023, in the amount of \$1,550 to replace the water softener. Trustee Peterson seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

4. Consideration and Approval of 2023 Town Levy Ordinance – The 2023 proposed Town Levy Ordinance #23-03 was reviewed by the Board. The total funds levied is for \$365,399 and is unchanged from last year. This amount includes funds for the Corporate Account, General Assistance Fund, Insurance Fund, and the Community Building. There were no questions or discussion on the levy ordinance.

MOTION:

Trustee Heldt made a motion to approve the Washington Township 2023 Levy Ordinance #23-03 as presented. Trustee Peterson seconded the motion. There was no discussion on the motion. Roll Call vote: Heldt – yes, Peterson – yes, Stanula – yes, Obradovich – absent, Herlitz – absent. **Motion passed 3-0. (2 Absent)**

5. Consideration and Approval of 2023 Road & Bridge Levy Ordinance – The 2023 proposed Road & Bridge Levy Ordinance #23-04 was reviewed by the Board. Commissioner Smith is requesting a total levy of \$1,002,300, which represents about a 4.5% increase (\$43,000) over 2022. This levy includes funds for the Road District and the County Aid Bridge Fund. Smith said the increase was necessary as virtually all material costs have gone up substantially over last year.

MOTION:

Trustee Peterson made a motion to approve the Road & Bridge Levy Ordinance #23-04 as presented. Trustee Heldt seconded the motion. There was no discussion on the motion. Supervisor Stanula called for a roll call vote. Peterson – yes, Heldt – yes, Stanula – yes, Herlitz – absent, Obradovich - absent. **Motion passed 3-0 (2 Absent)**

NEW BUSINESS:

1. Consideration and Approval of Pending Zoning Applications – Will County has started a “pre-application” process for residents that are requesting zoning applications. The process is designed to give the applicants specific information or requirements necessary regarding their application before they request a permit. There was one new pre-application in the township regarding property located at 27955 Dixie Highway. The applicant is requesting a zoning change from A1 to utilize the property for a truck terminal and storage for heavy equipment. The terminal would be utilized by seven trucks. The request is within 1.5 miles of the village limits and will need to be approved by the Village of Beecher.

There was also a brief discussion regarding three properties within the township that are not following county guidelines. Supervisor Stanula has filed complaints regarding each property with the county. Ignoring zoning guidelines is becoming more widespread and the consensus is the county needs to address the issue immediately.

2. CASA of Will County Donation Request – CASA is a non-profit organization that is dedicated to the needs of abused and neglected children in the River Valley area, which includes Will and Kankakee counties. CASA's provides court appointed advocates that "act as a monitor" and "protect the minors health, safety and best interests" of children in the program. In 2022, CASA provided advocates to 12 children in the Beecher area. They are requesting a \$2000 donation. The Board offered a sponsorship to CASA several years ago.

Motion:

Trustee Peterson made a motion to provide a \$2000 sponsorship to CASA of Will County (River Valley). Trustee Heldt seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

3. Community Health Program – Clerk Burgess reported that during the recent Health Fair the Beecher Fire District indicated they are looking into a "Mental Health Program" to help the residents of Beecher with mental health issues and do not have the resources for assistance. The program would be similar to one that was created by the Joliet Fire Department along with many other partners. The fire district is planning to invite several local organizations and taxing bodies to a meeting to discuss the idea on December 6 at the Washington Township Center.
4. Community Calendar – Clerk Burgess asked the Board if there would be any interest to creating a "Beecher Community Calendar", where residents could download an application to their phone that would list all the meetings and events that are being scheduled by various organizations and taxing bodies. On many occasions, there are two events being held on the same day and are in essence "competing" against each other. The application would allow groups that are participating with the calendar to always know what dates are open. There is much more work to do regarding the feasibility and cost of creating and maintaining such a calendar and it would then need to be discussed with all the entities that would be asked to participate in the program.

PAYMENT OF BILLS:

Road & Bridge Bills

The board reviewed the Road District's **October** bills as prepared by Commissioner Mike Smith and presented by the Clerk.

