

Official Proceedings of the Washington Township Board of Trustees
May 4, 2026
Washington Township Center
30200 Town Center Road, Beecher, IL

Supervisor Stanula called the meeting to order at 7:00 p.m. to pay bills for the month of April and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Stanula led the Pledge of Allegiance.

Roll call:

Present: Supervisor Mike Stanula **Trustees:** Mark Herlitz, Paul Goldrick and George Obradovich
Absent: Tracy Heldt

Other Officials present:

Clerk Joe Burgess and Assessor Patricia Peters

Approval of the Board of Trustees Meeting Minutes Dated March 30, 2026:

Supervisor Stanula asked if there were any corrections or additions to the March 30, 2026, Board meeting minutes as presented. Being none, he asked for a motion to approve the minutes.

Motion:

Trustee Goldrick made a motion to approve the minutes of the March 30, 2026, board meeting as presented. Trustee Herlitz seconded the motion. There was no discussion, and the motion was **unanimously approved by voice vote.**

Public Commentary: None

Reports:

1. **Road Commissioner** - Commissioner Smith was not in attendance but provided a written report (attached) for the Board. Supervisor Stanula read the report and there was no discussion.
2. **Assessor** - Assessor Peters reported that tax bills have been mailed, and she is very busy taking calls and answering questions. She reported that there have been a few cases where the Homestead Exemption and/or the Senior Freeze exemption have not appeared on some resident's tax bill.
3. **Clerk** - Clerk Burgess reported approximately 75 seniors attended the April 18th Senior Breakfast. The "Spring" newsletter was mailed last week, and a Senior Movie Night will be held on May 6 at 6:30 pm.
4. **Supervisor's Report** - Supervisor Stanula and Clerk Burgess attended an Intergovernmental Meeting earlier in the day. Each taxing body had the opportunity to discuss any upcoming projects, events or updates. Major village projects included a water main replacement project on Hodges Street from Rt. 1 to Reed Street. The project will start soon and is scheduled to be completed in September. Mayor Meyer reported that approximately 100 lots in Hunters Chase subdivision have been sold and construction on new home has been ongoing for several months. The owners of Southfield Subdivision will begin installing infrastructure at this development. The development will include over 320 single and multi-family homes when completely built out.

Stanula contacted M3 Electric to discuss adding additional smoke detectors and alarms to the township center. At the time the building was built, only one smoke detector was required, and the Board is considering adding additional equipment due to all the activities and staff that are in the building on a daily basis. A meeting with M3 and an additional contractor has been scheduled for May 14. Stanula estimated the project cost at \$20,000.

The Beecher EMA has been updating their emergency manual and is requesting the use of the Washington Township Center and Community Building as secondary locations in the event a major emergency would warrant housing residents or others for a short period of time. Currently the Beecher Village Hall and Beecher Police Station are the primary locations. Stanula said his biggest concern was if people had to stay overnight at these locations there are no sleeping cots or food available and no storage for these items. Beecher EMA told him Will County would be contacted to provide these items if such an emergency occurred. He also needs to discuss this with the Community Building Board of Managers. The Board will review the request in June.

5. Trustees Report – No report.
6. Transportation Report – The Dial-a-Ride service provided 82 trips in March at a cost of \$1,013.44.
7. General Assistance Report – There was one General Assistance payout in April to Allied Benefits LLC for the annual General Assistance Catastrophic Insurance premium in the amount of \$3,820.00. There were no requests for Emergency Assistance.

OLD BUSINESS:

1. Consideration and Approval of Revised Washington Township Employee Handbook – There was no action or discussion on this item.
2. Consideration and Approval of the 2026-2027 Town Budget – No action at this time, the budget will be reviewed and approved at the June 1st Board meeting, which will be held after the budget hearing.
3. Consideration and Approval of the 2026-2027 Road District Budget – No action at this time, the budget will be reviewed and approved during the Road District Budget Hearing on June 1st.

