

**Washington Township Board Meeting
June 1, 2026 - 7:00 pm
Meeting Agenda**

Call to Order / Roll Call

Pledge of Allegiance

Approval of Board Meeting Minutes Dated May 4, 2026

Public Commentary

Reports

1. Road Commissioner
2. Assessor
3. Clerk
4. Supervisor's Report
5. Trustee's Report
6. Transportation Report
7. General Assistance Report

Old Business

1. Consideration and Approval of Revised Washington Township Employee Handbook
2. Consideration and Approval of the 2026-2027 Town Budget Ordinance #26-01

New Business

1. Consideration and Approval of Pending Zoning Applications
2. Fire Alarm Improvements at the Washington Township Center
3. EMA Request for Washington Township Center Use as a Secondary Disaster Location

Payment of Bills

Town Acct, Road District, General Assistance (as required)

Upcoming Township Meetings (At the Washington Township Center)

- July 6 – Monthly Board Meeting @ 7 pm

Announcements

Adjournment

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula ***prior*** to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 708-946-2026.

The Washington Township Public Commentary Policy will be followed and is printed on back of the agenda.

A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.

Official Proceedings of the Washington Township Board of Trustees

June 1, 2026

**Washington Township Center
30200 Town Center Road, Beecher, IL**

Supervisor Stanula called the meeting to order at 7:00 p.m. to pay bills for the month of May and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Stanula led the Pledge of Allegiance.

Roll call:

Present: Supervisor Mike Stanula **Trustees:** Tracy Heldt, Mark Herlitz, Paul Goldrick and George Obradovich **Absent:** None

Other Officials present:

Clerk Joe Burgess, Assessor Patricia Peters and Highway Commissioner Mike Smith

Approval of the Board of Trustees Meeting Minutes Dated May 4, 2026:

Supervisor Stanula asked if there were any corrections or additions to the May 4, 2026, Board meeting minutes as presented. Being none, he asked for a motion to approve the minutes.

Motion:

Trustee Goldrick made a motion to approve the minutes of the May 4, 2026, board meeting as presented. Trustee Herlitz seconded the motion. There was no discussion, and the motion was **unanimously approved by voice vote.**

Public Commentary:

Resident Kevin Manning, who lives on Cottage Grove Ave, commented on a recent party on Cottage Grove that occurred on May 16 & 17. The party had no traffic control and loud music was playing well into the late evening and early morning hours. He attempted to call the county regarding the event and there was no way to contact anyone on a weekend. He questioned how the party was allowed.

Supervisor Stanula explained the township rejected the permit application and the county took the recommendation and also rejected the permit application. The individual requesting the permit then came to the township and asked why the permit was not approved. Stanula explained there was no security, traffic control, and ADA issues weren't addressed among other items. The requestor then agreed to implement all of the requirement's necessary and the party was allowed. However, the party went on and none of the agreed to requirements were adhered to. Stanula stopped on Saturday, and the police had been called regarding the music and the crowd. On Sunday the party was still going on after the agreed upon time (9 pm) and he called the police, who came and shut the party down. Mr. Manning asked if the owner would be fined or if any other recourse could be taken. Stanula explained many other parties occur during the summer without requesting a permit and the county doesn't really have a plan to address them. He recommended contacting our local county board members.

Resident Joe Petrucci, who also lives on Cottage Grove expressed the same concerns and could not understand why the county police did nothing about the event after being called. He also asked about the number of solar farms being built in the area and Supervisor Stanula explained the state is advocating for solar farms to be built and townships and counties really can't stop them.

Reports:

1. Road Commissioner - Commissioner Smith reviewed his written report (attached). Additionally, Smith indicated they are bringing in stone for upcoming road projects, and he has ordered road oil as well.
2. Assessor - Assessor Peters reported over 100 residents attended the Senior Exemption Event hosted by the Will County Supervisor of Assessments and her office has been extremely busy since the event handling additional questions. The county is requiring that values be added to their records for all the new construction in the township by June 12.
3. Clerk - Clerk Burgess reported 40 seniors attended the May 6th Senior Movie Night. The next movie night is scheduled for June 17 at 6:30 pm. Two senior bus trips are also scheduled including a Joliet Slammer game on June 16 and a Chicago White Sox game on July 7.
4. Supervisor's Report - Supervisor Stanula reported the air conditioner in the Meeting Room was not working the morning of the Senior Exemption Event and he called the vendor, who came out immediately and took care of the issue.
5. Trustees Report - No report.
6. Transportation Report - The Dial-a-Ride service provided 60 trips in May at a cost of \$1,100.74.
7. General Assistance Report - There was three Emergency Assistance payouts in May for one resident's utility bills (ComEd, Nicor, Village of Beecher-water) totaling \$911.93.

