

Official Proceedings of the Washington Township Board of Trustees
March 25, 2024
Washington Township Center
30200 Town Center Road, Beecher, IL

Supervisor Stanula called the meeting to order at **7:00 p.m.** to pay bills for the month of **March** and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Stanula led the Pledge of Allegiance.

Roll call:

Present: Supervisor Mike Stanula **Trustees:** George Obradovich, Teresa Peterson, Mark Herlitz, Tracy Heldt **Absent:** None

Other Officials present:

Clerk Joe Burgess, Highway Commissioner Mike Smith and Assessor Pat Peters

Approval of the Board of Trustees Meeting Minutes Dated March 4, 2024:

Supervisor Stanula asked if there were any corrections or additions to the March 4, 2024, Board meeting minutes as presented. Being none, he asked for a motion to approve the minutes.

Motion:

Trustee Heldt made a motion to approve the minutes of the March 4, 2024, Board meeting as presented. Trustee Herlitz seconded the motion. There was no discussion on the motion and the motion was **unanimously approved by voice vote.**

Public Commentary: None

Reports:

1. **Road Commissioner** - Commissioner Smith reviewed his written report (attached). Smith explained that his crew will regularly drive the township roads and inspect ditches for debris. Once a problem is located the crew will clean the ditch and inspect the culverts and any damaged culverts are replaced as necessary. Smith said keeping the ditches well maintained ensures that runoff water is flowing properly and keeps it off the roads.
2. **Assessor** - Assessor Peters reported the Senior Exemption is being raised from \$5000 to \$8000 and General Homestead Exemption is being raised from \$6000 to \$8000. The county is mailing exemption notices on April 12 and Peters expects her office will be busy assisting residents and answering questions. Walt's Foods is appealing their taxes and a hearing on the matter will be held in Springfield during the fall. Peters will be out of the office at a state assessor's conference from April 7 – 12.
3. **Clerk** – Burgess reported that 101 people voted early for the primary election. A Senior Movie Night is scheduled for March 26 at the township center. Burgess spent many hours in the office last week and identified the need to update and develop guidelines for general office training and programs. Supervisor Stanula was contacted, and new / updated guidelines are being written.

4. Supervisor's Report - Supervisor Stanula had no report.
5. Trustees Report – No report.
6. Transportation Report – No report.
7. General Assistance Report - There were no new cases for General Assistance in March.
8. Community Building – No report.

OLD BUSINESS:

1. Consideration and Approval of Revised Washington Township Employee Handbook – The handbook is currently being reviewed by the township's legal counsel.
2. Community Calendar Application – Clerk Burgess recently met with CLR Digital Solutions, and the outline of the application was discussed. He expects to see a preliminary version of the application in the coming weeks.
3. Consideration and Approval of Beecher Fire District Mental Health Program – The fire department has received a preliminary contract with Thriveworks and there were several minor verbiage items that needed to be corrected. The information has been relayed to Thriveworks and an updated contract will then be available for the Board to review. Clerk Burgess attended the Thriveworks meeting on March 6 and said there were several fire departments and a few townships in attendance. There were many questions raised regarding the program and the Thriveworks' representatives answered them all satisfying all present. The cost of the program was discussed, and the Joliet Fire Department indicated the first-year cost of their program was about \$.50 per resident. Burgess said they were also told that Will County has indicated that they would like to sponsor the program for the entire county, and it is possible that this could happen as early as 2025.

Trustee Heldt questioned why the township was asked to sponsor the program instead of the fire district. Burgess explained that most fire districts don't have the additional funds to finance the program and this type of program generally aligns well with what many townships would consider offering to their residents. Townships also manage their funds well and their boundaries often mirror the boundaries of their local fire district.

4. Consideration and Approval of 2024-25 Town Budget Ordinance #24-01 – The Board reviewed the preliminary budget and Supervisor Stanula recommended adding funds to repair the brick work on the road sign. The Board then discussed eliminating the manual sign board and exploring the cost of replacing it with a LED message board. The consensus was a LED message board would help with communicating upcoming events and would be beneficial to residents. There are funds available (approximately \$20,000) for this project and Stanula will look into the cost to purchase a new message board.

5. Consideration and Approval of 2024-25 Road & Bridge Budget Ordinance #24-02 – Commissioner Smith is working on his budget and is waiting on two equipment quotes before he will have it ready for review.
6. Consideration and Approval for Washington Township Electrical Aggregation Renewal – Supervisor Stanula received information from Dynegy regarding renewing the aggregation agreement. Dynegy is recommending the township sign a one-year agreement with energy provider MC2, who is quoting \$.0699 compared to \$.0755 from ComEd. Last year, MC2 saved their customers 3% on their energy bills over ComEd. The Board questioned if the 3% savings was worth renewing the agreement but decided to renew the agreement for one year.