NEW BUSINESS:

1. Consideration and Approval of Pending Zoning Applications – The Board reviewed one request for a Temporary Use Permit (TUP) from a resident that is requesting to hold a car show on vacant property immediately east of the Washington Township Center. They estimate at least 100 hundred vehicles and 300-400 people attending the event. There is no home on the property just a half-built structure with a roof and no sides. There is also limited access, and they are requesting the use of Town Center Road to access the property. Town Center Road is a private drive and there is no curb cut or direct access to the property from the drive. There is also a steep ditch along the drive. Additionally, the request does not address handicap access, traffic control or security. The Board is not recommending approval of the TUP and Supervisor Stanula will draft a letter and send it to the county.

2. Approval Legal Counsel for Fiscal Year 2026-27 – The Board does not have any legal counsel on retainer but has been using KGG LLC as needed for legal opinions. Supervisor Stanula explained KGG has done a very good job and recommended the Board approve KGG as the township’s legal counsel for the fiscal year.

Motion:

Trustee Herlitz made a motion to approve KGG LLC attorney group as Washington Township’s legal counsel for fiscal year 2026-2027. Trustee Goldrick seconded the motion. There was no discussion, and the motion was **unanimously approved by voice vote.**

3. Fire Alarm Improvements at the Washington Township Center – Supervisor Stanula covered this item during his report earlier in the meeting.

4. Beecher 4th of July Sponsorship Request – The township has been a sponsor of the 4th of July Celebration for many years and there is \$1,500 in the budget for this request.

Motion:

Trustee Goldrick made a motion to approve a \$1,500 sponsorship to the Beecher 4th of July Commission. Trustee Herlitz seconded the motion. There was no discussion, and the motion was **unanimously approved by voice vote.**

PAYMENT OF BILLS:

General Assistance Account

Per Supervisor Stanula’s General Assistance Report, there was one payment from the General Assistance account to Allied Benefits for a total of **\$3,820.00.**

Motion:

Trustee Goldrick made a motion to authorize the appropriate transfers from the General Assistance Account for the month of **April** totaling **\$3,820.00.** Trustee Herlitz seconded the motion. There was no discussion on the motion, and the motion was **unanimously approved by voice vote.**

Road & Bridge Bills

The board reviewed the Road District’s **April** bills as reviewed by Commissioner Mike Smith and presented by the Clerk.

Motion:

Trustee Goldrick made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits from the Road & Bridge Account for the month of **April** totaling **\$40,334.66.** Trustee Herlitz seconded the motion. There was no discussion on the motion, and the motion was **unanimously approved by voice vote.**

Town Account (including Transportation Fund)

The board reviewed the **April** bills as reviewed by the Supervisor and presented by the Clerk.

Motion:

Trustee Herlitz made a motion to authorize payment of all applicable payroll, bills, debits, and appropriate transfers from the Town Account for the month of **April** totaling **\$16,207.37.** Trustee Obradovich seconded the motion. There was no discussion on the motion, and the motion was **unanimously approved by voice vote.**

Upcoming Seminars and Meetings

- **June 1** – Township Budget Hearing @ 6:30 pm at the Washington Township Center
- **June 1** – Road District Budget Hearing @ 6:45 pm at the Washington Township Center
- **June 1** - Monthly Board Meeting @ 7 pm at the Washington Township Center


Announcements:

- **May 6** – Senior Movie Night @ 6:30 pm at the Washington Township Center
- **May 28** – Senior Assessment Freeze Assistance – 10 am to 2 pm at the Washington Township Center

Adjournment:

Being no additional business to discuss Trustee Obradovich made a motion to adjourn the meeting. Trustee Goldrick seconded the motion. There was no discussion on the motion, and the motion was **unanimously approved by voice vote**. The Board Meeting adjourned at **7:29 pm**.

Respectfully submitted,



Joseph Burgess - Clerk

Approved by Board of Trustees: 6/1/2024

Washington Township

Highway Department

30200 Town Center Dr.

Beecher, Illinois 60401

708- 946-6459 Fax 708-946-6459

Michael Smith Highway Commissioner

1. We are working on grading and hauling maintenance stone.
2. We have been keeping busy with ditch cleanings and culvert replacements.
3. Over the next few weeks we will begin grinding and base rebuilding on a few short sections of road. Corning west of Racine and Church west of the train tracks. These sections will be tar and chipped later this summer when we do all of our maintenance seal coating.

