

**Washington Township Board Meeting
March 30, 2026 - 7:00 pm
Meeting Agenda**

Call to Order / Roll Call

Pledge of Allegiance

Approval of Board Meeting Minutes Dated March 2, 2026

Public Commentary

Reports

1. Road Commissioner
2. Assessor
3. Clerk
4. Supervisor's Report
5. Trustee's Report
6. Transportation Report
7. General Assistance Report

Old Business

1. Consideration and Approval of Revised Washington Township Employee Handbook
2. Consideration and Approval of Washington Township Social Media Policy
3. Consideration and Approval of the 2026-2027 Town Budget Ordinance
4. Consideration and Approval of the 2026-2027 Road District Budget
5. Consideration of Sikich LLC Audit Proposal

New Business

1. Consideration and Approval of Pending Zoning Applications
2. Set the Township's Budget Public Hearing Date
3. Set the Road District's Budget Public Hearing Date
4. Food Pantry Equipment Needs

Payment of Bills

Town Acct, Road District, General Assistance (as required)

Upcoming Seminars and Meetings

- **April 14** - Annual Town Meeting @ 7 pm
- **May 4** – Monthly Board Meeting @ 7 pm

Announcements

- **April 18** – Senior Spring Breakfast at the Amvet Hall @ 8:30 am

Adjournment

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula *prior* to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 708-946-2026.

The Washington Township Public Commentary Policy will be followed and is printed on back of the agenda.

A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.

Washington Township Public Commentary Policy
Approved 3/4/2024

Public Act 96-1473 subsection 2.06(g) states; "Any person shall be permitted an opportunity to address public officials under the rules established and recorded by the public body".

PURPOSE: This policy outlines the Washington Township rules pertaining to "Public Commentary" at any Washington Township open meeting including; ALL board meetings, committee meetings, planning & zoning meetings, workshop meetings or other meetings which may be required.

1. Public Commentary will be allowed only at the allotted time as designated on the meeting agenda. Members of the audience should state their comment or question during public commentary to be noted for the record. However, if appropriate, the Chairman may allow other commentary or questions during the meeting. Appropriate does NOT include interruption or disruption during board member presentation of agenda items or during bid opening or during board member discussion.
2. Any person wishing to address the board MUST sign in on the meeting "Sign In" sheet and on the "Request for Public Commentary" form. Public comments will be presented in the order as they appear on the "Request for Public Commentary" form. No person signing in under an "alias" will be recognized.
3. Each person addressing the Board will be limited to 5 minutes. Public commentary on any single agenda item or topic shall be limited to a total 25 minutes. All public commentary at any meeting shall not exceed 60 minutes.
4. Abusive behavior and profanity will not be allowed. Anyone engaging in such behavior may forfeit their right to speak and may be asked to leave.
5. Continued disruption of meetings that impedes this board from conducting government business as outlined on the agenda will also not be tolerated. Anyone engaging in this behavior may also be asked to leave.

Please note that "public officials" are not required to engage in debate, be made available for abusive, threatening or harassing behavior or required to provide immediate answers to questions raised by the public.

Adopted this 4th day of March 2024.

Michael Stanula
Supervisor

ATTEST: TRUE and CORRECT COPY
Joseph Burgess - Clerk

Washington Township

Highway Department

30200 Town Center Dr.

Beecher, Illinois 60401

708- 946-6459 Fax 708-946-6459

Michael Smith Highway Commissioner

1. We are working on ditch cleanings and culvert replacements when weather permits.
2. I am working on seal coat chip and maintenance stone pricing for the year.
3. After talking with multiple truck builders, it does seem that the average turnaround time for a new truck is well over a year (2 years in some cases). I am looking at other options such as purchasing a lightly used truck to replace our 85 International. There are plenty of nice 2025 model trucks out there with minimal miles. I did allocate funds in the 26-27 budget to account for the first payment if we do lease/purchase a new tandem axle truck

Michael Smith

Highway Commissioner

Official Proceedings of the Washington Township Board of Trustees

March 30, 2026

**Washington Township Center
30200 Town Center Road, Beecher, IL**

Supervisor Stanula called the meeting to order at **7:00 p.m.** to pay bills for the month of **March** and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Stanula led the Pledge of Allegiance.

Roll call:

Present: Supervisor Mike Stanula **Trustees:** Tracy Heldt, Mark Herlitz, Paul Goldrick and George Obradovich **Absent:** None

Other Officials present:

Commissioner Mike Smith, Clerk Joe Burgess and Assessor Patricia Peters

Approval of the Board of Trustees Meeting Minutes Dated March 2, 2026:

Supervisor Stanula asked if there were any corrections or additions to the March 2, 2026, Board meeting minutes as presented. Being none, he asked for a motion to approve the minutes.

Motion:

Trustee Goldrick made a motion to approve the minutes of the March 2, 2026, board meeting as presented. Trustee Heldt seconded the motion. There was no discussion, and the motion was **unanimously approved by voice vote.**

Public Commentary: None

Reports:

1. **Road Commissioner** - Commissioner Smith reviewed his written report (attached). Smith said he has made a few phone calls and confirmed that the lead time for a new truck can be as much as two years, however he has found very good used trucks (2025-2026) with very low miles available in Ohio and Georgia. Some of these trucks are very similar do what the township needs, and he is going to do some additional research regarding this option. In any case, a new truck will need a new plow and a salt spreader installed. The advantage of buying a good used truck is that he can get a truck sooner and save up to \$100,000 versus buying a new one. He will also look at a government lease-to-buy option to finance the vehicle.
2. **Assessor** – Assessor Peters will be out of the office the week of April 6th.
3. **Clerk** – Clerk Burgess reported 116 resident utilized early voting for the primary election and 35 seniors attended Senior Movie Night on March 19. The spring newsletter will be mailed in mid-April, and articles are due to him by April 3rd. The township was part of a group effort to collect supplies to help the residents affected by the March 10th tornado that went through Kankakee and Aroma Park. Items were collected at the township center and were delivered to a donation distribution site last week.
4. **Supervisor's Report** – Supervisor Stanula and Commissioner Smith met with Chris from Earthrise Energy to discuss what township roads would be affected by the construction of the solar farms in and around the township. They discussed taking road core samples and to what extent the roads would be repaired before and/or after the project. They also received a “Road

Use Agreement” and are in the process of reviewing that document and will make necessary changes before asking our attorney to review it. Commissioner Smith still has concerns about shoulder work and maintaining ditches during the project.

