

Official Proceedings of the Washington Township Board of Trustees
January 6, 2025
Washington Township Center
30200 Town Center Road, Beecher, IL

Supervisor Stanula called the meeting to order at **7:00 p.m.** to pay bills for the month of **December** and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Stanula led the Pledge of Allegiance.

Roll call:

Present: Supervisor Mike Stanula Trustees: Teresa Peterson, Tracy Heldt, George Obradovich & Mark Herlitz Absent: None

Other Officials present:

Clerk Joe Burgess and Assessor Pat Peters

Approval of the Board of Trustees Meeting Minutes Dated December 2, 2024:

Supervisor Stanula asked if there were any corrections or additions to the December 2, 2024, board meeting minutes as presented. Being none, he asked for a motion to approve the minutes.

Motion:

Trustee Herlitz made a motion to approve the minutes of the December 2, 2024, board meeting as presented. Trustee Heldt seconded the motion. There was no discussion on the motion and the motion was **unanimously approved by voice vote.**

Public Commentary:

A resident remarked that the township flag was in poor condition and asked if it was going to be replaced. Two new flags will be ordered as soon as possible.

Reports:

1. Road Commissioner - Commissioner Smith was not in attendance but left a written report (attached). Supervisor Stanula read the report to the Board.
2. Assessor – Assessor Peters commented that the new phone system, which goes live on Friday, January 10th is a big upgrade over the previous system.
3. Clerk – Clerk Burgess is working on the 2025 senior event calendar and asked if the township should reinstate the Senior Spring Breakfast. There were no objections to scheduling the breakfast, which will be held in either April or May. Burgess is currently exploring the possibility to schedule a free tax preparation event for seniors, that would only be filing the 1040 “short” tax form. The Senior Holiday Dinner was a huge success as 142 residents attended the event. The Annual “Pizza & Movie Matinee” has been scheduled for January 15 and approximately 40 seniors have made reservations to the event.
4. Supervisor’s Report – Supervisor Stanula reported that the masonry and electrical work for the new sign has been completed. All Right Sign is having a scheduling meeting this Wednesday and Stanula hopes to hear about an installation date for the sign soon. There will be approximately 2 feet of open space on the base of the sign after it is installed. Stanula is

looking for something decorative to install in that space. He will also begin reviewing options to install a lighted top on the new LED sign. The Board previously discussed this option during the design phase of the sign. If approved, the top would be installed after April 1st.

Stanula also suggested that the board consider installing a second flagpole in front of the building. This would allow for the United States and township flags to be on a separate pole and that would help the ropes last longer. Two poles would also add better aesthetics to the front of the building. The cost of the new pole would be approximately \$1700.

5. Trustees Report – Trustee Obradovich has told the village that he will no longer be serving on the Preservation Committee after May and there may not be a township representative on the committee. He also suggested that there may not be many buildings left within the township that will qualify for preservation recognition.
6. Transportation Report – The Dial-A-Ride service provided 48 trips during December at a total cost of \$758.51. The regular bus driver will be on “office work only” until April 30th and our part-time driver will drive the bus until she returns.
7. General Assistance Report – There were no new General Assistance cases or payouts in December.
8. Community Building – The board is meeting with a vendor this weekend to choose and order the new flooring for the downstairs of the building. If all goes as planned, the new floor will be installed in February. The foundation repairs were completed a couple of months ago and there have been no issues since the repairs were done.

OLD BUSINESS:

1. Consideration and Approval of Revised Washington Township Employee Handbook – Supervisor Stanula and Clerk Burgess will split the handbook and start working on the updates and changes as necessary.
2. Township Recycling and Refuse Plan Discussion – Supervisor Stanula will contact Marta Keane from Will County Green and begin a dialog regarding the possibility of the township offering refuse and recycling service to unincorporated residents.
3. Consideration and Approval Ordinance #24-05 An Ordinance Adopting Public Act 90-737 (The State of IL Gift Ban Act) – The ordinance has been updated per the township boards and attorney’s recommendations. The Board reviewed the ordinance and there was no discussion on the ordinance.