OLD BUSINESS:

1. Consideration and Approval of Revised Washington Township Employee Handbook - There was no action or discussion on this item.
2. Consideration and Approval of the 2026-2027 Town Budget Ordinance #26-01 - The Board discussed the budget during the Public Hearing held before the Board meeting. Supervisor Stanula asked the Board for a motion to approve the budget.

MOTION:

Trustee Goldrick made a motion to approve Washington Township Budget and Appropriation Ordinance #26-01 as presented. Trustee Obradovich seconded the motion. There was no discussion on the motion. **Motion passed 5-0 by roll call vote.**

NEW BUSINESS:

1. Consideration and Approval of Pending Zoning Applications - There were no pending zoning applications to discuss.
2. Fire Alarm Improvements at the Washington Township Center - Supervisor Stanula met with Convergent to discuss adding additional fire alarm equipment including an annunciator panel to the building. Convergent would just supply the equipment at a cost of \$55,900 and M3 Electric or another vendor would be needed to install it. The total cost of the equipment by building section was as follows: Township - \$24,300, Road District \$19,400 and the school district \$12,200. Stanula said he was going to check with TK Audio Video to see if they could install the same equipment and connect it to their existing security camera panel in the office.

3. EMA Request for Washington Township Center Use as a Secondary Disaster Location – Beecher EMA is requesting the township consider entering into an agreement with them to use the Washington Township Center as a secondary temporary shelter in the event a natural disaster or weather emergency. The Beecher Village Hall and Beecher Police station are the primary locations. EMA Director Bob Heim indicated that all necessary equipment (cots, water, etc.) would be provided by Will County if an event required those items.

Motion:

Trustee Obradovich made a motion to enter into an agreement with the Beecher EMA to utilize the Washington Township Center as a secondary emergency shelter for Beecher EMA. Trustee Herlitz seconded the motion. There was no discussion, and the motion was **unanimously approved by voice vote**.

4. Washington Township Bike Trail Extension – Local resident Doug Short contacted Clerk Burgess and asked if the township would be interested with meeting with him and the Will County Forest Preserve District to discuss extending the county's bike path into Washington Township. Short would arrange the meeting and the township would need to show support of the project. If it were approved, the project would be completely funded by the Forest Preserve District. The township looked into this project many years ago. There were no objections to moving forward and Supervisor Stanula will contact Mr. Short for more information.

PAYMENT OF BILLS:

General Assistance Account

Per Supervisor Stanula's General Assistance Report, there were three payments from the General Assistance account for Emergency Assistance totaling **\$911.93**.

Motion:

Trustee Heldt made a motion to authorize the appropriate transfers from the General Assistance Account for the month of **May** totaling **\$911.93**. Trustee Goldrick seconded the motion. There was no discussion on the motion, and the motion was **unanimously approved by voice vote**.

Insurance Fund Account

The annual TOIRMA insurance premium was received for a total of **\$16,111.50**.

Motion:

Trustee Heldt made a motion to authorize payment for the TOIRMA insurance premium totaling **\$16,111.50**. Trustee Herlitz seconded the motion. There was no discussion on the motion, and the motion was **unanimously approved by voice vote**.

Road & Bridge Bills

The board reviewed the Road District's **May** bills as reviewed by Commissioner Mike Smith and presented by the Clerk.

Motion:

Trustee Herlitz made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits from the Road & Bridge Account for the month of **May** totaling **\$68,375.59**.

Trustee Goldrick seconded the motion. There was no discussion on the motion, and the motion was **unanimously approved by voice vote**.

Town Account (including Transportation Fund)

The board reviewed the **May** bills as reviewed by the Supervisor and presented by the Clerk.

Motion:

Trustee Goldrick made a motion to authorize payment of all applicable payroll, bills, debits, and appropriate transfers from the Town Account for the month of **May** totaling **\$27,050.68**. Trustee Herlitz seconded the motion. There was no discussion on the motion, and the motion was **unanimously approved by voice vote**.

Upcoming Seminars and Meetings

- **July 6** - Monthly Board Meeting @ 7 pm at the Washington Township Center

Announcements:

- **June 16** – Senior Bus Trip @ Joliet Slammers game
- **June 17** –Senior Movie Night @ 6:30 pm at the Washington Township Center
- **July 7** – Senior Bus Trip @ Chicago White Sox game

Adjournment:

Being no additional business to discuss Trustee Heldt made a motion to adjourn the meeting. Trustee Goldrick seconded the motion. There was no discussion on the motion, and the motion was **unanimously approved by voice vote**. The Board Meeting adjourned at **7:55 pm**.