Two senior baseball bus trips have been scheduled this year. A Joliet Slammers game is scheduled for June 16, and a Chicago White Sox game is planned on July 7.

5. Trustees Report – No report.
6. Transportation Report – The Dial-a-Ride service provided 56 trips in March at a cost of \$1,256.30.
7. General Assistance Report – There were no General Assistance (GA) payouts in March, however there were some internal transfers made to other funds because of how the county combines and distributes funds to a fixed number of accounts. The transfers total \$1,066.19.

Melanie Brenenstall recently attended a General Assistance training conference. There is a new online “Visual GA” application and tracking program that can be utilized to ensure all processes are being followed correctly and includes reporting features. Stanula said the program would be beneficial and a demonstration of the program will be held on April 15th. The cost of the program is either \$700 or \$1000 depending on the program determined to be the best option for the township.

Community Building Update – Building Manager Teresa Peterson was in attendance and told the board the HVAC replacement project is scheduled to start on April 5, and the building will be closed during the duration of the project, which is expected to be completed by the end of April.

OLD BUSINESS:

1. Consideration and Approval of Revised Washington Township Employee Handbook – Clerk Burgess is still reviewing the handbook and indicated the goal was to not include complete policies in the handbook but to refer to them as handbook addendums. This will allow the township to update policies as needed without having to update the entire policy manual.
2. Consideration and Approval of the Washington Township Social Media and Electronic Communication Policy – Our attorney has finished reviewing this policy and the addition of possible disciplinary action has been included if an employee were to openly violate the policy. Our attorney did indicate caution should be made before any disciplinary action is taken and the township should consider consulting with him prior to such action.

Motion:

Trustee Obradovich made a motion to approve the “Washington Township Social Media and Electronic Communication Policy” as presented. Trustee Heldt seconded the motion. There was no discussion, and the motion was **unanimously approved by voice vote**.

3. Consideration and Approval of the 2026-2027 Town Budget – The Board reviewed the tentative budget as presented by the Clerk and looked at each line item. Minor adjustments were made as needed. There was also a discussion to seal or overlay the parking lot with a new coat of asphalt with the consensus to overlay the lot. Commissioner Smith said the Road District could repair any bad spots where the base needed to be repaired and the township could reimburse the district for materials and labor. Supervisor Stanula will contact local paving companies and request quotes for the job. The Board appropriated \$50,000 for the driveway project. After all updates, the proposed 2026-27 Township budget for ALL funds (Town, Insurance & General Assistance) is **\$406,855**. The budget will be formally approved after the “Budget Hearings” in early June.

Motion:

Trustee Obradovich made a motion to tentatively approve the 2026-2027 Township budget totaling **\$406,855**. Trustee Goldrick seconded the motion. There was no discussion, and the motion was **unanimously approved by voice vote**.

4. Consideration and Approval of the 2026-2027 Road District Budget – Commissioner Smith reviewed his proposed 2026-27 Road District budget with the Board. As Smith discussed during his report, he is planning to replace the district’s 1988 Mack dump truck with either a new or used truck and would be looking for a government lease to own program to purchase the truck. He included \$50,000 in his budget for a lease payment. Smith also explained he would like to tar & chip over 10 miles of township roads again this year. The proposed Road District budget including the Joint Bridges Fund for 2026-27 is **\$917,510**. Smith does not foresee any expenditures from the Joint Bridges account but included **\$5,000** for engineering if it were needed.

Motion:

Trustee Heldt made a motion to tentatively approve the 2026-2027 Washington Township Road District budget totaling **\$917,510**. Trustee Herlitz seconded the motion. There was no discussion, and the motion was **unanimously approved by voice vote**.

5. Sikich CPA LLC Audit Agreement – The Board reviewed the 3-year proposal from Sikich LLC to continue as the township’s auditing service provider. Supervisor Stanula recommended accepting the proposal.

Motion:

Trustee Heldt made a motion to approve the Sikich CPA LLC Audit Agreement as presented. Trustee Goldrick seconded the motion. There was no discussion, and the motion was **unanimously approved by voice vote**.

NEW BUSINESS:

1. Consideration and Approval of Pending Zoning Applications – There were no zoning cases to review in March.
2. Set the Township’s Budget Public Hearing Date – See New Business item #3.
3. Set the Road District’s Budget Public Hearing Date – There must be a 30-day public inspection period from the time the 2026-27 budgets are tentatively approved until the Public Hearings are held. Final approval of the budgets can only occur at or after the hearings. With tentative approval of the budgets at tonight’s meeting, the Board determined to hold the Public Hearings

prior to the June 1st Board meeting. It was recommended that the Township Budget Hearing should be held on June 1st at 6:30 pm and the Road District Budget Hearing be held at 6:45 pm the same evening.

Motion:

Trustee Heldt made a motion to set the Township Budget Public Hearing at 6:30 pm and the Road District Budget Public Hearing at 6:45 pm on June 1, 2026. Trustee Herlitz seconded the motion. There was no discussion, and the motion was **unanimously approved by voice vote.**

4. *Food Pantry Equipment Needs* – Clerk Burgess indicated that the Food Pantry needs one new cart and two heavy duty wagons to make distribution easier at the food pantry. The items will cost approximately \$800 and will be paid for from the Food Pantry funds.