MOTION:

Trustee Obradovich made a motion to approve *Ordinance #24-05, An Ordinance Adopting Public Act 90-737*, as presented. Trustee Heldt seconded the motion. There was no discussion on the motion and the motion was **unanimously approved by voice vote.**

NEW BUSINESS:

1. Consideration and Approval of Pending Zoning Applications – There were no new zoning cases to consider in December.
2. Computer Server Upgrade – We are waiting for Chicagoland Cloud to send a quote to replace the server.

PAYMENT OF BILLS:

Town Account (including Transportation Fund)

The board reviewed the **December** bills as reviewed by the Supervisor and presented by the Clerk. There were no questions regarding the bills.

MOTION:

Trustee Heldt made a motion to authorize payment of all applicable payroll, bills, debits, and appropriate transfers from the Town Account for the month of **December** totaling **\$17,230.53**. Trustee Peterson seconded the motion. There was no discussion on the motion and the motion was **unanimously approved by voice vote**.

Road & Bridge Bills

The board reviewed the Road District's **December** bills as reviewed by Commissioner Mike Smith and presented by the Clerk.

MOTION:

Trustee Herlitz made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits from the Road & Bridge Account for the month of **December** totaling **\$41,579.44**. Trustee Peterson seconded the motion. There was no discussion on the motion and the motion was **unanimously approved by voice vote**.

Upcoming Seminars and Meetings

- **February 3, 2025** - Monthly Board Meeting @ 7 pm at the Washington Township Center

Announcements:

- **January 25** – Senior Pizza & Movie Matinee @ 12:30 pm at the Washington Township Center

Adjournment:

Being no additional business to discuss, Trustee Heldt made a motion to adjourn the meeting. Trustee Peterson seconded the motion. There was no discussion on the motion and the motion was **unanimously approved by voice vote**. The Board Meeting adjourned at **7:45 pm**.

Respectfully submitted,



Joseph Burgess - Clerk

Approved by Board of Trustees: 2/3/2025

Washington Township

Highway Department

30200 Town Center Dr.

Beecher, Illinois 60401

708- 946-6459 Fax 708-946-6459

Michael Smith Highway Commissioner

1. We have been working on mower maintenance and repairs.
2. We are working on the forestry attachment for our mini excavator. The plumbing is all done we just have to adjust the hydraulics.
3. So far this winter we have had 4 salt events and 1 that required plowing.

Michael Smith

Highway Commissioner



Washington Township

wt

established 1856

30200 Town Center Rd
Beecher, IL 60401

Supervisor

Michael Stanula

Assessor

Patricia Peters

Highway Commissioner

Mike Smith

Clerk

Joe Burgess

Trustees

Teresa Peterson

Tracy Heldt

Mark Herlitz

George Obradovich

GA Report

No dis March 2024

No dis April 2024

No dis May 2024

Dis June -\$900.00

Dis July- \$3,830.00

Dis Aug \$580.00

No dis Sept 2024

No dis Oct 2024

No dis Nov 2024

NO dis Dec 2024


Approved Claims - Board of Township Trustees
Road & Bridge Account

State of Illinois)
 Will County) ss.
 Washington Township)