Michael Smith

Highway Commissioner

**Approved Claims - Board of Township Trustees
Road & Bridge Account**

State of Illinois)
Will County) ss.
Washington Township)


**We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Clerks office on May 4, 2026, for the
purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:**

Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
9518	4/6	Beecher Fuel Account	9963	Equipment Fuel - 3/1/26 to 3/31/26 - Inv # 1154	\$ 1,562.80
9519	4/6	Dahlberg Accounting Solutions	9964	Professional services (Mar) - Inv # 476	\$ 600.00
9520	4/6	Surf Internet	9965	Internet service - Acct # 93011007437 - Bill date 4/1/26	\$ 69.95
9521	4/14	Steve Mohre	9966	Used Hot Asphalt Box	\$ 3,900.00
9522	4/23	ComEd	9967	Utilities - Acct #2497892222 - Bill date - 4/6/26	\$ 196.31
9523	4/23	NICOR	9968	Acct #58285823769 / Bill date 4/10/26	\$ 409.92
9524	4/23	AT&T Mobility	9969	Wireless charges - Inv #287293840112X04/9/2026	\$ 155.84
9525	4/23	Berkot's Finer Foods	9970	Supplies - Inv # 47678-6	\$ 70.92
9526	4/23	Gallagher Materials	9971	Cold Patch Asphalt - Inv # 42684 / 42734	\$ 2,393.16
9527	4/23	Cintas Uniforms	9972	Uniforms - Acct # 14943430 (Mar)	\$ 478.88
9528	4/23	DeJong Equipment	9973	Parts - Inv # CR71362 & CR71765	\$ 21.45
9529	4/23	Interstate Asphalt LLC	9974	Process millings / concrete mix - Inv # 11290 / 11296	\$ 1,095.39
9530	4/23	Murray Overhead Doors	9975	Door repairs - Inv # 47981	\$ 317.50
9531	4/23	Mike Smith	9976	Reimbursement Clothing Allowance	\$ 258.12
9532	4/24	Village of Beecher	EFT	RB Health Insurance - Inv # 2026-04	\$ 6,259.34
9533	4/22	April Payroll - QuickBooks	Misc.	Payroll, IMRF & other government payroll liabilities	\$ 22,545.08
Total disbursements					\$ 40,334.66


**IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on May 4, 2026.**



Road Commissioner



Trustee




Trustee



Township Clerk



Supervisor



Trustee

Trustee

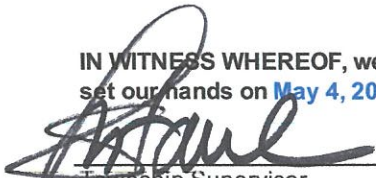
**Approved Claims - Board of Township Trustees
General Assistance Account**

State of Illinois)
Will County) ss.
Washington Township)


We the undersigned, comprising the Board of Trustees of Washington Township, having duly met at the Township office on **May 4, 2026** for the purpose of auditing the General Assistance account, do hereby certify that the following claims or demands against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	Vendor / CASE NUMBER	CK	Nature of Claim (EA or GA)	Amount
25-20	4/27	Allied Benefit Systems, LLC	1333	Medical Assistance Catastrophic Ins.	\$3,820.00
TOTAL ALL DISBURSEMENTS					\$3,820.00

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto set our hands on **May 4, 2026**.