PAYMENT OF BILLS:

General Assistance Account

Per Supervisor Stanula's General Assistance Report there were interfund transfers from the General Assistance account for a total of **\$1,066.19.**

Motion:

Trustee Herlitz made a motion to authorize the appropriate transfers from the General Assistance Account for the month of **March** totaling **\$1,066.19.** Trustee Goldrick seconded the motion. There was no discussion on the motion, and the motion was **unanimously approved by voice vote.**

Road & Bridge Bills

The board reviewed the Road District's **March** bills as reviewed by Commissioner Mike Smith and presented by the Clerk.

Motion:

Trustee Goldrick made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits from the Road & Bridge Account for the month of **March** totaling **\$81,631.41.** Trustee Heldt seconded the motion. There was no discussion on the motion, and the motion was **unanimously approved by voice vote.**

Town Account (including Transportation Fund)

The board reviewed the **March** bills as reviewed by the Supervisor and presented by the Clerk. Trustee Helt asked for clarification about the \$6,500 bill from Cirone Accounting for the Assessor's PAMSPRO program. Assessor Peter's purchased a second program that will allow her and office staff to both utilize the program at the same time. This is a one-time purchase that also requires an annual licensing fee.

There was also a question regarding the S&K Security bill. S&K monitors the entry / motion and fire alarms in the building, but the new camera system is not part of their services. The cameras are monitored and record movement in house. A short discussion took place about upgrading the fire alarm system (adding addition sensors) and what that would entail. This will be added as new business at the May meeting.

Motion:

Trustee Heldt made a motion to authorize payment of all applicable payroll, bills, debits, and appropriate transfers from the Town Account for the month of **March** totaling **\$33,931.86**. Trustee Obradovich seconded the motion. There was no discussion on the motion, and the motion was **unanimously approved by voice vote**.

Upcoming Seminars and Meetings

- **April 14** – Annual Town Meeting @ 7 pm at the Washington Township Center (WTC)
- **May 4** - Monthly Board Meeting @ 7 pm at the Washington Township Center (WTC)

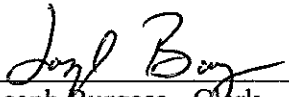
Announcements:

- **April 18** – Senior Spring Breakfast at the Amvet Hall @ 8:30 am
- Trustee Heldt indicated she is currently scheduled to miss the May Board meeting due to work commitment's

Adjournment:

Being no additional business to discuss Trustee Goldrick made a motion to adjourn the meeting. Trustee Herlitz seconded the motion. There was no discussion on the motion, and the motion was **unanimously approved by voice vote**. The Board Meeting adjourned at **8:16 pm**.

Respectfully submitted,



Joseph Burgess - Clerk

Approved by Board of Trustees: 5/4/2024

Washington Township Social Media and Electronic Communication Policy

3/23/2026

Purpose:

Washington Township's (The Townships) presence on social media sites is intended for informational purposes only. Washington Township believes that the use of social media platforms can effectively broaden the reach of government communication to its constituents and foster a dynamic environment for social discourse. The use of social media by Washington Township is to convey or obtain information that is useful to the public and/or will further the goals of this local government. If you wish to contact Washington Township, please visit our official website at: <https://www.washingtontownshipil.com> or call the office at 708-946-2026.

Administration of Accounts

The Townships official website is maintained and monitored by Township staff to ensure that posted content is constructive and suitable for all readers while respecting a range of opinions and points of view. Content posted on this site does not imply the endorsement, agreement, or necessarily reflect the opinions or policies of the Washington Township.

Public Content Policy

Social media platforms not only provide the government with a communications venue but often allow for public comments to be posted to the Township site. Any comment made by a member of the public as a social media user is that user's opinion only. Publication of the comment does not imply endorsement or agreement by the Township nor reflect the opinions or policies of the Township.

Township media sites are not public forums. This site may or may not allow the public to post comments or otherwise add content to the Townships page. If this site allows comments, it is considered a "limited public forum" and the Township may place reasonable restrictions in light of the purpose served by the forum. The following enumerated list of the content **shall not be permitted** on the Townships social media platforms, and such content is subject to removal and/or restriction by the administrator. Content that:

1. Obscene, libelous, malicious, offensive, threatening, profane, or defamatory language, symbols, videos, or images.
2. Personal attacks, threats, or hate speech.
3. Content that promotes, fosters, or perpetuates discrimination in violation of the Townships Code of Ordinances or applicable law.
4. Advertising or promotion of a commercial business or enterprise.
5. Comments falling outside the scope of the topic under discussion.
6. Content containing personal information (i.e. birthdates, social security numbers, personal phone numbers, etc.), confidential, or other sensitive information.
7. Content of a sexual nature.
8. Content that breaches any law, confidentiality, copyright, or intellectual property rights.
9. Comments in support of, or opposition to, any political campaign, candidate, or ballot measure.
10. Content promoting or encouraging any illegal activity.
11. Content promoting or denigrating religion, atheism, or any spiritual belief.
12. Content exchanges between public officials in violation of the Illinois Open Meetings Act.

Each particular private social media enterprise maintains a "Term of Use" agreement. All comments posted to any Township social media platform are bound by those Terms of Use agreements and the Township reserves the right to report any user violation to the respective enterprise.

The Township also reserves the right to remove content from, or deny access to, any government social media platforms if any individual or organization violates the Social Media Use Policy. Anyone posting comments which violate this Terms of Use Policy may be prohibited from future participation.

Procedures

All Township social media pages, applications, and sites shall be approved by the Township Board.

Where possible, social media pages shall clearly indicate they are maintained by Washington Township and shall have Township contact information prominently displayed. Social Media content shall adhere to applicable laws, regulations, and policies, including all information technology and records management policies.