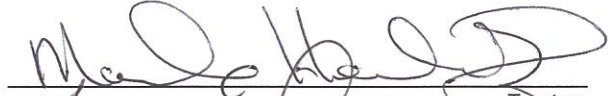
We the undersigned, comprising the Board of Trustees of
 Washington Township, having duly met at the Clerks office on **January 6, 2025**, for the
 purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands
 against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
9198	12/9	Clauss Specialties	9655	Pipe - Inv # 7496	\$ 3,750.00
9199	12/9	T&M Tire Service	9656	Tires - Inv # 186919	\$ 750.25
9200	12/9	Tifco Industries	9657	Shop supplies - Inv # 72029329	\$ 1,450.91
9201	12/9	R.P. Lumber	9658	Shop supplies - Inv # 2917860 / 2967030	\$ 116.90
9202	12/9	AT&T Mobility	9659	Wireless charges - Inv #287293840112X11092024	\$ 140.31
9203	12/9	Surf Air Wireless	9660	Internet service - Acct # 93011007437 - Bill date 11/1/24	\$ 59.95
9204	12/9	Dahlberg Accounting Solutions	9661	Professional services (Nov) - Inv # 344	\$ 636.00
9205	12/9	Sluiter Auto Electric	9662	Parts - Inv # 525571	\$ 295.00
9206	12/9	ComEd	9663	Utilities - Acct #2497892222 - Bill date - 12/2/24	\$ 179.93
9207	12/20	Sikich LLC	9664	Professional services / Audit - Inv # 76841 (Final Pmt)	\$ 1,160.00
9208	12/20	Wirkus Paving	9665	Asphalt patching - Inv # 1098	\$ 7,950.00
9209	12/20	Beaupre Towing & Recovery	9666	State truck inspections - Inv # 317057	\$ 180.00
9210	12/20	AT&T Mobility	9667	Wireless charges - Inv #287293840112X11092024	\$ 140.31
9211	12/26	Village of Beecher	EFT	RB Health Insurance - Inv # 2024-12	\$ 5,775.88
9212	12/31	First Community Bank & Trust	Debit	Stop payment fee	\$ 15.00
9213	12/20	December Payroll - QuickBooks	Misc.	Payroll, IMRF & other government payroll liabilities	\$ 18,979.00
Total disbursements					\$ 41,579.44


IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
 set our hands on **January 6, 2025**.



 Road Commissioner




 Trustee



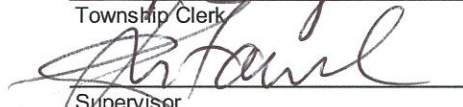
 Trustee



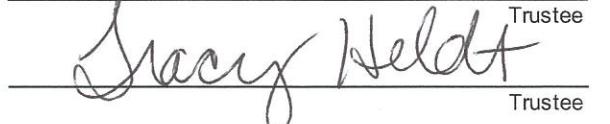
 Township Clerk



 Trustee



 Supervisor



 Trustee

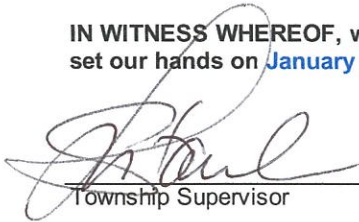
Approved Claims - Board of Township Trustees
Town Account

State of Illinois)
Will County) ss.
Washington Township)

We the undersigned, comprising the Board of Trustees of Washington Township, having duly met at the Township office on **January 6, 2025**, for the purpose of auditing Town accounts, do hereby certify that the following claims or demands against said township were presented, and examined, were allowed at said meeting, to wit:

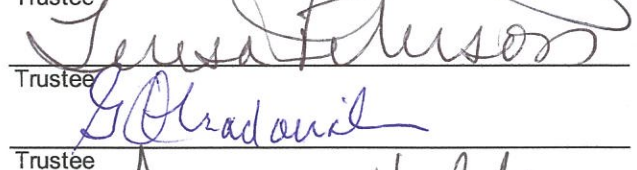
Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
6611	12/9	Quill Corporation	9339	Office Supplies - Inv # 41448057 / 41704540 / 41712782	\$ 347.87
NA	12/9	Joe Burgess	9340	VOID	\$ -
6612	12/9	Dahlberg Accounting Solutions	9341	Professional services - Inv # 343	\$ 795.00
6613	12/9	Pace Vanpool	9342	Monthly Van rental - Inv # 644697	\$ 100.00
6614	12/9	Spectrotel	9343	Phone service - Acct # 343999 - Inv # 12644441	\$ 212.00
6615	12/9	ComEd	9344	Electric bill - Acct # 4544334000 - Bill date 11/27/24	\$ 235.10
6616	12/9	Comcast	9345	Internet and Cable # 10295 - Bill date - 11/24/24	\$ 310.41
6617	12/9	Beecher Fuel Account	9346	Bus fuel - 11/1/24 to 11/30/24 - Inv # 985	\$ 69.97
6618	12/9	Walt's Foods	9347	Senior supplies Inv # 2092431233 / 5040911055 / 504717145	\$ 97.43
6619	12/9	Kelly Falaney	9348	Bus driver pay to Olivet University (Senior Event) - 12/6/24	\$ 136.50
6620	12/9	Beecher School District 200U	9349	Bus charges to Olivet University (Senior Event) - 12/6/24	\$ 44.20
6621	12/11	Tony's Pizza	9350	Senior Holiday Dinner catering - # 067017	\$ 925.00
6622	12/11	CLR Digital	9351	Calendar App Monthly Fee - Inv # 2659	\$ 125.00
6623	12/11	Joe Burgess	9352	Reimbursement for Olivet Trip / flowers for Holiday Dinner	\$ 110.83
6624	12/11	Beecher Amvets Post 67	9353	New US Flag	\$ 85.25
6625	12/20	Sikich	9354	Professional services / Audit Work - Inv # 76841 - Final Pmt	\$ 2,900.00
6626	12/20	Nicor	9355	Utilities gas - #55877029193 - Bill date - 12/09/24	\$ 214.60
6627	12/20	BMS Lawn Care	9356	Lawn care services - Inv # 14096	\$ 35.00
6628	12/20	The Vedette	9357	One-year subscription	\$ 30.00
6629	12/20	Tom's Truck Repair South	9358	Safety lane inspection (Bus) - Inv # SL14746	\$ 35.00
6630	12/20	Metro Power	9359	Generator annual PM - Inv # 14983	\$ 750.00
6631	12/20	Pat Peters	9360	Reimbursement for Christmas parade candy	\$ 87.15
6632	12/20	Pat Peters	9361	Travel expenses - monthly Will County Assessor's Meeting	\$ 119.69
6633	12/20	Tim Goldrick	9362	Reimbursement for Food Pantry Items	\$ 299.49
6634	12/19	Cytracom	ACH	Phone service setup fees - Inv # 370112	\$ 317.78
6635	12/20	December Payroll - QuickBooks	Debit	ALL payroll, IMRF & other government payroll liabilities	\$ 8,847.26
TOTAL ALL DISBURSEMENTS					\$17,230.53

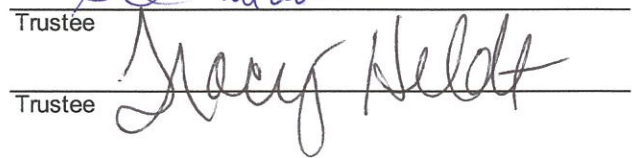
IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto set our hands on **January 6, 2025**.


Township Supervisor


Township Clerk


Trustee


Trustee


Trustee

**Washington Township Board Meeting
January 6, 2025 - 7:00 pm
Meeting Agenda**

Call to Order / Roll Call

Pledge of Allegiance

Approval of Board Meeting Minutes Dated December 2, 2024

Public Commentary

Reports

1. Road Commissioner
2. Assessor
3. Clerk
4. Supervisor's Report
5. Trustee's Report
6. Transportation Report
7. General Assistance Report

Old Business

1. Consideration and Approval of Revised Washington Township Employee Handbook
2. Township Recycling and Refuse Plan Discussion
3. Consideration and Approval of Ethics Ordinance #24-05

New Business

1. Consideration and Approval of Pending Zoning Applications
2. Computer Server Upgrade

Payment of Bills

Town Acct, Road District, General Assistance (as required)

Upcoming Seminars and Meetings

- February 3, 2025 – Monthly Board Meeting @ 7 pm

Announcements

- January 15 – Senior Pizza & Movie Matinee – 12:30 pm @ WTC

Adjournment

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula ***prior*** to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 708-946-2026.

The Washington Township Public Commentary Policy will be followed and is printed on back of the agenda.

A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.

Washington Township Board Meeting
7:00 PM

January 6, 2025

By checking the Public Commentary "box" you are agreeing to abide by the Washington Township Public Commentary Policy as printed on the back of the Meeting Agenda.

Guest Sign-in Sheet

PLEASE PRINT NAME	ADDRESS	Please CHECK here if you have Pubic Commentary
JULIE NEFCZYK	STATE LINE RD	