MOTION:

Trustee Herlitz made a motion to renew the Washington Township aggregation agreement for one year with Dynegy utilizing MC2 as the energy provider. Trustee Heldt seconded the motion. There was no discussion on the motion and the motion was **unanimously approved by voice vote**.

NEW BUSINESS:

1. Consideration and Approval of Pending Zoning Applications – The Board reviewed a zoning request for a variance to reduce the minimum swimming pool setback to the nearest building from 8' to zero feet. The petitioner is also requesting to reduce the setback of an animal confinement building (barn) from 50' to zero feet. The property is located on S. Cottage Grove Avenue. The Board reviewed the information regarding the pool variance and had no issues approving the pool setback request.

The Board then reviewed the request regarding the confinement setback. There is a small building sitting right next to the road and it appears to be in poor condition. The Board agreed the building needs to be moved or taken down and decided to recommend the variance request to reduce the setback from the road be denied. Supervisor Stanula will draft a letter to Will County Land Use outlining the Boards recommendations regarding the two variance requests.

PAYMENT OF BILLS:

Town Account (including Transportation Fund)

The board reviewed the **March** bills as reviewed by the Supervisor and presented by the Clerk. There were no questions regarding the bills.

MOTION:

Trustee Herlitz made a motion to approve payment of all applicable payroll, bills, debits, and appropriate transfers from the Town Account for the month of **March** totaling **\$31,676.45**. Trustee Peterson seconded the motion. There was no discussion on the motion and the motion was **unanimously approved by voice vote**.

Road & Bridge Bills

The board reviewed the Road District's **March** bills as prepared by Commissioner Mike Smith and presented by the Clerk.

MOTION:

Trustee Heldt made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits from the Road & Bridge Account for the month of **March** totaling **\$69,316.95**. Trustee Obradovich seconded the motion. There was no discussion on the motion and the motion was **unanimously approved by voice vote**.

Upcoming Seminars and Meetings

- **April 9, 2024** – Annual Town Meeting @ 7 pm at the Washington Township Center
- **May 6, 2024** - Monthly Board Meeting @ 7 pm at the Washington Township Center

Announcements:

- **March 26** – Senior Movie Night at 6:30 at the Washington Township Center

Adjournment:

Being no additional business to discuss, Trustee Herlitz made a motion to adjourn the meeting. Trustee Heldt seconded the motion. There was no discussion on the motion and the motion was **unanimously approved by voice vote**. The Board Meeting adjourned at **7:56 pm**.

Respectfully submitted,



Joseph Burgess – Town Clerk

Approved by Board of Trustees: 5/6/24

Washington Township

Highway Department

30200 Town Center Dr.

Beecher, Illinois 60401

708- 946-6459 Fax 708-946-6459

Michael Smith Highway Commissioner

1. Will County DOT is preparing the bid packages for our MFT projects this year. Yates Ave south of Indiana and Lia Lane.
2. Washington Township Highway Department and the Village of Beecher both took all of the salt we had allocated and got it all put in the dome in case the price increases for next season.
3. Continuing on with culvert replacements and ditch cleanings.

Michael Smith

Highway Commissioner

**Washington Township Board Meeting
March 25, 2024 - 7:00 pm
Meeting Agenda**

Call to Order / Roll Call

Pledge of Allegiance

Approval of Board Meeting Minutes Dated March 4, 2024

Public Commentary

Reports

1. Road Commissioner
2. Assessor
3. Clerk
4. Supervisor's Report
5. Trustee's Report
6. Transportation Report
7. General Assistance Report

Old Business

1. Consideration and Approval of Revised Washington Township Employee Handbook
2. Community Calendar Application
3. Consideration & Approval of Beecher Fire District Mental Health Program Participation
4. Consideration and Approval of the 2024-2025 Town Budget Ordinance # 24-01
5. Consideration and Approval of the 2024-2025 Road District Budget Ordinance #24-02
6. Consideration and Approval of Washington Township Electrical Aggregation Renewal Agreement

New Business

1. Consideration and Approval of Pending Zoning Applications

Payment of Bills

Town Acct, Road District, General Assistance (as required)

Upcoming Seminars and Meetings

- **April 9, 2024** – Annual Town Meeting @ 7 pm
- **May 6, 2024** – Monthly Board Meeting @ 7 pm

Announcements

- **None**

Adjournment

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula *prior* to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 708-946-2026.