1. Content is subject to public records laws. Relevant records retention schedules apply to social media content.
2. Content must be managed, stored, and retrieved to comply with open records laws and e-discovery laws and policies.

Where possible, social media pages should state that the opinions expressed by visitors to the page(s) do not reflect the opinions of the Township.

1. Pages shall clearly indicate that posted comments will be monitored and that the Township reserves the right to remove obscenities, off-topic comments, and personal attacks.
2. Sites shall clearly indicate that any content posted or submitted for posting is subject to public disclosure.

The Township shall ensure that visitors to the Township's social media pages and applications are notified that the Township's social media pages, applications and other electronic media accounts are not monitored 24/7, and as such, posts and responses should not be immediately expected. Accounts are typically monitored during normal business hours. As the Township's social media accounts are not monitored 24/7, users shall be advised **NOT** to use the Township's social media to report a crime, emergency situation, or other circumstances requiring an immediate response by the Township or otherwise. Crime reports and requests for police, fire or emergency medical assistance must be made by dialing 9-1-1.

Compliance with Laws

The Township's official social media resources are subject to the State of Illinois's Freedom of Information Act. With only certain limitations, content on official social media resources are public records and subject to public disclosure. Illinois state law and relevant Township record retention policies apply to social media content. As official Township records, social media content shall be preserved and retained in a format that preserves the integrity of the original record.

All Township social media platforms shall adhere to applicable federal, state, and local laws, regulations, and policies. Content posted on any Township social media platform by any user is subject to the Freedom of Information Act, and record retention laws and may be subject to e-discovery laws. Property

that is protected by copyright or trademark should not be posted or maintained on a social media platform in violation of the owner's legal interest.

Employee Usage of Private Social Media

Washington Township recognizes that social media creates opportunities for community engagement, interpersonal connection, and self-expression, but it also creates risks and responsibilities. Everyone should assume that a colleague, supervisor, partner, supplier, or member of the public whether on a business or personal account could view any use of social media.

1. Therefore, any social media activity of the Township's employee that adversely affects the employee's job performance, the performance of fellow employees, or otherwise adversely affects members, customers, suppliers, people who work on behalf of the Washington Township or the Washington Township's legitimate business interests, standing and reputation and/or strategic goals may be subject to disciplinary action up to and including termination. In particular, Township's personnel are prohibited from the following:
 - a) Speech containing obscene or sexually explicit language, images, or acts and statements or other forms of speech that ridicule, malign, disparage, or otherwise express bias against any race, and religion, or any protected class of individuals.
 - b) Speech involving themselves or other Township personnel reflecting behavior, which would violate the Washington Township Employment Policies.
 - c) The personal use of any audio/video recording device, (such as tape recorders, cameras, camera phones, tablets – small portable computers activated by touching the screen, drones, smartphones, computers, etc.) on Township premises is prohibited without the express prior permission of senior management and of the person(s) subject to recording. Video or audio recording in restrooms and/or locker rooms is forbidden.
2. Disclosure of confidential Township information, sensitive information or personal information relating to Township officials and employees, or members of the public, is prohibited.
3. It is requested that employees who identify themselves as employees of the Washington Township post a disclaimer on their own personal social media platforms that any posts or blogs are solely the opinions of the employee and not the employer.
4. Employees of the Washington Township shall not use employer equipment to access their private social media or use private devices to access their private social media during hours of employment.
5. **Violation of this section may result in disciplinary action up to and including termination.**

Disclaimer

The Washington Township reserves the right to update this Terms of Use Policy at any time. The Washington Township does not warrant or make representations or endorsements as to the quality, content, suitability, accuracy, or completeness of the information, text, images, video, graphics, hyperlinks, or other items contained on a social media site's server or any other server. Such materials have been compiled from a variety of sources and are subject to change without notice. The Township's primary and predominant Internet presence is the Township's official website at <https://washingtontownshipil.com> and no other website or social media site shall characterize itself as such.

Except to the extent required by law, commercial use of the materials on this site are prohibited without the written permission of the Township. Some of the links on the Township's social media pages may lead to resources outside the control of the Washington Township. The presence of these links should not be construed as an endorsement by the township of these sites or their content. The Township is not responsible for the content of any such external site.

Except to the extent required by law, communications made through and comments made on the Township's social media pages shall in no way be deemed to constitute legal notice to the Washington Township or any of its agencies, officers, employees, agents, or representatives with respect to any existing or potential claim or cause of action against the Township, its officers, employees, agents, or representatives where notice to the Township is required by any federal, state, or local laws, rules, or regulations.

UNOFFICIAL EMAIL ACCOUNTS & TEXT MESSAGING

A. Unofficial Email Accounts

Township officials and employees should not use their personal accounts for work-related communications. Such work-related communications may constitute public records subject to the Freedom of Information Act, 5 ILCS 104/1, et seq. If an official or employee uses a personal email account for work-related communication it may require disclosure or review of that personal account (either inadvertently or when it is unavoidable), he or she must ensure that a copy of such email is maintained in official files. This may include, for example, forwarding a copy of each such email immediately to the officials or employee's government email account. This policy applies to all work-related emails sent or received on private accounts, including receipt of unsolicited work-related emails.

For Township Trustees or other purely legislative officials (that is, officials who have no executive branch or administrative roles), all emails discussing public business that are either sent or received during a public meeting or that include a majority of a quorum of the legislative body, shall ONLY be sent with an official email account designated by the public body for the purposes of collecting and retaining such emails. Moreover, care should be taken that said communications do not violate the Open Meetings Act, 5 ILCS 120/1, et seq.

B. Text Messages

Township officials and employees should not use text messaging for work-related communications. Such work-related communications may constitute public records subject to the Freedom of Information Act, 5 ILCS 5/140, et seq., may require disclosure or review of that personal account. If an official or employee uses a text message for work-related communication (either inadvertently or when it is unavoidable), he or she must ensure that a copy of such work-related text message sent or received by the official or employee is maintained in the official files.