Respectfully submitted,



Joseph Burgess - Clerk

Approved by Board of Trustees: 7/6/26

Washington Township

Highway Department

30200 Town Center Dr.

Beecher, Illinois 60401

708- 946-6459 Fax 708-946-6459

Michael Smith Highway Commissioner

1. We are beginning our first round of mowing. We will also have the forestry attachment on the mini to do guard rails and other spots the mower cannot get at. Our new batwing mower will be delivered next week.
2. We have oil ordered to start prep work and spray patching before our maintenance tar & chip starts.
3. We are still working on hauling in maintenance stone for our stone roads.

Michael Smith

Highway Commissioner



Beecher Emergency Management Agency
250 W. Church St. Box 1114
Beecher, IL 60401
708.946.6688
www.villageofbeecher.org

May 4, 2026

Michael Stanula
Supervisor, Washington Township
30200 Town Center Rd.
Beecher, IL 60401

RE: Request for use of Township Facility in Times of Disaster/Weather Emergencies

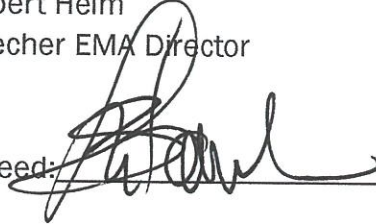
Dear Mr. Stanula,

Your facility has been selected by the Beecher EMA as a secondary location for a temporary shelter for those township residents affected by a natural disaster or other weather emergencies. The Beecher EMA is respectfully requesting your Board's consideration of this designation. If your facility were to be needed, we would contact you to make the necessary arrangements.

Hopefully, our community will never have to be put into a position that would require activation of our disaster plan. However, there is a need to plan and coordinate for such an event. If you approve our request to include your facility as a temporary shelter in Beecher's Emergency Disaster Plan, please sign and date below. This letter will then be placed in our disaster plan. If you have any questions, please feel free to contact me.

Sincerely,

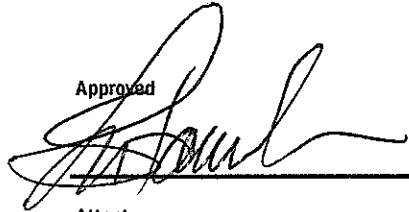
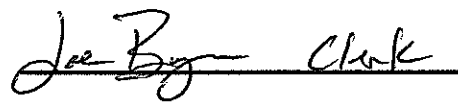

Robert Heim
Beecher EMA Director

Agreed: 

Date: 5.4.26

Washington Township
Check Detail - TF PP
May 1 - 23, 2026

Num	Date	Name	Paid Amount	Class	Original Amount
ACH100	05/15/2026	Mark Dahlberg			-720.00
			-720.00	50 - Road & Bridge Fund	720.00
TOTAL			-720.00		720.00
ACH100	05/15/2026	Mark Dahlberg			-180.00
			-180.00	80 - Community Building Fun	180.00
TOTAL			-180.00		180.00
ACH101	05/15/2026	Mark Dahlberg			-1,000.00
			-1,000.00	10 - Town Fund	1,000.00
TOTAL			-1,000.00		1,000.00

Approved

Attest
 Clerk

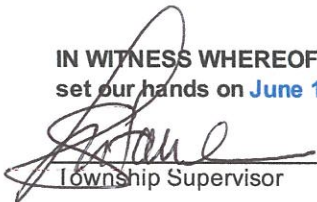
**Approved Claims - Board of Township Trustees
General Assistance Account**

State of Illinois)
Will County) ss.
Washington Township)

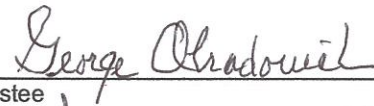
We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Township office on **June 1, 2026** for the
purpose of auditing the General Assistance account, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	Vendor / CASE NUMBER	CK	Nature of Claim (EA or GA)	Amount
25-21	5/21	ComEd	EFT	Electric Bill	\$530.25
25-22	5/21	Village of Beecher	1334	Water	\$200.00
25-23	5/22	Nicor	EFT	Gas Bill	\$181.68
TOTAL ALL DISBURSEMENTS					\$911.93

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on **June 1, 2026**.