The Washington Township Public Commentary Policy will be followed and is printed on back of the agenda.

A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.

Washington Township Board Meeting
7:00 PM

March 25, 2024

By checking the Public Commentary "box" you are agreeing to abide by the Washington Township Public Commentary Policy as printed on the back of the Meeting Agenda.

Guest Sign-in Sheet

PLEASE PRINT NAME	ADDRESS	Please CHECK here if you have Pubic Commentary
JULIE NEFCZYK		
CHARLIE VAN GEMERT		

2023 - 2024 Budget Information - **UPDATED 3/4/24**

Type	Who	Details	Amount
Auditor's Fees	Sikich	Audit	\$5,973
Building (820)	J&F Chiattello Construction	Roof project	\$44,372
Cap Exp	KaTom Restaurant Supply	Freezer (Pantry)	\$6,305
Computers	Cirone	License, Maint, updates	\$2,000
Data Processing	Martin Whalen	Annual Contract	\$1,314
Dues	TOI	Dues	\$725
Legal Services	Tom Knuth	Retainer	\$2,200
Maintenance	AAA Heating	Furnace PM	\$720
Maintenance	Area Salt	Softener	\$1,627
Maintenance-Building	Metro Power	Generator	\$821
Maintenance-Building	Universal Lighting	Exit lights (6)	\$510
Maintenance-Grounds	Tadpoles	Landscaping	\$1,595
Maintenance-Service	Custom Brick	Roof project	\$1,400
Postage (Newsletter)	One-Step	Postage	\$1,274
Printing	One-Step	Newsletter	\$5,058
Security Service	S& K Security	Monitoring	\$850
Senior (Transportation)	District 200U	Bus & driver	\$600
Seniors (Bus Trip)	White Sox	Baseball	\$200
Seniors (Bus Trip)	Slammers	Baseball	\$420
Seniors (Bus Trip)	Olivet	Concert	\$260
Sponsorship	Beecher 4th of July Commission	Band	\$1,500
Sponsorship	Village of Beecher	Concert Series	\$10,000
Sponsorship	Beecher EMA	Operations	\$1,000
Sponsorship	CASA of River Valley	Program	\$2,000
Training	Pat, Joe, Tammy	TOI & Reimbursements	\$1,807
Website	Webfoot	Hosting	\$720
3rd Newsletter			
Building (820)	Grainger	Washroom fixtures	\$0
Mental Health Program			
Payroll	Part-Time Help		
		Total	\$95,251
		One-time expenses	\$53,672
		Net Total	\$41,579

2024-25
Projected
\$6,000
\$0
\$0
\$2,000
\$1,300
\$700
\$3,500
\$750
\$0
\$850
\$0
\$0
\$0
\$1,274
\$5,050
\$850
\$600
\$200
\$420
\$260
\$1,500
\$10,000
\$1,000
\$2,000
\$700
\$720
\$1,300
\$2,200
\$10,000
\$9,500

\$62,674


**Approved Claims - Board of Township Trustees
Road & Bridge Account**

State of Illinois)
Will County) ss.
Washington Township)