The retention and disposal of these records is subject to the Local Records Act, 50 ILCS 205/1, et seq.

POLICY ADOPTION

This Social Media and Electronic Communication Policy for Washington Township, and any amendments thereto, shall be approved and adopted by the Township Supervisor and Board of Township Trustees

This policy was enacted and approved on the 5th day of January 2026.

Supervisor Michael Stanula

Clerk Joseph Burgess

SEAL

BUDGET & APPROPRIATION ORDINANCE

WASHINGTON TOWNSHIP

PROPOSED ORDINANCE No. #26-01

An ordinance appropriating for all TOWN purposes for WASHINGTON Township, WILL County, Illinois, for the fiscal year beginning **April 1, 2026 and ending MARCH 31, 2027**

BE IT ORDAINED by the Board of Trustees of WASHINGTON Township, WILL County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Washington Township, be and the same are hereby appropriated for the town purposes of WASHINGTON Township, WILL County, Illinois, as hereinafter specified for the fiscal year beginning **APRIL 1, 2026** and ending **MARCH 31, 2027**.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

GENERAL TOWN FUND

INSURANCE FUND

GENERAL ASSISTANCE FUND

THRU 2/28/26

		2024-25	2025-26	2026-27	
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>	
1	GENERAL TOWN FUND				
	BEGINNING BALANCE	Town Fund	453,826	434,471	442,369
			453,826	434,471	442,369
	REVENUES				
3100	Property Tax		258,811	259,588	257,000
342	PP Replacement Tax		24,875	23,743	24,000
374	Maintenance Fees		-	-	-
381	Interest Income		24,651	19,629	20,000
382	Rental Income		-	-	-
383	Donations - Food Pantry		2,959	4,935	4,000
389	Miscellaneous Income		2,375	20,962	2,000
300	Transportation Revenue				
3601	Ride Donations		300	-	100
385	Senior Trips		276	180	600
381	Interest		17		20
	General Fund Revenues		313,671	328,857	307,000
	Transportation Revenue		593	180	720
	TOTAL REVENUES:		314,264	329,037	307,720
	TOTAL FUNDS AVAILABLE:		768,090	763,508	750,089
	EXPENDITURES				
1-11	Administration		293,986	277,506	298,130
1-12	Assessor		21,047	27,917	39,750
1-16	Transportation (Pace Bus)		18,586	15,716	18,950
	Adjustments		-	-	-
	TOTAL EXPENDITURES:		333,619	321,139	356,830
	TOTAL APPROPRIATIONS:		333,619	321,139	356,830
	ENDING BALANCE	March 31	434,471	442,369	393,259

		2024-25	2025-26	2026-27	
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>	
1-11	ADMINISTRATION				
	PERSONNEL				
410	Salaries		94,316	80,999	110,000
451	Health Insurance		-	-	-
453	Unemployment Insurance		136	96	175
461	Social Security Contribution	6.20%	5,848	5,022	7,000
462	Medicare Contributions	1.45%	1,368	1,174	1,650
463	IMRF Retirement Contribution		3,684	1,129	4,400
482	Drug Testing		542	124	250
			105,894	88,544	123,475

Office - \$28,500 / Officials \$ 77785

CONTRACTUAL SERVICES

511	Maintenance Service-Building	4,700	12,342	4,000	
517	Maintenance Service, Grounds	2,035	2,680	3,000	
530	Auditors fees	5,854	6,147	6,450	50% of \$12900
531	Accounting Service	10,076	10,401	11,000	Mark
533	Legal Service	4,470	616	3,000	KGG
537	Data Processing	1,468	2,361	2,000	
551	Postage	940	1,830	1,500	Newsletter
552	Telephone	3,377	4,517	3,600	Cytracom \$295 / mo
553	Publishing	715	610	750	Vedette
554	Printing	6,652	6,172	6,700	Newsletter (2)
561	Dues	788	868	1,000	
562	Travel Expenses	664	566	750	
563	Training	-	75	-	
564	Phone Application	-	1,375	1,500	\$125 x 12
571	Utilities	8,984	8,445	9,500	
579.2	ACH Payroll Charge	-	9	400	
579.6	Security Service	211	1,276	900	\$212 x 4
597	Web Page Design	750	720	750	Webfoot
598	Computer & Network Charges	4,141	4,251	4,500	Chgo Cloud
		55,825	65,261	61,300	

COMMODITIES

611	Maintenance Supplies, Building	(11)	-	-	
651	Office Supplies	2,630	2,409	2,700	
656	Diesel fuel / Generator	116	-	300	
684	Software	1,405	1,795	2,000	Microsoft / Virus Sub.
		4,140	4,204	5,000	

CAPITAL OUTLAY

820	Building	Signage/Roof	28,367	11,290	17,000
830	Equipment	Computers	759	1,531	-
880	Land Improvement	Parking Lot	-	-	-
			29,126	12,821	17,000

1-11	ADMINISTRATION (cont.)	2024-25	2025-26	2026-27
		Actual	Actual	Budgeted

OTHER EXPENDITURES

916	Tax Reimbursements	25	25	25	
929.1	Sponsorships	3,262	2,500	3,500	4th, CASA
929.2	Youth Programs	1,000	-	1,000	BYC
929.3	Senior Programs	7,236	6,769	9,000	
929.6	Community Programs	12,150	12,150	12,150	Concerts, EMA
929.7	Food Pantry	-	2,495	2,500	
929.9	Mental Health Program	10,000	29,557	10,000	Thriveworks
931.1	Road Commissioner Contributions	29,196	33,550	33,550	Salary \$67100
931.2	Employment Taxes	2,021	2,400	2,400	
931.3	IMRF - Road Commissioner	4,269	4,730	4,730	
931.4	Health Insurance Contribution	12,393	12,500	12,500	
			Estimated		
		81,552	106,676	91,355	