Township Supervisor



Trustee



Township Clerk



Trustee



Trustee

Trustee

Approved Claims - Board of Township Trustees
Town Account

State of Illinois)
Will County) ss.
Washington Township)

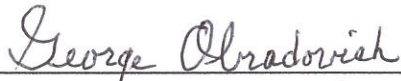
We the undersigned, comprising the Board of Trustees of Washington Township, having duly met at the Township office on **May 4, 2026**, for the purpose of auditing Town accounts, do hereby certify that the following claims or demands against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
6999	4/6	CLR Digital	9728	Calendar App Monthly Fee - Inv # 33013 & 4047	\$ 250.00
7000	4/6	Comcast	9729	Internet - # 10295 - Bill date - 3/24/26	\$ 231.57
7001	4/6	Dahlberg Accounting Solutions	9730	Professional services - (Mar) Inv # 475	\$ 750.00
7002	4/6	Pace Vanpool	9731	Monthly Van rental - Inv # 666198	\$ 100.00
7003	4/6	Pat Peters	9732	Travel expenses - IPAI Conference (3/22 & 23)	\$ 506.86
7004	4/6	Quill Corporation	9733	Office supplies - Inv # 7412638	\$ 36.57
7005	4/6	Southwest Exurban Publishing	9734	Publish Annual Town Meeting Notice - Inv # E26-200	\$ 90.00
7006	4/6	Beecher Fuel Account	9735	Bus fuel - 3/1/26 to 3/31/26 - Inv # 1095	\$ 54.89
7007	4/7	Joe Burgess	9736	Reimbursement for Food Pantry Carts	\$ 619.96
7008	4/9	Tim Goldrick	9737	Reimbursement for Food Pantry Items	\$ 190.49
7009	4/19	Cytracom	EFT	Phone Service - Inv # 468433	\$ 293.26
7010	4/23	Tracy Heldt	9738	Annual Town Meeting Moderator Pay	\$ 150.00
7011	4/23	US Postmaster	9739	Stamps	\$ 156.00
7012	4/23	Berkot's Finer Foods	9740	Senior Movie - Inv # 43505-10	\$ 33.57
7013	4/23	ComEd	9741	Electric bill - Acct # 4544334000 - Bill date 4/11/26	\$ 352.06
7014	4/23	KGG LLC	9742	Professional services - Inv # 76404 / 74899 / 75401	\$ 770.00
7015	4/23	Joe Burgess	9743	Reimbursement for Senior Breakfast supplies	\$ 196.38
7016	4/23	NICOR	9744	Utilities gas - #55877029193 - Bill date - 4/10/26	\$ 219.55
7017	4/23	Michael Summers	9745	Milage reimbursement for measuring (3/17 - 4/16) (Assessor)	\$ 36.60
7018	4/22	April Payroll - QuickBooks	ACH	ALL payroll, IMRF & other government payroll liabilities	\$ 11,169.61
TOTAL ALL DISBURSEMENTS					\$16,207.37

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto set our hands on **May 4, 2026**.


Township Supervisor


Township Clerk


Trustee


Trustee


Trustee

Trustee

Washington Township Board Meeting
May 4, 2026 - 7:00 pm
Meeting Agenda

Call to Order / Roll Call

Pledge of Allegiance

Approval of Board Meeting Minutes Dated March 30, 2026

Public Commentary

Reports

1. Road Commissioner
2. Assessor
3. Clerk
4. Supervisor's Report
5. Trustee's Report
6. Transportation Report
7. General Assistance Report

Old Business

1. Consideration and Approval of Revised Washington Township Employee Handbook
2. Consideration and Approval of the 2026-2027 Town Budget Ordinance
3. Consideration and Approval of the 2026-2027 Road District Budget

New Business

1. Consideration and Approval of Pending Zoning Applications
2. Approve Legal Counsel for Upcoming Fiscal Year
3. Fire Alarm Improvements at the Washington Township Center
4. Beecher 4th of July Sponsorship Request

Payment of Bills

Town Acct, Road District, General Assistance (as required)

Upcoming Township Meetings (At the Washington Township Center)

- **June 1** – Township Budget Public Hearing @ 6:30 pm
- **June 1** – Road District Budget Public Hearing @ 6:45 pm
- **June 1** – Monthly Board Meeting @ 7 pm

Announcements

- **May 6** – Senior Movie Night at the Washington Township Center @ 6:30 pm
- **May 28** – Senior Assessment Freeze Assistance 10 am – 2 pm @ Washington Township Center

Adjournment

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula ***prior*** to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 708-946-2026.

The Washington Township Public Commentary Policy will be followed and is printed on back of the agenda.

A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.