MOTION:

Trustee Heldt made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits from the Road & Bridge Account for the month of **October** totaling **\$68,665.14**. Trustee Peterson seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

Town Account (including Transportation Fund)

The board reviewed the **October** bills as reviewed by the Supervisor and presented by the Clerk. There were no questions regarding the bills.

MOTION:

Trustee Peterson made a motion to approve payment of all applicable payroll, bills, debits, and appropriate transfers from the Town Account for the month of **October** totaling **\$64,506.05**. Trustee Heldt seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

Upcoming Seminars and Meetings

- **December 4** - Monthly Board Meeting @ 7 pm at the Washington Township Center

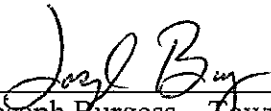
Announcements:

- **November 15** -- Senior Movie Night – 6:30 pm at the Washington Township Center
- **December 12** – Senior Holiday Dinner – 5:30 pm at the Beecher Amvet Hall

Adjournment:

Being no additional business to discuss, Trustee Heldt made a motion to adjourn the meeting. Trustee Peterson seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote. The Board Meeting adjourned at **8:23 pm**.

Respectfully submitted,



Joseph Burgess – Town Clerk

Approved by Board of Trustees: 12/4/2023

Washington Township

Highway Department

30200 Town Center Dr.

Beecher, Illinois 60401

708- 946-6459 Fax 708-946-6459

Michael Smith Highway Commissioner

1. Road salt bids have been sent out. We have 300 tons contracted at \$77.12/ton. Our dome is currently full.
2. We've been working on culverts and ditch cleanings.
3. Now that more of the fields are coming out we will be able to continue mowing for the last time this year.
4. Nicor project is moving along. They have one more mile to complete in our township. The superintendent stated that all bore pits will be filled in and all materials will be picked up before winter. They will have to come back in the spring and abandon the old line and do grass restoration.

Michael Smith

Highway Commissioner

Community Health Fair
October 28, 2023
Final Information / Report

Where: Beecher Fire Department, 711 Penfield St., Beecher

Time: 8 am - 2 pm

Our goal was to offer residents the opportunity to give blood and offer free access to health services, programs and healthcare professionals.

ATTENDEES

- Vitalant Blood Drive (8 am – 2 pm) {25 people donated blood}
- Illinois Lions Hearing and Vision Bus (9 am - Noon) {17 hearing & 4 vision tests given}
- Beecher Fire Department
- Beecher Lions Club
- CASA of Will County
- Catholic Charities of Will County
- Franciscan Alliance
- Harbor House (Domestic Abuse)
- Hine's Hospital – Veterans
- Kicking It Back Center / Alicia's House
- PASS
- Veteran's Assistance Commission of Will County
- Washington Township

No Shows

- Your Senior Concierge (Senior Assistance)
- AFSP (IL chapter of the American Foundation for Suicide Prevention)

Additional Info

- Fire Department provided water, coffee and hot dogs for lunch plus food (snacks) for people giving blood
- Township provided water, donuts and pretzels

The Beecher Fire Protection District were amazing hosts and their communication, assistance and staff contributed immensely to making this a very successful event.

Joe Burgess
Washington Township Clerk



30200 Town Center Rd
Beecher, IL 60401

Supervisor No dis April 2023

Michael Stanula Disbursement May \$487.91
No Disbursement for June

Assessor *No Disbursement for July*
Mary Tamez

No Disbursement for Aug
Highway Commissioner

Mike Smith *No Disbursement for Sept*

Clerk *No Disbursement for Oct*
Joe Burgess

Trustees

George Obradovich
Mark Herlitz
Teresa Peterson
Tracy Heldt



> Water Softener
 > Iron Removal
 > Drive-Thru Service
 call: (219) 365-4500

10/26/2023

Joseph Burgess

Washington Township

30200 Town Center Road

Beecher, IL 60401

We propose a larger single resin tank softener than your current one.