999	Contingencies	-	-	-	
	TOTAL ADMINISTRATION:	276,537	277,506	298,130	

		2024-25	2025-26	2026-27	
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>	
1-12	ASSESSOR				
	PERSONNEL				
410	Salaries	15,772	19,660	28,000	
453	Unemployment Insurance	24	58	100	
461	Social Security Contribution	6.20% 978	1,218	1,800	
462	Medicare Contribution	1.45% 229	285	425	
		17,003	21,221	30,325	
	CONTRACTUAL SERVICES				
537	Data Processing Service	2,100	2,250	3,875	PamsPro x 2
551	Postage	-	-	100	
554	Printing	290	-	300	
561	Dues & Subscriptions	60	90	100	
562	Travel Expenses	766	1,374	2,000	
563	Training	425	1,111	2,000	
598	Computer & Network Services	220	1,660	600	
		3,861	6,485	8,975	
	COMMODITIES				
651	Office Supplies	126	211	250	
		126	211	250	
	OTHER EXPENDITURES				
929	Miscellaneous Expense	8	-	200	
999	Contingencies	-	-	-	
		89	-	200	
	TOTAL ASSESSOR:	21,079	27,917	39,750	
		2024-25	2025-26	2026-27	
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>	
1-16	Transportation				
	PERSONNEL				
410	Salaries	4,392	8,864	14,000	
453	Unemployment Insurance	36	53	150	
461	Social Security Contribution	6.20% 272	550	875	
462	Medicare Contribution	1.45% 64	128	425	
463	IMRF Contribution	13	445	700	
481	Screening	222	801	600	
		4,999	10,841	16,750	
	CONTRACTUAL SERVICES				
513	Maintenance Service-Vehicle	217	147	250	
562	Travel Expense	102	34	150	
563	Training	-	99	200	
594	Rentals	1,300	1,000	1,200	
520	Will Ride	-	-	-	
530	Audit Fees	-	3,000	-	- Audit - Every 10 years
		1,619	4,280	1,800	
	COMMODITIES				
655	Gasoline / Diesel	353	595	400	
		353	595	400	
	TOTAL TRANSPORTATION EXPENSES	6,971	15,716	18,950	

12 <u>INSURANCE FUND</u>		2024-25 <u>Actual</u>	2025-26 <u>Actual</u>	2026-27 <u>Budgeted</u>
	BEGINNING BALANCE	49,220	54,903	57,785
	<u>REVENUES</u>			
3100	Property Tax	9,150	9,094	8,500
381	Interest Income	2,035	1,922	2,000
	Insurance Dividend - TOIRMA Net	1,392	-	-
	TOTAL REVENUES:	12,577	11,016	10,500
	Audit adjustments			
	TOTAL FUNDS AVAILABLE:	61,797	65,919	68,285
	<u>EXPENDITURES</u>			
	<u>CONTRACTUAL SERVICES</u>			
592	General Insurance	6,894	8,134	7,000
		6,894	8,134	7,000
	TOTAL EXPEND/APPROPRIATION:	6,894	8,134	7,000
	ENDING BALANCE	54,903	57,785	61,285

		2024-25 <u>Actual</u>	2025-26 <u>Actual</u>	2026-27 <u>Budgeted</u>
15	GENERAL ASSISTANCE FUND			
	BEGINNING BALANCE	111,047	119,329	125,813
	REVENUES			
3100	Property Tax	8,157	9,150	7,500
342	Replacement Tax	422	-	-
381	Interest Income	5,013	4,634	5,000
	TOTAL REVENUES:	13,592	13,784	12,500
	TOTAL FUNDS AVAILABLE:	124,639	133,113	138,313
	EXPENDITURES			
694	Flat Grant (Home Relief) Audit adjustments	5,310	7,300	8,500
	TOTAL EXPENDITURES:	5,310	7,300	8,500
	Contingencies			
	TOTAL APPROPRIATIONS:	5,310	7,300	8,500
	ENDING BALANCE	119,329	125,813	129,813

		2024-25 <u>Actual</u>	2025-26 <u>Actual</u>	2026-27 <u>Budgeted</u>
15-31	HOME RELIEF			
	CONTRACTUAL SERVICES			
592	General Insurance	3,385	3,632	3,500
		3,385	3,632	3,500
	COMMODITIES			
694	Flat Grant	1,925	3,668	5,000
		1,925	3,668	5,000
	TOTAL HOME RELIEF:	5,310	7,300	8,500

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning

APRIL 1, 2026 and ending MARCH 31, 2027 by fund shall be as follows:

1	General Town Fund	\$ 356,830
12	Insurance Fund	\$ 7,000
15	General Assistance Fund	\$ 8,500

TOTAL APPROPRIATIONS: \$ 372,330

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2,

constituting the total appropriations in the amount of

0 and 00/100 Dollars

(\$0) for the fiscal year beginning APRIL 1, 2026 and ending MARCH 31, 2027

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this ____ day of ____, 2026 pursuant to a roll call vote by the
Board of Trustees of WASHINGTON Township, WILL County, Illinois.

<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
PAUL GOLDRICK	_____	_____	_____
TRACY HELDT	_____	_____	_____
MARK HERLITZ	_____	_____	_____
GEORGE OBRADOVICH	_____	_____	_____
MICHAEL STANULA	_____	_____	_____

Town Clerk
Joseph Burgess

Chairman
Michael Stanula

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE #26-01

TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of WASHINGTON

Township, WILL County, Illinois, does hereby certify that attached

hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for

the fiscal year beginning APRIL 1, 2026 and ending MARCH 31, 2027

as adopted this _____ day of _____, 2026.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on

behalf of WASHINGTON Township, WILL County, Illinois

This certification must be filed within 30 days after the adoption of the
Budget & Appropriation Ordinance.

Dated this _____ day of _____, 2026.