Township Supervisor


Township Clerk


Trustee


Trustee


Trustee


Trustee

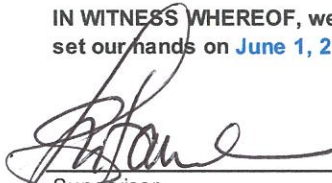
Approved Claims - Board of Township Trustees
Insurance Fund

State of Illinois)
Will County) ss.
Washington Township)

We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Township office on **June 1, 2026**, for the
purpose of auditing the Insurance Fund account, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
825	5/5/26	TOIRMA	1044	2026-27 Insurance premium	\$16,111.50
Total disbursements					\$16,111.50

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on **June 1, 2026**.



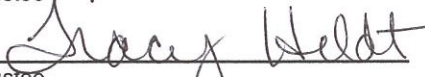
Supervisor



Township Clerk



Trustee



Trustee



Trustee



Trustee

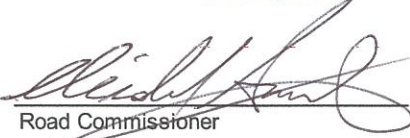
Approved Claims - Board of Township Trustees
Road & Bridge Account

State of Illinois)
Will County) ss.
Washington Township)

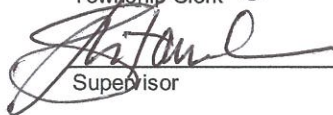
We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Clerks office on **June 1, 2026**, for the
purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
9534	5/5	TOIRMA	9977	2026-2027 Insurance Premium	\$ 12,889.20
9535	5/5	Bricks, Blocks & Rocks	9978	Propane - Inv # 21941 & 22086	\$ 317.00
9536	5/5	DeJong Equipment	9979	Parts - Inv # CR72051 / CR72274	\$ 225.90
9537	5/5	Gallagher Materials	9980	Cold Patch Asphalt - Inv # 42481 / 42443 / 42573	\$ 3,559.40
9538	5/5	Dahlberg Accounting Solutions	ACH	Professional services (April) - Inv # 480	\$ 720.00
9539	5/5	R.P. Lumber	9981	Supplies - Inv # 4980578	\$ 39.98
9540	5/5	Southwest Exurban Publishing	9982	Publish Public Hearing Notice - Inv # E26-258	\$ 56.25
9541	5/5	Surf Internet	9983	Internet service - Acct # 93011007437 - Bill date 5/1/26	\$ 69.95
9542	5/5	TIFCO Industries	9984	Shop supplies - Inv # 72183751 / 72188642	\$ 802.51
9543	5/5	Beecher Fuel Account	9985	Equipment Fuel - 3/1/26 to 3/31/26 - Inv # 1102	\$ 2,551.93
9544	5/12	AT&T Mobility	9986	Wireless charges - Inv #287293840112X05/9/2026	\$ 160.90
9545	5/12	Cintas Uniforms	9987	Uniforms - Acct # 14943430 (April)	\$ 478.88
9546	5/12	ComEd	9988	Utilities - Acct #2497892222 - Bill date - 5/6/26	\$ 130.40
9547	5/12	Fratco Inc.	9989	Drainage pipe - Inv # 64345-2	\$ 669.66
9548	5/12	Interstate Battery	9990	Batteries - Inv # 497105	\$ 138.42
9549	5/12	Napa Auto Parts	9991	Parts - Inv # 134659	\$ 226.27
9550	5/12	VCNA Prairie Materials	9992	Stone - (15 Invoices - on file)	\$ 14,448.27
9551	5/12	Cintas Uniforms	9993	Uniforms - Acct # 14943430 (April)	\$ 119.17
9552	5/26	Village of Beecher	EFT	RB Health Insurance - Inv # 2026-05	\$ 6,259.34
9553	5/29	May Payroll - QuickBooks	Misc.	Payroll, IMRF & other government payroll liabilities	\$ 24,512.16
				Total disbursements	\$ 68,375.59

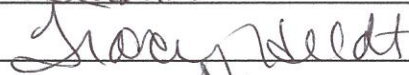
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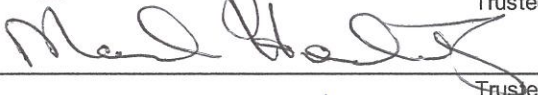

Road Commissioner

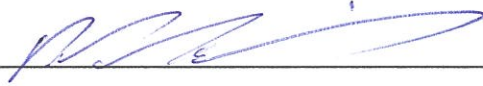

Township Clerk


Supervisor


Trustee


Trustee


Trustee


Trustee

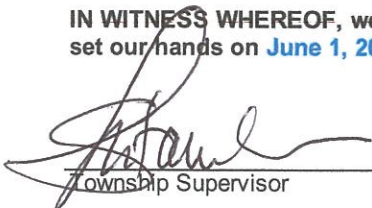
Approved Claims - Board of Township Trustees
Town Account

