

**Official Proceedings of the Washington Township Board of Trustees**  
**July 1, 2024**  
**Washington Township Center**  
**30200 Town Center Road, Beecher, IL**

Supervisor Stanula called the meeting to order at **7:00 p.m.** to pay bills for the month of **June** and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Stanula led the Pledge of Allegiance.

**Roll call:**

**Present:** Supervisor Mike Stanula **Trustees:** Teresa Peterson, Mark Herlitz, George Obradovich, Tracy Heldt **Absent:** None

**Other Officials present:**

Clerk Joe Burgess and Assessor Patricia Peters

**Approval of Town Account Budget Hearing Minutes Dated June 3, 2024:**

Supervisor Stanula asked if there were any corrections or additions to the June 3, 2024, Town budget hearing minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

**Motion:**

Trustee Herlitz made a motion to approve the Town Account Budget Hearing minutes dated June 3, 2024, as presented. Trustee Peterson seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

**Approval of Road District Budget Hearing Minutes Dated June 3, 2024:**

Supervisor Stanula asked if there were any corrections or additions to the June 3, 2024, Road District Budget Hearing minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

**Motion:**

Trustee Obradovich made a motion to approve the Road District Budget Hearing minutes dated June 3, 2024, as presented. Trustee Herlitz seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

**Approval of the Board of Trustees Meeting Minutes Dated June 3, 2024:**

Supervisor Stanula asked if there were any corrections or additions to the June 3, 2024, Board meeting minutes as presented. Being none, he asked for a motion to approve the minutes.

**Motion:**

Trustee Peterson made a motion to approve the minutes of the June 3, 2024, Board meeting as presented. Trustee Herlitz seconded the motion. There was no discussion on the motion and the motion was **unanimously approved by voice vote.**

**Public Commentary:** None

## **Reports:**

1. Road Commissioner - Commissioner Smith was not in attendance but provided the Board with a written report. Supervisor Stanula read the report and there was no discussion regarding the report. (Attached).
2. Assessor - Assessor Peters reported that the Pace bus will be in the Beecher 4<sup>th</sup> of July parade. Exemption applications will no longer be accepted by the county as of July 1<sup>st</sup>. Peters is still assisting residents with applications and said the county generally accepts applications after the filing deadline. Property appeals will open in August and Peter's office has already begun assisting residents that have questioned their square footage and other issues and corrections have been made as warranted.
3. Clerk - Clerk Burgess reported that 28 people attended the May 22 Senior Movie Night. Burgess said the 2023-24 audit has begun and the auditors have requested, and he has provided copies of several invoices to our accountant. This year's Community Blood Drive and Health Fair will be held on August 3<sup>rd</sup> at the Beecher Fire Station. The Beecher Farmers Market will be setting up in the parking lot during the event and Peace Lutheran is doing a kid's Back-To-School supplies event during the fair. A Senior Breakfast is being considered for the fall. A local restaurant has been asked if they would cook food for the event and they are considering the request.
4. Supervisor's Report - Supervisor Stanula reported that New Life Installations completed a landscaping project at the township center that included weeding, edging and adding mulch in front of the building.

A Senior Trip to a Chicago White Sox game was sold out on June 26<sup>th</sup>. Unfortunately, the bus driver locked the keys in the bus and the trip home was slightly delayed until they were able to get in the bus. A bus trip to a Windy City Thunderbolts game is scheduled for July 10 in Crestwood. The township and The Kicking It Back Center are working together on this trip. Free tickets are still available.

The Thriveworks Mental Health program has been funded and a sample invoice was available for the Board to review. There was one referral to the program in June.

5. Trustees Report - Trustee Obradovich reported that the Historical Preservation Committee met last month and are waiting to hear back from homeowners whose property has been identified as potential historical sites. The committee also worked with the village during the "A Day on the Dixie" cruise event that took place on June 22.
6. Transportation Report - The Washington Township Dial-a-Ride provided 24 trips in June.
7. General Assistance Report - There were no new General Assistance cases or payouts in June.