Joseph Burgess - Town Clerk

Filed this _____ day of 2026

County Clerk

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

TOWNSHIP

The undersigned, Supervisor, Chief Fiscal Officer, of WASHINGTON

Township, WILL County, Illinois, does hereby certify that the estimate of revenues by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18050) and on

behalf of WASHINGTON Township, WILL County, Illinois

This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this _____ day of _____, 2026.

Michael Stanula - Supervisor - Chief Fiscal Officer

Filed this _____ day of _____, 2026

County Clerk



1415 West Diehl Road, Suite 400
Naperville, IL 60563
+1 (630) 566-8400

sikich.com

Mr. Michael Stanula
Township Supervisor
Washington Township
3020 Town Center Road
Beecher, Illinois 60401

February 24, 2026

Dear Mike,

Sikich CPA LLC is pleased to be considered for the re-appointment as independent auditors for the Washington Township (the Township). We believe that our qualifications, experience and expertise are clearly distinguishable as we have demonstrated to the Township and are evident by:

- The quality of our professional staff, as noted by their advanced degrees and their active participation in numerous civic and professional organizations.
- The expertise that we possess in the local government industry, as demonstrated by:
 - Our clients' success in obtaining the coveted Certificate of Achievement for Excellence in Financial Reporting;
 - Our staff's presentations at conferences, seminars and training courses for various state and local government organizations; and
 - Our leadership roles in the state CPA Society and the Illinois Government Finance Officers Association on implementing complex new pronouncements.
- The benefits our clients receive from the audit planning and significant preliminary work we perform so that audit issues may be identified early and resolved on a timely basis.
- The depth of our audit procedures, as depicted in our specific audit approach and as noted by our government clients.
- The quality and timeliness of the information that we provided to the Township.
- The experience we have providing professional services to more than 600 units of local government in Illinois annually, which assists us in identifying best practices in the industry that we share with our clients (more than thirty percent of our practice is devoted to serving governmental entities).

Our expertise will enable the Township to correctly and cost effectively implement new statements and interpretations issued by the Governmental Accounting Standards Board (GASB). We believe this proposal demonstrates our capabilities to serve not only as independent auditors, but also as valued advisors and consultants to the Township, the Board of Trustees, and management.



Our audit team is tailored to each client's specific needs drawing staff from our local government team. We emphasize:

- Consistency and quality of staffing in multi-year engagements, including assigning staff from our local government team who focus on providing services to the local government industry year-round and assigning staff who are familiar with the accounting software used by the Township;
- A high degree of efficiency using the latest paperless audit technology available;
- The identification of opportunities for improved financial or procedural performance; and
- A focus on areas that present the greatest audit risk.

We are prepared to commit the resources necessary to provide services of the highest quality to the Washington Township. We will not only perform the audit, but we will also provide governmental accounting and financial reporting expertise and technical assistance throughout the year. We understand the scope of work to be performed and the timing requirements and are committed to performing the specified services within the stipulated timeframe.

The Township has requested a proposal for auditing services for the fiscal years ending March 31, 2026 through 2028, as detailed below:

	March 31, 2026	March 31, 2027	March 31, 2028
Township Audit	\$ 12,900	\$ 13,550	\$ 14,200
Single Audit Report, if required*	3,000	3,100	3,200
GAGAS Opinion, if required**	1,500	1,550	1,600

*Fee is for each major program to be tested.

**GAGAS fee will not apply if a single audit is required.

These fees do not include the cost to implement any new GASB pronouncements during the duration of the proposal. We will separately negotiate additional fees related to any pronouncements that become effective during the duration of the proposal.

We appreciate the opportunity to present this proposal, which is a firm and irrevocable offer for sixty (60) days, and look forward to the possibility of continuing to serve the Township.

Sincerely,
Sikich CPA LLC

Thomas Siwicki, CPA
Director

Approved Claims - Board of Township Trustees
Town Account

State of Illinois)
Will County) ss.
Washington Township)

We the undersigned, comprising the Board of Trustees of Washington Township, having duly met at the Township office on **March 30, 2026, for the purpose of auditing Town accounts, do hereby certify that the following claims or demands against said township were presented, and examined, were allowed at said meeting, to wit:**

Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
6973	3/2	Wehling Lawn Care	9703	Lawn Care service (2026)	\$ 248.40
6974	3/3	S&K Security	9704	Monitoring fees - 3/1/26 to 5/31/26 - Inv # 157449	\$ 212.73
6975	3/3	Cirone Computer Consulting	9705	PAMSPRO (2nd program) Inv # 7162	\$ 6,500.00
6976	3/3	Quill Corporation	9706	Office supplies - Inv # 47853934 / 47854294 / 47862418	\$ 316.75
6977	3/3	Pace Vanpool	9708	Monthly Van rental - Inv # 664889	\$ 100.00
6978	3/3	Beecher Fuel Account	9709	Bus fuel - 2/1/26 to 2/28/26 - Inv # 1088	\$ 54.57
6979	3/3	Dahlberg Accounting Solutions	9710	Professional services - (Feb) Inv # 468	\$ 850.00
6980	3/3	Michael Summers	9711	Milage reimbursement for measuring (2/9 - 3/2) (Assessor)	\$ 49.30
6981	3/10	Comcast	9712	Internet - # 10295 - Bill date - 2/24/26	\$ 231.57
6982	3/10	Joe Burgess	9713	Postage (Diesel Power Group)	\$ 11.95
6983	3/10	Andrews Printing LLC	9714	Assessor's door hangers - Inv # 78240	\$ 279.00
6984	3/10	Quill Corporation	9715	Office supplies - Inv # 48049470	\$ 79.36
6985	3/10	Melanie Brenenstall	9716	Reimbursement mileage - GA Training - Bloomington	\$ 159.50
6986	3/10	ComEd	9717	Electric bill - Acct # 4544334000 - Bill date 3/4/26	\$ 314.01
6987	3/19	Cytracom	EFT	Phone Service - Inv # 462070	\$ 293.40
6988	3/16	Joliet Slammers	9718	Slammer Tickets - #7016 (Senior Trip)	\$ 255.00
6989	3/16	Pat Peters	9719	Travel expenses - Will County Monthly Meeting (3/12/26)	\$ 75.33
6990	3/16	His Hands Healthcare Services	9720	Drug & Alcohol screen - Inv # 1102 (Peterson)	\$ 130.00
6991	3/19	Chicago White Sox	9721	Sox Tickets - Inv # 21297445 (Senior Trip)	\$ 632.40
6992	3/19	NICOR	9722	Utilities gas - #55877029193 - Bill date - 3/11/26	\$ 286.05
6993	3/19	Southwest Exurban Publishing	9723	Publish Meeting Dates - Inv # E26-190	\$ 95.63
6994	3/19	Joseph Burgess	9724	Reimbursement for Spring Breakfast supplies	\$ 177.58
6995	3/23	Village of Beecher	9725	Personal Property Tax Distribution	\$ 2,705.99
6996	3/23	Crete Township	9726	Quicken Fees	\$ 170.50
6997	3/23	Joseph Burgess	9727	Kankakee	\$ 206.09
6998	3/27	March Payroll - QuickBooks	ACH	ALL payroll, IMRF & other government payroll liabilities	\$ 19,496.75
TOTAL ALL DISBURSEMENTS					\$33,931.86