Aqua Systems model: SCII 150 VT	\$ 2,199.00
Installation (1 1/4" copper pipe)	included
250 lbs Dura Cube Red Out salt	included
Taxes 7% (if applicable)	

We will sponsor a factory warranty: attached

Seven (7) years parts and labor

Lifetime warranty on resin and brine tank

Payment by check on installation:

Thank you Mr Burgess for extending the opportunity to bid this work.

That is why we you receive the above warranty instead of a one year labor five year parts.

Thank you,

John Eenigenburg



**AREA SALT
& CHEMICAL INC**

P. 708-258-6575 | F. 708-258-6574 | 30801 S Egyptian Trail, Peotone, Illinois 60468 | areasalt@att.net

August 17, 2023

Washington Township
30200 Town Central Rd.
Beecher, IL 60401
Water Treatment Quote

Dear Tammy,

Thank you for the opportunity to take care of your water treatment needs. I have gone through the pricing and taken into consideration the cost and installation of the product as you will see below. I have two different options for you to consider. We pride ourselves on our water treatment services and hope you will take us into consideration as you move forward with your water treatment.

Option 1

-Water Softener 40K \$1,550.00(Recommended)

Option 2

-Water Softener 32K \$1,450

This quote does include installation of the units, but does not include tax

If you have any questions or concerns please do not hesitate to contact us.

Thank you,
Marisa Bahrs
Office Manager
(708) 258-6575



CASA

Court Appointed Special Advocates
FOR CHILDREN

CASA OF RIVER VALLEY

August 6, 2023

Mr. Mike Stanula
Supervisor / Washington Township
30200 Town Center Road
Beecher, IL 60401

Dear Mr. Stanula:

Thank you for providing me with the opportunity to share with you updates on the CASA organization.

CASA of River Valley is a 501(c)3 non-profit organization dedicated to the needs of abused and neglected children from every Township in Will County. The Illinois Compiled Statute (705ILCS 405/2-17 and 2-17.1) spells out our legal mandate: that CASA advocates “act as a monitor” and “protect the minor’s health, safety and best interest and ensure the proper delivery of child welfare services”. Our primary goal is to advocate with the court for these children to be placed in safe, caring, and permanent homes.

Our advocates must pass in-depth training and be sworn in as representatives of the court before working with children assigned to CASA, to ensure that important facts are brought before the court and that the children receive all court-mandated services. As we all know, the child welfare system is heavily overburdened. Thus, the court relies heavily on CASA’s investigations, court reports and recommendations for the best interest of each child placed within the umbrella of our organization.

It costs approximately \$1,000 per year, per child, to supply the court-ordered support and services that CASA provides. Last year CASA serviced twelve children from the Beecher community. We are respectfully requesting your continued partnership in the form of a donation of \$2,000, so that we may continue to support Washington Township children who need an advocate in court.

We appreciate your consideration of a donation of \$2,000, as we work together to protect Washington Township children from abuse and neglect.

Sincerely,

Rita Facchina

Executive Director
CASA of Will County


Approved Claims - Board of Township Trustees
Town Account

State of Illinois)
Will County) ss.
Washington Township)

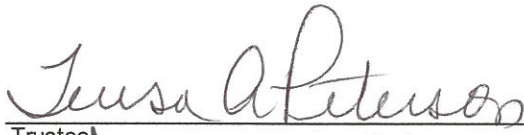
We the undersigned, comprising the Board of Trustees of Washington Township, having duly met at the Township office on **November 6, 2023**, for the purpose of auditing Town accounts, do hereby certify that the following claims or demands against said township were presented, and examined, were allowed at said meeting, to wit:

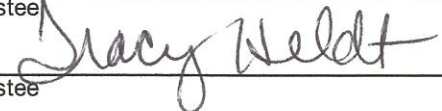
Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
6316	10/10	Tammy Hitzelburger	9059	Reimbursement for TOI Conference	\$ 500.46
6317	10/10	Jim Bulanda	9060	Senior "Sinatra" Event on 10/21 (Balance due)	\$ 350.00
6318	10/10	Pat Peters	9061	Reimbursement for TOI Conference	\$ 223.50
6319	10/10	Webfoot Designs	9062	Website Hosting - Inv # 131820 (Reissue ck from August)	\$ 120.00
6320	10/11	Will Ride	9063	Transportation - June - 143 trips	\$ 2,033.18
6321	10/11	Spectrotel	9064	Phone service - Acct # 343999 - Inv # 11816438	\$ 205.64
6322	10/11	Tammy Hitzelburger	9065	Reimbursement for key (Comm Bldg.)	\$ 22.50
6323	10/11	Rydin Decal	9066	2024 Handicap placards - Inv # 112533	\$ 212.86
6324	10/11	AAA Heating & Cooling	9067	Clean & service HVAC units - Inv dated 9/29/23	\$ 720.00
6325	10/11	Southwest Exurban Publishing LLC	9068	Publish Annual Treasurer's Report - Inv # 23-780	\$ 225.00
6326	10/11	Dahlberg Accounting Solutions	9069	Professional services & audit (Sep) - Inv # 237	\$ 770.00
6327	10/11	Comcast	9070	Internet and Cable # 10295 - Bill date - 9/24/23	\$ 301.31
6328	10/11	ComEd	9071	Electric bill - Acct # 4341116018 - Bill date 9/29/23	\$ 270.16
6329	10/24	BMS Lawn Care	9072	Lawn care services - Inv # 11571	\$ 105.00
6330	10/24	Joe Burgess	9073	Reimbursement - GFS (Sinatra event)	\$ 171.19
6331	10/24	Custom Brick & Stone	9074	Brick repairs prior to roof project - Bill dated 10/19/2023	\$ 1,400.00
6332	10/24	One Step Printing	9075	Fall newsletter & postage - Inv # N205373	\$ 3,243.76
6333	10/24	Quill Corporation	9076	Office supplies - Inv # 34303669	\$ 146.72
6334	10/24	Pat Peters	9077	Mileage reimbursement for to Will County	\$ 94.32
6335	10/24	NICOR	9078	Utilities gas - #55877029193 - Bill date - 10/10/23	\$ 56.07
6336	10/25	J&F Chiattello Construction	9079	Roof sealcoat repairs - Inv. Dated 10/25/2023	\$44,372.00
6337	10/16	Intuit Software	EFT	ACH payroll charges	\$ 118.80
6338	10/27	October Payroll - QuickBooks	Debit	ALL payroll, IMRF & other government payroll liabilities	\$ 8,843.58
TOTAL ALL DISBURSEMENTS					\$64,506.05

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto set our hands on **November 6, 2023**.


Township Supervisor


Township Clerk


Trustee


Trustee

Trustee

Trustee

**Approved Claims - Board of Township Trustees
Road & Bridge Account**

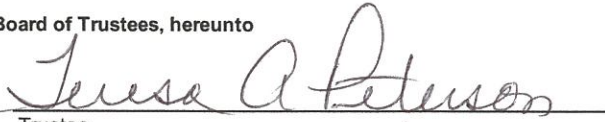
State of Illinois)
Will County) ss.
Washington Township)

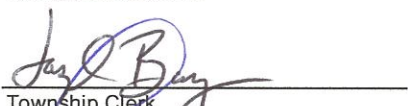
We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Clerks office on **November 6, 2023**, for the
purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