## **OLD BUSINESS:**

1. Consideration and Approval of Revised Washington Township Employee Handbook - The handbook is still being reviewed by the township's legal counsel.

2. Township Recycling and Refuse Plan Discussion – Marta Keane, who oversees Will County Green will be invited to an upcoming Board meeting to discuss the potential for the township to offer refuse collection for the unincorporated residents of the township.

### **NEW BUSINESS:**

1. Consideration and Approval of Pending Zoning Applications – There were no zoning applications in June. The solar farm on east Indiana Avenue is under construction. There has been no other communication from Turning Point Energy regarding the solar farm that was approved west of Beecher.
2. Consideration and Approval to Replace Township Road Signage – Supervisor Stanula has received two preliminary quotes to replace the current road sign with a LED message board. A quote of \$27,960 was received from *Fast Signs* (Kankakee, IL) and *All-Right Signs* (Steger, IL) quoted \$38,586.79. Both signs included a 3' x 7' ThinkSign display board. The overall design and shapes of the signs were very different from each company and the Board discussed the two designs and agreed that the sign designed by *Fast Signs* was a better alternative because it was a simple but effective design and could potentially come in closer to the budgeted amount of \$25,000.

Supervisor Stanula will review the *Fast Signs* design and determine if any modifications could be made to lower the price. If an updated design can be created, the Board would then review the design specifications. If the specifications are agreed upon, the project would need to go out as a formal “Bid Notice” because of the overall cost of the project.

In any case, the current road sign needs some masonry work, and that work will need to be completed if a new sign is installed or not.

### **PAYMENT OF BILLS:**

#### **Road & Bridge Bills**

The board reviewed the Road District’s **June** bills as prepared by Commissioner Mike Smith and presented by the Clerk.

#### **MOTION:**

Trustee Herlitz made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits from the Road & Bridge Account for the month of **June** totaling \$33,007.05. Trustee Heldt seconded the motion. There was no discussion on the motion and the motion was **unanimously approved by voice vote**.

#### **Town Account (including Transportation Fund)**

The board reviewed the **June** bills as reviewed by the Supervisor and presented by the Clerk. There were no questions regarding the bills.

#### **MOTION:**

Trustee Peterson made a motion to approve payment of all applicable payroll, bills, debits, and appropriate transfers from the Town Account for the month of **June** totaling \$25,566.22. Trustee Obradovich seconded the motion. There was no discussion on the motion and the motion was **unanimously approved by voice vote**.

**Upcoming Seminars and Meetings**

- **August 5, 2024** - Monthly Board Meeting @ 7 pm at the Washington Township Center

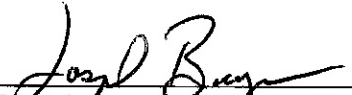
**Announcements:**

- **August 3** – 2<sup>nd</sup> Annual Community Blood Drive and Health Fair from 9 am – 2 pm at the Beecher Fire Department

**Adjournment:**

Being no additional business to discuss, Trustee Herlitz made a motion to adjourn the meeting. Trustee Heldt seconded the motion. There was no discussion on the motion and the motion was **unanimously approved by voice vote**. The Board Meeting adjourned at **7:42 pm**.

Respectfully submitted,

  
\_\_\_\_\_  
Joseph Burgess – Town Clerk

Approved by Board of Trustees: 8/5/2024

# Washington Township

## Highway Department

30200 Town Center Dr.

Beecher, Illinois 60401

708- 946-6459 Fax 708-946-6459

**Michael Smith Highway Commissioner**

1. All intersections have been mowed again with anticipation of a busy holiday weekend.
2. Gallagher Asphalt tentatively scheduled the Yates Ave and Lia Lane project for July 9<sup>th</sup> - 11<sup>th</sup>.
3. We will begin tar and chip projects in upcoming weeks.