State of Illinois)
Will County) ss.
Washington Township)

We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Township office on **June 1, 2026**, for the
purpose of auditing Town accounts, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
7019	5/5	Area Salt & Chemical	9746	Softener salt - Inv # 305961	\$132.28
7020	5/5	Comcast	9747	Internet - # 10295 - Bill date - 4/24/26	\$231.65
7021	5/5	Dahlberg Accounting Solutions	ACH	Professional services - (April) Inv # 479	\$1,000.00
7022	5/5	CLR Digital	9748	Calendar App Monthly Fee - Inv # 4068	\$125.00
7023	5/5	Pace Vanpool	9749	Monthly Van rental - Inv # 667557	\$100.00
7024	5/5	Southwest Exurban Publishing	9750	Publish Budget Hearing Notice - Inv # E26-257	\$56.25
7025	5/5	Beecher Fuel Account	9751	Bus fuel - 4/1/26 to 4/30/26 - Inv # 1097	\$58.10
7026	5/5	Beecher 4th of July Commission	9752	2026 Festival Sponsorship	\$1,500.00
7027	5/12	Berkot's Finer Foods	9754	Senior Breakfast - Inv # 53570-10	\$35.01
7028	5/12	BMS Lawncare	9755	Lawn services - Inv # 15781	\$105.00
7029	5/12	KGG LLC	9756	Professional services - Inv # 77213	\$110.00
7030	5/12	One Step	9757	Newsletter printing & postage - Inv# N242738	\$ 4,018.16
7031	5/12	Quill Corporation	9758	Office supplies - Inv # 48843454 / 48836546	\$ 90.66
7032	5/12	R.P. Lumber	9759	Building Maintenance - Inv #5042720	\$ 25.99
7033	5/12	ComEd	9760	Electric bill - Acct # 4544334000 - Bill date 5/6/26	\$ 261.71
7034	5/19	Cytracom	EFT	Phone Service - Inv # 474749	\$ 293.26
7035	5/21	Leading IT	9761	Website domain renewal - Inv # 144857	\$ 35.00
7036	5/21	Michael Summers	9762	Milage reimbursement for measuring (4/21 -5/19) (Assessor)	\$ 109.07
7037	5/21	Xerox Business Solutions	9763	Annual Copier Contract - Inv # IN6456768	\$ 3,114.70
7038	5/5	Will County Treasurer	9753	Washington Township Center - Drainage District Tax	\$ 24.64
7039	5/28	Thriveworks	ACH	Mental Health Program - Inv # 22	\$ 3,763.80
7040	5/28	May Payroll - QuickBooks	ACH	ALL payroll, IMRF & other government payroll liabilities	\$ 11,860.40
TOTAL ALL DISBURSEMENTS					\$27,050.68

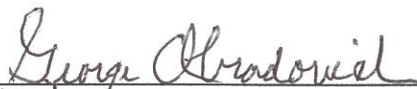
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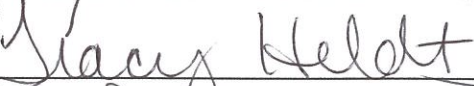
Township Supervisor



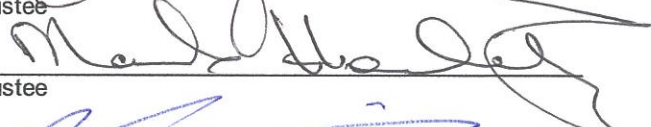
Township Clerk



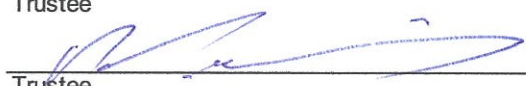
Trustee



Trustee



Trustee



Trustee

Washington Township Board Meeting

7:00 PM

June 1, 2026

By checking the Public Commentary "box" you are agreeing to abide by the Washington Township Public Commentary Policy as printed on the back of the Meeting Agenda.

Guest Sign-in Sheet

Please CHECK
here if you
have Pubic
Commentary

PLEASE PRINT NAME

ADDRESS

Melanie Brenonstall

202 Miller

Teresa Peterson

9166 Lange Ave

Loni manning

29850 S. Cottage Grove

Kevin manning

29850 S. Cottage Grove

Joe Petrucci

28146 S. Cottage Grove