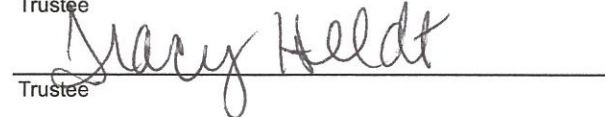
Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
8931	10/11	Dahlberg Accounting Solutions	9407	Professional services & audit - Inv # 238 (September)	\$ 652.00
8932	10/11	Mid-West Truckers Association	9409	Random drug testing - Inv # 24198	\$ 113.00
8933	10/11	Cintas Uniforms	9410	Uniforms - Acct # 14943430 from 9/1/23 - 9/30/23	\$ 678.90
8934	10/11	Beecher Hardware	9411	Supplies - Inv # A283654	\$ 119.68
8935	10/11	Surf Air Wireless	9412	Internet service - Acct # 93011007437 / 10/1/23	\$ 64.95
8936	10/11	Tifco Industries	9413	Parts & supplies - Inv # 71907514	\$ 748.28
8937	10/11	DeJong Equipment	9414	Parts - Inv # CR52233	\$ 11.39
8938	10/11	ComEd	9415	Utilities - Acct #1659047007 - Bill date - 9/28/23	\$ 235.57
8939	10/11	Village of Beecher	9416	Equipment Fuel - 9/1/23 to 9/30/23 - Inv # 890	\$ 2,543.17
8940	10/11	NICOR	9417	Acct #58285823769 / Bill date 9/11/23	\$ 229.25
8941	10/11	Lowell NAPA	9418	Parts - Inv # 198622 / 165114 / 165605 / 114174	\$ 243.45
8942	10/11	Emulsicoat Inc.	9419	Road Oil - Inv # 3813327155	\$ 15,449.09
8943	10/11	Mike Smith	9420	Reimbursement for phone upgrade - ATT - 8229158	\$ 58.12
8944	10/24	AT&T Mobility	9421	Wireless charges - Inv #287293840112X10092023	\$ 125.67
8945	10/24	AT&T	9422	Phone - Acct # 7089466459-619-2 Inv # 7089466459-10	\$ 268.39
8946	10/24	Heritage Fs	9423	DEF Fluid - Inv # 36015893	\$ 157.78
8947	10/24	Emulsicoat Inc.	9424	Road Oil - Inv # 3813328014	\$ 15,508.87
8948	10/24	VCNA Prairie Material	9425	Stone - Inv # 891066954 / 891072712 / 891083084 / 891085354 / 891086811 / 891095133 / 891098417 / 891103754 / 891108294 / 891110312 / 891117163	\$ 8,194.57
8949	10/25	NICOR	9426	Acct #58285823769 / Bill date 10/10/23	\$ 284.07
8950	10/25	Village of Beecher	EFT	RB Health Insurance - Inv # 2023-10	\$ 5,703.02
8951	10/27	October Payroll - QuickBooks	Misc	Payroll, IMRF & other government payroll liabilities	\$ 17,275.92
Total disbursements					\$ 68,665.14

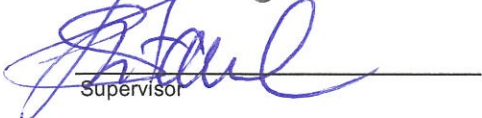
IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on **November 6, 2023**.


Road Commissioner


Trustee


Township Clerk


Trustee


Supervisor

Trustee
Trustee

**Washington Township Board Meeting
November 6, 2023 - 7:00 pm
Meeting Agenda**

Call to Order / Roll Call

Pledge of Allegiance

Approval of Board Meeting Minutes Dated October 2, 2023

Public Commentary

Reports

1. Road Commissioner
2. Assessor
3. Clerk
4. Supervisor's Report
5. Trustee's Report
6. Transportation Report
7. General Assistance Report
8. Decennial Committee Report

Old Business

1. Consideration and Approval of Revised Washington Township Employee Handbook
2. Roof Repair Update
3. Water Softener Replacement at Washington Township Center
4. Consideration and Approval of 2023 Town Levy Ordinance
5. Consideration and Approval of 2023 Road & Bridge Levy Ordinance

New Business

1. Consideration and Approval of Pending Zoning Applications
2. CASA of Will County Donation Request

Payment of Bills

Town Acct, Road District, General Assistance (as required)

Upcoming Seminars and Meetings

- **December 4** – Monthly Board Meeting @ 7 pm

Announcements

Adjournment

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula *prior* to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 946-2026.

A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.

Washington Township Board Meeting
7:00 PM

November 6, 2023

Guest Sign-in Sheet

Please CHECK
here if you
have Pubic
Commentary

PLEASE PRINT NAME

ADDRESS

Bob GASCIA

Kentucky Rd

CHARLIE VAN GEMERT

STATELINE Rd

JULIE NEFCZYK

STATELINE Rd