*Michael Smith*

**Highway Commissioner**

**Approved Claims - Board of Township Trustees  
Road & Bridge Account**

State of Illinois )  
Will County ) ss.  
Washington Township )

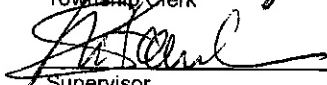
We the undersigned, comprising the Board of Trustees of Washington Township, having duly met at the Clerks office on July 1, 2024, for the purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
9090	6/13	Village of Beecher	9558	Equipment Fuel - 5/1/24 to 5/31/24 - Inv # 944	\$ 4,367.27
9091	6/13	M&K Truck Center	9559	Parts - Inv # 194212SC	\$ 168.10
9092	6/13	DeJong Equipment	9560	Parts - Inv # CR57003	\$ 326.37
9093	6/13	Surf Air Wireless	9561	Internet service - Acct # 93011007437 - Bill date 6/1/24	\$ 64.95
9094	6/13	NICOR	9562	Acct #58285823769 / Bill date 5/9/24	\$ 77.07
9095	6/13	Dahlberg Accounting Solutions	9563	Professional services - Inv # 293 (May)	\$ 600.00
9096	6/13	Southwest Exurban Publishing	9564	Publish Budget Road Oil Notice - Inv # 24-307	\$ 35.00
9097	6/13	Heritage FS	9565	Bulk DEF - INV # 4756	\$ 159.75
9098	6/13	NAPA Auto Parts	9566	Inv #116871	\$ 415.28
9099	6/14	AT&T Mobility	9567	Wireless charges - Inv #287293840112X06092024	\$ 145.24
9100	6/14	Cintas Uniforms	9568	Uniforms - Acct # 14943430 from 5/1/24 - 5/31/24	\$ 628.84
9101	6/24	Village of Beecher	EFT	RB Health Insurance - Inv # 2024-06	\$ 5,775.88
9102	6/21	June Payroll - QuickBooks	Misc.	Payroll, IMRF & other government payroll liabilities	\$ 20,243.30
<b>Total disbursements</b>					<b>\$ 33,007.05</b>

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto set our hands on July 1, 2024.

\_\_\_\_\_  
Road Commissioner

  
\_\_\_\_\_  
Township Clerk

  
\_\_\_\_\_  
Supervisor

  
\_\_\_\_\_  
Trustee

  
\_\_\_\_\_  
Trustee

  
\_\_\_\_\_  
Trustee

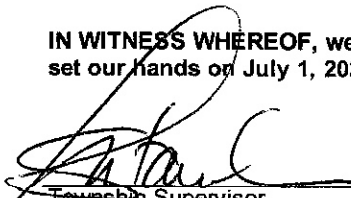
**Approved Claims - Board of Township Trustees**  
Town Account

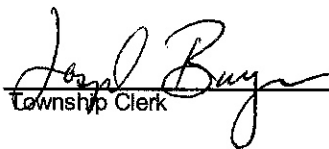
State of Illinois )  
Will County ) ss.  
Washington Township )

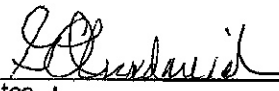
We the undersigned, comprising the Board of Trustees of Washington Township, having duly met at the Township office on July 1, 2024, for the purpose of auditing Town accounts, do hereby certify that the following claims or demands against said township were presented, and examined, were allowed at said meeting, to wit:

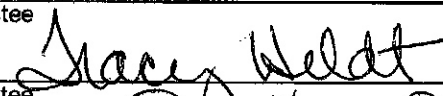
Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
6494	6/13	BMS Lawn Care	9227	Lawn care services - Inv # 12462	\$ 140.00
6495	6/13	Village of Beecher	9228	Bus fuel - 5/1/24 to 5/31/24 - Inv # 945	\$ 51.11
6496	6/13	Grainger	9229	Hands Free Plumbing Fixtures - Inv # 9116699993	\$ 2,098.44
6497	6/13	Walt's Foods	9230	Food for Senior Events - # 109290806 / 1019871325	\$ 194.32
6498	6/13	Pace Vanpool	9231	Monthly Van rental - Inv # 636669	\$ 100.00
6499	6/13	Dahlberg Accounting Solutions	9232	Professional services (May) - Inv # 292	\$ 750.00
6500	6/13	Tom's Truck Repair	9233	Safety Lane Test - Inv # SL14230	\$ 35.00
6501	6/13	Spectrotel	9234	Phone service - Acct # 343999 - Inv # 12280237	\$ 207.33
6502	6/13	Comcast	9235	Internet and Cable # 10295 - Bill date - 5/24/24	\$ 309.61
6503	6/13	S&K Security	9236	Monitoring fees - 6/1/24 to 8/31/24 - Inv # 146387	\$ 212.73
6504	6/13	Leading IT	9237	Website Hosting - Inv # 136339	\$ 600.00
6505	6/14	Pat Peters	9238	Travel expenses to Will County Assessor's Meeting - 6/13	\$ 50.92
6506	6/14	Quill Corporation	9239	Office supplies - Inv # 38331345 / 38334168 / 38322193 / 38747959 / 38754670 / 38981503 / 38989709	\$ 632.90
6507	6/20	Tammy Hitzelburger	9240	Reimbursement for 6/25 White Sox Game - Senior trip	\$ 498.00
6508	6/24	Joe Burgess	9241	Reimbursement for Senior supplies	\$ 63.19
6509	6/24	Vernon and Maz, Inc	9242	Assessor signage - Inv # 50200	\$ 80.00
6510	6/17	Thriveworks	EFT	Mental Health Program Funding	\$ 1.00
6511	6/24	Thriveworks	EFT	Mental Health Program Funding	\$ 9,999.00
6512	6/21	June Payroll - QuickBooks	Debit	ALL payroll, IMRF & other government payroll liabilities	\$ 9,542.67
<b>TOTAL ALL DISBURSEMENTS</b>					<b>\$25,566.22</b>

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto set our hands on July 1, 2024.

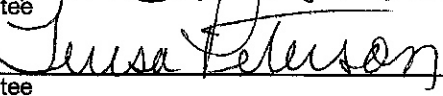
  
Township Supervisor

  
Township Clerk

  
Trustee

  
Trustee

  
Trustee

  
Trustee

**Washington Township Board Meeting  
July 1, 2024 - 7:00 pm  
Meeting Agenda**

**Call to Order / Roll Call**

**Pledge of Allegiance**

**Approval of Town Account Budget Hearing Minutes Dated June 3, 2024**

**Approval of Road District Budget Hearing Minutes Dated June 3, 2024**

**Approval of Board Meeting Minutes Dated June 3, 2024**

**Public Commentary**

**Reports**

1. Road Commissioner
2. Assessor
3. Clerk
4. Supervisor's Report
5. Trustee's Report
6. Transportation Report
7. General Assistance Report

**Old Business**

1. Consideration and Approval of Revised Washington Township Employee Handbook
2. Township Recycling and Refuse Plan Discussion

**New Business**

1. Consideration and Approval of Pending Zoning Applications
2. Consideration and Approval to Replace Township Road Signage

**Payment of Bills**

Town Acct, Road District, General Assistance (as required)

**Upcoming Seminars and Meetings**

- August 5, 2024 – Monthly Board Meeting @ 7 pm

**Announcements**

- August 3 – Community Blood Drive & Health Fair @ Beecher Fire Station

**Adjournment**

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula *prior* to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 708-946-2026.

**The Washington Township Public Commentary Policy will be followed and is printed on back of the agenda.**

**A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.**



Washington Township Board Meeting  
7:00 PM

July 1, 2024

By checking the Public Commentary "box" you are agreeing to abide by the Washington Township Public Commentary Policy as printed on the back of the Meeting Agenda.

Guest Sign-in Sheet

PLEASE PRINT NAME	ADDRESS	Please CHECK here if you have Public Commentary
JULIE NIEFCZYK		
CHARLIE VAN GEMECT	31820 S. STATE LINE Rd	