We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Clerks office on **March 25, 2024**, for the
purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
9018	3/1	Village of Beecher	EFT	RB Health Insurance - Inv # 2024-02	\$ 5,703.02
9019	3/4	T&M Tire Services	9486	Tires - Inv # 182748	\$ 1,853.25
9020	3/4	Walt's Foods	9487	Water - Inv # 5046561210	\$ 61.56
9021	3/4	Dahlberg Accounting Solutions	9488	Professional services - Inv # 269 & 276 (Jan & Feb)	\$ 1,288.00
9022	3/4	TIFCO Industries	9489	Shop supplies - Inv # 71941642	\$ 525.18
9023	3/6	Beecher Post Office	9490	Stamps	\$ 68.00
9024	3/6	Great Lakes Distributing	9491	VOID	\$ -
9025	3/6	NAPA Auto Parts	9492	Parts - Inv # 117495 / 117829	\$ 277.63
9026	3/6	Village of Beecher	9493	Equipment Fuel - 2/1/24 to 2/29/24 - Inv # 923	\$ 1,282.30
9027	3/6	Kankakee Truck Equipment	9494	Parts - Inv # 178444	\$ 88.45
9028	3/6	FRATCO	9495	Plastic tile - Inv # 56167-2	\$ 1,021.93
9029	3/6	Beecher Chamber of Commerce	9496	2024 Annual Dues	\$ 150.00
9030	3/8	DeJong Equipment	9503	Parts - Inv # CR54834	\$ 33.66
9031	3/6	Cintas Uniforms	9498	Uniforms - Acct # 14943430 from 1/1/24 - 1/31/24	\$ 62.35
9032	3/6	Keith's Power Equipment	9499	Parts - Inv # 129466	\$ 213.94
9033	3/6	Etnyre	9500	Parts - Inv # 682241 / 68300	\$ 2,814.40
9034	3/6	Lowell NAPA	9501	Parts - Inv # 206194 / 206207	\$ 21.66
9035	3/6	CNH Industrial Capital	9502	Sievers Equipment - Inv # CG11720	\$ 37.36
9036	3/8	Jean's Septic Service	9504	Pump basins & Septic - Inv # B24-012335 (1/2 bill)	\$ 537.50
9037	3/8	AT&T	9505	Phone - Acct # 7089466459-619-2 Inv # 7089466459-02	\$ 275.04
9038	3/6	Cintas Uniforms	9506	Uniforms - Acct # 14943430 from 1/1/24 - 1/31/24	\$ 480.77
9039	3/15	Village of Beecher	9507	Personal Replacement Tax Reimbursement	\$ 4,878.20
9040	3/15	NICOR	9508	Acct #58285823769 / Bill date 3/11/24	\$ 1,203.42
9041	3/15	AT&T Mobility	9509	Wireless charges - Inv #287293840112X03092024	\$ 145.28
9042	3/15	Surf Internet	9510	Internet service - Acct # 93011007437 - Bill date 3/1/24	\$ 39.95
9043	3/15	ComEd	9511	Utilities - Acct #2497892222 - Bill date - 13/7/24	\$ 254.90
9044	3/15	AT&T	9512	Phone - Acct # 7089466459-619-2 Inv # 7089466459-03	\$ 275.21
9045	3/15	VCNA Prairie Material	9513	Stone - Inv # 891409381 / 891408217 / 891412006	\$ 1,391.18
9046	3/15	Cintas Uniforms	9514	Uniforms - Acct # 14943430 from 2/1/24 - 2/29/24	\$ 543.12
9047	3/15	TIFCO Industries	9515	Shop supplies - Inv # 71955111	\$ 651.03
9048	3/15	Bruce Becker	9516	Reimbursement for parts	\$ 74.41
9049	3/15	T&M Tire Services	9517	Tires - Inv # 184065	\$ 214.00
9050	3/15	East Central Highway Commissioners	9518	2024 Dues	\$ 40.00
9051	3/20	CNH Industrial Capital	9519	Sievers Equipment - Inv # CG11720	\$ 10.94
9052	3/20	Cargill, Inv	9520	Salt - Inv # 2909314556 / 2909308663	\$ 7,872.41
9053	3/4	Village of Beecher	EFT	RB Health Insurance - Inv # 2024-03	\$ 5,703.02
9054	3/25	March Payroll - QuickBooks	Misc.	Payroll, IMRF & other government payroll liabilities	\$ 29,223.88
Total disbursements					\$ 69,316.95

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on **March 25, 2024**.



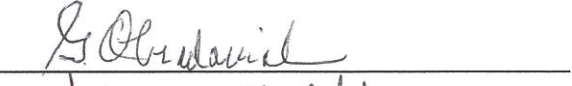
Road Commissioner



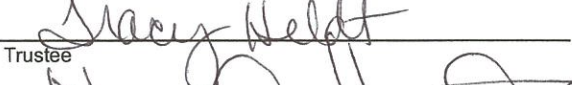
Township Clerk




Supervisor



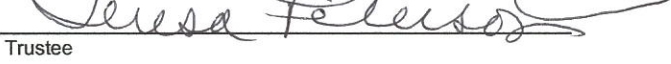
Trustee



Trustee



Trustee



Trustee

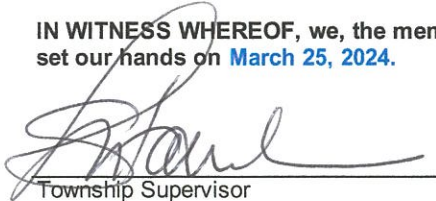
Approved Claims - Board of Township Trustees
Town Account