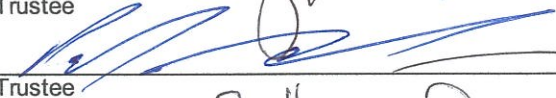
IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto set our hands on **March 30, 2026.**

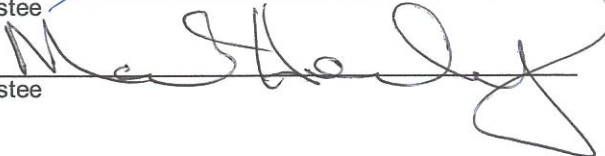

Township Supervisor


Township Clerk


Trustee


Trustee


Trustee


Trustee

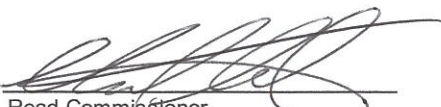
Approved Claims - Board of Township Trustees
Road & Bridge Account

State of Illinois)
Will County) ss.
Washington Township)


We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Clerks office on **March 30, 2026**, for the
purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
9498	3/2	Diesel Power Group	9944	Rebuild engine for Deere grader - Inv # 2025/00504	\$ 20,000.00
9499	3/2	Antonio Carta	9945	Culvert Bond Refund	\$ 500.00
9500	3/3	East Central Hwy Commissioner's Assoc.	9947	2026 Dues	\$ 60.00
9501	3/3	Dahlberg Accounting Solutions	9948	Professional services (Feb) - Inv # 470	\$ 732.95
9502	3/3	Gallagher Materials	9949	Cold Patch Asphalt - Inv # 42353 / 42371	\$ 2,372.44
9503	3/3	Surf Internet	9950	Internet service - Acct # 93011007437 - Bill date 3/1/26	\$ 69.95
9504	3/3	TIFCO Industries	9951	Shop supplies - Inv # 72168285	\$ 707.80
9505	3/3	Beecher Fuel Account	9952	Equipment Fuel - 2/1/26 to 2/28/26 - Inv # 1087	\$ 1,045.76
9506	3/10	ComEd	9953	Utilities - Acct #2497892222 - Bill date - 3/5/26	\$ 172.68
9507	3/10	DeJong Equipment	9954	Parts - Inv # CR71082	\$ 15.26
9508	3/16	AT&T Mobility	9655	Wireless charges - Inv #287293840112X03/9/2026	\$ 150.85
9509	3/19	Emulsicoat	9956	Road Oil - Inv # 3813393127	\$ 15,821.75
9510	3/19	NICOR	9957	Acct #58285823769 / Bill date 3/11/26	\$ 553.51
9511	3/23	Cintas Uniforms	9958	Uniforms - Acct # 14943430 (Feb)	\$ 478.88
9512	3/23	Interstate Asphalt LLC	9959	Process millings / concrete mix - Inv # 11285	\$ 708.74
9513	3/23	Lowell NAPA	9960	Parts - Inv # 239178	\$ 115.64
9514	3/23	R.P. Lumber	9961	Supplies - Inv # 4681135 / 4745111 / 4574079	\$ 119.02
9515	3/23	Yellowhead Township	9962	Reimbursement for Road Oil - Inv # 301	\$ 10,687.00
9516	3/25	Village of Beecher	EFT	RB Health Insurance - Inv # 2026-03	\$ 6,259.34
9517	3/27	March Payroll - QuickBooks	Misc.	Payroll, IMRF & other government payroll liabilities	\$ 21,059.84
				Total disbursements	\$ 81,631.41

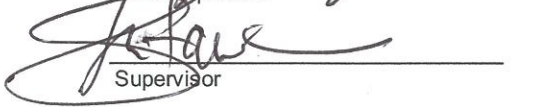
IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on **March 30, 2026**.



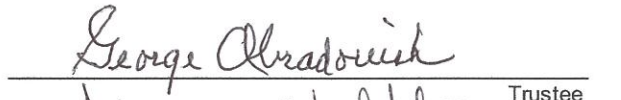
Road Commissioner



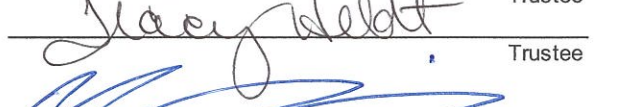
Township Clerk




Supervisor




Trustee



Trustee



Trustee



Trustee