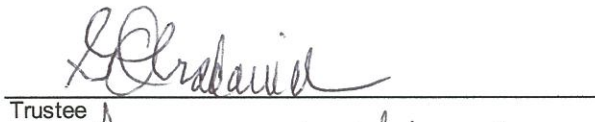
State of Illinois)
Will County) ss.
Washington Township)

We the undersigned, comprising the Board of Trustees of Washington Township, having duly met at the Township office on **March 25, 2024**, for the purpose of auditing Town accounts, do hereby certify that the following claims or demands against said township were presented, and examined, were allowed at said meeting, to wit:

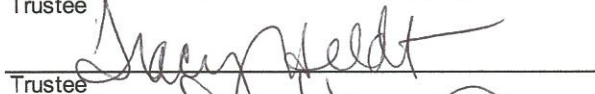
Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
6415	3/4	ComEd	9148	Electric bill - Aggregation - Acct # 117050044 - Bill date 2/8/24	\$ 127.00
6416	3/4	Comcast	9149	Internet and Cable # 10295 - Bill date - 2/24/24	\$ 315.85
6417	3/4	Beecher Chamber of Commerce	9150	2024 Annual Dues	\$ 150.00
6418	3/4	Dahlberg Accounting Solutions	9151	Professional services (Jan) - Inv # 268	\$ 860.00
6419	3/4	S&K Security	9152	Monitoring fees - 3/1/24 to 5/31/24 - Inv # 145124	\$ 212.73
6420	3/4	Beecher Florist	9153	Dan Strick Funeral - Invoice dated 2/10/24	\$ 85.00
6421	3/4	Pace Vanpool	9154	Monthly Van rental - Inv # 632746 & 631380	\$ 200.00
6422	3/4	Wehling Lawn Care	9155	2024 Lawn Care Services	\$ 248.40
6423	3/4	AT&T	9156	Phone service - Acct # 28729340112 - 2/1/24	\$ 289.77
6424	3/4	Quill Corporation	9157	Office supplies - Inv # 37270506	\$ 128.01
6425	3/4	Will Ride	9158	Transportation costs - Oct & Nov 2023 (291 rides)	\$ 4,129.24
6426	3/4	Riverside Workforce Health	9159	Services - Inv # 120059 / 110844 / 119675	\$ 534.00
6427	3/4	Village of Beecher	9160	Bus fuel -2/1/24 to 2/29/24 - Inv # 924	\$ 63.52
6428	3/4	Spectrotel	9161	Phone service - Acct # 343999 - Inv # 12108004	\$ 211.31
6429	3/4	Joe Burgess	9162	Spectrotel past due invoice - #12047526	\$ 211.31
6430	3/4	Walt's Foods	9163	Senior movie items - Inv # 5030450847 / 3047821115	\$ 92.09
6431	3/4	Argus Services	9164	Background check (Fuhmann) Inv # 26443	\$ 36.00
6432	3/4	Tammy Hitzelburger	9165	Travel reimbursement physical	\$ 64.32
6433	3/6	Jean's Septic Service	9166	Pump septic tank - Inv # B24-012335	\$ 537.75
6434	3/6	Beecher Post Office	9167	Stamps	\$ 68.00
6435	3/8	Walt's Foods	9168	VOID	\$ -
6436	3/11	Dahlberg Accounting Solutions	9169	Professional services (Feb) - Inv # 275	\$ 750.00
6437	3/15	ComEd	9170	Electric bill - Acct # 4544334000 - Bill date 3/7/24	\$ 352.92
6438	3/15	Township Clerks of IL	9171	2024-25 Dues	\$ 30.00
6439	3/15	IL Assessor's Association	9172	2024-25 Dues	\$ 50.00
6440	3/15	NICOR	9173	Utilities gas - #55877029193 - Bill date - 3/11/24	\$ 230.67
6441	3/15	Michael Fuhmann	9174	Mileage reimbursement	\$ 144.67
6442	3/15	CLR Digital Solutions	9175	Phone application Set-up Fee - Inv # 2411	\$ 399.00
6443	3/15	Grainger	9176	Bathroom fixtures - Inv # 888289300	\$ 2,148.32
6444	3/20	Quill Corporation	9177	Office supplies - Inv # 37757983	\$ 304.98
6445	3/20	Township Supervisors of IL	9178	2024 Dues	\$ 30.00
6446	3/27	March Payroll - QuickBooks	Debit	ALL payroll, IMRF & other government payroll liabilities	\$18,671.59
TOTAL ALL DISBURSEMENTS					\$31,676.45

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto set our hands on **March 25, 2024**.


Township Supervisor


Trustee


Township Clerk


Trustee


Trustee


Trustee